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## Senior Consultancy to support the development of a GTF mitigation driven framework

**Post of Duty:** Washington, D.C. - USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **Background and justification:**

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks (MDBs) have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI 1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI 2), and iii) strengthen sector-driven biodiversity and climate MRV systems to meet international climate, biodiversity and thematic green debt standards (KPI 3). To define appropriate actions through these investments, borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Journey Framework (GTJF). The GTJF follows a three-stage sequential approach that allows borrowers to benefit from IDB technical and financial support as they evolve from an incipient stage – in which they have limited capabilities to access thematic green debt markets – to a stage in which they are able to systematize green and thematic debt issuances.

The IDB is already well-versed in the design of capacity assessments, as exemplified by the Institutional Capacity Assessment Platform (PACI, for its acronym in Spanish), aimed to determine the management capacity of executing agencies in the preparation of sovereign guaranteed operations. The PACI is composed of six questionnaire modules that refer to key management functions to be performed by the executing agency, namely: i) project management; ii) technical quality management; iii) human resources management; iv) procurement management; v) financial management; and vi) environmental and social impact management. Furthermore, the IDB has developed an Index of Governance and Public Policy in Disaster Risk Management (iGOPP), that evaluates the existence of a series of legal, institutional and budgetary conditions that are considered fundamental for the processes of Disaster Risk Management (DRM).

Considering the IDB's vast experience working with Latin America and Caribbean (LAC) countries to address climate change, the Bank is ideally suited to help borrowers in assessing their sectoral climate and/or biodiversity readiness in terms of ownership and impact/MRV reporting, as required for the IDB CLIMA Pilot Program.

**About this position:**

This consultancy will lead the research activities for developing a mitigation-driven Green Transition Framework (GTF). This GTF will assist borrowers in securing both technical and financial support as they enhance their capabilities to access thematic green debt markets. It will focus on three key dimensions: climate change mitigation, climate change adaptation, and biodiversity conservation, restoration, and sustainable use. This consultancy will primarily target mitigation activities within investment loan operations to assist borrowers in advancing their green transition efforts. GTF will align with the interventions required by the IDB CLIMA Pilot Program and other relevant Bank programs and instruments.

You will work for the Climate Change Division (“CSD/CCS”), which is part of the Climate Change and Sustainability Sector (“CSD”). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

**What you’ll do:**

1. Perform an extensive evaluation and thorough analysis of all relevant documents to the IDB CLIMA Pilot Program, and coordinate with the team to ensure proper understanding of the program.
2. Conduct a comprehensive review and in-depth analysis of the IDB Group Institutional Strategy; Sector/Thematic Frameworks/Action Plans; the Climate Change Action Plan; the Natural Capital and Biodiversity Mainstreaming Action Plan; MDB climate, green finance, and nature finance methodologies and principles; relevant documents tied to the review of the Corporate Results Framework, and the Paris Alignment Implementation Approach (PAIA), as well as its relevant sector guidance.
3. Interview a group of key IDB stakeholders in the relevant VPC and VPS sectors to pinpoint requirements and key issues that they deem should be considered in the mitigation-driven GTF.
4. Lead the development of a draft outline for a mitigation-driven GTF.
5. Facilitate collaborative work sessions with key IDB specialists to present the mitigation-driven GTF, gather feedback, and integrate relevant insights into the final draft.
6. Lead the development of a final mitigation-driven GTF.

**Deliverables and Payments Timeline:**

<b><u>Deliverable #</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
1. Work plan including a methodological proposal to meet the consultancy's activities.	20%	No later than 10 days after signature of the contract.
2. Synthesis report of activities conducted to achieve the objective set out in point 3 (interviews with key IDB stakeholders).	25%	No later than 2 months following the signature of the contract.
3. Draft outline for a mitigation-driven GTF.	25%	4 months following the signature of the contract.
4. Final mitigation-driven GTF.	30%	6 months following the signature of the contract.

**What you'll need:**

- **Education:** PhD degree or equivalent in economics, finance, law, business administration, public policy, environmental sciences or other fields relevant to the responsibilities of the role.
- **Experience:** 15 years of relevant professional experience or the equivalent combination of education and experience in economic policy and climate change. Demonstrable knowledge in climate change with a focus on finance is required.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 6 months.
- **Work Location:** Remote.

**What we offer**

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- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

**Our culture**

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We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

**Our Human Resources Team reviews carefully every application.**

**About the IDB Group**

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**About IDB**

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

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[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

**About IDB Lab**

IDB Lab is the innovation laboratory of the IDB Group. We mobilize financing, knowledge, and connections to drive innovation for inclusion in Latin America and the Caribbean. We believe innovation is a powerful tool that can transform our region, providing today unprecedented opportunities to populations that are vulnerable due to economic, social, or environmental factors. IDB Lab has a commitment to gender quality and diversity as part of its development mandate. The Strategy and Impact unit supports IDB Lab in the development of strategy, connections and knowledge, and impact measurement and reporting.



## Terms of Reference

## ANNEX A

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### **About IDB Invest**

IDB Invest, a member of the IDB Group, is a multilateral development bank committed to promoting the economic development of its member countries in Latin America and the Caribbean through the private sector. IDB Invest finances sustainable companies and projects to achieve financial results and maximize economic, social, and environmental development in the region. With a portfolio of \$14.1 billion in asset management and 325 clients in 25 countries, IDB Invest provides innovative financial solutions and advisory services that meet the needs of its clients in a variety of industries.

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- **Experience:** 10 years of relevant professional experience or the equivalent combination of education and experience in economic policy and climate change. Demonstrable knowledge in climate change with a focus on finance is required.
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**Type of contract and duration:**

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- **Length of contract:** 6 months.
- **Work Location:** Remote.

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### **About IDB Invest**



## **Terms of Reference**

## **ANNEX A**

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## Consultancy to support the development of a GTF adaptation driven framework

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### **About this position:**

This consultancy will cover the research activities for developing an adaptation-driven Green Transition Framework (GTF). This GTF will assist borrowers in securing both technical and financial support as they enhance their capabilities to access thematic green debt markets. It will focus on three key dimensions: climate change mitigation, climate change adaptation, and biodiversity conservation, restoration, and sustainable use. This consultancy will primarily target adaptation activities within investment loan operations to assist borrowers in advancing their green transition efforts. GTF will align with the interventions required by the IDB CLIMA Pilot Program and other relevant Bank programs and instruments.

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3. Interview a group of key IDB stakeholders in the relevant VPC and VPS sectors to pinpoint requirements and key issues that they deem should be considered in the adaptation-driven GTF.
4. Develop a draft outline for an adaptation-driven GTF.
5. Conduct collaborative work sessions with key IDB specialists to present the mitigation-driven GTF, gather feedback, and integrate relevant insights into the final draft.
6. Develop a final adaptation-driven GTF.

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- **Length of contract:** 9 months.
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## ANNEX A

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[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

### About IDB Lab

IDB Lab is the innovation laboratory of the IDB Group. We mobilize financing, knowledge, and connections to drive innovation for inclusion in Latin America and the Caribbean. We believe innovation is a powerful tool that can transform our region, providing today unprecedented opportunities to populations that are





## **Terms of Reference**

## **ANNEX A**

vulnerable due to economic, social, or environmental factors. IDB Lab has a commitment to gender quality and diversity as part of its development mandate. The Strategy and Impact unit supports IDB Lab in the development of strategy, connections and knowledge, and impact measurement and reporting.

### **Follow us:**

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<https://www.facebook.com/IDBLab>

[https://twitter.com/IDB\\_Lab](https://twitter.com/IDB_Lab)

### **About IDB Invest**

IDB Invest, a member of the IDB Group, is a multilateral development bank committed to promoting the economic development of its member countries in Latin America and the Caribbean through the private sector. IDB Invest finances sustainable companies and projects to achieve financial results and maximize economic, social, and environmental development in the region. With a portfolio of \$14.1 billion in asset management and 325 clients in 25 countries, IDB Invest provides innovative financial solutions and advisory services that meet the needs of its clients in a variety of industries.

### **Follow us:**

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<https://www.facebook.com/IDBInvest>

<https://twitter.com/BIInvest>

## Consultancy to support the development of a GTF nature driven framework

**Post of Duty:** Washington, D.C. - USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **Background and justification:**

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks (MDBs) have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI 1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI 2), and iii) strengthen sector-driven biodiversity and climate MRV systems to meet international climate, biodiversity and thematic green debt standards (KPI 3). To define appropriate actions through these investments, borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Journey Framework (GTJF). The GTJF follows a three-stage sequential approach that allows borrowers to benefit from IDB technical and financial support as they evolve from an incipient stage – in which they have limited capabilities to access thematic green debt markets – to a stage in which they are able to systematize green and thematic debt issuances.

The IDB is already well-versed in the design of capacity assessments, as exemplified by the Institutional Capacity Assessment Platform (PACI, for its acronym in Spanish), aimed to determine the management capacity of executing agencies in the preparation of sovereign guaranteed operations. The PACI is composed of six questionnaire modules that refer to key management functions to be performed by the executing agency, namely: i) project management; ii) technical quality management; iii) human resources management; iv) procurement management; v) financial management; and vi) environmental and social impact management. Furthermore, the IDB has developed an Index of Governance and Public Policy in Disaster Risk Management (iGOPP), that evaluates the existence of a series of legal, institutional and budgetary conditions that are considered fundamental for the processes of Disaster Risk Management (DRM).

Considering the IDB's vast experience working with Latin America and Caribbean (LAC) countries to address climate change, the Bank is ideally suited to help borrowers in assessing their sectoral climate and/or biodiversity readiness in terms of ownership and impact/MRV reporting, as required for the IDB CLIMA Pilot Program.

**About this position:**

This consultancy will cover the research activities for developing a nature-driven Green Transition Framework (GTF). This GTF will assist borrowers in securing both technical and financial support as they enhance their capabilities to access thematic green debt markets. It will focus on three key dimensions: climate change mitigation, climate change adaptation, and biodiversity conservation, restoration, and sustainable use. This consultancy will primarily target on biodiversity conservation, restoration, and sustainable use activities within investment loan operations to assist borrowers in advancing their green transition efforts. GTF will align with the interventions required by the IDB CLIMA Pilot Program and other relevant Bank programs and instruments.

You will work for the Climate Change Division (“CSD/CCS”), which is part of the Climate Change and Sustainability Sector (“CSD”). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

**What you’ll do:**

1. Review all relevant documents to the IDB CLIMA Pilot Program, and coordinate with the team to ensure proper understanding of the program.
2. Perform an analysis of the IDB Group Institutional Strategy; Sector/Thematic Frameworks/Action Plans; the Climate Change Action Plan; the Natural Capital and Biodiversity Mainstreaming Action Plan; MDB climate, green finance, and nature finance methodologies and principles; relevant documents tied to the review of the Corporate Results Framework, and the Paris Alignment Implementation Approach (PAIA), as well as its relevant sector guidance.
3. Interview a group of key IDB stakeholders in the relevant VPC and VPS sectors to pinpoint requirements and key issues that they deem should be considered in the nature-driven GTF.
4. Develop a draft outline for a nature-driven GTF.
5. Conduct collaborative work sessions with key IDB specialists to present the mitigation-driven GTF, gather feedback, and integrate relevant insights into the final draft.
6. Develop a final nature-driven GTF.

**Deliverables and Payments Timeline:**

<b><u>Deliverable #</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
1. Work plan including a methodological proposal to meet the consultancy's activities.	20%	No later than 10 days after signature of the contract.
2. Synthesis report of activities conducted to achieve the objective set out in point 3 (interviews with key IDB stakeholders).	25%	No later than 2 months following the signature of the contract.
3. Draft outline for a nature-driven GTF.	25%	4 months following the signature of the contract.
4. Final nature-driven GTF.	30%	6 months following the signature of the contract.

**What you'll need:**

- **Education:** Master's degree or equivalent in economics, finance, law, business administration, public policy, environmental sciences or other fields relevant to the responsibilities of the role.
- **Experience:** 10 years of relevant professional experience or the equivalent combination of education and experience in economic policy and climate change. Demonstrable knowledge in climate change with a focus on finance is required.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 9 months.
- **Work Location:** Remote.

**What we offer**



## Terms of Reference

## ANNEX A

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

### **Our culture**

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

**Our Human Resources Team reviews carefully every application.**

### **About the IDB Group**

The IDB Group, composed of the Inter-American Development Bank (IDB), IDB Invest, and the IDB Lab offers flexible financing solutions to its member countries to finance economic and social development through lending and grants to public and private entities in Latin America and the Caribbean.

### **About IDB**

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

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### **About IDB Lab**

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## Terms of Reference

## ANNEX A

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<https://www.facebook.com/IDBLab>

[https://twitter.com/IDB\\_Lab](https://twitter.com/IDB_Lab)

### **About IDB Invest**

IDB Invest, a member of the IDB Group, is a multilateral development bank committed to promoting the economic development of its member countries in Latin America and the Caribbean through the private sector. IDB Invest finances sustainable companies and projects to achieve financial results and maximize economic, social, and environmental development in the region. With a portfolio of \$14.1 billion in asset management and 325 clients in 25 countries, IDB Invest provides innovative financial solutions and advisory services that meet the needs of its clients in a variety of industries.

### Follow us:

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<https://www.facebook.com/IDBInvest>

<https://twitter.com/BIInvest>

## Consultancy to support the development of an IDB CLIMA Green Transition Framework (GTF) Roadmap in loan execution activities (2025)

**Post of Duty:** Washington, D.C. – USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **About this position:**

We are looking for an experienced consultant. As the experienced consultant, you will support the development of an IDB CLIMA Green Transition Framework (GTF) roadmap for the execution of activities in investment loan operations.

The IDB has vast experience working with Latin America and Caribbean countries to address climate change and biodiversity. Through policy and financial support, it seeks to progressively raise climate ambition in the region. Aligning IDB Group financing to the goals of the Paris Agreement is part of this agenda and therefore since January 1<sup>st</sup>, 2023, all operations are assessed to ensure they do not obstruct the transition to low greenhouse gas and climate-resilient economies in line with the goals of the Paris Agreement.

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI#1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI#2), and iii) strengthen sector-driven biodiversity and climate monitoring, reporting and verification systems to meet international climate, biodiversity and thematic green debt standards (KPI#3). To define investments pertaining to KPIs #2 and #3 borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Framework (GTF). The GTF follows a three-stage sequential approach that allows borrowers to benefit from IDB technical and financial support as they evolve from an incipient stage –in which they have limited capabilities to access thematic green debt markets– to a stage in which they are able to systematize green and thematic debt issuances.

The Bank, through initiatives like the IDB CLIMA Pilot Program, is uniquely positioned to support borrowers in advancing their Green Transition efforts. To facilitate this, the consultancy will develop a Green Transition Framework (GTF) Roadmap, guiding the implementation of activities within investment loan operations. This roadmap will ensure the GTF aligns with the types of interventions required by relevant Bank programs and instruments, such as the IDB CLIMA Pilot Program. It will focus on three key dimensions: climate change mitigation, climate change adaptation, and biodiversity conservation, restoration, and sustainable use. The roadmap will also align with relevant IDB Group and IDB initiatives, ensuring consistency across

IDB VPS sectors as they define their interventions under the IDB CLIMA Pilot Program. This includes, but is not limited to, the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change and natural capital/biodiversity action plans, as well as the Paris Alignment Implementation Approach (PAIA) and its sectoral technical guidance.

