

AKATIGA FOUNDATION
**Women's Voices in the Monitoring and
Improvement of Indonesia's Universal Health
Care Insurance Services**

Draft
**ENVIRONMENTAL and SOCIAL
COMMITMENT PLAN (ESCP)**

November 23, 2020

ENVIRONMENTAL AND SOCIAL COMMITMENT PLAN

1. Yayasan Akatiga (herein after **AKATIGA Foundation**) will implement the Women's Voices in the Monitoring and Improvement of Indonesia's Universal Health Care Insurance Services Project (the **Project**). The International Bank for Reconstruction and Development for Reconstruction and Development (hereinafter the **Bank**) has agreed to provide financing for the Project.
2. AKATIGA Foundation will implement material measures and actions so that the Project is implemented in accordance with the Environmental and Social Standards (**ESSs**). This Environmental and Social Commitment Plan (**ESCP**) sets out material measures and actions, any specific documents or plans, as well as the timing for each of these.
3. AKATIGA Foundation will also comply with the provisions of any other E&S documents required under the ESF and referred to in this ESCP, such as Stakeholder Engagement Plan (SEP), and Labor Management Plan (LMP) and the timelines specified in those E&S documents.
4. AKATIGA Foundation is responsible for compliance with all requirements of the ESCP.
5. Implementation of the material measures and actions set out in this ESCP will be monitored and reported to the Bank by AKATIGA Foundation as required by the ESCP and the conditions of the legal agreement, and the Bank will monitor and assess progress and completion of the material measures and actions throughout implementation of the Project.
6. As agreed by the Bank and AKATIGA Foundation, this ESCP may be revised from time to time during Project implementation, to reflect adaptive management of Project changes and unforeseen circumstances or in response to assessment of Project performance conducted under the ESCP itself. In such circumstances, AKATIGA Foundation will agree to the changes with the Bank and will update the ESCP to reflect such changes. Agreement on changes to the ESCP will be documented through the exchange of letters signed between the Bank and the AKATIGA Foundation. The AKATIGA Foundation will promptly disclose the updated ESCP.
7. Where Project changes, unforeseen circumstances, or Project performance result in changes to the risks and impacts during Project implementation, the AKATIGA Foundation shall provide additional funds, if needed, to implement actions and measures to address such risks and impacts, which may include health, and safety impacts.

MATERIAL MEASURES AND ACTIONS		TIMEFRAME	RESPONSIBLE ENTITY/AUTHORITY
MONITORING AND REPORTING			
A	<p>REGULAR REPORTING</p> <p>Prepare and submit to the Bank regular monitoring reports on the health and safety performance of the Project, including but not limited to the implementation of the ESCP, status of preparation and implementation of E&S documents required under the ESCP, stakeholder engagement activities, functioning of the grievance mechanism(s).</p>	<p><i>Six-monthly throughout project implementation.</i></p>	<p><i>AKATIGA Foundation</i></p>
B	<p>INCIDENTS AND ACCIDENTS</p> <p>Promptly notify the Bank of any incident or accident related to the Project which has adverse effect on workers/volunteers including any risk in the context of Covid-19 pandemic. Provide sufficient details regarding the incident or accident, indicating immediate measures taken or that are planned to be taken to address it, including any other information provided by Fatayat NU, as appropriate. Subsequently, as per the Bank's request, prepare a report on the incident or accident and propose any measures to prevent its recurrence.</p>	<p><i>Notify the Bank within 48 hours after learning of the incident or accident. A report shall be provided within a timeframe acceptable to the Bank, or as requested.</i></p>	<p><i>AKATIGA Foundation</i></p>
ESS 1: ASSESSMENT AND MANAGEMENT OF ENVIRONMENTAL AND SOCIAL RISKS AND IMPACTS			
1.1	<p>ORGANIZATIONAL STRUCTURE</p> <p>Appoint and assign Environmental and Social (ES) focal points and ensure that ES focal points are appointed and assigned in AKATIGA Foundation and Fatayat NU central offices, as well as in Fatayat NU branch offices where the project will take place.</p>	<p><i>Terms of Reference (TOR) for the appointment of ES Focal Points prepared within 30 days after project effectiveness and approved by the World Bank.</i></p> <p><i>ES focal points assigned in AKATIGA Foundation and in Fatayat NU within 60 days after TOR approved by the Bank and maintained throughout project.</i></p>	<p><i>AKATIGA Foundation</i></p>

