

ARUP BANERJI  
 Regional Country Director  
 Europe and Central Asia Region

Date: June 9, 2022

**Re: IDA Credit 7153-UA (Public Expenditures for Administrative Capacity Endurance Project)  
 Additional Instructions: Disbursement and Financial Information Letter**

Excellency:

I refer to the Financing Agreement between Ukraine ("Recipient") and the International Development Association ("Association") for the above-referenced Project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time-to-time request withdrawals of Credit<sup>1</sup> amounts from the Credit Account<sup>2</sup> in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter ("DFIL") and may be revised from time to time.

**I. Disbursement Arrangements, Withdrawal of Credit Funds, and Reporting of Uses of Credit Funds**

The *Disbursement Guidelines for Investment Project Financing*, dated February 2017, ("Disbursement Guidelines"), are available in the Association's public website at <https://www.worldbank.org> and its secure website "Client Connection" at <https://clientconnection.worldbank.org>. The Disbursement Guidelines are an integral part of the DFIL, and the manner in which the provisions in the Disbursement Guidelines apply to the Credit is specified below.

**(i) Disbursement Arrangements**

- **General Provisions** (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, information on registration of authorized signatories, processing of Withdrawal Applications (including minimum value of applications) and, instructions on supporting documentation.
- **Special Provision**. Projects in situations of urgent need of assistance or capacity constraints: Disbursements under contracts for goods, works, non-consulting services and consulting services procured or selected through international open or limited competition or Direct Selection, as set out in the procurement plan for the project, shall be made only through Direct Payment and/or Special Commitment disbursement methods.

<sup>1</sup> "Financing" means: (a) the Credit if the Financing Agreement provides for a Credit only; (b) the Grant if the Financing Agreement provides for a Grant only; or both the Credit and the Grant if the Financing Agreement provides for both a Credit and a Grant.

<sup>2</sup> "Financing Account" means: (a) the Credit Account if the Financing Agreement provides for a Credit only; (b) the Grant Account if the Financing Agreement provides for a Grant only; or (c) the Credit Account in respect of the Credit and the Grant Account in respect of the Grant if the Financing Agreement provides for a Credit and a Grant.

**(ii) *Withdrawal Applications Electronic Delivery***<sup>3</sup>

The Recipient shall deliver Withdrawal Applications (with supporting documents, “Applications”) electronically through the Association’s web-based portal “Client Connection” at <https://clientconnection.worldbank.org>. This option will be effected after the officials designated in writing by the Recipient who are authorized to sign and deliver Applications have registered as users of “Client Connection”. The designated officials shall deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may exercise the option of preparing and delivering Applications in paper form on exceptional cases (including those where the Recipient encounters legal limitations), and which were previously agreed with the Association. By designating officials to use SIDC and deliver the Applications electronically, the Recipient confirms through the Authorized Signatory Letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association’s public website at <https://www.worldbank.org> and “Client Connection”; and (b) to cause such officials to abide by those terms and conditions.

**II. Financial Reports and Audits**<sup>4</sup>

**(i) *Financial Reports***

The interim unaudited financial reports (“IFR”) for the Project are not required.

**(ii) *Audits.***

The audit of the Financial Statements shall cover the implementation period of the Project. The audited Financial Statements for such period shall be furnished to the Association not later than six (6) months after the end of such period.

**III. Other Important Information.**

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association’s public website and “Client Connection”. The Association recommends that you register as a user of “Client Connection”. From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Credit, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Association by email at [askloans@worldbank.org](mailto:askloans@worldbank.org) using the above reference.

Yours sincerely,



Arup Banerji  
Regional Country Director  
Eastern Europe  
Europe and Central Asia

<sup>3</sup> Section 11.01 (c) of the General Conditions.

<sup>4</sup> Section 5.09 of the General Conditions.

Europe and Central Asia

**Attachments**

1. Form of Authorized Signatory Letter
2. Form of Summary of Expenditure

With copies:

Mr. Denys Uliutin, First Deputy Minister, Ministry of Finance of Ukraine  
Mr. Roman Yermolychev, Deputy Minister, Ministry of Finance of Ukraine  
Ms. Ludmyla Rozhkova, Director, Budget Bodies Expenditures Department,  
Ministry of Finance of Ukraine  
Mr. Oleksandr Overchuk, Acting Director, Humanitarian Expenditures  
Department, Ministry of Finance of Ukraine  
Ms. Kateryna Elisheeva, Director, Department for Financial Projects, Ministry  
of Finance of Ukraine  
Ms. Alina Pohribna, Deputy Head of Section for Cooperation with World Bank  
Group, Department for Financial Projects, Ministry of Finance of Ukraine  
Ms. Olena Fil', Director of the Legal Department of the Ministry of Finance of  
Ukraine

