

Public disclosure authorized

**SIMPLIFIED PROCUREMENT PLAN FOR SMALL AND MICRO GRANTS<sup>1</sup>**

**February 2016-January 2017**

***Grant name DRC: Prevention and Mitigation of Sexual and Gender Based Violence in North and South Kivu Project (P150651)***

***Country DRC***

***Grant No. (TF#) 018380***

*Prepared 12 September 2014*

*By International Rescue Committee*

*Updated 26 February 2016*

*Approved by the Bank: [date]*

*Approved by: Natacha Lemasle*

*Update approved: [date/TTL name]*

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<sup>1</sup> Use this template for stand-alone RETFs only. If RETF co-financing an investment project, it should be part of the overall Procurement Plan for the entire operation with addition of a column to show financiers/source of funding, if necessary.

Package /Contract Ref. No.	Activity Description	Estimate Cost <sup>2</sup> (US\$)	Type of Procurement <sup>3</sup>	Procurement Method	Review by Bank (Prior/Post)	Contract Signing Date (Planned) mm/dd/yy	Contract Completion Date (planned) mm/dd/yy	Contract amount <sup>4</sup> (US\$)	Contract Signing Date (Actual) mm/dd/yy	Contract Execution Infor <sup>5</sup>
1	Office supplies (Kinshasa, South Kivu, North Kivu)	\$7,579	G	Shopping	Post	February 2016	January 2017			
2	Material support to local radios (South Kivu)	\$16,000	G	Shopping	Post	March 2016	December 2016	\$16,000	March 15-December 31, 2016	Contract was delayed from the first year of the project
3	Emergency risk reduction materials for women and girls – dignity kits ( <i>pagne</i> cloth, underwear, sandals; buckets, soap, whistles, flashlights, etc.) and materials to create listening centers in emergency settings (South and North Kivu)	\$80,671	G	Shopping	Post	February 2016	January 2017			
4	IEC materials (design & production) for North Kivu	\$4,592	G	Shopping	Post	February 2016	January 2017			
5	Translation and printing of program documents	\$8,100	NCS	Shopping	Post	February 2016	January 2017			

<sup>2</sup> Include applicable taxes.

<sup>3</sup> Indicate “G” for goods, “W” for works, “NCS” for non-consulting services, “CS” for consultant services, “TR” for training (excluding hiring consultants), and “OP” for operating cost.

<sup>4</sup> Insert after contract signing.

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<sup>5</sup> Complete after contract award to include name of contractor/supplier/consultant and, later, list any contract amendments if applicable, and the actual completion date once the contract is completed.

6	Marking and branding (purchase of t-shirts for staff and project visibility)	\$2,132	G	Shopping	Post	March 2016	August 2016			
7	Final project evaluation consultant	\$23,000	CS	CQS	Post	November 2016	January 2017			
8	Agriculture trainings for EMAP control group participants – either local NGO or local consultants to be selected (1 in South Kivu and 1 in North Kivu)	\$38,000	CS	CQS	Post	May 2016	October 2016			
9	Provision of legal assistance to survivors – 1 NGO partner in South Kivu (ADMR) <sup>6</sup>	\$36,750	CS	SSS	Post	February 2016	December 2016			
10	Provision of legal assistance to survivors – 1 NGO partner in North Kivu	\$10,360	CS	CQS	Post	February 2016	December 2016			
11	Business skills training for VSLA members using CEFE methodology (NGO partner <sup>7</sup> in South Kivu)	\$57,927	CS	SSS	Post	February 2016	December 2016	\$29,518	February 1-May 31, 2016	Contract was delayed from the first year of the project

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<sup>6</sup> *Action pour le Développement des Milieux Ruraux* (ADMR) or Action for the Development of Rural Areas

<sup>7</sup> *Guichet de l'Économie Locale* (GEL) or Local Economy Bank

12	Small Grants for community-based organizations (CBOs) to provide psychosocial support and reintegration assistance to survivors and other vulnerable women and girls (for CBOs in South Kivu and North Kivu)  CBO Names: Femme Lève-Toi de Kamanyola ; Majengo de Katogota ; Mwangaza de Luvungi ; Tumaini de Lubarika ; Maendeleo ya Wamama de Kiliba; Boloke de Kagabi	\$25,624	CS	SSS	Post	February 2016	December 2016			
13	Implementation of component 2 of the project – Local ownership on addressing SGBV: Contract with Health Focus (INGO)	\$400,000  (\$50,000 to be added in contract amendment to original contract of \$350,000 signed in April 2015)	CS	SSS	Prior	March 2016	June 2016	\$400,000	April 10, 2015-February 29, 2016 (original contract)  March 1, 2016-June 30, 2016 (contract extension)	NO already issued by World Bank for the contract extension
14	Audits  Auditing firm to be contracted is KPMG	\$30,000	CS	Direct Contracting	Prior	March 2016	January 2017			

15	Vehicle rental (South and North Kivu)	\$37,734	NCS	Shopping	Post	February 2016	January 2017			
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**Other Requirements. Thresholds approved by the Bank:**

**I. Selection of Consultants**

- (a) Contracts with consulting firms below US\$200,000 equivalent (including taxes) may be procured using Consultants Qualifications Selection (CQS) method;
- (b) The ceiling for the short lists comprising national consulting firms only is 100,000 [insert the ceiling for the country approved by the Regional Procurement Manager (RPM)]
- (c) All ToRs regardless the value of the contract are subject to prior review. All justifications of SSS/Direct Contracting including the estimated value of the contract regardless the value of the contract are subject to prior review.

**II. Procurement methods thresholds for Goods, Works and Non-Consulting Services** (applies in the case of grants that finance any of these type of expenditures):

- (a) Shopping for Goods: below US\$100,000 equivalent, including applicable taxes
- (b) Shopping for Works and Non-Consulting Services: (Works: below US\$200,000 equivalent, including applicable taxes) (NCS: below US\$100,000 equivalent, including applicable taxes)
- (c) National Competitive Bidding (NCB): [indicate G, W, and/or NCS and insert respective thresholds as approved by the RPM]. *[Please note that if the grant is financing procurement under NCB, the standard legal agreement template for small RETFs must be revised by the country lawyer and procurement accredited staff to include NCB provisions]*

3. If Procurement Plan includes ICB Goods packages, indicate whether domestic preference applies:

Domestic preference in the case of ICB for Goods included in the Procurement Plan applies:

\_\_\_\_\_ Yes/No [insert after approval by RPM]

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[Each page of the approved Procurement Plan shall be initialed by the Recipient and the World Bank]