You will work for the Climate Change Division (“CSD/CCS”), which is part of the Climate Change and Sustainability Sector (“CSD”). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

**What you’ll do:**

1. Review all relevant documents to the IDB CLIMA Pilot Program, and coordinate with the team to ensure proper understanding of the program.
2. Review and analyze the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change action plan, the natural capital and biodiversity mainstreaming action plan, MDB climate, green finance, and nature finance methodologies and principles, relevant documents tied to the review of the Corporate Results Framework, and the Paris Alignment Implementation Approach (as well as its relevant sector guidance, for instance energy, water and sanitation and financial intermediation), with a focus on climate and nature.
3. Interview a group of key IDB stakeholders in the relevant VPC and VPS sectors to pinpoint requirements and key issues that they deem should be considered in a GTF Roadmap.
4. Develop a draft outline for a GTF Roadmap in loan execution activities.
5. Conduct collaborative work sessions with pertinent IDB specialists to present the GTF Roadmap and gather feedback and incorporate relevant feedback into the final draft.
6. Develop a final draft for a GTF Roadmap in loan execution activities.

**Deliverables and payments timeline:**

<b><u>Deliverables</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
Work plan including a methodological proposal to meet the consultancy's activities detailed in points 1 to 6.	15%	June, 2025
Draft outline proposal for the GTF Roadmap in loan execution activities.	25%	September, 2025
First draft GTF Roadmap in loan execution activities.	25%	December, 2025



Final draft of GTF Roadmap in loan execution activities.	25%	March, 2025
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**What you'll need:**

- **Education:** Master's degree or equivalent in environmental engineering, economics, public policy, business administration or other fields relevant to the responsibilities of the role.
- **Experience:** At least fifteen years of relevant professional experience or the equivalent combination of education and experience in finance and or climate finance and climate finance policy.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Strong analytical skills.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 9 months.
- **Work Location:** Remote

**What we offer:**



## Terms of Reference

## ANNEX A

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

### **Our culture**

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

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We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

**Our Human Resources Team reviews carefully every application.**

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### **About IDB**

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

### **Follow us:**

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<https://www.facebook.com/IADB.org>

[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

## Consultancy to support the revision and improvement of an IDB CLIMA Green Transition Framework (GTF) Roadmap in loan execution activities (2026)

**Post of Duty:** Washington, D.C. – USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **About this position:**

We are looking for an experienced consultant. As the experienced consultant, you will support the revision and improvement of an IDB CLIMA Green Transition Framework (GTF) roadmap for the execution of activities in investment loan operations.

The IDB has vast experience working with Latin America and Caribbean countries to address climate change and biodiversity. Through policy and financial support, it seeks to progressively raise climate ambition in the region. Aligning IDB Group financing to the goals of the Paris Agreement is part of this agenda and therefore since January 1<sup>st</sup>, 2023, all operations are assessed to ensure they do not obstruct the transition to low greenhouse gas and climate-resilient economies in line with the goals of the Paris Agreement.

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI#1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI#2), and iii) strengthen sector-driven biodiversity and climate monitoring, reporting and verification systems to meet international climate, biodiversity and thematic green debt standards (KPI#3). To define investments pertaining to KPIs #2 and #3 borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Framework (GTF). The GTF follows a three-stage sequential approach that allows borrowers to benefit from IDB technical and financial support as they evolve from an incipient stage –in which they have limited capabilities to access thematic green debt markets– to a stage in which they are able to systematize green and thematic debt issuances.

The Bank, through initiatives like the IDB CLIMA Pilot Program, is uniquely positioned to support borrowers in advancing their Green Transition efforts. To facilitate this, the consultancy will review and improve the IDB CLIMA Green Transition Framework (GTF) Roadmap that guides the implementation of activities within investment loan operations. This roadmap ensures the GTF aligns with the types of interventions required by relevant Bank programs and instruments, such as the IDB CLIMA Pilot Program. It will focus on three key dimensions: climate change mitigation, climate change adaptation, and biodiversity conservation,

## Terms of Reference

## ANNEX A

restoration, and sustainable use. The roadmap also align with relevant IDB Group and IDB initiatives, ensuring consistency across IDB VPS sectors as they define their interventions under the IDB CLIMA Pilot Program. This includes, but is not limited to, the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change and natural capital/biodiversity action plans, as well as the Paris Alignment Implementation Approach (PAIA) and its sectoral technical guidance.

You will work for the Climate Change Division (“CSD/CCS”), which is part of the Climate Change and Sustainability Sector (“CSD”). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

### **What you’ll do:**

1. Review all relevant documents to the IDB CLIMA Pilot Program, and coordinate with the team to ensure proper understanding of the program.
2. Review and analyze the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change action plan, the natural capital and biodiversity mainstreaming action plan, MDB climate, green finance, and nature finance methodologies and principles, relevant documents tied to the review of the Corporate Results Framework, and the Paris Alignment Implementation Approach (as well as its relevant sector guidance, for instance energy, water and sanitation and financial intermediation), with a focus on climate and nature.
3. Interview a group of key IDB stakeholders in the relevant VPC and VPS sectors to pinpoint requirements and key issues that they deem should be considered in a GTF Roadmap.
4. Review the IDB CLIMA GTF Roadmap in loan execution activities.
5. Conduct collaborative work sessions with pertinent IDB specialists to review the IDB CLIMA GTF Roadmap and gather feedback and incorporate relevant feedback into the final draft.
6. Develop an improved final draft of the GTF Roadmap in loan execution activities.

### **Deliverables and payments timeline:**

<b><u>Deliverables</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
Work plan including a methodological proposal to meet the consultancy’s activities detailed in points 1 to 6.	15%	April, 2026
Report with the results of the review of the roadmap with the main opportunities for improvement.	25%	July, 2026

Document that synthesizes the feedback received in the collaborative sessions and the improvements to be made to the IDB CLIMA GTF Roadmap.	25%	October, 2026
Improved final draft of the GTF Roadmap in loan execution activities.	25%	December, 2026

**What you'll need:**

- **Education:** Master's degree or equivalent in environmental engineering, economics, public policy, business administration or other fields relevant to the responsibilities of the role.
- **Experience:** At least fifteen years of relevant professional experience or the equivalent combination of education and experience in finance and or climate finance and climate finance policy.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Strong analytical skills.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 10 months.



## Terms of Reference

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- **Work Location:** Remote

### What we offer

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- A **competitive compensation** package.
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We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

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We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

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<https://www.facebook.com/IADB.org>

[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

## Consultancy to support research activities pertaining to the improvement of the IDB CLIMA GTF Assessment Questionnaire under modality I (sovereign, national level borrowers)

**Post of Duty:** Washington, D.C. - USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **Background and justification:**

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks (MDBs) have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI 1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI 2), and iii) strengthen sector-driven biodiversity and climate MRV systems to meet international climate, biodiversity and thematic green debt standards (KPI 3). To define appropriate actions through these investments, borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Journey Framework (GTJF). The GTJF follows a three-stage sequential approach that allows borrowers to benefit from IDB technical and financial support as they evolve from an incipient stage – in which they have limited capabilities to access thematic green debt markets – to a stage in which they are able to systematize green and thematic debt issuances.

The IDB is already well-versed in the design of capacity assessments, as exemplified by the Institutional Capacity Assessment Platform (PACI, for its acronym in Spanish), aimed to determine the management capacity of executing agencies in the preparation of sovereign guaranteed operations. The PACI is composed of six questionnaire modules that refer to key management functions to be performed by the executing agency, namely: i) project management; ii) technical quality management; iii) human resources management; iv) procurement management; v) financial management; and vi) environmental and social impact management. Furthermore, the IDB has developed an Index of Governance and Public Policy in Disaster Risk Management (iGOPP), that evaluates the existence of a series of legal, institutional and budgetary conditions that are considered fundamental for the processes of Disaster Risk Management (DRM).

Considering the IDB's vast experience working with Latin America and Caribbean (LAC) countries to address climate change, the Bank is ideally suited to help borrowers in assessing their sectoral climate and/or biodiversity readiness in terms of ownership and impact/MRV reporting, as required for the IDB CLIMA Pilot Program.

**About this position:**

This consultancy will cover the research activities related to the improvement of the IDB CLIMA GTJF Assessment Questionnaire for national level borrowers. The GTJF Assessment Questionnaire is one of the operational instruments of IDB CLIMA designed to assess various aspects of a borrower's experience in climate or biodiversity projects. The results from the GTJF Assessment Questionnaire will help to determine the readiness level of national borrowers against GTJF objectives and therefore, help to support the design of the intervention to better tailor it to borrowers' needs, priorities, and capabilities while shaping the expected results and products in relation to KPI 1, KPI 2, and KPI 3.

You will work for the Climate Change Division ("CSD/CCS"), which is part of the Climate Change and Sustainability Sector ("CSD"). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

**What you'll do:**

8. Review all available evidence and record of lessons learned in the implementation of the current GTJF Assessment Questionnaire for the approved IDB CLIMA pilot Projects (Honduras, Colombia and Paraguay).
9. Analyze all IDB CLIMA Pilot Program's documents (such as the Operational Guidelines GN-3168-6) and coordinate with the team to incorporate updates of the Program into the GTF Assessment Questionnaire for national borrowers.
10. Interview a group of key IDB stakeholders to identify requirements and key issues that should be addressed through the GTF Assessment Questionnaire for national borrowers.
11. Develop a draft proposal for an updated GTJF Assessment Questionnaire addressed particularly to national borrowers considering their specific requirements and key issues.
12. Conduct collaborative work sessions with pertinent IDB specialists to present the updated GTJF Assessment Questionnaire draft proposal and gather feedback.
13. Prepare a final proposal of an updated and improved GTJF Assessment Questionnaire for national borrowers based on the feedback gathered in activity 5.
14. Prepare a proposal to deploy the GTJF Assessment Questionnaire in two LAC countries selected by the IDB.



**Deliverables and Payments Timeline:**

<b><u>Deliverable #</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
5. Work plan including a methodological proposal to meet the consultancy's activities detailed in points 1 – 7.	20%	No later than ten days after signature of the contract.
6. Synthesis report of activities conducted to achieve the objective set out in points 1 and 2.	25%	No later than 3 months following the signature of the contract.
7. Draft GTJF Assessment Questionnaire proposal.	25%	No later than 6 months following the signature of the contract.
8. Synthesis report of relevant feedback identified in the interviews (point 3) and collaborative work sessions (point 5).	10%	No later than 8 months following the signature of the contract.
9. Final GTJF Assessment Questionnaire proposal.	20%	No later than 10 months following the signature of the contract.

**What you'll need:**

- **Education:** Master's degree or equivalent in economics, finance, law, business administration, public policy or other fields relevant to the responsibilities of the role.
- **Experience:** At least ten years of relevant professional experience or the equivalent combination of education and experience in economic policy and climate change. Demonstrable knowledge in climate change with a focus on finance is required.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 11 months.
- **Work Location:** Remote.



## Terms of Reference

## ANNEX A

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We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

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<https://twitter.com/BIInvest>

## Consultancy to support research activities pertaining to the improvement of the IDB CLIMA GTF Assessment Questionnaire under modality II (sovereign, financial intermediaries)

**Post of Duty:** Washington, D.C. - USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **Background and justification:**

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks (MDBs) have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

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The IDB is already well-versed in the design of capacity assessments, as exemplified by the Institutional Capacity Assessment Platform (PACI, for its acronym in Spanish), aimed to determine the management capacity of executing agencies in the preparation of sovereign guaranteed operations. The PACI is composed of six questionnaire modules that refer to key management functions to be performed by the executing agency, namely: i) project management; ii) technical quality management; iii) human resources management; iv) procurement management; v) financial management; and vi) environmental and social impact management. Furthermore, the IDB has developed an Index of Governance and Public Policy in Disaster Risk Management (iGOPP), that evaluates the existence of a series of legal, institutional and budgetary conditions that are considered fundamental for the processes of Disaster Risk Management (DRM).

Considering the IDB's vast experience working with Latin America and Caribbean (LAC) countries to address climate change, the Bank is ideally suited to help borrowers in assessing their sectoral climate and/or biodiversity readiness in terms of ownership and impact/MRV reporting, as required for the IDB CLIMA Pilot Program.

### **About this position:**

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This consultancy will cover the research activities related to the improvement of the IDB CLIMA GTJF Assessment Questionnaire for financial intermediaries. The GTJF Assessment Questionnaire is one of the operational instruments of IDB CLIMA designed to assess various aspects of a borrower's experience in climate or biodiversity projects. The results from the GTJF Assessment Questionnaire will help to determine the readiness level of financial intermediaries against GTJF objectives and therefore, help to support the design of the intervention to better tailor it to borrowers' needs, priorities, and capabilities while shaping the expected results and products in relation to KPI 1, KPI 2, and KPI 3.

You will work for the Climate Change Division ("CSD/CCS"), which is part of the Climate Change and Sustainability Sector ("CSD"). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

### **What you'll do:**

1. Review all available evidence and record of lessons learned in the implementation of the current GTJF Assessment Questionnaire for the approved IDB CLIMA pilot Projects (Honduras, Colombia and Paraguay).
2. Analyze all IDB CLIMA Pilot Program's documents (such as the Operational Guidelines GN-3168-6) and coordinate with the team to incorporate updates of the Program into the GTF Assessment Questionnaire for financial intermediaries.
3. Interview a group of key IDB stakeholders to identify requirements and key issues that should be addressed through the GTF Assessment Questionnaire for financial intermediaries.
4. Develop a draft proposal for an updated GTJF Assessment Questionnaire addressed particularly to financial intermediaries considering their specific requirements and key issues.
5. Conduct collaborative work sessions with pertinent IDB specialists to present the updated GTJF Assessment Questionnaire draft proposal and gather feedback.
6. Prepare a final proposal of an updated and improved GTJF Assessment Questionnaire for financial intermediaries based on the feedback gathered in activity 5.
7. Prepare a proposal to deploy the GTJF Assessment Questionnaire in two LAC countries selected by the IDB.

### **Deliverables and Payments Timeline:**

<b><u>Deliverable #</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
10. Work plan including a methodological proposal to meet the consultancy's activities detailed in points 1 – 7.	20%	No later than ten days after signature of the contract.
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14.Final GTJF Assessment Questionnaire proposal.	20%	No later than 10 months following the signature of the contract.

**What you'll need:**

- **Education:** Master's degree or equivalent in economics, finance, law, business administration, public policy or other fields relevant to the responsibilities of the role.
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- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

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- Collaborate and share knowledge.
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- Innovate and try new things.

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**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 11 months.
- **Work Location:** Remote.

**What we offer**

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
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We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

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[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

### **About IDB Lab**

IDB Lab is the innovation laboratory of the IDB Group. We mobilize financing, knowledge, and connections to drive innovation for inclusion in Latin America and the Caribbean. We believe innovation is a powerful tool that can transform our region, providing today unprecedented opportunities to populations that are vulnerable due to economic, social, or environmental factors. IDB Lab has a commitment to gender quality and diversity as part of its development mandate. The Strategy and Impact unit supports IDB Lab in the development of strategy, connections and knowledge, and impact measurement and reporting.

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### **About IDB Invest**

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## Consultancy to support research activities pertaining to the improvement of the IDB CLIMA GTF Assessment Questionnaire under modality III (sovereign, subnational borrowers)

**Post of Duty:** Washington, D.C. - USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **Background and justification:**

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks (MDBs) have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI 1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI 2), and iii) strengthen sector-driven biodiversity and climate MRV systems to meet international climate, biodiversity and thematic green debt standards (KPI 3). To define appropriate actions through these investments, borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Journey Framework (GTJF). The GTJF follows a three-stage sequential approach that allows borrowers to benefit from IDB technical and financial support as they evolve from an incipient stage – in which they have limited capabilities to access thematic green debt markets – to a stage in which they are able to systematize green and thematic debt issuances.

