

Sample Procurement Plan

I. General

1. Project Information

Project Name: *Emergency Education System Stabilization project*
 Country: *Lebanon*
 Project ID: *P152898*
 Loan/Credit Numbers:

2. Bank's approval date of Procurement Plan

Original draft: 5-Nov-2015
 Revision 1:
Add new revisions

3. Date of General Procurement Notice

II. Goods, Work and Non-Consulting Services Thresholds

1. **Prior Review Threshold.** Procurement Decisions subject to Prior Review by the Bank as stated in Appendix 1 to the Guidelines for Procurement: [Thresholds for applicable procurement methods (not limited to the list below) will be determined by the Procurement Specialist /Procurement Accredited Staff based on the assessment of the implementing agency's capacity.]

1a. Procurement Category	Prior Review Threshold (USD)	Comments
Goods	>1,000,000 US\$	
Works	>10,000,000 US\$	
Non-Consultant Services	>1,000,000 US\$	
<i>Include all categories authorized by the loan agreement</i>		

1b. Procurement Method	Procurement Method Threshold (USD)	Comments
ICB and LIB (Goods)	No threshold	
NCB (Goods)	<1,000,000 US\$	
Shopping (Goods)	<200,000 US\$	
ICB (Works)	No threshold	
NCB (Works)	<10,000,000 US\$	
Shopping (Works)	<300,000 US\$	
<i>Include all methods authorized by the loan agreement</i>		

2. **Prequalification.** Bidders for _____ shall be prequalified in accordance with the provisions of paragraphs 2.9 and 2.10 of the Guidelines.

3. **Proposed Procedures for CDD Components** (as per paragraph 3.17 of the Guidelines): *Refer to the relevant CDD project implementation document approved by the Bank*

4. **Reference to (if any) Project Operational/Procurement Manual:**

5. **Any Other Special Procurement Arrangements:** *[including advance procurement and retroactive financing, if applicable]*

6. **Procurement Packages with Methods and Time Schedule:** See attached "Goods and Works" sheet

III. Selection of Consultants

1. **Prior Review Threshold:** Selection decisions subject to Prior Review by Bank as stated in Appendix 1 to the Guidelines Selection and Employment of Consultants:

1a. Procurement Category	Prior Review Threshold (USD)	Comments
Consulting Firms (Competitive)	>500,000\$	
Consulting Firms (Sole Source)	All	
Individual Consultants (Competitive)	>200,000\$	
Individual Consultants (Sole Source)	All	
<i>Include all categories authorized by the loan agreement</i>		

1b. Procurement Method	Procurement Method Threshold (USD)	Comments
QCBS	No threshold	
QBS	<300,000\$	
FBS	<300,000\$	
LCS	<300,000\$	
CQS	<300,000\$	
Consulting Firms (Sole Source)	No threshold	
Individual Consultants (Competitive)	No threshold	
Individual Consultants (Sole Source)	No threshold	
<i>Include all methods authorized by the loan agreement</i>		

2. **Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than \$ 300,000 equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines.

Note: OPCPR list of ceilings can be found here: <http://go.worldbank.org/MKXO98RY40>

3. **Any Other Special Selection Arrangements:** *[including advance procurement and retroactive financing, if applicable]*

4. **Consultancy Assignments with Selection Methods and Time Schedule:** See attached "Consulting Services" sheet

IV. Implementing Agency Capacity Building Activities with Time Schedule: See attached "Capacity Building" sheet

insert Country
Insert Project name

PROCUREMENT PLAN FOR GOODS AND WORKS
as at [03-Feb-2016]