MATERIAL MEASURES AND ACTIONS		TIMEFRAME	RESPONSIBLE ENTITY/AUTHORITY
1.2	<p>MANAGEMENT TOOLS AND INSTRUMENTS</p> <p>Update, adopt and implement Stakeholder Engagement Plan (SEP) in a manner acceptable to the Bank/Association (also refer to item #10.1).</p> <p>The SEP to contain identification of project stakeholders, approach to engagement, grievance redress mechanism and guidance on conducting meetings under Covid-19 constraints.</p>	<p><i>SEP updated, adopted, implemented and maintained throughout project implementation.</i></p>	<p><i>AKATIGA Foundation.</i></p>
1.3	<p>MANAGEMENT TOOLS AND INSTRUMENTS</p> <p>Prepare, adopt, update and implement a Standard Operation Procedure (SOP) or handbook in a manner acceptable to the Bank/Association.</p> <p>The SOP/handbook is used for field activities and outline requirements for data collection method, occupational health and safety protocols (PPE requirements, use and disposal; social distancing; work conditions; and social stigma prevention), guideline on conducting meetings, social stigma prevention, and code of conduct on management of personal health data or patient's medical record.</p>	<p><i>SOP/handbook prepared within 90 days after project effectiveness, adopted, updated and maintained throughout project implementation.</i></p>	<p><i>AKATIGA Foundation</i></p>
ESS 2: LABOR AND WORKING CONDITIONS			
2.1	<p>LABOR MANAGEMENT PROCEDURES</p> <p>Adopt and implement Labor Management Procedures (LMP) for the Project. LMP will outline types of workers, their assigned roles and responsibilities in the project, potential occupational risks to workers, working terms and conditions, remuneration arrangements, allowances, working times, occupational health and safety measures (including travel safety), Covid-19 protocols (health screening, social distancing, PPE requirements), and grievance redress mechanism for direct project workers.</p>	<p><i>LMP adopted and maintained throughout project implementation.</i></p>	<p><i>AKATIGA Foundation</i></p>

MATERIAL MEASURES AND ACTIONS		TIMEFRAME	RESPONSIBLE ENTITY/AUTHORITY
2.2	<p>GRIEVANCE MECHANISM FOR PROJECT WORKERS</p> <p>Establish, maintain, and operate a grievance mechanism for Project workers, as part of the LMP and consistent with ESS2.</p>	<i>LMP adopted and maintained throughout project implementation.</i>	<i>AKATIGA Foundation</i>
2.3	<p>OCCUPATIONAL HEALTH AND SAFETY (OHS) MEASURES</p> <p>Prepare, adopt, update and implement OHS measures as part of the LMP and Standard Operation Procedure (SOP)/Handbook in a manner acceptable to the Bank/Association. OHS measures will include travel safety measures.</p> <p>Allocate adequate budget for provision of PPE to protect workers from Covid-19 infection and transmission.</p>	<p><i>SOP/handbook prepared within 90 days after project effectiveness, adopted, updated and maintained throughout project implementation.</i></p> <p><i>PPE budget provision maintained throughout project implementation.</i></p>	<p><i>AKATIGA Foundation</i></p> <p><i>AKATIGA Foundation</i></p>
ESS 3: RESOURCE EFFICIENCY AND POLLUTION PREVENTION AND MANAGEMENT			
3.1	<p>RESOURCE EFFICIENCY AND POLLUTION PREVENTION AND MANAGEMENT:</p> <p>Prepare, adopt, update and implement PPE protocol to ensure proper cleaning of reusable PPEs and final disposal of single use PPEs (masks, face shields and/or hand gloves), in the context of the likelihood that PPEs become contaminated with communicable pathogens/diseases. PPE protocol will be part of the SOP/Handbook.</p>	<i>SOP/handbook prepared within 90 days after project effectiveness, adopted, updated and maintained throughout project implementation.</i>	<i>AKATIGA Foundation</i>
ESS 4: COMMUNITY HEALTH AND SAFETY			
4.1	<p>COMMUNITY HEALTH AND SAFETY:</p> <p>Prepare, adopt, update and implement SOP/Handbook to manage specific risks related to Covid-19 pandemic when undertaking activities with the community. SOP will include PPE protocol (application of reusable PPEs, cleaning, and final disposal of single use PPEs) and travel safety measures.</p>	<i>SOP/handbook prepared within 90 days after project effectiveness, adopted, updated and maintained throughout project implementation.</i>	<i>AKATIGA Foundation</i>

ESS 10: STAKEHOLDER ENGAGEMENT AND INFORMATION DISCLOSURE			
10.1	<p>STAKEHOLDER ENGAGEMENT PLAN PREPARATION AND IMPLEMENTATION</p> <p>Update, adopt and implement Stakeholder Engagement Plan (SEP) in a manner acceptable to the Bank/Association.</p> <p>The SEP to contain identification of project stakeholders, approach to engagement, grievance redress mechanism and guidance on conducting meetings under Covid-19 constraints.</p>	<p><i>SEP updated, adopted, implemented and maintained throughout project implementation.</i></p>	<p><i>AKATIGA Foundation</i></p>
10.2	<p>PROJECT GRIEVANCE MECHANISM:</p> <p>Establish, maintain and operate a grievance mechanism, as described in the SEP.</p> <p>Regular supervision will be conducted to check any grievances from field activities.</p>	<p><i>SEP updated, adopted, implemented and maintained throughout project implementation.</i></p>	<p><i>AKATIGA Foundation</i></p>
CAPACITY SUPPORT (TRAINING)			
CS1	<p>Regular training (at least annually) on risks management and mitigation protocols to all project and community workers, on conducting meetings and social distancing, social stigma prevention, occupational health and safety protocols (travel safety), PPE protocols under Covid-19 constraints (PPE use, cleaning and disposal) and management of confidential health data, in accordance with the SEP, LMP and SOP/Handbook.</p>	<p><i>Training conducted within six months after project effectiveness and maintained throughout project implementation.</i></p>	<p><i>AKATIGA Foundation</i></p>