

Sample Procurement Plan

I. General

1. Project Information

Project Name: *Emergency Education System Stabilization project*
 Country: *Lebanon*
 Project ID: *P152898*
 Loan/Credit Numbers:

2. Bank's approval date of Procurement Plan

Original draft: 5-Nov-2015

Revision 1:
Add new revisions

3. Date of General Procurement Notice

24-Feb

II. Goods, Work and Non-Consulting Services Thresholds

1. **Prior Review Threshold.** Procurement Decisions subject to Prior Review by the Bank as stated in Appendix 1 to the Guidelines for Procurement:

1a. Procurement Category	Prior Review Threshold (USD)	Comments
Goods	>1,000,000 US\$	
Works	>10,000,000 US\$	
Non-Consultant Services	>1,000,000 US\$	
<i>Include all categories authorized by the loan agreement</i>		

1b. Procurement Method	Procurement Method Threshold (USD)	Comments
ICB and LIB (Goods)	No threshold	
NCB (Goods)	<1,000,000 US\$	
Shopping (Goods)	<200,000 US\$	
ICB (Works)	No threshold	
NCB (Works)	<10,000,000 US\$	
Shopping (Works)	<300,000 US\$	
<i>Include all methods authorized by the loan agreement</i>		

2. **Prequalification.** Bidders for _____ shall be prequalified in accordance with the provisions of paragraphs 2.9 and 2.10 of the Guidelines.

3. **Proposed Procedures for CDD Components** (as per paragraph 3.17 of the Guidelines): *Refer to the relevant CDD project implementation document approved by the Bank*

4. **Reference to (if any) Project Operational/Procurement Manual:**

5. **Any Other Special Procurement Arrangements:** *[including advance procurement and retroactive financing, if applicable]*

6. **Procurement Packages with Methods and Time Schedule:** See attached "Goods and Works" sheet

III. Selection of Consultants

1. **Prior Review Threshold:** Selection decisions subject to Prior Review by Bank as stated in Appendix 1 to the Guidelines Selection and Employment of Consultants:

1a. Procurement Category	Prior Review Threshold (USD)	Comments
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Consulting Firms (Competitive)	>500,000\$	
Consulting Firms (Sole Source)	All	
Individual Consultants (Competitive)	>200,000\$	
Individual Consultants (Sole Source)	All	
Include all categories authorized by the loan agreement		

1b. Procurement Method	Procurement Method Threshold (USD)	Comments
QCBS	No threshold	
QBS	<300,000\$	
FBS	<300,000\$	
LCS	<300,000\$	
CQS	<300,000\$	
Consulting Firms (Sole Source)	No threshold	
Individual Consultants (Competitive)	No threshold	
Individual Consultants (Sole Source)	No threshold	
Include all methods authorized by the loan agreement		

2. **Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than \$ 300,000 equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines.

Note: OPCPR list of ceilings can be found here: <http://go.worldbank.org/MKXO98RY40>

3. **Any Other Special Selection Arrangements:** [including advance procurement and retroactive financing, if applicable]

4. **Consultancy Assignments with Selection Methods and Time Schedule:** See attached "Consulting Services" sheet

IV. Implementing Agency Capacity Building Activities with Time Schedule: See attached "Capacity Building" sheet

PLANNING FOR NON PROCUREMENT

as at [23-July-2016]

Plan vs. Actual	Proc. System Ref. #	Comp	Sub-Comp	Location/ Description of Assignment	Selection Method	Bank Rev.
P R A	RC001	C1	1.1	Student Cost Support	NA	NA
P R A	RC002	C2	2.4	Textbooks	NA	NA
P R A	RC003	C2	2.2	Supplemental School Financing	NA	NA
P R A	RC004	C2	2.3	DOPS strengthening- Operating cost	NA	NA
P R A	RC005	C3	3.1	PMU- Operating cost	NA	NA

% of operating cost

insert Country
Insert Project name

PROCUREMENT PLAN FOR GOODS AND WORKS

as at [23-July-2016]