Plan vs. Actual	Proc. System Ref. #	Comp	Sub-Comp	Location/ Description of Assignment	Selection Method	Bank Rev.	Bid. Doc/Specs prep. Start Date	Invitation Date	Bid Opening Date	Evaluation & Recomm.	Start Date	Execution in months	Completion Date (original)	Completion Date (last revision)	Consultant Name	REFERENCE DATE FOR PAD	Comments
P R A	PW001	C2	2.1	Rehabilitation of Schools - CW (based on a calculation of US\$5.2M x78%)	NCB	PR	29-Jan-15	15-Mar-15	26-Apr-15	24-May-15	24-Jun-15	3.5	8-Oct-15	NA			
							15-Feb-16	31-Mar-16	12-May-16	9-Jun-16	10-Jul-16	3.5	24-Oct-16	NA			
P R A	PG001	C2	2.1	Rehabilitation of Schools - Equipment and furniture (based on a calculation of US\$5.2M x 20%)	NCB	PR	22-Mar-16	6-May-16	17-Jun-16	15-Jul-16	15-Aug-16	4	15-Dec-16	NA			
							22-Mar-16	6-May-16	17-Jun-16	15-Jul-16	15-Aug-16	4	15-Dec-16	NA			

insert Country
 Insert Project name

PROCUREMENT PLAN FOR GOODS AND WORKS (Shopping)

as at [03-Feb-2016]

Plan vs. Actual	Proc. System Ref. #	Comp	Sub-Comp	Location/ Description of Assignment	Selection Method	Bank Rev.	Specs prep. Start Date	Quotations Submission Date	Comparison of Quotations	Contract Start Date	Execution in months	Completion Date (original)	Completion Date (last revision)	Consultant Name	REFERENCE DATE FOR PAD	Comments
P	SH001	C2	2.6	Goods for PMU engineers assessment	SH	PR	22-Dec-15	19-Jan-16	26-Jan-16	15-Feb-16	36	14-Feb-19	NA			
R							22-Mar-16	19-Apr-16	26-Apr-16	16-May-16	36	16-May-19				
A																

Insert Country
Insert Project name

PROCUREMENT PLAN FOR CONSULTANCY SERVICES - CONSULTING FIRMS

as at (03-Feb-2016)

Plan vs. Actual	Proc. System Ref. #	Comp	Sub-Comp	Location/ Description of Assignment	Selection Method	Bank Rev.	TOR Start Date	Interval	TOR end Date	Interval	NOL Date	Interval	Adv. EOI end Date	Interval	Short Listing Report Date	Interval	NOL Date	Interval	RFP prep.	Interval	NOL Date	Interval	RFP Submission Date	Interval	Technical Evaluation Report Date	Interval	NOL Date	Interval	Finan. Public opening Date	Interval	Final Evaluation Report Date	Interval	Contract negotiation/Award-Draft	Interval	NOL Date	Interval	Contract signature Date	Interval	Contract Start Date	Execution in days	Execution in months	Completion Date (original)	Completion Date (last revision)	Consultant Name	REFERENCE DATE FOR PAD	Comments
P	FC002	C3	3.2	Independent External Project Audit (1 contract till end grace period + 2 Months)	LCS	PR	23-Oct-15	14	6-Nov-15	14	20-Nov-15	14	4-Dec-15	7	11-Dec-15	14	25-Dec-15	7	1-Jan-16	14	15-Jan-16	28	12-Feb-16	7	19-Feb-16	14	4-Mar-16	14	18-Mar-16	5	23-Mar-16	7	30-Mar-16	14	13-Apr-16	2	15-Apr-16	2	17-Apr-16	1130	37.05	22-May-19	NA			UNICEF will procure the independent external audit
R							23-Oct-15	14	6-Nov-15	14	20-Nov-15	14	4-Dec-15	7	11-Dec-15	14	25-Dec-15	7	1-Jan-16	14	15-Jan-16	28	12-Feb-16	7	19-Feb-16	14	4-Mar-16	14	18-Mar-16	5	23-Mar-16	7	30-Mar-16	14	13-Apr-16	2	15-Apr-16	2	17-Apr-16	1130	37.05	22-May-19	NA			
A							5-Oct-15																																							

insert Country
Insert Project name

PROCUREMENT PLAN FOR CONSULTANCY SERVICES - INDIVIDUAL CONSULTANTS

as at [03-Feb-2016]

