

## Improved National Forest Monitoring System (NFMS) for the Monitoring, Reporting and Verification process

### Post of Duty: Belize

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### About this position

The Government of Belize is committed to implementing a robust REDD+ (Reducing Emissions from Deforestation and Forest Degradation) Strategy to achieve national and international climate change goals. The Consultant will support the Government of Belize (GoB) in the implementation of Component (i) of the Technical Cooperation (TC) BL-T1169: *Support of REDD+ Strategy*, relevant to the completion of pending activities in its REDD+ Strategy to access climate financing.

We are looking for an experienced, detail-oriented, and methodical Consultant. As the Consultant, you will support the development of an improved National Forest Monitoring System (NFMS) for the Monitoring, Reporting, and Verification (MRV) process as part of Belize's REDD+ Strategy.

You will work in the Belize (RND/CBL) team part of Environment and Rural Development department. This team is responsible for the supervision of the portfolio and the generation of new operations in the country.

### What you'll do:

Support the Government of Belize, through consultations with a host of government agencies and relevant stakeholders, to develop the following:

- Literature review of relevant documents, inclusive of the National Forest Monitoring System, national strategy, and action plans.
- Conduct stakeholder data collection meetings with relevant government agencies, e.g., Forest Department.
- Update the Forest Reference Level (FRL) and the NFMS in collaboration with GoB and projects contributing to the other activities of the National REDD+ Roadmap and NFMS action plan.
- Support the preparation and finalization of data sharing agreements, and data collection to support NFMS and FRL activities.
- Update the Measurement, Reporting, and Verification (MRV) system as part of the NFMS for REDD+.
- Design and implement capacity development sessions for relevant government staff to continuously maintain and improve the system.

**Deliverables and Payments Timeline:**

<b><u>Deliverable #</u></b>	<b><u>Percentage</u></b>	<b><u>Planned Date to Submit</u></b>
<b>Deliverable 1:</b> Inception report inclusive of a workplan	10%	2 weeks after signing the contract
<b>Deliverable 2:</b> Summary of literature review, inclusive of information obtained from data collection meetings	20%	3 months after signing the contract
<b>Deliverable 3:</b> Progress report	20%	6 months after signing the contract
<b>Deliverable 4:</b> Report on capacity building exercise with training materials added as annex	20%	9 months after signing the contract
<b>Deliverable 5:</b> Presentation on National Forest Monitoring System and Monitoring, Reporting, and Verification System	20%	10.5 months after signing the contract
<b>Deliverable 6:</b> Final National Forest Monitoring System and Monitoring, Reporting, and Verification System	10%	12 months after signing the contract
<b>Total</b>	<b>100%</b>	

**What you'll need**

- **Education:** Master's degree (or equivalent advanced degree) in Forest/Natural Resources Management, Environmental Science or Monitoring and Evaluation, or other fields relevant to the responsibilities of the role. A combination of a Bachelor's degree in Forest/Natural Resources Management, Environmental Science or Monitoring and Evaluation, or other related field with 5 years of relevant work experience will be accepted in lieu of not having a Master's degree.
- **Experience:** At least 5 years of progressive experience in forest/natural resource management, environmental science, and monitoring, reporting, and verification systems, as well as experience in knowledge sharing and effective communication. Likewise, experience working with multiple stakeholders (including the Government of Belize), and good knowledge of the institutional and policy frameworks in Belize.
- **Languages:** Proficiency in English.

**Key skills:**

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.

**Requirements:**

- **Citizenship:** You are either a citizen of Belize or a citizen of one of our 48-member countries eligible to obtain a valid residency or legal permit to work in Belize without the need for sponsorship by the IDB.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

**Type of contract and duration:**

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum.
- **Length of contract:** 12 months.
- **Work Location:** Belize.

**Our culture**

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at [diversity@iadb.org](mailto:diversity@iadb.org) to request reasonable accommodation to complete this application.

**Our Human Resources Team reviews carefully every application.**

**About the IDB Group**

The IDB Group, composed of the Inter-American Development Bank (IDB), IDB Invest, and the IDB Lab offers flexible financing solutions to its member countries to finance economic and social development through lending and grants to public and private entities in Latin America and the Caribbean.

