

J. HUMBERTO LOPEZ
Country Director, Türkiye Country Unit
Europe and Central Asia Region

17-Dec-2024

Mr. Kerem Dönmez
Director General
General Directorate of Foreign Economic Relations
Ministry of Treasury and Finance
T.C. Hazine ve Maliye Bakanlığı
Inönü Bulvarı No. 36
Emek-Ankara, Republic of Türkiye

Re: IBRD Loan No. 9754-TR
(Türkiye Preparedness for Public Health Emergencies Project)
Additional Instructions: Disbursement and Financial Information Letter

Dear Mr. Dönmez,

I refer to the Loan Agreement between REPUBLIC OF TÜRKİYE (the “Borrower”) and the International Bank for Reconstruction and Development (the “Bank”) for financing the above-referenced Project. The General Conditions, as defined in the Loan Agreement, provide that the Borrower may from time-to-time request withdrawals of Loan Amounts from the Loan Account in accordance with the Disbursement and Financial Information Letter (“DFIL”), and such additional instructions as the Bank may specify from time to time by notice to the Borrower. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial management and reporting requirements. This letter constitutes such Disbursement and Financial Information Letter and may be revised from time to time.

I. Disbursement Arrangements, Withdrawal of Loan Funds, and Reporting of Uses of Loan Funds

(i) Disbursement Arrangements

The *Disbursement Guidelines for Investment Project Financing*, dated February 2017 (“Disbursement Guidelines”), are available on the Bank’s secure website “Client Connection” at <https://clientconnection.worldbank.org> and its public website at <https://www.worldbank.org>. The Disbursement Guidelines are an integral part of the DFIL, and the manner in which the provisions in the Disbursement Guidelines apply to the Loan is specified below.

The table in Schedule 1 sets out the disbursement methods which may be used by the Borrower, [and conditions], information on registration of authorized signatories, processing of Withdrawal Applications (including the minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account(s).

(ii) Withdrawal Applications (Electronic Delivery) ¹

The Borrower, through PMSU in MoH, shall submit applications for withdrawal or for special commitment (“Applications”) with supporting documents electronically through the Bank’s web-based portal “Client Connection” at <https://clientconnection.worldbank.org>. This option will be effected after the officials designated in writing by the Borrower, who are authorized to sign and deliver Applications, have registered as users of “Client Connection.” The designated officials shall deliver Applications electronically by completing Form 2380, which is accessible through “Client Connection.” By signing the Authorized Signatory Letter, which can be delivered manually or electronically, the Borrower confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Bank by these means. The Borrower may exercise the option of preparing and delivering Applications in paper form on exceptional cases (including those where the Borrower encounters legal limitations) and which were previously agreed with the Bank. By designating officials to use SIDC and deliver the Applications electronically, the Borrower confirms through the Authorized Signatory Letter its agreement to (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with the Use of Electronic Means to Process Applications and Supporting Documentation, available in the Bank’s public website at <https://www.worldbank.org> and “Client Connection” at <https://clientconnection.worldbank.org>; and (b) to cause such officials to abide by those terms and conditions.

II. Financial Reports and Audits ²

• ***Financial Reports.***

The Borrower shall, through the PMSU in MoH, prepare and furnish to the Bank not later than forty-five (45) days after the end of each calendar quarter interim unaudited financial reports (“IFRs”) for the Project covering the quarter.

• ***Audits.***

Each audit of the Financial Statements shall cover the period of one (1) fiscal year of the Borrower, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period shall be furnished to the Bank by the Borrower, through PMSU in MoH, not later than six (6) months after the end of such period.

¹ Section 10.01 (c) of the General Conditions

² Section 5.09 of the General Conditions

III. Other Information

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Bank's public website at <https://www.worldbank.org> and "Client Connection" at <https://clientconnection.worldbank.org>, the Bank recommends that you register as a user of "Client Connection." From this website, you will be able to prepare and deliver Authorized Signatory Letters and Withdrawal Applications, monitor the near real-time status of the Loan and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Bank by email at askloans@worldbank.org using the above reference.

Yours sincerely,

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT



J. Humberto Lopez
Country Director
Türkiye Country Unit
Europe and Central Asia Region

Attachments

1. Form of Authorized Signatory Letter
2. Form of Statement of Expenditure (SOE)

With copies: Ministry of Health
Üniversiteler Mahallesi, Şehit Mehmet Bayraktar Caddesi No:3
Ankara
Türkiye
e- mail address: trhealth@saglik.gov.tr