Plan vs. Actual	Proc. System Ref. #	Comp	Sub-Comp	Location/ Description of Assignment	Selection Method	Bank Rev.	TOR Start Date	Short Listing Report Date	Contract Start Date	Execution in days	Execution in months	Completion Date (original)	Completion Date (last revision)	Consultant Name	REFERENCE DATE FOR PAD	Comments
P R A	RACE/PMU 002	C3	3.1.2	Monitoring and Evaluation Officer	IC	PO	8-Dec-14 8-Dec-14 5-Apr-15	26-Jan-15 26-Jan-15	9-Mar-15 11-Mar-15 9-Mar-15	1098 1098 366	36 36 12	11-Mar-18 13-Mar-18 8-Mar-16	NA NA	Maroun Hobeika	Mar-15	The projection of the contract is fro the whole project
P R A	RACE/PMU 003	C3	3.1.2	Procurement Officer	IC	PO	30-Nov-14 30-Nov-14 5-Apr-15	18-Jan-15 18-Jan-15	3-Mar-15 3-Mar-15 11-May-15	1098 1098 366	36 36 12	5-Mar-18 5-Mar-18 10-Mar-16	NA NA	Taline Haidar	May-15	The projection of the contract is fro the whole project
P R A	RACE/PMU 004	C3	3.1.2	Financial Officer	IC	PO	30-Nov-14 30-Nov-14 5-Apr-15	18-Jan-15 18-Jan-15	3-Mar-15 3-Mar-15 4-May-15	1098 1098 366	36 36 12	5-Mar-18 5-Mar-18 3-May-16	NA NA	Mohamad Choukair	May-15	The projection of the contract is fro the whole project
P R A	RACE/PMU 005	C3	3.1.2	Field Engineer	IC	PO	30-Nov-14 30-Nov-14 5-Apr-15	18-Jan-15 18-Jan-15	3-Mar-15 3-Mar-15 20-Apr-15	1098 1098 366	36 36 12	5-Mar-18 5-Mar-18 19-Apr-16	NA NA	Moussa Holeihel	Apr-15	The projection of the contract is fro the whole project
P R A	RACE/PMU 006	C3	3.1.2	Quantity Surveyor	IC	PO	30-Nov-14 30-Nov-14 5-Apr-15	18-Jan-15 18-Jan-15	3-Mar-15 3-Mar-15 20-Apr-15	1098 1098 366	36 36 12	5-Mar-18 5-Mar-18 19-Apr-16	NA NA	Hassan Hojeij	Apr-15	The projection of the contract is fro the whole project
P R A	RACE/PMU 007	C3	3.1.2	Program Assistant	IC	PO	30-Nov-14 30-Nov-14 5-Apr-15	18-Jan-15 18-Jan-15	3-Mar-15 3-Mar-15 10-Aug-15	1098 1098 366	36 36 12	5-Mar-18 5-Mar-18 9-Aug-16	NA	Tania Libbus	Aug-15	The projection of the contract is fro the whole project
P R A	RACE/PMU 008	C2	2.4	Mechanical Engineer	IC SSS	PR	1-Dec-15 1-Dec-15	20-Dec-15 16-Dec-15	22-Dec-15 18-Dec-15	30.5 30.5	1 1	21-Jan-16 17-Jan-16	NA			
P R A	RACE/PMU 009	C2	2.5	Electrical Engineer	IC SSS	PR	1-Dec-15 1-Dec-15	20-Dec-15 11-Dec-15	22-Dec-15 13-Dec-15	30.5 30.5	1 1	21-Jan-16 12-Jan-16	NA			
P R A	RACE/PMU 010	C2	2.6	Environmental Management Consultant	IC SSS	PR	1-Dec-15 1-Dec-15	20-Dec-15 11-Dec-15	22-Dec-15 13-Dec-15	15.25 15.25	0.5 0.5	6-Jan-16 28-Dec-15	NA			
P R A	RACE/PMU 011	C2	2.7	Strengthening Consultant	IC SSS	PR	1-Dec-15 1-Dec-15	20-Dec-15 11-Dec-15	22-Dec-15 13-Dec-15	15.25 15.25	0.5 0.5	6-Jan-16 28-Dec-15	NA			

Costab ref	Plan vs. Actual	Proc. System Ref. #	SN. #	Comp	Sub-Comp	Location/ Description of Assignment
	P R A	TR000	TR000	3	3.4	Workshops & Training
	P R A					
	P R A					

Participants	Activity amount US\$ Disbursed	Comments
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<p data-bbox="397 493 690 577">WHOLE PROJECT DURATION</p>
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