The IDB is already well-versed in the design of capacity assessments, as exemplified by the Institutional Capacity Assessment Platform (PACI, for its acronym in Spanish), aimed to determine the management capacity of executing agencies in the preparation of sovereign guaranteed operations. The PACI is composed of six questionnaire modules that refer to key management functions to be performed by the executing agency, namely: i) project management; ii) technical quality management; iii) human resources management; iv) procurement management; v) financial management; and vi) environmental and social impact management. Furthermore, the IDB has developed an Index of Governance and Public Policy in Disaster Risk Management (iGOPP), that evaluates the existence of a series of legal, institutional and budgetary conditions that are considered fundamental for the processes of Disaster Risk Management (DRM).

Considering the IDB's vast experience working with Latin America and Caribbean (LAC) countries to address climate change, the Bank is ideally suited to help borrowers in assessing their sectoral climate and/or biodiversity readiness in terms of ownership and impact/MRV reporting, as required for the IDB CLIMA Pilot Program.

**About this position:**

This consultancy will cover the research activities related to the improvement of the IDB CLIMA GTJF Assessment Questionnaire for subnational borrowers. The GTJF Assessment Questionnaire is one of the operational instruments of IDB CLIMA designed to assess various aspects of a borrower's experience in climate or biodiversity projects. The results from the GTJF Assessment Questionnaire will help to determine the readiness level of subnational borrowers against GTJF objectives and therefore, help to support the design of the intervention to better tailor it to borrowers' needs, priorities, and capabilities while shaping the expected results and products in relation to KPI 1, KPI 2, and KPI 3.

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**What you'll do:**

8. Review all available evidence and record of lessons learned in the implementation of the current GTJF Assessment Questionnaire for the approved IDB CLIMA pilot Projects (Honduras, Colombia and Paraguay).
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10. Interview a group of key IDB stakeholders to identify requirements and key issues that should be addressed through the GTF Assessment Questionnaire for subnational borrowers.
11. Develop a draft proposal for an updated GTJF Assessment Questionnaire addressed particularly to subnational borrowers considering their specific requirements and key issues.
12. Conduct collaborative work sessions with pertinent IDB specialists to present the updated GTJF Assessment Questionnaire draft proposal and gather feedback.
13. Prepare a final proposal of an updated and improved GTJF Assessment Questionnaire for subnational borrowers based on the feedback gathered in activity 5.
14. Prepare a proposal to deploy the GTJF Assessment Questionnaire in two LAC countries selected by the IDB.

**Deliverables and Payments Timeline:**

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## Editing Services for the senior management reports and IDB CLIMA Phase II Proposal

### **Regional**

#### **1. Background and Justification**

1. On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. In fact, even if all current multilateral finance in the region were focused on climate, it would only amount to 3.4% of the required annual investments to meet the objectives of the Paris Agreement in Latin America and the Caribbean (LAC). The international community has called upon Multilateral Development Banks (MDBs) and other International Financial Institutions to reform their practices and priorities to ensure access and mobilize climate finance from various sources.
2. International green and thematic markets offer an opportunity currently underutilized by the region. Accessing these markets requires strong commitments and investments in more robust institutional frameworks that are costly in terms of financial resources and human capital. On the other hand, these markets offer interesting financial incentives such as demand-driven “greeniums” or results-based “step-down” mechanisms. Amongst Emerging Market and Developing Economies, there is a disconnect between these rewards and existing capacities to fully benefit from them. MDBs working in the region must develop new financial instruments that reward those investments that can open the door to access green and thematic debt markets.
3. In that sense, the IDB designed the IDB CLIMA Pilot Program, which aims to encourage a green transition, with a focus on development effectiveness. The Pilot Program rewards countries that invest in the needed infrastructures to access higher concessional finance from green and thematic debt markets. To achieve this, the IDB CLIMA Pilot Program provides financial incentives through grants that are delivered alongside eligible investment loans to replicate a “step down,” or discount, on loan interest rates –contingent on the achievement and independent verification of Key Performance Indicators (KPIs) for biodiversity and climate.
4. As outlined in the operational guidelines and as part of the Pilot Program's evolution, reports are generated to provide updates to senior management and IDB counterparts. Additionally, knowledge products, such as technical notes, will be created for both internal and external audiences.

#### **2. Objectives**

1. This consultancy will focus on providing editing services for reports and knowledge products generated as part of the IDB CLIMA's Pilot Program's evolution. These documents aim to update senior management and IDB counterparts, as well as inform internal and external audiences through technical notes and other materials. The primary objective of this consultancy is to

enhance the quality, clarity, and effectiveness of the English language versions of these written communications.

### 3. **Scope**

The services to be provided by the consulting firm will include the following:

1. Review, edit, and provide guidance on the English-language reports and publications produced by the IDB.
1. Copy Editing: correcting grammar; spelling; ensuring consistency in language and style.
2. Substantive Editing: Reviewing and revising structure and content; ensuring coherence and offering suggestions for improving clarity and conciseness.
3. Language Enhancement: Improving the overall readability and coherence of the language.
4. Proofreading: Conducting a final review for typographical errors, spelling mistakes, and formatting issues.
5. Feedback and suggestions: Providing constructive feedback on the strengths and weaknesses of the content.
6. Collaboration with authors: Communication with the document's author to clarify intentions, address concerns and collaborating to achieve the desired outcome while maintaining the author's voice.

### 4. **Key Activities**

Based on the priorities and materials provided by the IDB, the consulting firm will perform the following activities:

1. Editorial advice and line editing of drafts, rewriting short segments where necessary.
2. Final editing of the laid-out-version of English and all revisions.

### 5. **Expected Outcome and Deliverables**

The consulting firm will provide the IDB the electronic versions of the reports and publications specified in Section 6, in English. The total word count for all documents will not exceed 155,000 words.

### 6. **Project Schedule and Milestones**

IDB CLIMA Semiannual Reports	April 2025	10,000 words. Review and edit, suggest modifications – possible second round review
	July 2025	10,000 words. Review and edit, suggest modifications – possible second round review
	November 2025	10,000 words. Review and edit, suggest modifications – possible second round review
IDB CLIMA Second Phase Proposal	May 2025	50-60 pages – approximately 25,000 words total. Two rounds of review and editing.
Publication: MEL Questionnaire	March 2025	50 page – approximately 25,000 words. Footnotes. Two rounds of edit/review.
Publication: Why IDB CLIMA	Sept 2025	50 page – approximately 25,000 words. Footnotes. Two rounds of edit/review.
Academic Paper: IDB CLIMA	Nov 2025	50 page – approximately 25,000 words. Footnotes. Two rounds of edit/review.
Academic Paper:	March 2026	50 page – approximately 25,000 words. Footnotes. Two rounds of edit/review.

## **7. Reporting Requirements**

1. The consulting firm will submit the deliverables according to the schedule established in section 6 of these Terms of Reference.

## **8. Acceptance Criteria**

1. The IDB will disburse payments after approval of the deliverables. The acceptance of deliverables will be given by the IDB when all comments received during the revision process are included in the submitted reports.

## **9. Supervision and Reporting**

1. The IDB Climate Change Division will have technical responsibility for the execution of this process as well as for the approval of the deliverables prepared by the consulting firm. In



representation of the IDB, the technical coordination and leadership for this consultancy rests with IDB's staff member Federico Brusa, climate change senior specialist.

**10. Schedule of Payments**

1. Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required.
2. The delivery of the products and the corresponding payments will be scheduled as follows:

<b>Payment Schedule</b>	
<b><i>Deliverable</i></b>	<b><i>%</i></b>
1. Editing of Semiannual Report for Senior Management #1; MEL Questionnaire Publication; and IDB CLIMA Second Phase Proposal	40%
2. Editing of Semiannual Report for Senior Management #2	10%
3. Editing of Publication: Why IDB CLIMA	20%
4. Editing of Semiannual Report for Senior Management #3 and Academic Paper: IDB CLIMA	30%
<b>TOTAL</b>	<b>100%</b>

## Consultancy to support the operationalization of a Program level MEL approach

**Post of Duty:** Washington, D.C. - USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **Background and justification:**

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks (MDBs) have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI 1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI 2), and iii) strengthen sector-driven biodiversity and climate MRV systems to meet international climate, biodiversity and thematic green debt standards (KPI 3). The IDB CLIMA Pilot Program incorporates a robust Monitoring, Evaluation, and Learning (MEL) approach at the program level to assess the overall performance of the Pilot Program, the effectiveness of its instruments, and its potential for scaling. MEL at the program level ensures that the reward mechanism, the Green Transition Framework (GTF), and other tools are continuously assessed and refined to determine their contribution to facilitating access to thematic green capital markets.

Operationalizing program-level MEL involves tracking the program's overall progress, conducting a mid-term assessment and a comprehensive evaluation at closure, and extracting lessons on the functionality and relevance of instruments like the GTF and performance-based rewards. This evidence will inform adjustments during the pilot phase and support decisions on future expansion.

Considering the IDB's vast experience working with Latin America and Caribbean (LAC) countries to address climate change, the Bank is ideally suited to help borrowers in assessing their sectoral climate and/or biodiversity readiness in terms of ownership and impact/MRV reporting, as required for the IDB CLIMA Pilot Program.

### **About this position:**

This consultancy will cover the design and implementation of a Monitoring, Evaluation, and Learning (MEL) framework that builds upon existing IDB methodologies, with the objective of tracking and reporting on the progress, challenges, and opportunities tied to the deployment of the IDB CLIMA Pilot Program. The framework will support semi-annual reporting to the Board of Executive Directors while also facilitating research efforts aimed at testing and validating key hypotheses and lessons learned to enhance the effectiveness of the Pilot Program.

You will work for the Climate Change Division (“CSD/CCS”), which is part of the Climate Change and Sustainability Sector (“CSD”). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

**What you’ll do:**

1. Review all relevant documents related to the IDB CLIMA Pilot Program and engage with the team to ensure a thorough understanding of the program’s objectives, instruments, and MEL requirements.
2. Review the design and operationalization process of the program-level MEL framework, including the alignment of the reward mechanism, Green Transition Framework (GTF), Key Performance Indicators (KPIs), and evaluation processes with the pilot’s learning and scaling objectives.
3. Develop a draft work plan for the program-level MEL implementation, including a timeline for monitoring progress across pilots, collecting data on the performance and functionality of IDB CLIMA’s instruments, and capturing lessons learned to inform program adjustments.
4. Facilitate periodic review sessions with the IDB CLIMA team and stakeholders to analyze monitoring data, review the progress of pilot projects, and identify emerging lessons, ensuring that MEL findings inform real-time program adjustments and scaling decisions.
5. Coordinate with IDB specialists to gather insights on program-level challenges and MEL expectations, identifying key evaluation questions and criteria relevant to the pilot’s preliminary and comprehensive evaluations
6. Support the preparation and implementation of program-level evaluations, including the preliminary assessment and the comprehensive evaluation report of the pilot program, synthesizing evidence on program performance, the effectiveness of instruments, and recommendations for the future design and scaling of IDB CLIMA.
7. Organize workshops to disseminate the IDB CLIMA MEL approach to project stakeholders and other IDB teams.
8. Ensure the IDB CLIMA MEL framework and methodologies stay up to date with the Bank’s strategies and new Development Effectiveness Framework

**Deliverables and Payments Timeline:**

<b><u>Deliverable #</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
1. Work plan including a methodological proposal to meet the consultancy’s activities detailed in points 1–8	20%	No later than two weeks after signature of the contract

2. Literature review of the MEL framework, and assessment of its integration with GTF, KPIs, and evaluation processes, aligned with program objectives.	20%	No later than 2 months following the signature of the contract
3. Progress report on MEL operationalization, including insights on data collection progress, and emerging lessons.	20%	No later than 3 months following the signature of the contract
4. Workshop materials and plan for disseminating the MEL approach to project stakeholders and IDB teams.	20%	No later than 4 months following the signature of the contract
5. Final report on the comprehensive evaluation of the IDB CLIMA Pilot Program, and MEL implementation, including lessons learned, effectiveness of instruments, and recommendations for scaling.	20%	No later than 6 months after the signature of the contract

**What you'll need:**

- **Education:** Master's degree or equivalent in economics, finance, law, business administration, public policy, or other fields relevant to the role's responsibilities.
- **Experience:** A minimum of five years of relevant professional experience, or a combination of education and experience in economic policy and climate change. Proven expertise in climate change, particularly in Monitoring, Evaluation and Learning frameworks is required.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 6 months
- **Work Location:** Remote

**What we offer**

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

**Our culture**

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

**Our Human Resources Team reviews carefully every application.**

**About the IDB Group**

The IDB Group, composed of the Inter-American Development Bank (IDB), IDB Invest, and the IDB Lab offers flexible financing solutions to its member countries to finance economic and social development through lending and grants to public and private entities in Latin America and the Caribbean.

**About IDB**

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

**Follow us:**

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<https://www.facebook.com/IADB.org>

[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

**About IDB Lab**

IDB Lab is the innovation laboratory of the IDB Group. We mobilize financing, knowledge, and connections to drive innovation for inclusion in Latin America and the Caribbean. We believe innovation is a powerful tool that can transform our region, providing today unprecedented opportunities to populations that are vulnerable due to economic, social, or environmental factors. IDB Lab has a commitment to gender quality and diversity as part of its development mandate. The Strategy and Impact unit supports IDB Lab in the development of strategy, connections and knowledge, and impact measurement and reporting.

**Follow us:**

<https://www.linkedin.com/company/idblab/>



## **Terms of Reference**

## **ANNEX A**

<https://www.facebook.com/IDBLab>

[https://twitter.com/IDB\\_Lab](https://twitter.com/IDB_Lab)

### **About IDB Invest**

IDB Invest, a member of the IDB Group, is a multilateral development bank committed to promoting the economic development of its member countries in Latin America and the Caribbean through the private sector. IDB Invest finances sustainable companies and projects to achieve financial results and maximize economic, social, and environmental development in the region. With a portfolio of \$14.1 billion in asset management and 325 clients in 25 countries, IDB Invest provides innovative financial solutions and advisory services that meet the needs of its clients in a variety of industries.

### **Follow us:**

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<https://twitter.com/IDBInvest>

## Consultancy to support the operationalization of a Project level MEL approach

**Post of Duty:** Washington, D.C. - USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **Background and justification:**

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks (MDBs) have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI 1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI 2), and iii) strengthen sector-driven biodiversity and climate MRV systems to meet international climate, biodiversity and thematic green debt standards (KPI 3). The IDB CLIMA Pilot Projects incorporate a robust Monitoring, Evaluation, and Learning (MEL) approach at the project level to assess the effectiveness of each pilot intervention, track progress toward key performance indicators (KPIs), and ensure adaptive learning throughout implementation. MEL at the project level ensures that the Green Transition Framework (GTF), performance-based rewards, and other project-specific mechanisms are continuously monitored and refined to maximize their impact on facilitating access to thematic green capital markets.

Operationalizing project-level MEL involves tracking each project's progress through performance monitoring (KPIs, outputs, and intermediate outcomes) and context monitoring (risks, assumptions, and external factors). This includes routine data collection, mid-term evaluations, and a comprehensive assessment at project closure. Insights from these evaluations will inform real-time course corrections and contribute to improving the effectiveness and scalability of future climate finance interventions under IDB CLIMA.

Considering the IDB's vast experience working with Latin America and Caribbean (LAC) countries to address climate change, the Bank is ideally suited to help borrowers in assessing their sectoral climate and/or biodiversity readiness in terms of ownership and impact/MRV reporting, as required for the IDB CLIMA Pilot Program.