Plan vs. Actual	Proc. System Ref. #	Comp	Sub-Comp	Location/ Description of Assignment	Selection Method	Bank Rev.	Bid. Doc/Specs prep. Start Date	Interval	Bid. Doc/Specs prep. End Date	Interval	NOL Date	Interval	Invitation Date	Interval	Bid Opening Date	Interval	Evaluation & Recomm.	Interval	NOL Date	Interval	Contract Signature Date	Interval	Start Date	Execution in days	Execution in months	Completion Date (original)	Completion Date (last revision)	Consultant Name	REFERENC E DATE FOR PAD	Comments
P R A	PW00	C2	2.1	Rehabilitation of Schools - CW (based on a calculation of US\$5.2M x78%)	NCB	PR	29-Jan-15 15-Feb-16	30 15	28-Feb-15 1-Mar-16	14	14-Mar-15 1-Mar-16	1	15-Mar-15 1-Mar-16	42	26-Apr-15 1-Mar-16	28	24-May-15 1-Mar-16	14	7-Jun-15 1-Mar-16	3	10-Jun-15 1-Mar-16	14	24-Jun-15 1-Mar-16	107	3.5	8-Oct-15 1-Mar-16	NA NA			
P R A	PG001	C2	2.1	Rehabilitation of Schools - Equipment and furniture (based on a calculation of US\$5.2M x 20%)	NCB	PO	22-Mar-16 22-Mar-16 23-Aug-16	30 30	21-Apr-16 21-Apr-16 23-Aug-16	14 14 ###	5-May-16 5-May-16	1 1	6-May-16 6-May-16	42 42	17-Jun-16 17-Jun-16	28 28	15-Jul-16 15-Jul-16	14 14	29-Jul-16 29-Jul-16	3 3	1-Aug-16 1-Aug-16	14 14	15-Aug-16 15-Aug-16	61 61	2 2	15-Oct-16 15-Oct-16	NA NA			SPECS and COST EST. received on 23 August 2016
P R A	PW001	C2	2.1	Rehabilitation of Schools - Civil, Electrical, Mechanical, sanitary fixtures Works in North and Mount Lebanon Governorates	NCB	PO	29-Jan-15 11-May-16 11-May-16	30 20 20	28-Feb-15 31-May-16 31-May-16	14 5 1	14-Mar-15 5-Jun-16 1-Jun-16	1 1 5	15-Mar-15 6-Jun-16 6-Jun-16	42 22 22	26-Apr-15 28-Jun-16 28-Jun-16	28 10 23	24-May-15 8-Jul-16 21-Jul-16	14 5 10	7-Jun-15 13-Jul-16 21-Jul-16	3 1 4	10-Jun-15 14-Jul-16 25-Jul-16	14 5 4	24-Jun-15 19-Jul-16 29-Jul-16	107 120	3.5 3.934	8-Oct-15 16-Nov-16 29-Jul-16	NA NA	Hicon sarl		ONGOING
P R A	PW002	C2	2.1	Rehabilitation of Schools - Civil, Electrical, Mechanical, sanitary fixtures Works in Bekaa and Beirut Governorates	NCB	PO	29-Jan-15 16-May-16 16-May-16	30 25 25	28-Feb-15 10-Jun-16 10-Jun-16	14 7 7	14-Mar-15 PO PO	1 7	15-Mar-15 13-Jun-16 13-Jun-16	42 22 28	26-Apr-15 11-Jul-16 11-Jul-16	28 10 11	24-May-15 21-Jul-16 22-Jul-16	14 5 5	7-Jun-15 26-Jul-16 22-Jul-16	3 5 5	10-Jun-15 31-Jul-16 27-Jul-16	14 5 7	24-Jun-15 5-Aug-16 3-Aug-16	107 66	3.5 2.164	8-Oct-15 10-Oct-16 3-Aug-16	NA NA	Meamar for engineering and development SARL		ONGOING
P R A	PW003	C2	2.1	Rehabilitation of Schools - Civil, Electrical, Mechanical, sanitary fixtures Works in South and Nabatieh Governorates	NCB	PO	29-Jan-15 21-May-16 21-May-16	30 25 27	28-Feb-15 15-Jun-16 17-Jun-16	14	14-Mar-15 PO PO	1 5	15-Mar-15 20-Jun-16 20-Jun-16	42 22 22	26-Apr-15 12-Jul-16 12-Jul-16	28 10 10	24-May-15 22-Jul-16 22-Jul-16	14 5	7-Jun-15 27-Jul-16 22-Jul-16	3 14	10-Jun-15 27-Jul-16 26-Jul-16	14 14	24-Jun-15 10-Aug-16 2-Aug-16	107 61	3.5 2	8-Oct-15 10-Oct-16 2-Aug-16	NA NA	Danash Contracting and trading Co.		ONGOING

insert Country
Insert Project name

PROCUREMENT PLAN FOR GOODS AND WORKS (Shopping)

