

Proceso de selección #:

TERMS OF REFERENCE

Design and implementation of Climate Change and DRR strategy and tool

REGIONAL
RG-T4843

1. Background and justification

- 1.1. The Inter-American Development Bank (IDB), through the Water and Sanitation Division (INE/WSA), is implementing the second phase of the Sustainable and Innovative Rural Water, Sanitation and Hygiene (SIRWASH) program. Its objective is to strengthen knowledge management and strategic communication to improve rural WASH services in Latin America and the Caribbean.
- 1.2. Component 1 of this Technical Cooperation (TC) aims to strengthen rural WASH governance by supporting countries in adopting and scaling regulatory and planning tools tailored to rural contexts. To achieve this, and in response to the challenges faced by service providers in addressing climate-related risks, a consultancy will be commissioned to analyze and explore tools and guidelines for climate change adaptation and risk management in rural water and sanitation services with the purpose of equip countries with practical guidance to identify and implement measures that enhance water security in these systems.

2. Objectives

- 2.1. **General objective:** Design, pilot, and propose an integrated strategy, guidelines and tools to strengthen disaster risk reduction (DRR) and climate change mitigation for rural WASH operators. This initiative will consider lessons learned, tools, and best practices from SIRWASH Phase I, while addressing the unique challenges faced by rural communities in LAC—particularly in SIRWASH beneficiary countries.

3. Scope of the services

The consulting firm will:

- 3.1 Systematize and consolidate practical resources including tools, webinars, and actionable strategies to enhance disaster risk reduction (DRR) and climate resilience for rural WASH systems and operators.
- 3.2 Based on systematization, propose an integral and practical strategy and tool to support local communities and rural wash operators in Disaster Risk Reduction and Climate Change. Define objectives, detailed activities, monitoring indicators, cost and time of execution.
- 3.3 In a selected community in one SIRWASH country, test and apply designed strategy and actions in selected communities in one SIRWASH country in coordination with national and local government.

3.4 Complement designed strategy and propose replicability and scalation activities among SIRWASH countries and LAC.

3.5 Implement dissemination activities for LAC and SIRWASH countries documenting results.

4. Key activities

4.1 Review and systematization of tools

- Review and consolidate DRR/climate tools for rural WASH in LAC, leveraging SIRWASH insights.
- Incorporate into an accessible digital toolkit for rural wash operators and sectoral stakeholders.
- Develop a workshop or webinar to present potential users in SIRWASH countries the digital tool.

4.2 Integral and practical strategy and tool

- Based on systematized tools and resources, propose the application of an integral strategy and tool to support strengthening of rural wash operators in DRR and CC.
- The strategy should incorporate objectives, detailed implementation plan with timelines, cost and performance indicators.
- Present the strategy to the IDB and COSUDE for validation and incorporate comments.

4.3 Piloting of strategy in a selected community in a SIRWASH country

- Pilot strategy in a selected community in one SIRWASH country.
- The pilot should be accompanied from national, local governments and coordinated with IDB and COSUDE.
- The pilot and results will be documented incorporating activities and insights from participants.

4.4 Final strategy and replication proposal:

- Elaborate a final document with strategy and replication proposal
- The strategy should be diagramed in a graphic document for its dissemination.

4.5 Dissemination and final report

- Deliver a final report consolidating the activities completed and dissemination evidence, such as photos and graphic material.

5. Expected results and deliverables

- Deliverable 1: Graphic toolbox approved.
- Deliverable 2: Strategy and action plan designed.
- Deliverable 3: Report on pilot implemented.
- Deliverable 4: Strategy and replication proposal.

- Deliverable 5: Final report. Consolidated report summarizing activities and recommendations.

6. Deadlines

All deliverables will be paid once the IDB has issued written approval for each report.

- Work Plan: detailed planned activities. 20 days
- Deliverable 1: Graphic toolbox approved. 2 months
- Deliverable 2: Strategy and action plan designed. 3 months
- Deliverable 3: Report on pilot implemented. 5 months
- Deliverable 4: Strategy and replication proposal. 6 months
- Deliverable 5: Final report. Consolidated report summarizing activities and recommendations. 7 months.

7. Reports requirements

The consulting firm shall submit a total of three main deliverables during the consultancy, in accordance with the schedule and activities outlined in chapter 5 Project timeline and milestones of these Terms of Reference.