Schedule 1: Disbursement Provisions

Basic Information					
IBRD Loan No.	Loan No. 9754-TR	Country	REPUBLIC OF TÜRKIYE	Closing Date	Section III.B.2 of Schedule 2 to the Loan Agreement.
		Borrower	REPUBLIC OF TÜRKIYE		
		Name of the Project	Türkiye Preparedness for Public Health Emergencies Project	Disbursement Deadline Date <i>Subsection 3.7 **</i>	Four (4) months after the closing date
Disbursement Methods and Supporting Documentation					
Disbursement Methods <i>Section 2 (**)</i>	Methods	Supporting Documentation <i>Subsections 4.3 and 4.4 (**)</i>			
Direct Payment	Yes	Records (Supplier Invoices/Copy of Receipts)			
Reimbursement	Yes	Statement of Expenditure, in the format provided in Attachment 2 of the DFIL			
Advance (into a Designated Account)	Yes	DA-A: Statement of Expenditure, in the format provided in Attachment 2 of the DFIL			
Special Commitments	Yes	Copy of Letter of Credit, Copy of Proforma Invoice			
Designated Account (Sections 5 and 6 **)					
Type	DA-A: Segregated - Managed by PMSU in MOH		Ceiling	DA-A: Fixed	
Financial Institution - Name	DA-A: TÜRKIYE CUMHURİYET MERKEZ BANKASI (CENTRAL BANK OF THE REPUBLIC)		Currency	DA-A: EUR	
Frequency of Reporting <i>Subsection 6.3 (**)</i>	DA-A: Monthly		Amount	DA-A: 15,000,000	
Minimum Value of Applications (subsection 3.5)					
The minimum value of applications for Direct Payment, Reimbursement and Commitment Issuance-SC is EUR 1,000,000 equivalent.					
Authorized Signatures (Subsection 3.1 and 3.2 **) The form for Authorized Signatories Letter is provided in Attachment 1 of this letter.					
Withdrawal and Documentation Applications (Subsection 3.3 and 3.4 **)					
The form for Authorized Signatory Letter is provided in Attachment 1 of this letter.					
The ASL and all Withdrawal Applications with their supporting documentation will be submitted electronically via the Bank's "Client Connection" system.					
Additional Information					
N/A					
Other					
For the Category covering the Contingent Emergency Response Component (CERC), the DFIL will be updated and continue to be acceptable to the Bank upon activation of the CERC by including a list of the underlying eligible expenditures.					

** Sections and subsections relate to the "Disbursement Guidelines for Investment Project Financing," dated February 2017.

Attachment 1 – Form of Authorized Signatory Letter

[Letterhead]
Ministry of Treasury and Finance
[Street address]

[DATE]

The World Bank
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Attention: **[Country Director]**

Dear **[Country Director]**:

Re: IBRD Loan [Loan No.] - [Country Code] - [Project Name]

I refer to the Loan Agreement (Agreement³) between the International Bank for Reconstruction and Development (“Bank”) and **[Borrower Name]** (“Borrower”), providing the above Loan. For the purposes of Section 2.02 of the General Conditions as defined in the Agreement, any³ **[one/two/three]** of the persons whose authenticated specimen signatures appear below is/are authorized on behalf of the Borrower to sign and submit an application to request a withdrawal from the Loan Account (“Applications”).

For the purpose of delivering the Applications to the Bank,⁴ **[one/two/three]** of the persons whose authenticated specimen signatures appear below is/are authorized on behalf of the Borrower, acting **[individually / jointly]**⁵ to deliver the Applications, and evidence in support thereof on the terms and conditions specified by the Bank.

This Authorization also confirms that the Borrower is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Bank, including by electronic means. The Bank shall rely upon such representations and warranties, including the representations and warranties contained in the *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting*

³ Instruction to the Borrower: Stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in the final letter that is sent to the Bank.*

⁴ Instruction to the Borrower: Stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in the final letter that is sent to the Bank.*

⁵ Instruction to the Borrower: Use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete it. *Please delete this footnote in the final letter that is sent to the Bank.*

Documentation ("Terms and Conditions of Use of SIDC"), the Borrower represents and warrants to the Bank that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the Bank records with respect to the Agreement(s) referred to in the subject line of this Authorization.

Signatory Details

Name	Position	Email ID
[Signatory Name]	[Title]	[Email]

Specimen Signatures

Signatory Name	Signature 1	Signature 2	Signature 3
[User Name]			
[User Name]			

Yours truly,

/ signed /

[Position]

Attachment 2 – Form of Statement of Expenditure

**Statement of Expenditure (SOE)
For
Goods, Works, non-CS, CS, Training**

Payments made during the period from _____ to _____

Loan No.: _____
Application No.: _____
Category No.: _____

SOE No.: _____

1	2	3	4	5	6	7	8	9	10	11
Supplier's Name	WB Contract Number in Client Connection (for Prior Review Contracts)	Type of Good or Service (CW/GO/CS/OP/TR) / Brief Description	Currency and Total Amount, and Date of Contract	Currency and Total Amount of Invoice Covered by Application	% Financed by IBRD/IDA/TF	Amount Eligible for Financing (5 x 6)	Currency and Amount Paid from Designated Account (if Applicable)	Exchange Rate	Date of Payment	Remarks
TOTALS										

Supporting documents for this SOE retained at _____
(location)