### **About this position:**

This consultancy will cover the design and implementation of a project-level Monitoring, Evaluation, and Learning (MEL) framework that builds upon existing IDB methodologies, with the objective of tracking and reporting on the progress, challenges, and lessons learned from the design, approval, and execution of IDB CLIMA pilot projects. The framework will support project-level performance monitoring, ensuring the



achievement of Key Performance Indicators (KPIs) and the continuous improvement of Operational Guidelines, Sector Manuals, and execution strategies.

You will work for the Climate Change Division (“CSD/CCS”), which is part of the Climate Change and Sustainability Sector (“CSD”). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

**What you’ll do:**

1. Review all relevant documents related to the IDB CLIMA Pilot Program and engage with the team to ensure a comprehensive understanding of the project-level MEL requirements.
2. Assess the design and operationalization of the project-level MEL framework, ensuring alignment between Key Performance Indicators (KPIs), the Green Transition Framework (GTF), monitoring processes, evaluation methodologies and tools to enhance the learning and execution of pilot projects.
3. Develop a draft work plan for project-level MEL implementation, including a timeline for monitoring pilot project progress, collecting data on performance and execution challenges, and capturing lessons learned to inform project adjustments and scalability.
4. Facilitate periodic review sessions with the IDB CLIMA team and project stakeholders to analyze monitoring data, assess pilot project progress, and extract emerging lessons, ensuring that MEL findings support real-time project adjustments and effective execution.
5. Coordinate with IDB specialists to gather insights on project-level challenges and MEL expectations, refining evaluation questions and criteria to support pilot project assessments and mid-term evaluations.
6. Support the preparation and execution of project-level evaluations, including mid-term reviews and final assessments, synthesizing evidence on pilot performance, effectiveness of instruments, and recommendations for optimizing project execution.
7. Organize workshops and training sessions to disseminate project-level MEL approaches to project teams, stakeholders, and relevant IDB units, promoting knowledge-sharing and best practices.
8. Ensure the project-level MEL framework remains aligned with IDB strategies, operational guidelines, and the evolving Development Effectiveness Framework (DEF) to maintain consistency and effectiveness in pilot project execution.

### Deliverables and Payments Timeline:

<u>Deliverable #</u>	<u>Payments</u>	<u>Planned Date to Submit</u>
1. Work plan outlining a methodological approach for executing the consultancy's activities detailed in points 1–8, with a clear timeline and deliverables.	20%	No later than two weeks after signature of the contract
2. Literature review of the MEL framework, assessing project-level MEL, monitoring and evaluation tools and processes, and implementation strategies.	20%	No later than 2 months following the signature of the contract
3. Progress report on the operationalization of project-level MEL, including insights on data collection, pilot projects performance, implementation challenges, and emerging lessons to inform continuous improvement.	20%	No later than 3 months following the signature of the contract
4. Workshop materials and dissemination plan for sharing the project-level MEL approach with pilot project teams, stakeholders, and IDB teams, promoting knowledge exchange and best practices.	20%	No later than 5 months following the signature of the contract
5. Final report on the comprehensive evaluation of IDB CLIMA pilot projects and project-level MEL implementation, synthesizing lessons learned, effectiveness of tools, and recommendations for optimizing implementation.	20%	No later than 7 months after the signature of the contract

### What you'll need:

- **Education:** Master's degree or equivalent in economics, finance, law, business administration, public policy, or other fields relevant to the role's responsibilities.
- **Experience:** A minimum of five years of relevant professional experience, or a combination of education and experience in economic policy and climate change. Proven expertise in climate change, particularly in Monitoring, Evaluation, and Learning (MEL) frameworks, is required. Experience in operations, including the implementation and management of projects within development institutions or similar organizations, is highly desirable.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 7 months
- **Work Location:** Remote

**What we offer**

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

**Our culture**



## Terms of Reference

## ANNEX A

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

**Our Human Resources Team reviews carefully every application.**

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### **About IDB**

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

### **Follow us:**

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<https://www.facebook.com/IADB.org>

[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

**About IDB Lab**

IDB Lab is the innovation laboratory of the IDB Group. We mobilize financing, knowledge, and connections to drive innovation for inclusion in Latin America and the Caribbean. We believe innovation is a powerful tool that can transform our region, providing today unprecedented opportunities to populations that are vulnerable due to economic, social, or environmental factors. IDB Lab has a commitment to gender quality and diversity as part of its development mandate. The Strategy and Impact unit supports IDB Lab in the development of strategy, connections and knowledge, and impact measurement and reporting.

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[https://twitter.com/IDB\\_Lab](https://twitter.com/IDB_Lab)

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<https://twitter.com/BIDInvest>

## Consultancy to support the design of semiannual reports to the EXD to update on the advances of the Pilot Program in 2025

### Post of Duty: TBC

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **About this position:**

We are looking for a confirmed, senior communications professional to develop IDB CLIMA Pilot Program reports to IDB Sr. Management and Governors. As a senior communications and outreach consultant, you will be responsible for the preparation of the IDB CLIMA Semi-Annual Report (SAR) 2025 I & II as well as the preparation of a draft proposal suggesting the upscaling of the IDB CLIMA Pilot Program into a second phase, for management and governor consideration.

You will work for the Climate Change Division ("CSD/CCS"), which is part of the Climate Change and Sustainability Sector ("CSD"). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

### **What you'll do:**

- **Content Creation:** Conceptualizes the preparation and production of the second IDB CLIMA SAR in various languages.
- **Content Creation:** preparation of a draft technical note for management to approve the proposal to the Board of Governors for the upscaling of IDB CLIMA recommending the upscaling of the Pilot Program into a second, expanded phase. Update the current operational guidelines to incorporate the Phase II proposal.

### **Deliverables and Payments Timeline:** (maximum of 6 deliverables)

<b><u>Deliverable #</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
IDB CLIMA Phase 2 proposal and update of the operational guidelines.	20%	June 2025
IDB CLIMA Semi-Annual Report –2025-I Outline	20%	July 2025
IDB CLIMA Semi-Annual Report –2025-I Draft for comments	20%	October 2025
IDB CLIMA Semi-Annual Report –2025-II Outline	20%	December 2025
IDB CLIMA Semi-Annual Report –2025-II Draft for comments	20%	February 2026

**What you'll need:**

- **Education:** Master's degree or equivalent in economics, finance, business administration, public policy or other fields relevant to the responsibilities of the role
- **Experience:** At least 10 years of experience required for the job years of relevant professional experience or the equivalent combination of education and experience in International Affairs, with experience in communications. Demonstrable knowledge in climate change with a focus on development finance is a must.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.

- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 12 months
- **Work Location:** Remote.

**Our culture**

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Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

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The IDB Group, composed of the Inter-American Development Bank (IDB), IDB Invest, and the IDB Lab offers flexible financing solutions to its member countries to finance economic and social development through lending and grants to public and private entities in Latin America and the Caribbean.

**About IDB**

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance





## Terms of Reference

## ANNEX A

infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

### Follow us:

<https://www.linkedin.com/company/inter-american-development-bank/>

<https://www.facebook.com/IADB.org>

[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

## Consultancy to support the design of semiannual reports to the EXD, to update on the advances of the Pilot Program in 2026

### Post of Duty: TBC

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### About this position:

We are looking for a confirmed, senior communications professional to develop IDB CLIMA Pilot Program reports to IDB Sr. Management and Governors. As a senior communications and outreach consultant, you will be responsible for the preparation of the IDB CLIMA Semi-Annual Report (SAR) 2025 I & II as well as the preparation of a draft of the multi-donor trust fund report to inform senior management.

You will work for the Climate Change Division (“CSD/CCS”), which is part of the Climate Change and Sustainability Sector (“CSD”). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

### What you'll do:

- **Content Creation:** Conceptualizes the preparation and production of the second IDB CLIMA SAR in various languages.
- **Content Creation:** draft report on the multi-donor trust fund results.

### Deliverables and Payments Timeline: (maximum of 6 deliverables)

<u>Deliverable #</u>	<u>Payments</u>	<u>Planned Date to Submit</u>

Multi-donor Trust Fund Report- Draft	20%	June 2026
IDB CLIMA Semi-Annual Report –2026-I Outline	20%	July 2026
IDB CLIMA Semi-Annual Report –2026-I Draft for comments	20%	October 2026
IDB CLIMA Semi-Annual Report –2026-II Outline	20%	December 2026
IDB CLIMA Semi-Annual Report –2026-II Draft for comments	20%	February 2026

**What you'll need:**

- **Education:** Master's degree or equivalent in economics, finance, business administration, public policy or other fields relevant to the responsibilities of the role
- **Experience:** At least 10 years of experience required for the job years of relevant professional experience or the equivalent combination of education and experience in International Affairs, with experience in communications. Demonstrable knowledge in climate change with a focus on development finance is a must.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 12 months
- **Work Location:** Remote.

**Our culture**

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

**Our Human Resources Team reviews carefully every application.**

**About the IDB Group**

The IDB Group, composed of the Inter-American Development Bank (IDB), IDB Invest, and the IDB Lab offers flexible financing solutions to its member countries to finance economic and social development through lending and grants to public and private entities in Latin America and the Caribbean.

**About IDB**

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.



## Terms of Reference

## ANNEX A

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<https://www.facebook.com/IADB.org>

[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

## Consultancy to support the development of an IDB CLIMA GTF Sector Manual as it pertains to the activities of the INE/ENE, INE/WSA, and INE/TSP divisions

### Regional

#### Supporting the development and deployment of IDB CLIMA

##### 1. Background and Justification

1. The IDB has vast experience working with Latin America and Caribbean countries to address climate change and biodiversity. Through policy and financial support, it seeks to progressively raise climate ambition in the region. Aligning IDB Group financing to the goals of the Paris Agreement is part of this agenda and therefore since January 1st, 2023, all operations are assessed to ensure they do not obstruct the transition to low greenhouse gas and climate-resilient economies in line with the goals of the Paris Agreement.
2. On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.
3. For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI#1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI#2), and iii) strengthen sector-driven biodiversity and climate monitoring, reporting and verification systems to meet international climate, biodiversity and thematic green debt standards (KPI#3). To define investments pertaining to KPIs #2 and #3 borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Framework (GTF). The GTF follows a three-stage sequential approach that allows borrowers to benefit from IDB technical and financial support as they evolve from an incipient stage –in which they have limited capabilities to access thematic green debt markets– to a stage in which they are able to systematize green and thematic debt issuances.
4. Through various instruments and programs such as the IDB CLIMA Pilot Program, the Bank is uniquely positioned to assist borrowers in advancing their Green Transition efforts. To support this, this consultancy will aid in developing the Energy and the Water and Sanitation Sector Manuals, which will contribute to framing the sectors within a GTF. Additionally, these manuals will outline how to measure progress at each GTF stage using KPIs, aligning with the types of

interventions required by relevant Bank programs and instruments for a green transition, like IDB CLIMA Pilot Program. For this first version of the Sectoral Manuals, each KPI will cover three dimensions: climate change mitigation, climate change adaptation, and biodiversity conservation, restoration, and sustainable use. These Sectoral Manuals will build upon and align with relevant IDB Group and IDB documents and initiatives, ensuring consistency across IDB VPS sectors as they define their interventions within the scope of the IDB CLIMA Pilot Program. This includes, but is not limited to, the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change and natural capital/biodiversity action plans, as well as the Paris Alignment Implementation Approach (PAIA) and its sectoral technical guidance.

## 2. **Objectives**

1. This consultancy will assess and support the development of sectoral manuals for guiding green transition through IDB CLIMA Operations and other IDB climate and biodiversity interventions in the Energy (ENE), Transport (TSP) and the Water and Sanitation (WSA) sectors.

## 3. **Key Activities**

1. Review all relevant documents to the IDB CLIMA Pilot Program, and coordinate with the team to ensure proper understanding of the program.
2. Review and analyze the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change action plan, the natural capital and biodiversity mainstreaming action plan, MDB climate, green finance, and nature finance methodologies and principles, relevant documents tied to the review of the Corporate Results Framework, and the Paris Alignment Implementation Approach (as well as its relevant sector guidance, for instance energy, water and sanitation and financial intermediation), with a focus on climate and nature.
3. Interview a group of key IDB stakeholders in the relevant VPC and VPS sectors to pinpoint requirements and key issues that they deem should be assessed through the Sector Manuals (up to ten interviews).
4. Travel with teams to countries to interview a group of key IDB and IDB counterpart stakeholders to pinpoint requirements and key issues that they deem should be assessed through the Sector Manuals (up to ten interviews).
5. Develop a draft section for ENE, TSP and WSA sector manuals explaining and describing the context of the Green Transition in these sectors, with a focus on business lines to identify challenges, gaps, and opportunities that position IDB Divisions to play a transformational role in advancing the Green Transition, considering documents reviewed and feedback from interviews conducted in 3.1 to 3.4.
6. Develop a draft section for ENE, TSP and WSA sector manuals to guide the design of IDB CLIMA pilot projects in these sectors, addressing key aspects such as the operational cycle, vertical logic, and the definition of actions, products, and KPIs, considering documents reviewed and feedback from interviews conducted in 3.1 to 3.4.

7. Develop a draft section for ENE, TSP and WSA sector manuals to explain the methods and recommendations for monitoring, evaluating, and learning (MEL) from the KPIs and sectoral manuals, considering documents reviewed and feedback from interviews conducted in 3.1 to 3.4.
8. Conduct collaborative work sessions with pertinent IDB specialists (including the Paris alignment tracking team) to present the ENE, TSP and WSA Sector Manual sections proposals and gather feedback and incorporate relevant feedback into the final draft.
9. Combine sections developed in 3.5, 3.6. and 3.7 into a comprehensive final draft proposal for sectoral manuals for Energy, Transport and Water and Sanitation, including all defined sections and appendices, that incorporates feedback gathered from collaborative work sessions conducted in 3.8.
10. Design a presentation on the use and application of the ENE, TSP and WSA Sectoral Manuals to be imparted by the IDB CLIMA team to train specialists in the relevant areas in the Bank.

4. **Expected Outcome and Deliverables**

1. Draft section for ENE, TSP and WSA Sector Manual proposals explaining and describing the context of the Green Transition in these sectors.
2. Draft section for ENE, TSP and WSA Sector Manual proposals to guide the design of IDB CLIMA pilot projects in these sectors.
3. Draft section for ENE, TSP and WSA Sector Manual proposals to explain the methods and recommendations for monitoring, evaluating, and learning (MEL) from the KPIs and sectoral manuals.
4. Final draft proposal for sectoral manuals for ENE, TSP and WSA.
5. Presentation on the use and application of the ENE, TSP and WSA Sectoral Manuals.

5. **Project Schedule and Milestones**

<b><u>Deliverables</u></b>	<b><u>Planned Date to Submit</u></b>
Work plan including a methodological proposal to meet the consultancy's activities detailed in points 3.1 to 3.10	April 2025
Draft section for ENE, TSP and WSA Sector Manual proposals explaining and describing the context of the Green Transition in these sectors.	May 2025



Draft section for ENE, TSP and WSA Sector Manual proposals to guide the design of IDB CLIMA pilot projects in these sectors.	June 2025
Draft section for ENE, TSP and WSA Sector Manual proposals to explain the methods and recommendations for monitoring, evaluating, and learning (MEL) from the KPIs and sectoral manuals.	July 2025
Final draft proposal for sectoral manuals for ENE, TSP and WSA.	August 2025
Presentation on the use and application of the ENE, TSP and WSA Sectoral Manuals.	September 2025

**6. Reporting Requirements**

1. The consulting firm will submit the deliverables according to the schedule established in section 5 of these Terms of Reference.

**7. Acceptance Criteria**

1. The IDB will disburse payments after approval of the deliverables. The acceptance of deliverables will be given by the IDB when all comments received during the revision process are included in the submitted reports.