Reports shall be prepared in Spanish and delivered in editable format, including all annexes and verification means necessary to support the analysis presented.

The submission of each deliverable will be subject to review and approval by the Bank and may require adjustments or additional information based on comments received.

8. Acceptance criteria

Acceptance of deliverables will be subject to technical evaluation and explicit approval by the Inter-American Development Bank (IDB) team, which will act as the technical supervisor of the consultancy. Each submission must comply with the content, scope, technical quality, and deadlines established in these Terms of Reference.

Once a deliverable is received, the Bank team will review the document and issue comments, if applicable, within a maximum of 15 calendar days. The firm shall address the comments and submit a revised version, which will be evaluated until its final acceptance.

A deliverable will be considered accepted when the IDB formally confirms in writing that its content meets the established requirements. Only formally accepted deliverables will be considered valid for payment purposes. Acceptance will be under the responsibility of the IDB Sector Specialist designated as supervisor, who will approve the deliverables on behalf of the Bank.

The IDB may also consult or share the deliverables with national counterparts—including focal points in Bolivia, Brazil, Haiti, and Peru—as part of the technical validation and institutional appropriation process. The Bank's final acceptance may take into account substantive comments from these key actors.

9. Firm requirements

Proven experience in at least 10 relevant assignments in rural wash projects, climate change, disaster risk reduction.

Demonstrated capacity to develop strategies in rural communities in LAC.

A team including specialists in water and sanitation, international cooperation programs, climate change and rural communities.

10. Other requirements

No special security requirements or access restrictions are foreseen, as no fieldwork is expected for the requested service.

Coordination with local stakeholders will be carried out through the Bank, or at least with its knowledge.

Documents and working files must be kept available in editable format and shared on platforms accessible to the IDB and national counterparts.

11. Supervisión e Informes

The firm will report to the IDB task team leader (INE/WSA) and coordinate closely with the SIRWASH program team. All deliverables will be reviewed and formally approved by the IDB before payment.

12. Payments schedule

Payment conditions will be based on the project deliverables. The Bank does not expect to make advance payments under consultancy contracts unless a significant amount of travel is required.

The Official IDB Exchange Rate indicated in the SDP will be applied for the necessary conversions of payments in local currency.

- Work Plan: detailed planned activities. 10%
- Deliverable 1: Graphic toolbox approved. 20%
- Deliverable 2: Strategy and action plan designed. 20%
- Deliverable 3: Report on pilot implemented. 20%
- Deliverable 4: Strategy and replication proposal. 15%
- Deliverable 5: Final report. Consolidated report summarizing activities and recommendations. 15%

Proceso de selección #:

TERMS OF REFERENCE

Design guidelines and manual for certification of competencies in LAC countries

REGIONAL
RG-T4843

1. Background and justification

- 1.1. The Inter-American Development Bank (IDB), through the Water and Sanitation Division (INE/WSA), is implementing the second phase of the Sustainable and Innovative Rural Water, Sanitation and Hygiene (SIRWASH) program. Its objective is to strengthen knowledge management and strategic communication to improve rural WASH services in Latin America and the Caribbean.
- 1.2. Component 1 of this Technical Cooperation (TC) aims to strengthen rural WASH governance by supporting countries in adopting and scaling regulatory and planning tools tailored to rural contexts. To contribute to these expected results, and support capacity building for rural wash operators, a consultancy will be to develop competency certification guidelines and an operational manual, aligned with the regulatory frameworks of SIRWASH countries.

2. Objectives

- 2.1. **General objective:** Develop competency certification guidelines and an operational manual, aligned with the regulatory frameworks of SIRWASH countries; guidelines and manual will include competencies such as basic skills, gender, climate change and risk management and detailed activities to conduct the process as well as requirements and potential actors involved in SIRWASH countries.

3. Scope of the services

The consulting firm will:

- 3.1 Systematize basic competency certification processes in rural areas across four SIRWASH countries (Bolivia, Brazil, Haiti, and Peru), including successful LAC experiences where applicable.
- 3.2 Propose guidelines, a roadmap, and an operational manual for certifying at least five basic competencies, aligned with the regulatory frameworks of SIRWASH countries and incorporating key considerations such as gender equality, climate change, and risk management.
- 3.3 Develop a final report documenting dissemination and validation of the proposed roadmap in at least one SIRWASH country, including supporting evidence.

