

**CONSULTANT - TFA TRUST FUND APPOINTEE**

**RG-X1177**

**CERTIFICATION**

I hereby certify that this operation was approved for financing under the Multidonor AquaFund (MAF) through a communication dated on March 11, 2013 sent by Gerhard Lair, (ORP/GCM.) Also, I certify that resources from the Multidonor AquaFund (MAF) are available for up to US\$129.981 in order to finance the activities described and budgeted in this document. This certification reserves resources for the referenced project for a period of four (4) calendar months counted from the date of eligibility. If the project is not approved by the IDB within that period, the reserve of resources will be cancelled, except in the case a new certification is granted. The commitment and disbursement of these resources shall be made only by the Bank in US dollars. The same currency shall be used to stipulate the remuneration and payments to consultants, except in the case of local consultants working in their own borrowing member country who shall have their remuneration defined and paid in the currency of such country. No resources of the Fund shall be made available to cover amounts greater than the amount certified herein above for the implementation of this operation. Amounts greater than the certified amount may arise from commitments on contracts denominated in a currency other than the Fund currency, resulting in currency exchange rate differences, for which the Fund is not at risk.

*pp. [Signature]*  
\_\_\_\_\_  
Sonia M. Rivera  
Chief a.i.  
Grants and Co-Financing Management Unit  
ORP/GCM

*03/18/2013*  
\_\_\_\_\_  
Date

**APPROVAL**

Approved: *[Signature]*  
\_\_\_\_\_  
Federico Basaños  
Division Chief  
Water and Sanitation Division  
INE/WSA

*03/18/2013*  
\_\_\_\_\_  
Date

**Inter-American Development Bank  
Trust Fund Appointee**

**RG-X1177**

**I. GENERAL INFORMATION:**

- |   |   |
|---|---|
| 1. Name of the T.C. Project   | Consultant - Trust Fund Appointee                           |
| 2. Name of the Trust Fund:  | Aquafund (MAF) non-reimbursable                             |
| 3. Beneficiary country:   | Regional  |
| 4. Beneficiary agency:  | Inter-American Development Bank                             |
| 5. Estimated Total Amount to be financed:<br>[Equivalent in US\$. In case Fund is<br>denominated in other currency, the amount<br>to be financed shall also be specified in that<br>currency] | US\$129,981   |
| • Financed by trust fund:   | 100%  |
| • Financed local counterpart:   | 0   |
| • Financed by other sources [ <i>co-financing<br/>by foreign or international institutions.</i> ]   | 0   |
| 6. Execution and Disbursement Deadlines:  | From May 15 <sup>th</sup> 2013 to May 14 <sup>th</sup> 2014 |

**II. OBJECTIVES:**

- 2.1 The selected TFA is expected to contribute to the operational aspects of water and sanitation activities under WSA, providing intellectual leadership in priority areas and supporting the development and implementation of operations in the region related to WSA. The appointment of a TFA's is consistent with the Contribution Letter from the Swiss Agency for Development and Cooperation (SDC) to the Multidonor AquaFund that will be providing the corresponding resources.

**III. DESCRIPTION AND JUSTIFICATION:**

- 3.1 The proposed TFA's primary responsibilities include, but are not limited to:
- i. Provide technical support to the Water and Sanitation Division (WSA) in the areas of water and sanitation supply and water resource management. Special emphasis will be given to activities in the following geographical areas and thematic (cross-cutting) areas: i) lower income countries; ii) water and sanitation in rural areas and small towns; iii) promotion of the sustainability of water and sanitation investments; iv) monitoring and evaluation/results measurement; v) gender; and v) disaster-risk reduction.
  - ii. Participate in identifying, preparing, and analyzing financing requests for projects

- (loans and technical assistance) in the areas mentioned above.
- iii. Participate in project teams to support Team Leaders in the execution and supervision of projects and activities in the same areas.
  - iv. Contribute to/participate in project evaluation and impact assessments of projects.
  - v. Contribute to the identification, preparation and assessment of sector studies, guidelines/notes, tools and strategies in the areas mentioned above.
  - vi. Contribute to the conceptualization and development of innovative technical, institutional and financial responses to the needs of national, regional and local governments, as well as private companies.
  - vii. Share the experience and the knowledge acquired in projects supported by the SDC in the above mentioned areas.
  - viii. Coordinate with relevant staff of SDC and their country offices in Latin America to promote synergies and facilitate possibilities of concrete cooperation.
  - ix. Contribute to create/strengthen IDB networks outside the Bank in the mentioned areas.