**8. Supervision and Reporting**

1. The IDB Climate Change Division will have the technical responsibility of the execution of this process as well as for the approval of the deliverables prepared by the consulting firm. In representation of the IDB, the technical coordination and leadership for this consultancy rests with IDB's staff member Federico Brusa, climate change senior specialist.

**9. Schedule of Payments**

1. Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required. The Bank wishes to receive the most competitive cost proposal for the services described herein.

2. The IDB Official Exchange Rate indicated in the RFP will be applied for necessary conversions of local currency payments.
3. The delivery of the products and the corresponding payments will be scheduled as follows:

<b>Payment Schedule</b>	
<b><i>Deliverable</i></b>	<b>%</b>
1. Draft section for ENE and WSA Sector Manual proposals explaining and describing the context of the Green Transition in these sectors.	20%
2. Draft section for ENE and WSA Sector Manual proposals to guide the design of IDB CLIMA pilot projects in these sectors	20%
3. Draft section for ENE and WSA Sector Manual proposals to explain the methods and recommendations for monitoring, evaluating, and learning (MEL) from the KPIs and sectoral manuals	20%
4. Final draft proposal for sectoral manuals for ENE and WSA	30%
5. Presentation on the use and application of the ENE and WSA Sectoral Manuals	10%
<b>TOTAL</b>	<b>100%</b>

## Consultancy to support the development of an IDB CLIMA GTF Sector Manual as it pertains to the activities of the IFD/CMF division

**Post of Duty:** Washington, D.C. – USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **About this position:**

We are looking for an experienced senior consultant. As the experienced senior consultant, you will assess and support the development of a manual for guiding green transition through IDB CLIMA Operations and other IDB climate and biodiversity interventions in the Capital Markets sector.

The IDB has vast experience working with Latin America and Caribbean countries to address climate change and biodiversity. Through policy and financial support, it seeks to progressively raise climate ambition in the region. Aligning IDB Group financing to the goals of the Paris Agreement is part of this agenda and therefore since January 1<sup>st</sup>, 2023, all operations are assessed to ensure they do not obstruct the transition to low greenhouse gas and climate-resilient economies in line with the goals of the Paris Agreement.

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI#1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI#2), and iii) strengthen sector-driven biodiversity and climate monitoring, reporting and verification systems to meet international climate, biodiversity and thematic green debt standards (KPI#3). To define investments pertaining to KPIs #2 and #3 borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Framework (GTF). The GTF follows a three-stage sequential approach that allows borrowers to benefit from IDB

technical and financial support as they evolve from an incipient stage –in which they have limited capabilities to access thematic green debt markets– to a stage in which they are able to systematize green and thematic debt issuances.

Through various instruments and programs such as the IDB CLIMA Pilot Program, the Bank is uniquely positioned to assist borrowers in advancing their Green Transition efforts. To support this, the consultancy will aid in developing the Capital Markets Sector Manual, which will contribute to framing the Capital Markets and Finance sector within a GTF. Additionally, these manuals will outline how to measure progress at each GTF stage using KPIs, aligning with the types of interventions required by relevant Bank programs and instruments for a green transition, like IDB CLIMA Pilot Program. For this first version of the Sector Manual, each KPI will cover three dimensions: climate change mitigation, climate change adaptation, and biodiversity conservation, restoration, and sustainable use. These Sector Manuals will build upon and align with relevant IDB Group and IDB documents and initiatives, ensuring consistency across IDB VPS sectors as they define their interventions within the scope of the IDB CLIMA Pilot Program. This includes, but is not limited to, the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change and natural capital/biodiversity action plans, as well as the Paris Alignment Implementation Approach (PAIA) and its sectoral technical guidance.

You will work for the Climate Change Division (“CSD/CCS”), which is part of the Climate Change and Sustainability Sector (“CSD”). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

**What you’ll do:**

1. Review all relevant documents to the IDB CLIMA Pilot Program, and coordinate with the team to ensure proper understanding of the program.
2. Review and analyze the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change action plan, the natural capital and biodiversity mainstreaming action plan, MDB climate, green finance, and nature finance methodologies and principles, relevant documents tied to the review of the Corporate Results Framework, and the Paris Alignment Implementation Approach (as well as its relevant sector guidance, for instance energy, water and sanitation and financial intermediation), with a focus on climate and nature.
3. Interview a group of key IDB stakeholders in the relevant VPC and VPS sectors to pinpoint requirements and key issues that they deem should be assessed through the Sector Manuals (up to ten interviews).

4. Travel with teams to countries to Interview a group of key IDB and IDB counterpart stakeholders to pinpoint requirements and key issues that they deem should be assessed through the Sector Manuals (up to ten interviews).
5. Develop a draft section for CMF sector manual explaining and describing the context of the Green Transition in this sector, with a focus on business lines to identify challenges, gaps, and opportunities that position IDB Division to play a transformational role in advancing the Green Transition, considering documents reviewed and feedback from interviews conducted in 1 to 4.
6. Develop a draft section for CMF sector manual to guide the design of IDB CLIMA pilot projects in this sector, addressing key aspects such as the operational cycle, vertical logic, and the definition of actions, products, and KPIs, considering documents reviewed and feedback from interviews conducted in 1 to 4.
7. Develop a draft section for CMF sector manual to explain the methods and recommendations for monitoring, evaluating, and learning (MEL) from the KPIs and sectoral manuals, considering documents reviewed and feedback from interviews conducted in 1 to 4.
8. Conduct collaborative work sessions with pertinent IDB specialists (including the Paris alignment tracking team) to present the CMF Sector Manual sections proposals and gather feedback and incorporate relevant feedback into the final draft.
9. Combine sections developed in 5, 6. and 7 into a comprehensive final draft proposal for sectoral manuals for Capital Markets, including all defined sections and appendices, that incorporates feedback gathered from collaborative work sessions conducted in 8.
10. Design a presentation on the use and application of the CMF Sectoral Manual to be imparted by the IDB CLIMA team to train specialists in the relevant areas in the Bank.

**Deliverables and payments timeline:**

<b><u>Deliverables</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
Work plan including a methodological proposal to meet the consultancy's activities detailed in points 1 to 10	5%	April, 2025
Draft section for CMF Sector Manual proposal explaining and describing the context of the Green Transition in these sectors.	20%	May, 2025
Draft section for CMF Sector Manual proposals to guide the design of IDB CLIMA pilot projects in these sectors.	20%	June, 2025
Draft section for CMF Sector Manual proposal to explain the methods and recommendations for	20%	July, 2025

monitoring, evaluating, and learning (MEL) from the KPIs and sectoral manuals.		
Final draft proposal for sectoral manuals for CMF.	30%	August, 2025
Presentation on the use and application of the CMF Sectoral Manual.	5%	September, 2025

**What you'll need:**

- **Education:** Master's degree or equivalent in environmental engineering, economics, public policy, business administration or other fields relevant to the responsibilities of the role.
- **Experience:** At least fifteen years of relevant professional experience or the equivalent combination of education and experience in finance and or climate finance and climate finance policy.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Strong analytical skills.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 6 months.
- **Work Location:** Remote

**What we offer**

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

**Our culture**

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

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We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

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## ANNEX A

### **About IDB**

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<https://www.facebook.com/IADB.org>

[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)



## Consultancy to support the development of an IDB CLIMA GTF Sector Manual as it pertains to the activities of the SCL/EDU division

**Post of Duty:** Washington, D.C. – USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **About this position:**

We are looking for an experienced senior consultant. As the experienced senior consultant, you will assess and support the development of a manual for guiding green transition through IDB CLIMA Operations and other IDB climate and biodiversity interventions in the Education sector.

The IDB has vast experience working with Latin America and Caribbean countries to address climate change and biodiversity. Through policy and financial support, it seeks to progressively raise climate ambition in the region. Aligning IDB Group financing to the goals of the Paris Agreement is part of this agenda and therefore since January 1<sup>st</sup>, 2023, all operations are assessed to ensure they do not obstruct the transition to low greenhouse gas and climate-resilient economies in line with the goals of the Paris Agreement.

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI#1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI#2), and iii) strengthen sector-driven biodiversity and climate monitoring, reporting and verification systems to meet international climate, biodiversity and thematic green debt standards (KPI#3). To define investments pertaining to KPIs #2 and #3 borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Framework (GTF). The GTF follows a three-stage sequential approach that allows borrowers to benefit from IDB

technical and financial support as they evolve from an incipient stage –in which they have limited capabilities to access thematic green debt markets– to a stage in which they are able to systematize green and thematic debt issuances.

Through various instruments and programs such as the IDB CLIMA Pilot Program, the Bank is uniquely positioned to assist borrowers in advancing their Green Transition efforts. To support this, the consultancy will aid in developing the Education Sector Manual, which will contribute to framing the education sector within a GTF. Additionally, these manuals will outline how to measure progress at each GTF stage using KPIs, aligning with the types of interventions required by relevant Bank programs and instruments for a green transition, like IDB CLIMA Pilot Program. For this first version of the Sector Manual, each KPI will cover three dimensions: climate change mitigation, climate change adaptation, and biodiversity conservation, restoration, and sustainable use. These Sector Manuals will build upon and align with relevant IDB Group and IDB documents and initiatives, ensuring consistency across IDB VPS sectors as they define their interventions within the scope of the IDB CLIMA Pilot Program. This includes, but is not limited to, the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change and natural capital/biodiversity action plans, as well as the Paris Alignment Implementation Approach (PAIA) and its sectoral technical guidance.

You will work for the Climate Change Division (“CSD/CCS”), which is part of the Climate Change and Sustainability Sector (“CSD”). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

**What you’ll do:**

1. Review all relevant documents to the IDB CLIMA Pilot Program, and coordinate with the team to ensure proper understanding of the program.
2. Review and analyze the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change action plan, the natural capital and biodiversity mainstreaming action plan, MDB climate, green finance, and nature finance methodologies and principles, relevant documents tied to the review of the Corporate Results Framework, and the Paris Alignment Implementation Approach (as well as its relevant sector guidance, for instance energy, water and sanitation and financial intermediation), with a focus on climate and nature.
3. Interview a group of key IDB stakeholders in the relevant VPC and VPS sectors to pinpoint requirements and key issues that they deem should be assessed through the Sector Manuals (up to ten interviews).

4. Travel with teams to countries to Interview a group of key IDB and IDB counterpart stakeholders to pinpoint requirements and key issues that they deem should be assessed through the Sector Manuals (up to ten interviews).
5. Develop a draft section for Education sector manual explaining and describing the context of the Green Transition in this sector, with a focus on business lines to identify challenges, gaps, and opportunities that position IDB Division to play a transformational role in advancing the Green Transition, considering documents reviewed and feedback from interviews conducted in 1 to 4.
6. Develop a draft section for the Education sector manual to guide the design of IDB CLIMA pilot projects in this sector, addressing key aspects such as the operational cycle, vertical logic, and the definition of actions, products, and KPIs, considering documents reviewed and feedback from interviews conducted in 1 to 4.
7. Develop a draft section for Education sector manual to explain the methods and recommendations for monitoring, evaluating, and learning (MEL) from the KPIs and sectoral manuals, considering documents reviewed and feedback from interviews conducted in 1 to 4.
8. Conduct collaborative work sessions with pertinent IDB specialists (including the Paris alignment tracking team) to present the Education Sector Manual sections proposals and gather feedback and incorporate relevant feedback into the final draft.
9. Combine sections developed in 5, 6. and 7 into a comprehensive final draft proposal for sectoral manuals for Education, including all defined sections and appendices, that incorporates feedback gathered from collaborative work sessions conducted in 8.
10. Design a presentation on the use and application of the Education Sectoral Manual to be imparted by the IDB CLIMA team to train specialists in the relevant areas in the Bank.

**Deliverables and payments timeline:**

<b><u>Deliverables</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
Work plan including a methodological proposal to meet the consultancy's activities detailed in points 1 to 10	5%	April, 2025
Draft section for EDU Sector Manual proposal explaining and describing the context of the Green Transition in these sectors.	20%	May, 2025
Draft section for EDU Sector Manual proposals to guide the design of IDB CLIMA pilot projects in these sectors.	20%	June, 2025
Draft section for EDU Sector Manual proposal to explain the methods and recommendations for	20%	July, 2025

**Terms of Reference****ANNEX A**

monitoring, evaluating, and learning (MEL) from the KPIs and sectoral manuals.		
Final draft proposal for sectoral manuals for EDU.	30%	August, 2025
Presentation on the use and application of the EDU Sectoral Manual.	5%	September, 2025

**What you'll need:**

- **Education:** Master's degree or equivalent in environmental engineering, economics, public policy, business administration or other fields relevant to the responsibilities of the role.
- **Experience:** At least fifteen years of relevant professional experience or the equivalent combination of education and experience in finance and or climate finance and climate finance policy.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Strong analytical skills.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 6 months.
- **Work Location:** Remote

**What we offer**

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

**Our culture**

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

**Our Human Resources Team reviews carefully every application.**

**About the IDB Group**

The IDB Group, composed of the Inter-American Development Bank (IDB), IDB Invest, and the IDB Lab offers flexible financing solutions to its member countries to finance economic and social development through lending and grants to public and private entities in Latin America and the Caribbean.



## Terms of Reference

## ANNEX A

### **About IDB**

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

### **Follow us:**

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## Consultancy to support the development of an IDB CLIMA GTF Sector Manual as it pertains to the activities of the CSD/HUD division

**Post of Duty:** Washington, D.C. – USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **About this position:**

We are looking for an experienced senior consultant. As the experienced senior consultant, you will assess and support the development of a manual for guiding green transition through IDB CLIMA Operations and other IDB climate and biodiversity interventions in the Housing and Urban Development (HUD) sector.

The IDB has vast experience working with Latin America and Caribbean countries to address climate change and biodiversity. Through policy and financial support, it seeks to progressively raise climate ambition in the region. Aligning IDB Group financing to the goals of the Paris Agreement is part of this agenda and therefore since January 1<sup>st</sup>, 2023, all operations are assessed to ensure they do not obstruct the transition to low greenhouse gas and climate-resilient economies in line with the goals of the Paris Agreement.

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI#1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI#2), and iii) strengthen sector-driven biodiversity and climate monitoring, reporting and verification systems to meet international climate, biodiversity and thematic green debt standards (KPI#3). To define investments pertaining to KPIs #2 and #3 borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Framework

(GTF). The GTF follows a three-stage sequential approach that allows borrowers to benefit from IDB technical and financial support as they evolve from an incipient stage –in which they have limited capabilities to access thematic green debt markets– to a stage in which they are able to systematize green and thematic debt issuances.

Through various instruments and programs such as the IDB CLIMA Pilot Program, the Bank is uniquely positioned to assist borrowers in advancing their Green Transition efforts. To support this, the consultancy will aid in developing the HUD Sector Manual, which will contribute to framing the HUD sector within a GTF. Additionally, these manuals will outline how to measure progress at each GTF stage using KPIs, aligning with the types of interventions required by relevant Bank programs and instruments for a green transition, like IDB CLIMA Pilot Program. For this first version of the Sector Manual, each KPI will cover three dimensions: climate change mitigation, climate change adaptation, and biodiversity conservation, restoration, and sustainable use. These Sector Manuals will build upon and align with relevant IDB Group and IDB documents and initiatives, ensuring consistency across IDB VPS sectors as they define their interventions within the scope of the IDB CLIMA Pilot Program. This includes, but is not limited to, the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change and natural capital/biodiversity action plans, as well as the Paris Alignment Implementation Approach (PAIA) and its sectoral technical guidance.