**About IDB**

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

**Follow us:**

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[https://twitter.com/the\\_IDB](https://twitter.com/the_IDB)

**About IDB Lab**

Is the innovation laboratory of the IDB Group. We mobilize financing, knowledge, and connections to drive innovation for inclusion in Latin America and the Caribbean. We believe innovation is a powerful tool that can transform our region, providing today unprecedented opportunities to populations that are vulnerable due to economic, social, or environmental factors. IDB Lab has a commitment to gender quality and diversity as part of its development mandate. The Strategy and Impact unit supports IDB Lab in the development of strategy, connections and knowledge, and impact measurement and reporting.

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[https://twitter.com/IDB\\_Lab](https://twitter.com/IDB_Lab)

**About IDB Invest**

IDB Invest, a member of the IDB Group, is a multilateral development bank committed to promoting the economic development of its member countries in Latin America and the Caribbean through the private sector. IDB Invest finances sustainable companies and projects to achieve financial results and maximize economic, social, and environmental development in the region. With a portfolio of \$14.1 billion in asset management and 325 clients in 25 countries, IDB Invest provides innovative financial solutions and advisory services that meet the needs of its clients in a variety of industries.

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## National Alignment Strategy and National Strategic Action Plans

### Post of Duty: Belize

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

### About this position

The Consultant will support the Government of Belize (GoB) in the implementation of Component (i) of the Technical Cooperation (TC) BL-T1169: *Support of REDD+ Strategy*. The TC is supporting GoB with the development and implementation of the REDD+ Strategy, inclusive of supporting Belize in completing enabling conditions to access climate financing under the REDD+ mechanism.

We are looking for a strategic, resourceful, and experienced Consultant. As the Consultant, you will support GoB in developing a National Alignment Strategy and National Strategic Action Plans for Belize's REDD+ Strategy.

You will work in the Belize (RND/CBL) team part of Environment and Rural Development department. This team is responsible for the supervision of the portfolio and the generation of new operations in the country.

### What you'll do:

Support the Government of Belize, through consultations with a host of government agencies and relevant stakeholders, to develop the following:

- Literature review of relevant documents, inclusive of policies and strategy plans.
- Conduct stakeholder data collection meetings with relevant government agencies.
- Identify the direct and underlying drivers of deforestation and forest degradation in Belize.
- Address drivers identified in the country's National Alignment Strategy and the National Strategic Action Plans.
- Propose alignment with existing policies and measures (PAMs).
- Conduct a stakeholder mapping and analysis exercise to identify stakeholders.
- Develop National Strategic Action Plans that address governance, as well as outline the steps and milestones for enhancing the sustainability and implementation of Belize's Monitoring, Reporting, and Verification (MRV) System. The action plans should incorporate long-term goals and improvements.
- The strategy and action plans will reflect the concerns, expectations, and needs of different stakeholders through engagement with stakeholders via a highly consultative and participatory process. These actions will ensure stakeholders are concordant with the national alignment and are working cohesively towards one goal.

**Deliverables and Payments Timeline:**

<b><u>Deliverable #</u></b>	<b><u>Percentage</u></b>	<b><u>Planned Date to Submit</u></b>
<b>Deliverable 1:</b> Inception report inclusive of a workplan	10%	2 weeks after signing the contract
<b>Deliverable 2:</b> Summary of literature review and identified drivers of deforestation and forest degradation.	20%	3 months after signing the contract
<b>Deliverable 3:</b> Progress report	20%	6 months after signing the contract
<b>Deliverable 4:</b> Stakeholder Analysis Report	20%	8 months after signing the contract
<b>Deliverable 5:</b> Presentation on National Alignment Strategy and National Strategic Action Plans	20%	10.5 months after signing the contract
<b>Deliverable 6:</b> Final National Alignment Strategy and National Strategic Action Plans	10%	12 months after signing the contract
<b>Total</b>	<b>100%</b>	

**What you'll need**

- **Education:** Master's degree (or equivalent advanced degree) in Natural Resource Management, Finance or Monitoring and Evaluation, or other fields relevant to the responsibilities of the role. A combination of a Bachelor's degree in Natural Resource Management, Finance, Monitoring and Evaluation, or other related field with 5 years of relevant work experience will be accepted in lieu of not having a Master's degree.
- **Experience:** At least 5 years of progressive experience in the development of strategic plans for public sector organizations, institutional assessment and development, project management, technical writing, active listening, and experience in REDD+ projects. Likewise, experience working with multiple stakeholders (including the Government of Belize), and good knowledge of the institutional and policy frameworks in Belize.
- **Languages:** Proficiency in English.