4. Key activities

4.1 Systematize basic competency certification processes in rural areas across four SIRWASH countries (Bolivia, Brazil, Haiti, and Peru), including successful LAC experiences where applicable.

- Systematize and document the competency certification workflow, regulatory framework, sectoral institutions and actor involved in SIRWASH countries.
- Systematize successful experiences in competency certification in at least one LAC country.
- Identify and categorize certifiable competencies adapted to rural wash services and systems.
- Consolidate data and scope of certification process in each SIRWASH country (highlighting rural wash operators)

4.2 Propose guidelines, a roadmap, and an operational manual for certifying at least five basic competencies, aligned with the regulatory frameworks of SIRWASH countries and incorporating key considerations such as gender equality, climate change, and risk management.

- Develop a step-by-step activity flow for certifying at least five competencies in rural WASH operators, including key milestones, and responsible actors involved.
- Define thematic training content and structure for each competency, ensuring alignment with relevant sector entities across SIRWASH countries.
- Consolidate findings into an operational manual, to be validated in each SIRWASH country.
- Conduct a validation workshop for the manual, incorporating feedback from IDB, COSUDE, and SIRWASH country representatives.

4.3 Develop a final report documenting dissemination and validation of the proposed roadmap in at least one SIRWASH country, including supporting evidence.

- Final report summarizing activities and outcomes achieved during the consultancy.
- Operational manual and guidelines, presented in both a technical note format and an accessible visual layout to facilitate dissemination and implementation.
- Conduct a workshop and presentation for created manual in SIRWASH countries.

5. Expected results and deliverables

- Deliverable 1: Work Plan detailing planned activities and methodology.
- Deliverable 2: Document with systematized certification process and recommendations.
- Deliverable 3: Technical note with guidelines and operation manual for competency certification process.
- Deliverable 4: Final Report

6. Deadlines

All deliverables will be paid once the IDB has issued written approval for each report.

- Deliverable 1: Work Plan detailing planned activities and methodology. 15 days.
- Deliverable 2: Document with systematized certification process and recommendations. Two months.
- Deliverable 3: Technical note with guidelines and operation manual for competency certification process. Four months.
- Deliverable 4: Final Report. Six months.

7. Reports requirements

The consulting firm shall submit a total of three main deliverables during the consultancy, in accordance with the schedule and activities outlined in chapter 5 Project timeline and milestones of these Terms of Reference.

Reports shall be prepared in Spanish and delivered in editable format, including all annexes and verification means necessary to support the analysis presented.

The submission of each deliverable will be subject to review and approval by the Bank and may require adjustments or additional information based on comments received.

8. Acceptance criteria

Acceptance of deliverables will be subject to technical evaluation and explicit approval by the Inter-American Development Bank (IDB) team, which will act as the technical supervisor of the consultancy. Each submission must comply with the content, scope, technical quality, and deadlines established in these Terms of Reference.

Once a deliverable is received, the Bank team will review the document and issue comments, if applicable, within a maximum of 15 calendar days. The firm shall address the comments and submit a revised version, which will be evaluated until its final acceptance.

A deliverable will be considered accepted when the IDB formally confirms in writing that its content meets the established requirements. Only formally accepted deliverables will be considered valid for payment purposes. Acceptance will be under the responsibility of the IDB Sector Specialist designated as supervisor, who will approve the deliverables on behalf of the Bank.

The IDB may also consult or share the deliverables with national counterparts—including focal points in Bolivia, Brazil, Haiti, and Peru— as part of the technical validation and institutional appropriation process. The Bank's final acceptance may take into account substantive comments from these key actors.

9. Firm requirements

Proven experience in at least 10 relevant assignments in rural wash services, projects.

Demonstrated capacity in educational and training capacities.

A team including specialists in water and sanitation, educational programs, international cooperation programs, regulatory frameworks and rural communities.

10. Other requirements

No special security requirements or access restrictions are foreseen, as no fieldwork is expected for the requested service.

Coordination with local stakeholders will be carried out through the Bank, or at least with its knowledge.

Documents and working files must be kept available in editable format and shared on platforms accessible to the IDB and national counterparts.

11. Supervisión e Informes

The firm will report to the IDB task team leader (INE/WSA) and coordinate closely with the SIRWASH program team. All deliverables will be reviewed and formally approved by the IDB before payment.