as at [23-July-2016]																													
Plan vs. Actual	Proc. System Ref. #	Comp	Sub-Comp	Location/ Description of Assignment	Revised Estimated Cost (US\$)	Selection Method	Bank Rev.	Specs prep. Start Date	Interval	Specs prep. End Date	Interval	Quotations Submission Date	Interval	Comparison of Quotations	Interval	Contract Draft	Interval	NOL Date	Interval	Contract Signature Date	Interval	Contract Start Date	Execution in days	Execution in months	Completion Date (original)	Completion Date (last revision)	Consultant Name	REFERENCE DATE FOR PAD	Comments
P R A	SH001	C3	3.3	Financial Information System		SH	PR	20-Jan-16	14	3-Feb-16	14	17-Feb-16	7	24-Feb-16	3	27-Feb-16		27-Feb-16	3	1-Mar-16	14	15-Mar-16	1095	36	15-Mar-19	NA			UNICEF will procure the Financial Information System
								22-Dec-15	14	5-Jan-16	14	19-Jan-16	7	26-Jan-16	3	29-Jan-16		29-Jan-16	3	1-Feb-16	14	15-Feb-16	1095	36	14-Feb-19				
P R A	SH002	C2	2.6	Goods for PMU engineers assessment		SH	PR	22-Dec-15	14	5-Jan-16	14	19-Jan-16	7	26-Jan-16	3	29-Jan-16		29-Jan-16	3	1-Feb-16	14	15-Feb-16	1095	36	1-Nov-18	NA			

Insert Country
Insert Project name

PROCUREMENT PLAN FOR CONSULTANCY SERVICES - CONSULTING FIRMS

Plan vs. Actual		Proc. System Ref. #	Comp	Sub-Comp	Location/ Description of Assignment	Selection Method	Bank Rev.	TOR Start Date	Interval	TOR end Date	Interval	NOL Date	Interval	Adv. EOI end Date	Interval	Short Listing Report Date	Interval	NOL Date	Interval	RFP prep.	Interval	NOL Date	Interval	RFP Submission Date	Interval	Technical Evaluation Report Date	Interval	NOL Date	Interval	Finan. Public opening Date	Interval	Final Evaluation Report Date	Interval	Contract negotiation/Award- Draft	Interval	NOL Date	Interval	Contract signature Date	Interval	Contract Start Date	Execution in days	Execution in months	Completion Date (original)	Completion Date (last revision)	Consultant Name	REFERENCE DATE FOR PAD	Comments
P	FC002	C3	3.2		Independent External Project Audit (1 contract till end grace period + 2 Months)	LCS	PR	23-Oct-15	14	6-Nov-15	14	20-Nov-15	14	4-Dec-15	7	11-Dec-15	14	25-Dec-15	7	1-Jan-16	14	15-Jan-16	28	12-Feb-16	7	19-Feb-16	14	4-Mar-16	14	18-Mar-16	5	23-Mar-16	7	30-Mar-16	14	13-Apr-16	2	15-Apr-16	2	17-Apr-16	1130	37.05	22-May-19	NA			UNICEF will procure the Independent external audit
R								23-Oct-15	14	6-Nov-15	14	20-Nov-15	14	4-Dec-15	7	11-Dec-15	14	25-Dec-15	7	1-Jan-16	14	15-Jan-16	28	12-Feb-16	7	19-Feb-16	14	4-Mar-16	14	18-Mar-16	5	23-Mar-16	7	30-Mar-16	14	13-Apr-16	2	15-Apr-16	2	17-Apr-16		37.05	22-May-19	NA			
A																																															

insert Country
Insert Project name

**PROCUREMENT PLAN FOR CONSULTANCY
SERVICES - INDIVIDUAL CONSULTANTS**

as at [23-July-2016]