**Key skills:**

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- Collaborate and share knowledge.
- Focus on clients.
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- Innovate and try new things.

**Requirements:**

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## **TERMS OF REFERENCE**

*Comprehensive Assessment to determine the status to meet enabling conditions to access climate financing under FCPF mechanism for REDD+*

Country: Belize

Project Number: BL-T1169

Technical Cooperation number:

Web link to approved document:

Project name: Support of REDD+ Strategy

### **1. Background and Justification**

- 1.1.** The Government of Belize (GoB) is committed to implementing a robust REDD+ (Reducing Emissions from Deforestation and Forest Degradation) Strategy to achieve national and international climate change goals. The Consultant will support the Government of Belize (GoB) in the implementation of *Component (i) Support for access to climate financing through the REDD+ Strategy* of the Technical Cooperation (TC) *BL-T1169: Support of REDD+ Strategy*. This component supports GoB with the development and implementation of the REDD+ Strategy, inclusive of supporting Belize in accessing climate finance under the REDD+ mechanism.
- 1.2.** This consultancy seeks the services of a consulting firm to develop a comprehensive assessment of the status of the REDD+ Strategy in Belize and identify areas of improvement to access financing under the private sector or international mechanisms (e.g., Forest Carbon Partnership Facility (FCPF)). These activities will inform the development of a proposal for accessing these mechanisms.

### **2. Objectives**

- 2.1.** The general objective of the TC is to support the development and implementation of the REDD+ Strategy.
- 2.2.** The specific objectives are: (i) support Belize in completing pending activities in its Strategy REDD+ to access climate financing; and (ii) to improve the management of the agroforestry landscape.

### **3. Scope of Services**

- 3.1.** Literature review: Review relevant documents, including REDD+ Strategy reports generated by the Government of Belize, national policies and legislation related to forests and climate change, monitoring reports, and stakeholder engagement plans.
- 3.2.** Assessment and Analysis: Analyze the data and information collected to assess the effectiveness, efficiency, and transparency of the REDD+ Strategy.

- 3.3. Comprehensive Assessment Report: Prepare a comprehensive report outlining the findings of the assessment, including key challenges and opportunities, and provide concrete recommendations for improvement.
- 3.4. Support the Government of Belize in developing one (1) full proposal for accessing financing of carbon credits under private and/or international mechanisms. The proposal will be developed in line with private/international mechanism guidelines, standards, and formats.
- 3.5. Organize and lead at least two (2) meetings with relevant stakeholders to gather information necessary to draft the proposal.
- 3.6. The proposal should include a logical framework, a draft budget, tentative timeframe, and a risk management table.
- 3.7. With support from relevant financial staff (within GoB), draft a budget to be attached to the proposal.
- 3.8. Complete at least one (1) project application form for accessing carbon credits, either through private or international mechanisms.
- 3.9. Deliver a presentation to GoB on the proposal developed, inclusive of logical framework, budget and risk management table.
- 3.10. Collating feedback provided on the proposal and presentation by stakeholders and revise the proposals accordingly.

#### 4. Expected Outcome and Deliverables

- 4.1. The expected products under this assignment are the following:
  - i. Deliverable 1: Inception report inclusive of a workplan
  - ii. Deliverable 2: Progress Report
  - iii. Deliverable 3: Draft Comprehensive Assessment Report
  - iv. Deliverable 4: Final Comprehensive Assessment Report
  - v. Delivery 5: Draft proposal including logical framework, budget, timeframe, and a risk management table
  - vi. Deliverable 6: Final proposal and PPT with feedback incorporated and project application completed

#### 5. Project Schedule and Milestones

<u>Deliverable #</u>	<u>Planned Date to Submit</u>
<b>Deliverable 1:</b> Inception report inclusive of a workplan	2 weeks after signing the contract
<b>Deliverable 2:</b> Progress Report (include meeting minutes with stakeholders as annexes, if applicable)	3 months after signing of contract