3.2 Schedule: The activities described herein under numeral 3.1 will be performed under a 12 month period, beginning on May 15th, 2013. Depending on performance, needs and available budget, the contract could be renewed for an additional 12 or 24 months.

3.3 **Requirements:**

- i. At least a Master's degree in engineering, economics, social or environmental sciences.
- ii. Minimum of 7 years of experience in the water and sanitation sector, including working in developing countries, preferably in a Latin America and Caribbean country.
- iii. Several years of experience at managerial level, especially in the management of projects in the water and sanitation sector.
- iv. Knowledge of SDC's water and sanitation approach and projects in Latin America
- v. Proficiency in at least two of the IDB's official languages (English, Spanish, French and Portuguese).
- vi. Teamwork: Ability to encourage and value the participation and involvement of everyone on the team. Contributing one's own fair share of effort to the team's work. Attempting to resolve conflicts and disagreements collaboratively. Building consensus and negotiation effectively.
- vii. Communication: Ability to convey complex information in a clear, organized and logical way, both verbally and in writing, tailoring communication to the needs of the audience.
- viii. Problem solving: Ability to make recommendations, based on systematic analysis and sound judgment. Ability to gather and analyze information from a variety of sources to fully understand complex problems and arrive at an optimal solution.
- ix. Networking: Ability to create network in the area of responsibility at the IDB and networks outside the Bank.

3.4 **Output required:** Contribute to the operational aspects of water and sanitation activities under WSA, providing intellectual leadership in priority areas and supporting the development and implementation of operations in the region related to WSA.

3.5 **Duration:** Both the disbursement and the execution periods of the present operation are 12 months starting May 15th, 2013.

#### IV. JUSTIFICATION:

4.1 Established in 1959, the Inter-American Development Bank (IDB) is today the main source of multilateral financing for economic, social and institutional development in Latin America and the Caribbean. It provides loans, grants, guarantees, policy advice and technical assistance to the public and private sectors of its borrowing member countries. The objectives of the Water and Sanitation Division are aligned with the commitment of the Bank to pool efforts with countries in the region and support development of the water and sanitation sector with a view to achieving universal access to adequate services, consistent with the countries responsibilities and wishes. The Water and Sanitation Division seeks to position the Bank as the financing alternative of choice for national and sub-national governments in delivering on their commitment to improve these services. The Water and Sanitation Division is looking to incorporate a Trust Fund Appointee (TFA) to help support the implementation of the different projects, strategies and studies that are being developed.

#### V. BUDGET:

5.1 The Budget below presents the expenses for the Trust Fund Appointee. Funding for the contracting of the appointee will be provided by the Multidonor Aquafund, specifically by the contribution of the Swiss Cooperation.

| Type of Expense                             | Year 1 - in US Dollars          |
|---|---------------------------------|
| Name of the Trust Fund:                     | Aquafund (MAF) non-reimbursable |
| Honorarium (US\$/month x 12 mos.)           | \$72,000                        |
| Benefits                                    | \$6,481                         |
| Medical Insurance (US\$monthly x 12 months) | \$9,000                         |
| Relocation                                  | \$10,000                        |
| Repatriation                                | \$7,500                         |
| Estimated Travel Allowance                  | \$25,000                        |
| <b>Total</b>                                | <b>\$129,981</b>                |

#### VI. RESPONSIBILITY IN THE BANK:

6.1 **Technical Responsibility:** The Division Chief from INE/WSA assumes overall responsibility for the supervision of the TFA's work and the approval of payments under this

operation (see “Coordination” Section of Annex A – Terms of Reference, attached).

6.2 **Responsibility for Disbursements:** INE at Headquarters

**VII. ENVIRONMENTAL AND SOCIAL STRATEGY:**

7.1 Given the nature of this operation, it is expected to have no negative impacts on the environment. This operation has been classified as Project Category “C” by the Environmental and Safeguards Screening Toolkit of the Bank

- **Annex A:** Terms of Reference – IDBdocs #[37603214](#)