Plan vs. Actual	Proc. System Ref. #	Comp	Sub-Comp	Location/ Description of Assignment	Contract Start Date	Completion Date (original)	Completion Date (last revision)	Consultant Name	REFERENCE DATE FOR PAD	Comments
P R A	RACE/PMU 002	C3	3.1.2	Monitoring and Evaluation Officer	9-Mar-15 11-Mar-15 9-Mar-15	11-Mar-18 13-Mar-18 8-Mar-16	30-Nov-18 30-Nov-18	Maroun Hobeika	Mar-15	Contract amendment # 1
P R A	RACE/PMU 003	C3	3.1.2	Procurement Officer	3-Mar-15 3-Mar-15 11-May-15	5-Mar-18 5-Mar-18 10-Mar-16	30-Nov-18 30-Nov-18	Taline Haidar	May-15	Contract amendment # 1
P R A	RACE/PMU 004	C3	3.1.2	Financial Officer	3-Mar-15 3-Mar-15 4-May-15	5-Mar-18 5-Mar-18 3-May-16	30-Nov-18 30-Nov-18	Mohamad Choukair	May-15	Contract amendment # 1 & #2 (planned)
P R A	RACE/PMU 005	C3	3.1.2	Field Engineer	3-Mar-15 3-Mar-15 20-Apr-15	5-Mar-18 5-Mar-18 19-Apr-16	30-Nov-18 30-Nov-18	Moussa Holeihel	Apr-15	Contract amendment # 1
P R A	RACE/PMU 006	C3	3.1.2	Quantity Surveyor	3-Mar-15 3-Mar-15 20-Apr-15	5-Mar-18 5-Mar-18 19-Apr-16	30-Nov-18 30-Nov-18	Hassan Hojeij	Apr-15	Contract amendment # 1
P R A	RACE/PMU 007	C3	3.1.2	Program Assistant	3-Mar-15 3-Mar-15 10-Aug-15	5-Mar-18 5-Mar-18 9-Aug-16	30-Nov-18 30-Nov-18	Tania Libbus	Aug-15	Contract amendment # 1
P R A	RACE/PMU 008	C2	2.4	Mechanical Engineer	22-Dec-15 28-Feb-16 12-Apr-16	21-Jan-16 29-Mar-16	NA	Elie Sobhie		Ongoing: lumpsum contract first payment will be of 9000 USD
P R A	RACE/PMU 009	C2	2.5	Electrical Engineer	22-Dec-15 28-Feb-16 12-Apr-16	21-Jan-16 29-Mar-16	NA	Wissam Hobeika		Ongoing: lumpsum contract first payment will be of 9000 USD
P R A	RACE/PMU 010	C2	2.6	Environmental Management Consultant	22-Dec-15	6-Jan-16	NA			DELETED
P R	RACE/PMU 011	C2	2.7	Strengthening Consultant	22-Dec-15	6-Jan-16	NA			according to PMU engineers No Need for

insert Country
Insert Project name

Plan vs. Actual	Proc. System Ref. #	Comp Sub-Comp	Location/ Description of Assignment	Contract Start Date	Completion Date (original)	Completion Date (last revision)	Consultant Name	REFERENCE DATE FOR PAD	Comments
A									strengthening engineer

PROCUREMENT PLAN FOR TRAININGS

as at [23-July-2016]

Plan vs. Actual	Proc. System Ref. #	Comp	Sub-Comp	Location/ Description of Assignment	Unit (Mth/ Yr/ Study[Sty] , Lumpsum [LS], Workshop [Wsh])	Bank Rev. (by TTL only)
P R A	TR000	3	3.4	Workshops & Training		PR
P R A	TR001	3	3.4	Procurement Management for Goods, Physical services and Consultancy services	Wsh	
P R A	TR002	3	3.4	Project Cycle Management	Wsh	
P R A	TR003	3	3.4	International Procurement Management	Wsh	
P R A	TR004	3	3.4	Change Management for public sector institutions	Wsh	
P R A	TR005	3	3.4	introduction to international financial reporting standards	Wsh	
P R A	TR006	3	3.4	Project Cycle Management	Wsh	

NOL Date	Training Start Date	Execution in days	Execution in months	Completion Date (original)	Completion Date (last revision)	Participants
16-Dec-15	1-Jan-16	1037	34	3-Nov-18	NA	
					NA	
2-Mar-16	11-Apr-16	15 days	0.5	22-Apr-16		Taline Haidar
2-Mar-16	11-Apr-16	15 days	0.5	22-Apr-16		
2-Mar-16	25-Apr-16	15 days	0.5	6-May-16		Maroun Hobeika
2-Mar-16	25-Apr-16	15 days	0.5	6-May-16		
2-Mar-16	30-May-16	15 days	0.5	10-Jun-16		Nizar Najem
2-Mar-16	30-May-16	15 days	0.5	10-Jun-16		
2-Mar-16	25-Jul-16	5 days	0.03	29-Jul-16		Sonia Khoury
2-Mar-16	25-Jul-16	5 days	0.03	29-Jul-16		
2-Mar-16						
2-Mar-16	7-Nov-16	5 days	0.03	11-Nov-16		Mohamad Choucair
2-Mar-16	7-Nov-16	5 days	0.03	11-Nov-16		
2-Mar-16						
2-Mar-16	28-Nov-16	5 days	0.03	2-Dec-16		Sonia Khoury
2-Mar-16	28-Nov-16	5 days	0.03	2-Dec-16		
2-Mar-16						

Comments

WHOLE PROJECT
DURATION

TBD later for another
training

TBD later for another
training

TBD later for another
training