<b>Deliverable 3:</b> Draft Comprehensive Assessment Report	7 months after signing of contract
<b>Deliverable 4:</b> Final Comprehensive Assessment Report	8 months after signing of contract
<b>Deliverable 5:</b> Draft proposal including logical framework, budget, timeframe, and a risk management table	11 months after signing of contract
<b>Deliverable 6:</b> Final proposal and PPT with feedback incorporated and project application completed	12 months after signing of contract
<b>Total</b>	<b>12 months</b>

## 6. Reporting Requirements

- 6.1. The consultants will present the deliverables following the schedule established in sections 4 and 5 of these terms of reference. The deliverables must include reports in Word, PowerPoint presentation(s), and other documents used as the basis of the analysis (including other formats such as Excel spreadsheets, etc.).
- 6.2. All materials must be delivered in English and submitted to the relevant stakeholders, the Project Team Leader Jorge Omar Samayoa with copy to RND Consultant Cecilia Guerrero and assigned Operations Analyst.
- 6.3. All reports, studies, plans, technical data, specifications and any other material prepared by or worked upon by the consultant exclusively for the IDB under this Agreement are the sole and exclusive property of the IDB. The IDB will allow the stakeholder the full right of dissemination, reproduction and publication of all materials produced by the consultant.

## 7. Acceptance Criteria

- 7.1. Payments will be authorized once the IDB and GoB accept the products specified under the TOR. The IDB and GoB will have up to two weeks to provide written comments and/or recommendations to the consultants' reports. Unless previously determined, the IDB will generally accept the deliverables once the consulting firm confirms the following: (i) receipt and inclusion of comments and recommendations in a revised version and (ii) provision of date for presentation of the revised versions of the submitted deliverables. The consultants are expected to include these comments two weeks after receipt.

## 8. Qualifications

- 8.1. Master's degree (or equivalent advanced degree) in Environmental Policy, Forestry/Natural

Resources Management, or other fields relevant to the responsibilities of the role. A combination of a Bachelor’s degree in Environmental Policy, Forestry/Natural Resources Management, or other related field with 5 years of relevant work experience will be accepted in lieu of not having a Master’s degree.

- 8.2.** At least 5 years of progressive experience in the development of strategic plans for public sector organizations, institutional assessment and development, project management, technical writing, active listening, and experience in REDD+ projects. Likewise, experience working with multiple stakeholders (including the Government of Belize), and good knowledge of the institutional and policy frameworks in Belize.
- 8.3.** Additionally, at least 5 years of progressive experience in proposal writing, good strategic planning abilities, excellent written and verbal communication and interpersonal skills, and attention to detail, as well as experience in developing and implementing REDD+ projects. Likewise, experience working with multiple stakeholders (including the Government of Belize).

**9. Supervision and Reporting**

- 9.1.** The technical and administrative responsibilities of this consultancy will be coordinated by Jorge Omar Samayoa Juarez, the project’s Team Leader (CSD/RND), in the IDB.
- 9.2.** It shall be Firm’s responsibility for ensuring that such reports are submitted to the Bank.

**10. Schedule of Payments**

- 10.1.** This project will be carried out over twelve (12) months. Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required. The Bank wishes to receive the most competitive cost proposal for the services described herein.
- 10.2.** The IDB Official Exchange Rate indicated in the RFP will be applied for necessary conversions of local currency payments.

<u>Deliverable #</u>	<u>Percentage</u>	<u>Planned Date to Submit</u>
<b>Deliverable 1:</b> Inception report inclusive of a workplan	20%	2 weeks after signing the contract
<b>Deliverable 2:</b> Progress Report	25%	3 months after signing of contract
<b>Deliverable 3:</b> Draft Comprehensive Assessment Report	10%	7 months after signing of contract
<b>Deliverable 4:</b> Final Comprehensive Assessment Report	20%	8 months after signing of contract
<b>Deliverable 5:</b> Draft proposal including logical framework,	10%	11 months after signing of contract

budget, timeframe, and a risk management table		
<b>Deliverable 6:</b> Final proposal and PPT with feedback incorporated and project application completed	15%	12 months after signing of contract
<b>Total</b>	<b>100%</b>	

## **TERMS OF REFERENCE**

### *Training and technical assistance for preparation of farm plans to design and implement sustainable and resilient agronomic practices for agroforestry systems*