12. Payments Schedule

Payment conditions will be based on the project deliverables. The Bank does not expect to make advance payments under consultancy contracts unless a significant amount of travel is required.

The Official IDB Exchange Rate indicated in the SDP will be applied for the necessary conversions of payments in local currency.

- Deliverable 1: Work Plan detailing planned activities and methodology. 10%
- Deliverable 2: Document with systematized certification process and recommendations. 30%
- Deliverable 3: Technical note with guidelines and operation manual for competency certification process. 35%
- Deliverable 4: Final Report. 25%

HRD Terms of Reference

ANNEX A

INE/WSA Engineering & Infrastructure PEC Consultant

Water & Sanitation

Post of Duty: Remote, with availability for coordination meetings if required.

About this position

We are seeking a water and sanitation consultant to develop a technical note providing guidelines for the implementation of the DFAL roadmap established during SIRWASH Phase I. The consultant will review the existing roadmap and relevant regulatory frameworks, analyze the roles of involved stakeholders, and propose strategies and guidelines to facilitate effective implementation incorporating key considerations such as gender equality and /or intercultural approaches. This work will contribute to strengthening rural WASH governance in Haiti by supporting the consolidation of sectoral institutions and regulatory frameworks.

What you'll do

ACT 1. Conduct a comprehensive review of Phase 1 FDAL (Open Defecation Free) roadmap documentation for rural areas and identify required regulatory adjustments to facilitate implementation.

ACT 2. Based on first activity, develop strategic, operational and regulatory guidelines to support policy alignment and implementation, with a focus on DINEPA, including the design of a practical monitoring tool for sectoral action plans.

ACT 3. Prepare a workshop with sectoral entities to monitor progress in FDAL roadmap implementation using the designed tool and validate the developed guidelines.

Deliverables and Payments Timeline

Deliverable #	Description	Percentage	Planned date to submit
1	Deliverable 1. Document with guidelines and monitoring tool proposed.	30%	30/03/2026
2	Deliverable 2. Document consolidating results on workshop conducted.	30%	30/05/2026

3	Deliverable 3. Technical note incorporating guidelines to support regulatory and operational implementation of DFAL roadmap.	40%	30/06/2026
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Payments will be made upon the submission of invoices linked to the delivery and acceptance of the above-mentioned activities by the project supervisor. Invoices will account for the number of days worked on a given product, activities performed, and outputs delivered.

Requirements

- Education: Master's degree or equivalent relevant professional experience in Engineering & Infrastructure
- Experience: Minimum of 5 years of relevant professional experience
- Citizenship: Citizen of one of our 48-member countries, and either a citizen or a resident with legal permit to work in your country of residency.
- Consanguinity: No family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

Type of contract and duration

- Type of contract: Products and External Services Consultant (PEC)
- Estimated days of work: 80 days
- Period of contract: From 1/02/2026 to 30/06/2026

HRD Terms of Reference

ANNEX A

INE/WSA Engineering & Infrastructure PEC Consultant

Water & Sanitation

Post of Duty: Remote, with availability for coordination meetings if required.

About this position

We are seeking an experienced WASH consultant to develop comprehensive rural water and sanitation sectoral plans for Haiti, building upon Planning Tool developed in SIRWASH phase I. The consultant will review planning tool developed during SIRWASH phase II and will structure the rural plan based on methodologies established as well as alignment with national WASH policies and SDG targets. This work will contribute to strengthening rural WASH capacities for sectoral institutions in Haiti and sustainability of developed tools.

What you'll do

ACT 1. Identify main topics and structure of rural wash sectoral plan such as goals, objectives, and resources, ensuring alignment with global targets (SDG), national WASH policies, frameworks or related plans.

ACT 2. Articulate the initial plan's proposal and methodological approach with key sectoral actors, including local and national governments through validation workshops. Concurrently, conduct dissemination and training sessions to build stakeholder capacity in planning tool's full functionality, ensuring its practical application for data-driven decision-making.

ACT 3. Prepare and elaborate rural wash sectoral plan; the plan will contain required investments, institutional roles and responsibilities, strategies, timeline, goals and indicators.

ACT 4. Organize a multi-stakeholder workshop with national and local WASH institutions to present, review and validate the rural wash sectoral plan and incorporate feedback in a comprehensive technical note with sectoral plan and consideration.