You will work for the Climate Change Division (“CSD/CCS”), which is part of the Climate Change and Sustainability Sector (“CSD”). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

**What you’ll do:**

1. Review all relevant documents to the IDB CLIMA Pilot Program, and coordinate with the team to ensure proper understanding of the program.
2. Review and analyze the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, the climate change action plan, the natural capital and biodiversity mainstreaming action plan, MDB climate, green finance, and nature finance methodologies and principles, relevant documents tied to the review of the Corporate Results Framework, and the Paris Alignment Implementation Approach (as well as its relevant sector guidance, for instance energy, water and sanitation and financial intermediation), with a focus on climate and nature.
3. Interview a group of key IDB stakeholders in the relevant VPC and VPS sectors to pinpoint requirements and key issues that they deem should be assessed through the Sector Manuals (up to ten interviews).



4. Travel with teams to countries to interview a group of key IDB and IDB counterpart stakeholders to pinpoint requirements and key issues that they deem should be assessed through the Sector Manuals (up to ten interviews).
5. Develop a draft section for HUD sector manual explaining and describing the context of the Green Transition in this sector, with a focus on business lines to identify challenges, gaps, and opportunities that position IDB Division to play a transformational role in advancing the Green Transition, considering documents reviewed and feedback from interviews conducted in 1 to 4.
6. Develop a draft section for the HUD sector manual to guide the design of IDB CLIMA pilot projects in this sector, addressing key aspects such as the operational cycle, vertical logic, and the definition of actions, products, and KPIs, considering documents reviewed and feedback from interviews conducted in 1 to 4.
7. Develop a draft section for HUD sector manual to explain the methods and recommendations for monitoring, evaluating, and learning (MEL) from the KPIs and sectoral manuals, considering documents reviewed and feedback from interviews conducted in 1 to 4.
8. Conduct collaborative work sessions with pertinent IDB specialists (including the Paris alignment tracking team) to present the HUD Sector Manual sections proposals and gather feedback and incorporate relevant feedback into the final draft.
9. Combine sections developed in 5, 6. and 7 into a comprehensive final draft proposal for sectoral manuals for Education, including all defined sections and appendices, that incorporates feedback gathered from collaborative work sessions conducted in 8.
10. Design a presentation on the use and application of the HUD Sectoral Manual to be imparted by the IDB CLIMA team to train specialists in the relevant areas in the Bank.

**Deliverables and payments timeline:**

<b><u>Deliverables</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
Work plan including a methodological proposal to meet the consultancy's activities detailed in points 1 to 10	5%	April, 2025
Draft section for HUD Sector Manual proposal explaining and describing the context of the Green Transition in these sectors.	20%	May, 2025
Draft section for HUD Sector Manual proposals to guide the design of IDB CLIMA pilot projects in these sectors.	20%	June, 2025
Draft section for HUD Sector Manual proposal to explain the methods and recommendations for	20%	July, 2025

**Terms of Reference****ANNEX A**

monitoring, evaluating, and learning (MEL) from the KPIs and sectoral manuals.		
Final draft proposal for sectoral manuals for HUD.	30%	August, 2025
Presentation on the use and application of the HUD Sectoral Manual.	5%	September, 2025

**What you'll need:**

- **Education:** Master's degree or equivalent in environmental engineering, economics, public policy, business administration or other fields relevant to the responsibilities of the role.
- **Experience:** At least fifteen years of relevant professional experience or the equivalent combination of education and experience in finance and or climate finance and climate finance policy.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Strong analytical skills.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 6 months.
- **Work Location:** Remote

**What we offer**

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We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

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[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

## Consultancy for the Development of technical input to support a Climate Action Framework for Latin America and the Caribbean - Adaptation

### **Post of Duty: Remote**

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **About this task:**

We are looking for a consultant with experience in designing analytical frameworks and tools to support climate action, with a focus on technological revolution, climate resilience, and policy reform in the Latin America and Caribbean (LAC) region. As a consultant, you will lead the development of key technical input that will support the development of a Climate Transition Framework (CTF) to guide countries in aligning their development pathways with net-zero and climate-resilient objectives of the Paris Agreement.

Countries in the Latin American and Caribbean region must move faster to review and adapt their regulatory frameworks and economic drivers to redirect public and private investments and build strong economies that promote climate-resilient and net-zero emissions development that address climate change challenges- and take full advantage of development opportunities. Among these, is IDB finance, which as of January 1<sup>st</sup>, 2023, is committed to ensure no obstruction of the transition to low GHG and climate resilient economies as set in the goals of the Paris Agreement according to the IDB Group Paris Alignment Implementation Approach (PAIA) and its sectorial technical guidance (including one for water & sanitation and one for energy). There are questions about economic inertia and disruption, the most relevant policy changes, their timing, how they integrate, and the metrics to monitor and evaluate impacts. The United Nations Framework Convention on Climate Change has developed a Global Climate Resilience Framework with specific targets for different economic areas, with plans to establish indicators for COP30 in Brazil. The IDB is keen to support these actions with an analytical framework to guide and help countries with policy and regulatory changes that will likely have the most significant impact. The main idea is that the CTF and the Paris Alignment process will complement each other seeking to maximize the net-zero and climate-resilience opportunities in the LAC region.

This consultancy is part of the IDB's efforts to support LAC countries in meeting their climate commitments under the Paris Agreement. The CTF will provide a practical guide and tool to identify, evaluate, and prioritize investments and policy reforms. It will also assist in monitoring and evaluating progress on climate actions, fostering dialogue between the IDB and its member countries. Having said that, such a framework would also need to clearly lay out a route for sectors so that prioritized development investments and plans align with a whole of government short and long-term vision on climate resilience and net-zero- ensuring that such routes are coherent with the PAIA and its sectorial

guidance (in other words, the CTF should provide guidance that is considered Paris aligned as per IDB Group-wide discussion and criteria).

You will work for the Climate Solutions Division (CSD/CCS), part of the Climate Change and Sustainability Department (CSD). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs related to climate change and sustainability. The division has led the development of the IDB's Climate Sector Framework, Strategy and Action Plan, and the development and implementation of the PAIA and its technical guidance and is currently leading the implementation of the IDB-CLIMA financial mechanism pilot phase and will also lead the development of the CTF. As part of the implementation phase of IDB-CLIMA, the division is initially working with the Water and Energy divisions to develop sectorial transition frameworks that will be fed directly into the overall CTF. Initial draft versions of these frameworks will be ready by May 2025. In general terms, CSD/CCS provides support in two areas: (i) mainstreaming climate change into the IDB Group's country strategies and operations, and (ii) supporting the region's ministries of environment, planning, and finance to strengthen climate policy at the subnational, national, and regional levels.

**What you'll do:**

You will focus on the adaptation and climate resilience aspects of the higher-level CTF, making sure that these aspects build synergies with aspects associated to technological revolution. Ideally each sector would hopefully have a transition route with actions and investments required to enhance a national level climate transition (adaptation/climate resilience and technological revolution), using as a starting point already available information that includes among other documents, the pathways described in the IDBG PAIA sectorial guidance and currently "on-construction" IDB-CLIMA sectorial guidelines for water, energy and fiscal sectors. The task under this consultancy is considered the first step in the drafting of a higher-level CTF. In connection to this, expected work to be developed by you will follow a two-step approach- that is, revising and analyzing first key elements of the sectorial guiding documents from the PAIA and IDB-CLIMA in the energy, water and fiscal sectors and then based on that analysis, start delineating a higher-level CTF with a national lens. Developing this first sketch of the CTF in a white paper is the main objective of this consultancy. This will be followed by additional work later-on to further develop a detailed CTF with an implementation tool- which obviously is not part of this consultancy. Following a general perspective, the CTF should be instrumental in helping IDB to,

- Identify and evaluate specific investments and policy reforms (national, subnational and sector level) to achieve net zero by 2050 considering relevant trends within each intervention domain
- Identify critical investments and policy actions needed for a continuous, iterative and ambitious climate change adaptation process to ensure climate resilience in line with recent commitments such as the Global Climate Resilience Framework
- Help prioritize the policy reforms and investments based on agreed criteria including implementation speed, multiplier effects, climate and economic impact, and political economy constraints

- Establish the basis for monitoring progress in implementing policy changes (e.g. interactive tool/dashboard with specific metrics)
- Establish impact evaluation approaches at different timescales to measure the effectiveness and sufficiency of these policy actions.

**Deliverables and Payments Timeline:**

<b><u>Deliverables</u></b>	<b><u>Percentage</u></b>	<b><u>Planned Date to Submit</u></b>
<b><u>Deliverable 1:</u></b> Work plan outlining key milestones, methodology and timeline to develop the different deliverables including the white paper with the blueprint/sketch of a national-level Climate Transition Framework (GTF).	20%	2 weeks after signing the contract
<b><u>Deliverable 2:</u></b> Literature review on climate policy/investment frameworks and sectoral strategies in LAC, with a focus on adaptation/climate resilience.	15%	7 weeks after signing the contract
<b><u>Deliverable 3:</u></b> Report analyzing indicators proposed by different CTFs regarding adaptation/climate resilience to be used for monitoring national advancement towards expected goals. This report will include a reflection/analysis, summary and recommendation on some of the most common and relevant indicators that existing frameworks at national or sectorial levels have defined.	10%	14 weeks after signing the contract
<b><u>Deliverable 4:</u></b> Report that summarizes existing methodologies for the identification of gaps and areas for improvement in “existing” or in “preparation” national frameworks, including barriers to implementing sector-specific adaptation pathways and technology-driven transformations.	15%	18 weeks after signing the contract
<b><u>Deliverable 5:</u></b> Report that includes a revision of sectorial guiding documents from PAIA and IDB-CLIMA on water, energy and fiscal sectors (or any other available), identifying potential gaps in line with international best-practices and/or other sectorial frameworks on adaptation/resilience investments and policies. Based on existing sectorial guiding documents for energy, water and fiscal, the report should identify key policies/investments/regulations that are common to these sectors and that could be extrapolated to other sectors such as housing and	20%	24 weeks after signing the contract

urban development, transport, health, among others.		
<b>Deliverable 6:</b> White paper summarizing key aspects/findings in deliverables 3 to 5 and laying out a first and high-level draft/sketch of a modular Climate Transition Framework (CTF). The white paper will also recommend key elements for the design of an accompanying ranking tool that identifies and prioritizes the economic sectors and sub-sectors with the most significant contribution towards climate action, and methodology for implementation. The proposed high-level CTF sketch should be coherent with the PAIA and IDB-CLIMA sectorial guiding documents.	20%	28 weeks after signing the contract

**What you'll need:**

- **Education:** Graduate studies in economics, environmental science, public policy, or other fields relevant to the responsibilities of the role.
- **Experience:** At least 20 years of relevant professional experience, or an equivalent combination of education and experience, in developing analytical frameworks, climate policy design, and/or climate resilience and decarbonization strategies. Demonstrated knowledge of LAC's political economy and institutional capabilities is highly desirable.
- **Languages:** Proficiency in English, both oral and written, is required. Knowledge of the Bank's other official languages (French, Portuguese and Spanish) would be desirable.

**Key skills:**

- Learn continuously
- Collaborate and share knowledge
- Focus on clients
- Communicate and influence
- Innovate and try new things

**Requirements:**



- **Citizenship:** You are a citizen of one of our 48 member countries
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum
- **Length of contract:** 28 weeks
- **Work Location:** Remote

**What we offer**

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We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

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infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

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[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

**About IDB Lab**

Is the innovation laboratory of the IDB Group. We mobilize financing, knowledge, and connections to drive innovation for inclusion in Latin America and the Caribbean. We believe innovation is a powerful tool that can transform our region, providing today unprecedented opportunities to populations that are vulnerable due to economic, social, or environmental factors. IDB Lab has a commitment to gender quality and diversity as part of its development mandate. The Strategy and Impact unit supports IDB Lab in the development of strategy, connections and knowledge, and impact measurement and reporting.

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**About IDB Invest**

IDB Invest, a member of the IDB Group, is a multilateral development bank committed to promoting the economic development of its member countries in Latin America and the Caribbean through the private sector. IDB Invest finances sustainable companies and projects to achieve financial results and maximize economic, social, and environmental development in the region. With a portfolio of \$14.1 billion in asset management and 325 clients in 25 countries, IDB Invest provides innovative financial solutions and advisory services that meet the needs of its clients in a variety of industries.

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## Consultancy for the Development of technical input to support a Climate Action Framework for Latin America and the Caribbean - Mitigation

### **Post of Duty: Remote**

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **About this task:**

We are looking for a consultant with experience in designing analytical frameworks and tools to support climate action, with a focus on technological revolution, climate resilience, and policy reform in the Latin America and Caribbean (LAC) region. As a consultant, you will lead the development of key technical input that will support the development of a Climate Transition Framework (CTF) to guide countries in aligning their development pathways with net-zero and climate-resilient objectives of the Paris Agreement.

Countries in the Latin American and Caribbean region must move faster to review and adapt their regulatory frameworks and economic drivers to redirect public and private investments and build strong economies that promote climate-resilient and net-zero emissions development that address climate change challenges- and take full advantage of development opportunities. Among these, is IDB finance, which as of January 1<sup>st</sup>, 2023, is committed to ensure no obstruction of the transition to low GHG and climate resilient economies as set in the goals of the Paris Agreement according to the IDB Group Paris Alignment Implementation Approach (PAIA) and its sectorial technical guidance (including one for water & sanitation and one for energy). There are questions about economic inertia and disruption, the most relevant policy changes, their timing, how they integrate, and the metrics to monitor and evaluate impacts. The United Nations Framework Convention on Climate Change has developed a Global Climate Resilience Framework with specific targets for different economic areas, with plans to establish indicators for COP30 in Brazil. The IDB is keen to support these actions with an analytical framework to guide and help countries with policy and regulatory changes that will likely have the most significant impact. The main idea is that the CTF and the Paris Alignment process will complement each other seeking to maximize the net-zero and climate-resilience opportunities in the LAC region.

This consultancy is part of the IDB's efforts to support LAC countries in meeting their climate commitments under the Paris Agreement. The CTF will provide a practical guide and tool to identify, evaluate, and prioritize investments and policy reforms. It will also assist in monitoring and evaluating progress on climate actions, fostering dialogue between the IDB and its member countries. Having said that, such a framework would also need to clearly lay out a route for sectors so that prioritized development investments and plans align with a whole of government short and long-term vision on climate resilience and net-zero- ensuring that such routes are coherent with the PAIA and its sectorial

guidance (in other words, the CTF should provide guidance that is considered Paris aligned as per IDB Group-wide discussion and criteria).

You will work for the Climate Solutions Division (CSD/CCS), part of the Climate Change and Sustainability Department (CSD). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs related to climate change and sustainability. The division has led the development of the IDB's Climate Sector Framework, Strategy and Action Plan, and the development and implementation of the PAIA and its technical guidance and is currently leading the implementation of the IDB-CLIMA financial mechanism pilot phase and will also lead the development of the CTF. As part of the implementation phase of IDB-CLIMA, the division is initially working with the Water and Energy divisions to develop sectorial transition frameworks that will be fed directly into the overall CTF. Initial draft versions of these frameworks will be ready by May 2025. In general terms, CSD/CCS provides support in two areas: (i) mainstreaming climate change into the IDB Group's country strategies and operations, and (ii) supporting the region's ministries of environment, planning, and finance to strengthen climate policy at the subnational, national, and regional levels.