Country: Belize

Project Number: BL-T1169

Technical Cooperation number:

Web link to approved document:

Project name: Support of REDD+ Strategy

#### **1. Background and Justification**

**1.1.** The Government of Belize is committed to implementing a robust REDD+ (Reducing Emissions from Deforestation and Forest Degradation) Strategy to achieve national and international climate change goals. The Consultant will support the Government of Belize (GoB) in the implementation of *Component (ii) Sustainable and Climate Resilience Agroforestry Farming Practices* of the Technical Cooperation (TC) *BL-T1169: Support of REDD+ Strategy*. This component supports capacity building of farmers for the implementation of sustainable and climate-resilient practices in the agroforestry sector with alignment to the REDD+ Strategy.

#### **2. Objectives**

- 2.1.** The general objective of the TC is to support the development and implementation of the REDD+ Strategy.
- 2.2.** The specific objectives are: (i) support Belize in completing pending activities in its Strategy REDD+ to access climate financing; and (ii) to improve the management of the agroforestry landscape.

#### **3. Scope of Services**

- 3.1.** Submit a workplan detailing goals and objectives, activities, and timeline, including dates, milestones, and deliverables.
- 3.2.** Liaise and support relevant support/partner entities (Central Executing Unit, Ministry of Agriculture) providing technical assistance under the Sustainable and Inclusive Belize project (BL-L1041).
- 3.3.** Provide technical assistance to farmers in the design and implementation of sustainable and resilient climate-smart agriculture (CSA) practices (e.g., reduced use of pesticides, improved soil management, etc.) for agroforestry systems.
- 3.4.** Prepare and coordinate all logistics related to the implementation of technical assistance workshops (e.g., confirm venue, catering, print handouts, source, and setup equipment).
- 3.5.** Provide quarterly progress reports.

#### **4. Expected Outcome and Deliverables**

- 4.1.** The expected products under this assignment are the following:
- i. Deliverable 1: Inception report inclusive of workplan

- ii. Deliverable 2: 1st Quarterly Report
- iii. Deliverable 3: 2nd Quarterly Report
- iv. Deliverable 4: 3rd Quarterly Report
- v. Deliverable 5: 4th Quarterly Report
- vi. Deliverable 6: 5th Quarterly Report
- vii. Deliverable 7: Final Report

**5. Project Schedule and Milestones**

<b><u>Deliverable #</u></b>	<b><u>Planned date to submit</u></b>
<b>Deliverable 1:</b> Inception report inclusive of a workplan	2 weeks after signing the contract
<b>Deliverable 2:</b> 1 <sup>st</sup> Quarterly Report	3.5 months after signing the contract
<b>Deliverable 3:</b> 2 <sup>nd</sup> Quarterly Report	6.5 months after signing the contract
<b>Deliverable 4:</b> 3 <sup>rd</sup> Quarterly Report	9.5 months after signing the contact
<b>Deliverable 5:</b> 4 <sup>th</sup> Quarterly Report	12.5 months after signing the contract
<b>Deliverable 6:</b> 5 <sup>th</sup> Quarterly Report	16.5 months after signing the contract
<b>Deliverable 7:</b> Final Report	18 months after signing the contract

**6. Reporting Requirements**

- 6.1.** The consultants will present the deliverables following the schedule established in sections 4 and 5 of these terms of reference. The deliverables must include reports in Word, PowerPoint presentation(s), and other documents used as the basis of the analysis (including other formats such as Excel spreadsheets, etc.).
- 6.2.** All materials must be delivered in English and submitted to the relevant stakeholders, the Project Team Leader Jorge Omar Samayoa with copy to RND Consultant Cecilia Guerrero and assigned Operations Analyst.
- 6.3.** All reports, studies, plans, technical data, specifications and any other material prepared by or worked upon by the consultant exclusively for the IDB under this Agreement are the sole and exclusive property of the IDB. The IDB will allow the stakeholder the full right of dissemination, reproduction and publication of all materials produced by the consultant.

**7. Acceptance Criteria**

- 7.1.** Payments will be authorized once the IDB and GoB accept the products specified under the TOR. The IDB and GoB will have up to two weeks to provide written comments and/or recommendations to the consultants' reports. Unless previously determined, the IDB will generally accept the deliverables once the consulting firm confirms the following: (i) receipt and inclusion of comments and recommendations in a revised version and (ii) provision of date for presentation of the revised versions of the submitted deliverables. The consultants are expected to include these comments two weeks after receipt.