## Schedule I : Disbursement Provisions

A. Basic Information					
Credit Number	7153-UA	Country	Ukraine	Closing Date	Section III.B.3. of Schedule 2 to the Financing Agreement
		Recipient Name of the Project	Ministry of Finance Public Expenditures for Administrative Capacity Endurance Project	Disbursement Deadline Date <sup>5</sup>	Four (4) months after the closing date
<b>B. Disbursement Methods and Supporting Documentation</b>					
<b>Disbursement Methods<sup>6</sup></b>	<b>Methods</b>		<b>Supporting Documentation<sup>7</sup></b>		
Direct Payment	Yes	Copy of records			
Reimbursement	Yes	<ul style="list-style-type: none"> <li>Summary of Expenditure, in the format provided in Attachment 2 of the DFIL</li> <li>Association notification confirming verification of Eligible Expenditure and amount payable as referred to in Schedule 2 of the Financing Agreement</li> </ul>			
Advance (into a Designated Account)	No	Not Applicable			
Special Commitments	No	Not Applicable			
<b>C. Designated Account(s)<sup>8</sup></b>					
Type and Management Unit	Not Applicable	Ceiling	Not Applicable		
Financial Institution - Name	Not Applicable	Currency	Not Applicable		
Frequency of Reporting <sup>9</sup>	Not Applicable	Amount	Not Applicable		
<b>D. Minimum Value of Applications<sup>10</sup></b>					
The minimum value of applications for and Direct Payment and Reimbursement Application is USD 10,000.					
<b>E. Authorized Signatures<sup>11</sup> Withdrawal and Documentation Applications<sup>12</sup></b>					
The form for Authorized Signatory Letter is provided in Attachment I of this letter.					

*For notes in Schedule I: Sections and subsections relate to the "Disbursement Guidelines for Investment Project Financing", dated February 2017.*

<sup>5</sup> Subsection 3.7

<sup>6</sup> Section 2

<sup>7</sup> Subsections 4.3 and 4.4

<sup>8</sup> Sections 5 and 6

<sup>9</sup> Subsection 6.3

<sup>10</sup> subsection 3.5

<sup>11</sup> Subsection 3.1 and 3.2

<sup>12</sup> Subsection 3.3 and 3.4

All Applications and its supporting documentation, and Authorized Signatory Letter will be electronically sent via the Bank's system "Client Connection".
<b>Additional Instructions</b>
The cumulative monthly amount to be reimbursed for Eligible Expenditures incurred in any given month under Category (1) of the Loan and the Credit Agreements shall not exceed EUR 189,320,000. Should the MDTF Grant Agreement be signed and effective and/or additional resources become available, said ceiling shall not exceed EUR 283,980,000.
The retroactive financing ceiling reflected under Section III.B.1 of Schedule 2 to the Credit Agreement represents a combined amount between the Loan and the Credit

## Attachment 1 – Form of Authorized Signatory Letter

[Letterhead]  
 Ministry of Finance  
 [Street address]  
 [City] [Country]

[DATE]

International Development Association  
 1818 H Street, N.W.  
 Washington, D.C. 20433  
 United States of America

Attention: [Country Director]<sup>1</sup>

Dear [Country Director]:

**Re: IDA [Credit] [Grant]<sup>2</sup> No. \_\_\_\_\_ - \_\_\_\_ (name of Project)**

I refer to the [Credit] [Grant] Agreement (“Agreement”) between the International Development Association (“Association”), acting as implementing of the<sup>3</sup> and [name of recipient] (“Recipient”), providing the above [Credit] [Grant]. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any <sup>4</sup>[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign Withdrawal Applications (“Application”) [and applications for a special commitment] under this [Credit] [Grant].

For the purpose of delivering Applications to the Association, including by electronic means, <sup>5</sup>[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting <sup>6</sup>[individually] <sup>7</sup>[jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. In full recognition that the Association shall rely upon such representations and

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<sup>1</sup> Instruction to Bank staff: please forward this letter to Country Lawyer for further processing (Recipient: please do not delete this note).

<sup>2</sup> Instruction to the Recipient: use “Credit” or “Grant” as applicable. *Please delete this footnote in final letter that is sent to the Association.*

<sup>3</sup> Instruction to the Recipient: add text in line with the Grant Agreement if applicable; if not applicable delete it. *Please delete this footnote in final letter that is sent to the Association.*

<sup>4</sup> Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in final letter that is sent to the Association.*

<sup>5</sup> Instruction to the Recipient: stipulate if more than one person needs to jointly sign Applications, if so, please indicate the actual number. *Please delete this footnote in final letter that is sent to the Association.*

<sup>6</sup> Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

<sup>7</sup> Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

warranties, including without limitation, the representations and warranties contained in the *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation* (“Terms and Conditions of Use of SIDC”), the Recipient represents and warrants to the Association that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position]	Specimen Signature: _____
[Name], [position]	Specimen Signature: _____
[Name], [position]	Specimen Signature: _____

Yours truly,

/ signed /

\_\_\_\_\_

Attachment 2 – Summary of Expenditures

Payments made during the period from \_\_\_\_\_  
to \_\_\_\_\_

Loan No.: \_\_\_\_\_  
Application No.: \_\_\_\_\_

SOE No.: \_\_\_\_\_

DESCRIPTION	ACTUAL (in USD)			PLANNED (in USD)			VARIANCE		PROJECT LIFE
	Current Period	Year-To-Date	Cumulative-To-Date	Current Period	Year-To-Date	Cumulative-To-Date	Current Period	Year-To-Date	
TOTAL									

Supporting documents for this Summary retained at \_\_\_\_\_  
(location)