**What you'll do:**

You will focus on mitigation/technological revolution aspects of the higher-level CTF, making sure that these aspects build synergies with aspects associated to adaptation and resilience. Ideally each sector would hopefully have a transition route with actions and investments required to enhance a national level climate transition (adaptation/climate resilience and technological revolution), using as a starting point already available information that includes among other documents, the pathways described in the IDBG PAIA sectorial guidance and currently "on-construction" IDB-CLIMA sectorial guidelines for water, energy and fiscal sectors. The task under this consultancy is considered the first step in the drafting of a higher-level CTF. In connection to this, expected work to be developed by you will follow a two-step approach- that is, revising and analyzing first key elements of the sectorial guiding documents from the PAIA and IDB-CLIMA in the energy, water and fiscal sectors and then based on that analysis, start delineating a higher-level CTF with a national lens. Developing this first sketch of the CTF in a white paper is the main objective of this consultancy. This will be followed by additional work later-on to further develop a detailed CTF with an implementation tool- which obviously is not part of this consultancy. Following a general perspective, the CTF should be instrumental in helping IDB to,

- Identify and evaluate specific investments and policy reforms (national, subnational and sector level) to achieve net zero by 2050 considering relevant trends within each intervention domain
- Identify critical investments and policy actions needed for a continuous, iterative and ambitious climate change adaptation process to ensure climate resilience in line with recent commitments such as the Global Climate Resilience Framework
- Help prioritize the policy reforms and investments based on agreed criteria including implementation speed, multiplier effects, climate and economic impact, and political economy constraints

- Establish the basis for monitoring progress in implementing policy changes (e.g. interactive tool/dashboard with specific metrics)
- Establish impact evaluation approaches at different timescales to measure the effectiveness and sufficiency of these policy actions.

**Deliverables and Payments Timeline:**

<b><u>Deliverables</u></b>	<b><u>Percentage</u></b>	<b><u>Planned Date to Submit</u></b>
<b><u>Deliverable 1:</u></b> Work plan outlining key milestones, methodology and timeline to develop the different deliverables including the white paper with the blueprint/sketch of a national-level Climate Transition Framework (GTF).	20%	2 weeks after signing the contract
<b><u>Deliverable 2:</u></b> Literature review on climate policy/investment frameworks and sectoral strategies in LAC, with a focus on mitigation/technological revolution.	15%	7 weeks after signing the contract
<b><u>Deliverable 3:</u></b> Report analyzing indicators proposed by different CTFs regarding mitigation/technological revolution to be used for monitoring national advancement towards expected goals. This report will include a reflection/analysis, summary and recommendation on some of the most common and relevant indicators that existing frameworks at national or sectorial levels have defined.	10%	14 weeks after signing the contract
<b><u>Deliverable 4:</u></b> Report that summarizes existing methodologies for the identification of gaps and areas for improvement in “existing” or in “preparation” national frameworks, including barriers to implementing sector-specific adaptation pathways and technology-driven transformations.	15%	18 weeks after signing the contract
<b><u>Deliverable 5:</u></b> Report that includes a revision of sectorial guiding documents from PAIA and IDB-CLIMA on water, energy and fiscal sectors (or any other available), identifying potential gaps in line with international best-practices and/or other sectorial frameworks on mitigation/technological revolution investments and policies. Based on existing sectorial guiding documents for energy, water and fiscal, the report should identify key policies/investments/regulations that are common to these sectors and that could be extrapolated to other	20%	24 weeks after signing the contract

sectors such as housing and urban development, transport, health, among others.		
<b>Deliverable 6:</b> White paper summarizing key aspects/findings in deliverables 3 to 5 and laying out a first and high-level draft/sketch of a modular Climate Transition Framework (CTF). The white paper will also recommend key elements for the design of an accompanying ranking tool that identifies and prioritizes the economic sectors and sub-sectors with the most significant contribution towards climate action, and methodology for implementation. The proposed high-level CTF sketch should be coherent with the PAIA and IDB-CLIMA sectorial guiding documents.	20%	28 weeks after signing the contract

**What you'll need:**

- **Education:** Graduate studies in economics, environmental science, public policy, or other fields relevant to the responsibilities of the role.
- **Experience:** At least 20 years of relevant professional experience, or an equivalent combination of education and experience, in developing analytical frameworks, climate policy design, and/or climate resilience and decarbonization strategies. Demonstrated knowledge of LAC's political economy and institutional capabilities is highly desirable.
- **Languages:** Proficiency in English, both oral and written, is required. Knowledge of the Bank's other official languages (French, Portuguese and Spanish) would be desirable.

**Key skills:**

- Learn continuously
- Collaborate and share knowledge
- Focus on clients
- Communicate and influence
- Innovate and try new things

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48 member countries
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum
- **Length of contract:** 28 weeks
- **Work Location:** Remote

**What we offer**

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package
- A flexible way of working. You will be evaluated by deliverable.

**Our culture**

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

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We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We

maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

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<https://www.facebook.com/IADB.org>

[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

**About IDB Lab**

Is the innovation laboratory of the IDB Group. We mobilize financing, knowledge, and connections to drive innovation for inclusion in Latin America and the Caribbean. We believe innovation is a powerful tool that can transform our region, providing today unprecedented opportunities to populations that are vulnerable due to economic, social, or environmental factors. IDB Lab has a commitment to gender quality and diversity as part of its development mandate. The Strategy and Impact unit supports IDB Lab in the development of strategy, connections and knowledge, and impact measurement and reporting.

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**About IDB Invest**

IDB Invest, a member of the IDB Group, is a multilateral development bank committed to promoting the economic development of its member countries in Latin America and the Caribbean through the private sector. IDB Invest finances sustainable companies and projects to achieve financial results and maximize economic, social, and environmental development in the region. With a portfolio of \$14.1 billion in asset management and 325 clients in 25 countries, IDB Invest provides innovative financial solutions and advisory services that meet the needs of its clients in a variety of industries.

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## Consultancy to support research for the application of the IDB CLIMA approach to other IDB investment lending instruments

### (Research to adapt the IDB CLIMA approach to PBL)

**Post of Duty:** Washington, D.C. – USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

#### **About this position:**

We are looking for an experienced senior consultant. As the experienced senior consultant, you will support the research for the application of the IDB CLIMA approach to other IDB investment lending instruments, more specifically Policy-Based Loans (PBL).

The IDB has vast experience working with Latin America and Caribbean countries to address climate change and biodiversity. Through policy and financial support, it seeks to progressively raise climate ambition in the region. Aligning IDB Group financing to the goals of the Paris Agreement is part of this agenda and therefore since January 1<sup>st</sup>, 2023, all operations are assessed to ensure they do not obstruct the transition to low greenhouse gas and climate-resilient economies in line with the goals of the Paris Agreement.

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI#1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI#2), and iii) strengthen sector-driven biodiversity and climate monitoring, reporting and verification systems to meet international climate, biodiversity and thematic green debt standards (KPI#3). To define investments pertaining to KPIs #2 and #3 borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Framework (GTF). The GTF follows a three-stage sequential approach that allows borrowers to benefit from IDB technical and financial support as they evolve from an incipient stage –in which they have limited

capabilities to access thematic green debt markets– to a stage in which they are able to systematize green and thematic debt issuances.

Through various programs such as the IDB CLIMA Pilot Program, the Bank is uniquely positioned to assist borrowers in advancing their Green Transition efforts. The IDB CLIMA Pilot Program has already started implementing a first Pilot Phase, for which various operations classified as investment loans were approved and developed in accordance with the Program's eligibility criteria and principles. As the Program matures, a second Pilot Phase will be implemented taking into account the lessons of the first pilot and looking into expanding the implementation of IDB CLIMA across the Bank's multiple investment lending instruments, including Policy Based Loans (PBL) and Sovereign Guarantees. To support this, the consultancy will support the research activities pertaining to the development of a second phase of the IDB CLIMA Pilot Program and the application of the IDB CLIMA approach to other IDB investment lending instruments (in this case, PBLs). The consultancy will provide critical inputs for the development of strategic documents of the IDB CLIMA Phase II, building upon initial learnings from pilot projects and the IDB CLIMA Pilot Program. Such inputs will align with relevant IDB Group and IDB documents and initiatives, ensuring applicability across sectors for various lending instruments as they define their interventions within the scope of the IDB CLIMA Pilot Program.

You will work for the Climate Change Division ("CSD/CCS"), which is part of the Climate Change and Sustainability Sector ("CSD"). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

**What you'll do:**

1. Review all relevant documents to the IDB CLIMA Pilot Program, including the guidelines and the IDB CLIMA proposal, and coordinate with the team to ensure proper understanding of the program.
2. Review and analyze the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, Investment Lending Instruments, the climate change action plan, the natural capital and biodiversity mainstreaming action plan, MDB climate, green finance, and nature finance methodologies and principles, relevant documents tied to the review of the Corporate Results Framework, and the Paris Alignment Implementation Approach (as well as its relevant sector guidance, for instance energy, water and sanitation and financial intermediation), with a focus on climate and nature.
3. Review the main lessons learned from IDB CLIMA Pilot Phase I and assess challenges, gaps and opportunities to be considered for the implementation of IDB CLIMA across multiple instruments for the Pilot Phase II of IDB CLIMA.
4. Review the main requirements and key issues of Policy-Based Loans (PBL) at the IDB to understand the applicability of PBLs and the adaptation needs of the Pilot Phase II of IDB CLIMA to this specific type of instrument.

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5. Conduct collaborative work sessions and interviews with pertinent IDB specialists and stakeholders to identify the requirements and key issues to be considered for the Pilot Phase II of IDB CLIMA and its adaptation to multiple instruments, including PBLs.
6. Prepare inputs for strategic documents of IDB CLIMA Phase II to support the deployment of IDB CLIMA Pilot Program across Policy-Based Loans, reflecting challenges, gaps, and opportunities that such an adaptation needs to consider based on the documents reviewed and the feedback received from interviews.
7. Prepare inputs for strategic documents of IDB CLIMA Phase II to explain the methods and recommendations for monitoring, evaluating, and learning (MEL) for IDB CLIMA operations corresponding to PBLs.
8. Advise and support the revision of guidelines and strategic documents to apply the IDB CLIMA approach to other IDB investment lending instruments, in particular PBLs.

**Deliverables and payments timeline:**

<b><u>Deliverables</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
Deliverable 1	20%	X, 2025
Deliverable 2	20%	X, 2025
Deliverable 3	20%	X, 2025
Deliverable 4	20%	X, 2025
Deliverable 5	20%	X, 2025

**What you'll need:**

- **Education:** Master's degree or equivalent in environmental engineering, economics, public policy, business administration or other fields relevant to the responsibilities of the role.
- **Experience:** At least fifteen years of relevant professional experience or the equivalent combination of education and experience in finance and or climate finance and climate finance policy.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.

## Terms of Reference

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- Focus on clients.
- Communicate and influence.
- Strong analytical skills.
- Innovate and try new things.

### Requirements:

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

### Type of contract and duration:

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 6 months.
- **Work Location:** Remote

### What we offer

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

### Our culture

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

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We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

**Our Human Resources Team reviews carefully every application.**



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[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

## Consultancy to support research activities pertaining to the development of a second phase of the IDB CLIMA Pilot Program-guarantees

**(Research to adapt the IDB CLIMA approach to Sovereign Guarantees)**

**Post of Duty:** Washington, D.C. – USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### **About this position:**

We are looking for an experienced senior consultant. As the experienced senior consultant, you will support the research for the application of the IDB CLIMA approach to other IDB investment lending instruments, more specifically Sovereign Guarantees.

The IDB has vast experience working with Latin America and Caribbean countries to address climate change and biodiversity. Through policy and financial support, it seeks to progressively raise climate ambition in the region. Aligning IDB Group financing to the goals of the Paris Agreement is part of this agenda and therefore since January 1<sup>st</sup>, 2023, all operations are assessed to ensure they do not obstruct the transition to low greenhouse gas and climate-resilient economies in line with the goals of the Paris Agreement.

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. International green and thematic markets offer an opportunity currently underutilized by the region. In that context, Multilateral Development Banks have been called to develop new financial instruments that reward investments that can open the door to access green and thematic debt markets.

For this purpose, the IDB designed the IDB CLIMA Pilot Program, which aims to incentivize sector-driven investments that will help accelerate the access of sovereign borrowers to thematic green capital markets. To attain this goal, IDB CLIMA offers a grant to borrowers that successfully reach measurable results through Key Performance Indicators (KPIs) in sectoral investments that: i) reduce development gaps while delivering impact in terms of biodiversity and climate (KPI#1), ii) strengthen the sector's capabilities to develop sectoral project pipelines that include climate and/or biodiversity considerations (KPI#2), and iii) strengthen sector-driven biodiversity and climate monitoring, reporting and verification systems to meet international climate, biodiversity and thematic green debt standards (KPI#3). To define investments pertaining to KPIs #2 and #3 borrowers must first assess their existing capabilities through a questionnaire designed for this end, taking as a reference the fit-to-purpose Green Transition Framework (GTF). The GTF follows a three-stage sequential approach that allows borrowers to benefit from IDB

technical and financial support as they evolve from an incipient stage –in which they have limited capabilities to access thematic green debt markets– to a stage in which they are able to systematize green and thematic debt issuances.

Through various programs such as the IDB CLIMA Pilot Program, the Bank is uniquely positioned to assist borrowers in advancing their Green Transition efforts. The IDB CLIMA Pilot Program has already started implementing a first Pilot Phase, for which various operations classified as investment loans were approved and developed in accordance with the Program's eligibility criteria and principles. As the Program matures, a second Pilot Phase will be implemented taking into account the lessons of the first pilot and looking into expanding the implementation of IDB CLIMA across the Bank's multiple investment lending instruments, including Policy Based Loans (PBL) and Sovereign Guarantees. To support this, the consultancy will support the research activities pertaining to the development of a second phase of the IDB CLIMA Pilot Program and the application of the IDB CLIMA approach to other IDB investment lending instruments (in this case, Sovereign Guarantees). The consultancy will provide critical inputs for the development of strategic documents of the IDB CLIMA Phase II, building upon initial learnings from pilot projects and the IDB CLIMA Pilot Program. Such inputs will align with relevant IDB Group and IDB documents and initiatives, ensuring applicability across sectors for various lending instruments as they define their interventions within the scope of the IDB CLIMA Pilot Program.

You will work for the Climate Change Division ("CSD/CCS"), which is part of the Climate Change and Sustainability Sector ("CSD"). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

**What you'll do:**

1. Review all relevant documents to the IDB CLIMA Pilot Program, including the guidelines and the IDB CLIMA proposal, and coordinate with the team to ensure proper understanding of the program.
2. Review and analyze the IDB Group Institutional Strategy, Sector/Thematic Frameworks/Action Plans, Investment Lending Instruments, the climate change action plan, the natural capital and biodiversity mainstreaming action plan, MDB climate, green finance, and nature finance methodologies and principles, relevant documents tied to the review of the Corporate Results Framework, and the Paris Alignment Implementation Approach (as well as its relevant sector guidance, for instance energy, water and sanitation and financial intermediation), with a focus on climate and nature.
3. Review the main lessons learned from IDB CLIMA Pilot Phase I and assess challenges, gaps and opportunities to be considered for the implementation of IDB CLIMA across multiple instruments for the Pilot Phase II of IDB CLIMA.

4. Review the main requirements and key issues of Sovereign Guarantees at the IADB to understand the applicability of guarantees and the adaptation needs of the Pilot Phase II of IDB CLIMA to this specific type of instrument.
5. Conduct collaborative work sessions and interviews with pertinent IDB specialists and stakeholders to identify the requirements and key issues to be considered for the Pilot Phase II of IDB CLIMA and its adaptation to multiple instruments, including Sovereign Guarantees.
6. Prepare inputs for strategic documents of IDB CLIMA Phase II to support the deployment of IDB CLIMA Pilot Program across Sovereign Guarantees, reflecting challenges, gaps, and opportunities that such an adaptation needs to consider based on the documents reviewed and the feedback received from interviews.
7. Prepare inputs for strategic documents of IDB CLIMA Phase II to explain the methods and recommendations for monitoring, evaluating, and learning (MEL) for IDB CLIMA operations corresponding to Sovereign Guarantees.
8. Advise and support the revision of guidelines and strategic documents to apply the IDB CLIMA approach to other IDB investment lending instruments, in particular Sovereign Guarantees.