**8. Qualifications**

**8.1.** At least 5 years of progressive experience in developing, implementing and coordinating technical assistance to individuals for the elaboration and implementation of farm plans. Likewise, experience in project management, engagement with multiple stakeholders (e.g., Government of Belize), and knowledge of agroforestry projects.

**9. Supervision and Reporting**

**9.1.** The technical and administrative responsibilities of this consultancy will be coordinated by Jorge Omar Samayoa Juarez, the project’s Team Leader (CSD/RND), in the IDB.

**9.2.** It shall be Firm’s responsibility for ensuring that such reports are submitted to the Bank.

**10. Schedule of Payments**

**10.1.** This project will be carried out over eighteen (18) months. Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required. The Bank wishes to receive the most competitive cost proposal for the services described herein.

**10.2.** The IDB Official Exchange Rate indicated in the RFP will be applied for necessary conversions of local currency payments.

<u>Deliverable #</u>	<u>Percentage</u>	<u>Planned date to submit</u>
<b>Deliverable 1:</b> Inception report inclusive of a workplan	15%	2 weeks after signing the contract
<b>Deliverable 2:</b> 1 <sup>st</sup> Quarterly Report	10%	3.5 months after signing the contract
<b>Deliverable 3:</b> 2 <sup>nd</sup> Quarterly Report	15%	6.5 months after signing the contract
<b>Deliverable 4:</b> 3 <sup>rd</sup> Quarterly Report	15%	9.5 months after signing the contract
<b>Deliverable 5:</b> 4 <sup>th</sup> Quarterly Report	15%	12.5 months after signing the contract
<b>Deliverable 6:</b> 5 <sup>th</sup> Quarterly Report	15%	16.5 months after signing the contract
<b>Deliverable 7:</b> Final Report	15%	18 months after signing the contract
<b>Total</b>	<b>100%</b>	



## **TERMS OF REFERENCE**

### *Training and technical assistance for preparation of farm plans to design and implement sustainable and resilient agronomic practices for silvopastoral systems*

Country: Belize

Project Number: BL-T1169

Technical Cooperation number:

Web link to approved document:

Project name: Support of REDD+ Strategy

#### **1. Background and Justification**

**1.1.** The Government of Belize is committed to implementing a robust REDD+ (Reducing Emissions from Deforestation and Forest Degradation) Strategy to achieve national and international climate change goals. The Consultant will support the Government of Belize (GoB) in the implementation of *Component (ii) Sustainable and Climate Resilience Agroforestry Farming Practices* of the Technical Cooperation (TC) *BL-T1169: Support of REDD+ Strategy*. This component supports capacity building of farmers for the implementation of sustainable and climate-resilient practices in the silvopastoral sector with alignment to the REDD+ Strategy.

#### **2. Objectives**

- 2.1.** The general objective of the TC is to support the development and implementation of the REDD+ Strategy.
- 2.2.** The specific objectives are: (i) support Belize in completing pending activities in its Strategy REDD+ to access climate financing; and (ii) to improve the management of the agroforestry landscape.

#### **3. Scope of Services**

- 3.1.** Submit a workplan detailing goals and objectives, activities, and timeline, including dates, milestones, and deliverables.
- 3.2.** Liaise and support relevant support/partner entities (Central Executing Unit, Ministry of Agriculture) providing technical assistance under the Sustainable and Inclusive Belize project (BL-L1041).
- 3.3.** Provide technical assistance to farmers in the design and implementation of sustainable and resilient climate-smart agriculture (CSA) practices (e.g., reduced use of pesticides, improved soil management, etc.) for silvopastoral systems.
- 3.4.** Prepare and coordinate all logistics related to the implementation of technical assistance workshops (e.g., confirm venue, catering, print handouts, source, and setup equipment).
- 3.5.** Provide quarterly progress reports.