**Deliverables and payments timeline:**

<b><u>Deliverables</u></b>	<b><u>Payments</u></b>	<b><u>Planned Date to Submit</u></b>
Deliverable 1	20%	X, 2025
Deliverable 2	20%	X, 2025
Deliverable 3	20%	X, 2025
Deliverable 4	20%	X, 2025
Deliverable 5	20%	X, 2025

**What you'll need:**

- **Education:** Master's degree or equivalent in environmental engineering, economics, public policy, business administration or other fields relevant to the responsibilities of the role.
- **Experience:** At least fifteen years of relevant professional experience or the equivalent combination of education and experience in finance and or climate finance and climate finance policy.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**



## Terms of Reference

## ANNEX A

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- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Strong analytical skills.
- Innovate and try new things.

### Requirements:

- **Citizenship:** You are a citizen of one of our 48-member countries.
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### Type of contract and duration:

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 6 months.
- **Work Location:** Remote

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<https://www.facebook.com/IADB.org>

[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

## Sr Knowledge consultant to support the development of an IDB CLIMA knowledge agenda in 2025

### Post of Duty: Washington, D.C. - USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

#### **About this position:**

CSD/CCS is looking for an experienced capacity building and change management consultant with great problem-solving skills, to advise, design, and help implement capacity building and knowledge strategies that support the deployment of the IDB CLIMA Pilot Program. These strategies will be tailored to address the needs of both internal and external stakeholders, ensuring effective knowledge transfer, skill development, and organizational readiness for successful program deployment.

The IDB Climate Linked Incentive Mechanism for Ambition (IDB CLIMA) Pilot Program has the objective of rewarding biodiversity and climate ambition in investment loan operations through grants contingent on the achievement and verification of certain Key Performance Indicators (KPIs). In this way, IDB CLIMA offers an innovative approach to create the transparency and accountability conditions necessary to meet the scale of financial flows that biodiversity and climate ambition require, and thus increase the fiscal space of countries.

You will work for the Climate Change Division ("CSD/CCS"), which is part of the Climate Change and Sustainability Sector ("CSD"). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

#### **What you'll do:**

##### **Capacity Building:**

- Review and analyze current capacity building efforts and develop a mapping exercise that identifies priority stakeholder groups with the objective of designing targeted capacity building activities.
- Conduct comprehensive assessments to identify existing knowledge gaps and priority intervention areas to support the deployment of the IDB CLIMA Pilot Program amongst internal

audiences of the Bank, in coordination with VPS, VPC, including CSD/CCS, CSD, and the KIC department.

- Advise the CSD/CCS knowledge team in the design of fit for purpose capacity building approaches to prioritize internal and external stakeholders.
- Analyze feedback to prioritize knowledge areas and develop targeted capacity-building plans aligned with the IDB CLIMA Pilot Program priorities.
- Develop training curricula, materials, and resources using best practices in learning and instructional design.
- Budget for planned efforts, identifying adequate vendors and conducting quality review on their products.

**Knowledge Management**

- Organize knowledge sharing workshops focused on key thematic areas of the IDB CLIMA Pilot Program, such as climate resilience, sustainable development, and green infrastructure.
- Organized sessions with subject matter experts, practitioners, and stakeholders to share best practices, case studies, and lessons learned in climate change adaptation and mitigation strategies.
- Organize lesson learned workshops or retrospectives to capture insights, successes, challenges, and recommendations from past capacity-building initiatives and IDB CLIMA Pilot Program activities.
- Support the development of IDB CLIMA knowledge management strategies including but not limited to capacity building programs, workshops, webinars, and virtual and onsite regional seminars.

**Stakeholder Engagement:**

- Conduct participatory planning sessions where stakeholders contribute to the development of capacity-building plans, strategies, and action plans aligned with CLIMA Pilot Program objectives.

**Reporting:**

- Regular monitoring and evaluation mechanisms will be established under your guidance to assess the impact of capacity-building efforts, gather feedback, and iterate on strategies for continuous improvement.
- Prepare and present progress reports and evaluations from the executed capacity building efforts.
- Document and share lessons learned reports to inform future program planning, decision-making, and continuous improvement efforts.

**Deliverables and Payments Timeline:**

This consultancy should not exceed 225 days. For each deliverable under this contract, the consultant and the supervisor will agree on a number of days of effort required to deliver the product, as well as the need for any travel requirements to ensure the quality of the products. Once the respective assignments are completed and approved by the supervisor, payments will be made based on the number of days required and upon submission of an invoice. In the event of any required travel by the consultant, all travel expenses and per diem allowances will be previously approved by the supervisor and covered by the Bank in accordance with its policies and procedures through an amendment.

**What you'll need:**

- **Education:** Master's degree or equivalent in communications, political science, public policy or other fields relevant to the responsibilities of the role.
- **Experience:** At least 5 years of relevant professional experience or the equivalent combination of education and experience in research and development of indicators. Demonstrable knowledge in climate change with a focus on finance.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Product and External Services Consultant (PEC), Retainer.
- **Length of contract:** 100 days in a period of 12 months
- **Work Location:** Remote.



## Terms of Reference

## ANNEX A

### **What we offer:**

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

### **Our culture**

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

**Our Human Resources Team reviews carefully every application.**

### **About the IDB Group**

The IDB Group, composed of the Inter-American Development Bank (IDB), IDB Invest, and the IDB Lab offers flexible financing solutions to its member countries to finance economic and social development through lending and grants to public and private entities in Latin America and the Caribbean.

### **About IDB**

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

### **Follow us:**

<https://www.linkedin.com/company/inter-american-development-bank/>

<https://www.facebook.com/IADB.org>

[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

## Sr Knowledge consultant to support the development of an IDB CLIMA knowledge agenda in 2026

### Post of Duty: Washington, D.C. - USA

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

#### **About this position:**

CSD/CCS is looking for an experienced capacity building and change management consultant with great problem-solving skills, to advise, design, and help implement capacity building and knowledge strategies that support the deployment of the IDB CLIMA Pilot Program. These strategies will be tailored to address the needs of both internal and external stakeholders, ensuring effective knowledge transfer, skill development, and organizational readiness for successful program deployment.

The IDB Climate Linked Incentive Mechanism for Ambition (IDB CLIMA) Pilot Program has the objective of rewarding biodiversity and climate ambition in investment loan operations through grants contingent on the achievement and verification of certain Key Performance Indicators (KPIs). In this way, IDB CLIMA offers an innovative approach to create the transparency and accountability conditions necessary to meet the scale of financial flows that biodiversity and climate ambition require, and thus increase the fiscal space of countries.

You will work for the Climate Change Division ("CSD/CCS"), which is part of the Climate Change and Sustainability Sector ("CSD"). This team is responsible for advising IDB management and developing policies, strategies, operational guidelines, and programs on issues relevant to the sector, as well as related areas. In addition, CSD carries out relevant sector research, analytical work, sector practices and case studies on climate change and sustainability. As a division of CSD, CSD/CCS provides support: (i) in the mainstreaming of climate change in the actions and operations of the IDB group and (ii) in the mainstreaming of climate change in the regional countries of the IDB group through support to the ministries of environment, planning, and economy and finance of the region. Both axes share the objective of strengthening climate policy at the subnational, national, and regional levels.

#### **What you'll do:**

##### **Capacity Building:**

- Review and analyze current capacity building efforts and develop a mapping exercise that identifies priority stakeholder groups with the objective of designing targeted capacity building activities.
- Conduct comprehensive assessments to identify existing knowledge gaps and priority intervention areas to support the deployment of the IDB CLIMA Pilot Program amongst internal audiences of the Bank, in coordination with VPS, VPC, including CSD/CCS, CSD, and the KIC department.

## **Terms of Reference**

## **ANNEX A**

- Advise the CSD/CCS knowledge team in the design of fit for purpose capacity building approaches to prioritize internal and external stakeholders.
- Analyze feedback to prioritize knowledge areas and develop targeted capacity-building plans aligned with the IDB CLIMA Pilot Program priorities.
- Develop training curricula, materials, and resources using best practices in learning and instructional design.
- Budget for planned efforts, identifying adequate vendors and conducting quality review on their products.

### **Knowledge Management**

- Organize knowledge sharing workshops focused on key thematic areas of the IDB CLIMA Pilot Program, such as climate resilience, sustainable development, and green infrastructure.
- Organized sessions with subject matter experts, practitioners, and stakeholders to share best practices, case studies, and lessons learned in climate change adaptation and mitigation strategies.
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- Regular monitoring and evaluation mechanisms will be established under your guidance to assess the impact of capacity-building efforts, gather feedback, and iterate on strategies for continuous improvement.
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- Document and share lessons learned reports to inform future program planning, decision-making, and continuous improvement efforts.

### **Deliverables and Payments Timeline:**

This consultancy should not exceed 225 days. For each deliverable under this contract, the consultant and the supervisor will agree on a number of days of effort required to deliver the product, as well as the need for any travel requirements to ensure the quality of the products. Once the respective assignments are completed and approved by the supervisor, payments will be made based on the number of days



## Terms of Reference

## ANNEX A

required and upon submission of an invoice. In the event of any required travel by the consultant, all travel expenses and per diem allowances will be previously approved by the supervisor and covered by the Bank in accordance with its policies and procedures through an amendment.

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- **Experience:** At least 5 years of relevant professional experience or the equivalent combination of education and experience in research and development of indicators. Demonstrable knowledge in climate change with a focus on finance.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

### Key skills:

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.

### Requirements:

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

### Type of contract and duration:

- **Type of contract:** Product and External Services Consultant (PEC), Retainer.
- **Length of contract:** 150 days in a period of 12 months
- **Work Location:** Remote.

### What we offer:

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## Consulting firm to develop a communications strategy to support the deployment IDB CLIMA Program Pilot

### **REGIONAL**

#### **TERMS OF REFERENCE**

##### **1. Background and Justification**

On a global scale, current financial flows towards biodiversity and climate are inadequate to meet global and national biodiversity and climate objectives. In fact, even if all current multilateral finance in the region were focused on climate, it would only amount to 3.4% of the required annual investments to meet the objectives of the Paris Agreement in Latin America and the Caribbean (LAC). The international community has called upon Multilateral Development Banks (MDBs) and other International Financial Institutions to reform their practices and priorities to ensure access and mobilize climate finance from various sources.

International green and thematic markets offer an opportunity currently underutilized by the region. Accessing these markets requires strong commitments and investments in more robust institutional frameworks that are costly in terms of financial resources and human capital. On the other hand, these markets offer interesting financial incentives such as demand-driven “greeniums” or results-based “step-down” mechanisms. Amongst Emerging Market and Developing Economies, there is a disconnection between these rewards and existing capacities to fully benefit from them. MDBs working in the region must develop new financial instruments that reward those investments that can open the door to access green and thematic debt markets.

In that sense, the IDB designed the IDB CLIMA Pilot Program, which aims to encourage a green transition, with a focus on development effectiveness. The Pilot Program rewards countries that invest in the needed infrastructures to access higher concessional finance from green and thematic debt markets. To achieve this, the IDB CLIMA Pilot Program provides financial incentives through grants that are delivered alongside eligible investment loans to replicate a “step down,” or discount, on loan interest rates –contingent on the achievement and independent verification of Key Performance Indicators (KPIs) for biodiversity and climate.

As the Pilot Program evolves and the Bank considers an upscaling of the program into a second phase, information on the specific pilot projects must be compiled and disseminated.

##### **2. Objectives**

Support the implementation of a new Communications Strategy to advance thought leadership for the IDB CLIMA agenda and the projects associated as a result of the program.

Adopt an issue and story-driven approach to message development to ensure that IDB CLIMA's voice can resonate with global concerns and stand out in the Latin America and Caribbean region.

Develop impactful content with tone and format tailored to the needs and audiences, both external – such as: donors, governments, media, partners etc. – and internal – such as: IDB CLIMA's staff and IDB high-level representatives and board members.

Develop and implement outreach plans for IDB CLIMA's communications strategy. Showcase how IDB CLIMA supports governments and is an innovative financial instrument in the space that helps countries align their policies with the objectives of the Paris Agreement and helps access green and thematic debt markets.

Initiate campaigns and key initiatives; proactively identify communications opportunities for IDB CLIMA and build a strong pipeline of materials for the communications calendar.

### **Scope of Services**

The scope of services for these Terms of Reference will focus on the development of communications products to feed the IDB CLIMA communication strategy with the objective of effectively compiling, reporting and disseminating significant milestones pertaining to the deployment of the first phase of the IDB CLIMA Pilot Program.

#### **3. Key Activities**

Specific activities will include:

- a. Prepare and disseminate high-quality multimedia communications products related to IDB CLIMA projects, including but not limited to campaigns, web stories, web copy, social media videos and posts, videos, thought leadership articles radio and TV broadcasts, PowerPoint presentations, brochures, factsheets, documentaries, miniseries, etc.
- b. Work with the Sr. Specialist and the Sr. Communications Associate in the climate change division to maximize opportunities to promote and disseminate IDB CLIMA projects and milestones and support the development of multimedia communications products and other materials as needed.
- c. Propose online and social media content for IDB CLIMA, including a website and newsletter, and draft regular content for social media purposes.
- d. Position partnerships at the forefront of IDB CLIMA's narrative and help sharpen IDB CLIMA's pitch around the benefits and the business case for partnering with IDB CLIMA.
- e. Develop an internal communications campaign to familiarize staff with the value of the work covered by IDB CLIMA.
- f. Ensure branding and visual identity compliance on communications products, as applicable.

#### **4. Expected Outcomes and Deliverables**

**Product 1:** Detailed Communications plan including a list of the multimedia products

**Product 2:** Multimedia Production of 3 IDB CLIMA projects

**Product 3:** Video pitch for donors, detailing IDB CLIMA's benefits for partnering with us

**Product 4:** Social Media Package (reels, cards, infographics)

**Product 5:** Video interview Broll IDB CLIMA

**Product 6:** AFP Forum dissemination

5. **Project Schedule and Milestones**

As follows:

<b>Deliverable #</b>	<b>Date</b>	<b>Description</b>
1	21 days after signing the contract.	See 4.1
2	1.5 months after signing the contract.	See 4.2
3	2 months after signing the contract.	See 4.3
4	3.5 months after signing the contract.	See 4.4
5	4 months after signing the contract.	See 4.5
6	6 months after signing the contract.	See 4.6

6. **Reporting Requirements**

The consulting firm will submit the deliverables according to the schedule established in section 6 of these Terms of Reference

7. **Acceptance Criteria**

The IDB will disburse payments after approval of the deliverables. The acceptance of deliverables will be given by the IDB when all comments received during the revision process are included in the submitted reports.

8. **Supervision and Reporting**

The IDB Climate Change Division will have the technical responsibility of the execution of this process as well as for the approval of the deliverables prepared by the consulting firm. In representation of the IDB, the technical coordination and leadership for this consultancy rests with IDB's staff member Federico Brusa, climate change senior specialist.

9. **Schedule of Payments**

Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is

**Terms of Reference****ANNEX A**

required. The Bank wishes to receive the most competitive cost proposal for the services described herein.

The IDB Official Exchange Rate indicated in the RFP will be applied for necessary conversions of local currency payments.

The delivery of the products and the corresponding payments will be scheduled as follows:

<b>Payment Schedule</b>	
<b>Deliverable</b>	<b>%</b>
1. Product 1	15%
2. Product 2	20%
3. Product 3	10%
4. Product 4	30%
5. Product 5	10%
6. Product 6	15%
<b>TOTAL</b>	<b>100%</b>