**4. Expected Outcome and Deliverables**

**4.1.** The expected products under this assignment are the following:

- i. Deliverable 1: Inception report inclusive of workplan
- ii. Deliverable 2: 1st Quarterly Report
- iii. Deliverable 3: 2nd Quarterly Report
- iv. Deliverable 4: 3rd Quarterly Report
- v. Deliverable 5: 4th Quarterly Report
- vi. Deliverable 6: 5th Quarterly Report
- vii. Deliverable 7: Final Report

**5. Project Schedule and Milestones**

<b><u>Deliverable #</u></b>	<b><u>Planned date to submit</u></b>
<b>Deliverable 1:</b> Inception report inclusive of a workplan	2 weeks after signing the contract
<b>Deliverable 2:</b> 1 <sup>st</sup> Quarterly Report	3.5 months after signing the contract
<b>Deliverable 3:</b> 2 <sup>nd</sup> Quarterly Report	6.5 months after signing the contract
<b>Deliverable 4:</b> 3 <sup>rd</sup> Quarterly Report	9.5 months after signing the contact
<b>Deliverable 5:</b> 4 <sup>th</sup> Quarterly Report	12.5 months after signing the contract
<b>Deliverable 6:</b> 5 <sup>th</sup> Quarterly Report	16.5 months after signing the contract
<b>Deliverable 7:</b> Final Report	18 months after signing the contract

**6. Reporting Requirements**

- 6.1.** The consultants will present the deliverables following the schedule established in sections 4 and 5 of these terms of reference. The deliverables must include reports in Word, PowerPoint presentation(s), and other documents used as the basis of the analysis (including other formats such as Excel spreadsheets, etc.).
- 6.2.** All materials must be delivered in English and submitted to the relevant stakeholders, the Project Team Leader Jorge Omar Samayoa with copy to RND Consultant Cecilia Guerrero and assigned Operations Analyst.
- 6.3.** All reports, studies, plans, technical data, specifications and any other material prepared by or worked upon by the consultant exclusively for the IDB under this Agreement are the sole and exclusive property of the IDB. The IDB will allow the stakeholder the full right of dissemination, reproduction and publication of all materials produced by the consultant.

**7. Acceptance Criteria**

- 7.1.** Payments will be authorized once the IDB and GoB accept the products specified under the TOR. The IDB and GoB will have up to two weeks to provide written comments and/or recommendations to the consultants' reports. Unless previously determined, the IDB will generally accept the deliverables once the consulting firm confirms the following: (i) receipt

and inclusion of comments and recommendations in a revised version and (ii) provision of date for presentation of the revised versions of the submitted deliverables. The consultants are expected to include these comments two weeks after receipt.

**8. Qualifications**

**8.1.** A least 5 years of progressive experience in developing, implementing and coordinating technical assistance to individuals for the elaboration and implementation of farm plans. Likewise, experience in project management, engagement with multiple stakeholders (e.g., Government of Belize), and knowledge of silvopastoral projects.

**9. Supervision and Reporting**

**9.1.** The technical and administrative responsibilities of this consultancy will be coordinated by Jorge Omar Samayoa Juarez, the project’s Team Leader (CSD/RND), in the IDB.

**9.2.** It shall be Firm’s responsibility for ensuring that such reports are submitted to the Bank.

**10. Schedule of Payments**

**10.1.** This project will be carried out over eighteen (18) months. Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required. The Bank wishes to receive the most competitive cost proposal for the services described herein.

**10.2.** The IDB Official Exchange Rate indicated in the RFP will be applied for necessary conversions of local currency payments.

<b><u>Deliverable #</u></b>	<b><u>Percentage</u></b>	<b><u>Planned date to submit</u></b>
<b>Deliverable 1:</b> Inception report inclusive of a workplan	15%	2 weeks after signing the contract
<b>Deliverable 2:</b> 1 <sup>st</sup> Quarterly Report	10%	3.5 months after signing the contract
<b>Deliverable 3:</b> 2 <sup>nd</sup> Quarterly Report	15%	6.5 months after signing the contract
<b>Deliverable 4:</b> 3 <sup>rd</sup> Quarterly Report	15%	9.5 months after signing the contract
<b>Deliverable 5:</b> 4 <sup>th</sup> Quarterly Report	15%	12.5 months after signing the contract
<b>Deliverable 6:</b> 5 <sup>th</sup> Quarterly Report	15%	16.5 months after signing the contract
<b>Deliverable 7:</b> Final Report	15%	18 months after signing the contract
<b>Total</b>	<b>100%</b>	