Deliverables and Payments Timeline

Deliverable #	Description	Percentage	Planned date to submit
1	Deliverable 1. Work plan. Incorporating methodology and detailed chronogram.	15%	30/04/2026

2	Deliverable 2. Document consolidating proposal plan and results on workshops conducted.	40%	30/07/2026
4	Deliverable 3. Technical note incorporating rural wash sectoral plan.	45%	30/11/2026

Payments will be made upon the submission of invoices linked to the delivery and acceptance of the above-mentioned activities by the project supervisor. Invoices will account for the number of days worked on a given product, activities performed, and outputs delivered.

Requirements

- Education: Master's degree or equivalent relevant professional experience in Engineering & Infrastructure
- Experience: Minimum of 5 years of relevant professional experience
- Citizenship: Citizen of one of our 48-member countries, and either a citizen or a resident with legal permit to work in your country of residency.
- Consanguinity: No family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

Type of contract and duration

- Type of contract: Products and External Services Consultant (PEC)
- Estimated days of work: 120 days
- Period of contract: From 1/04/2026 to 30/11/2026

Proceso de selección #:

TERMS OF REFERENCE

Consultancy to a pilot implementation and a design of guidelines for the sustainability of rural services promoting associative and technical assistance schemes.

REGIONAL
RG-T4843

1. Background and justification

- 1.1. The Inter-American Development Bank (IDB), through the Water and Sanitation Division (INE/WSA), is implementing the second phase of the Sustainable and Innovative Rural Water, Sanitation and Hygiene (SIRWASH) program. Its objective is to strengthen knowledge management and strategic communication to improve rural WASH services in Latin America and the Caribbean.
- 1.2. Component 2 of this Technical Cooperation (TC) building on the achievements of Phase I, focus on strengthening the capacities of rural WASH stakeholders by facilitating the exchange, dissemination, and capitalization of knowledge at regional and global levels. The component will finance consultancies, workshops, study tours, dialogue events, and webinars aimed at fostering collaboration and supporting the implementation of effective practices. To contribute to these expected results, and support capacity building for rural wash operators, a consultancy will be to develop guidelines for the sustainability of rural services promoting associative and technical assistance schemes.

2. Objectives

- 2.1 **General objective:** Design and implement (pilot) guidelines for the sustainability of rural wash services promoting associative and technical assistance frameworks and incorporating successful experiences and lessons learned in SIRWASH phase I, with a focus on SIRWASH countries in LAC and considering gender, intercultural and local communities perspectives.

3. Scope of the services

- 3.4 Systematize successful experiences of associative rural water boards schemes (OCSAS networks), emphasizing relevant activities for financial and operational sustainability of the associative scheme and rural wash operators in LAC.
- 3.5 Design and propose a tailored strategy to strengthen sustainability of associative schemes and rural wash services in LAC, focusing in SIRWASH countries. The strategy will include among others, main goal, timeline, cost.

3.6 Design and implement a pilot selecting 1 high-potential OCSAS network, documenting results in a report.

3.7 Disseminate results through a workshop with sectoral institutions, communities and local governments to validate results and propose following steps.

4. Key activities

4.1 Systematization of successful experiences of associative rural water boards schemes (OCSAS networks), emphasizing relevant activities for financial and operational sustainability of the associative scheme and rural wash operators in LAC:

- Develop interviews or workshops to obtain required information.
- Analyze and select rural OCSAS networks and sustainability schemes to document.
- Consolidate financial and operational mechanism for sustainability
- Identify main practices to support sustainability of rural wash services
- For each successful practices, the firm will elaborate a graphic sheet consolidating main data and indicators.

4.2 Design and propose a tailored strategy and guidelines to strengthen sustainability of associative schemes and rural wash services in LAC.

- Based on findings of activity 4.1, develop guidelines and a strategy incorporating activities to support sustainability of associative schemes and rural wash service sustainability.
- The strategy will incorporate objectives, timeline, costs and detailed activities, among others.
- The strategy will considerate institutional framework of LAC countries.

4.3 Pilot Implementation

- Select 1 high-potential OCSAS network to test the strategy and coordinate implementation with national and local government.
- Include in piloting strategy if it is required the support from a successful OCSA network.
- Document results in a technical note with definitive Guidelines and recommendations for scalability.

4.4 Dissemination and upscaling

- Organize one workshop including national, local entities and communities to present pilot results and final guidelines and recommendations.

5. Expected results and deliverables

- Deliverable 1: Work Plan detailing planned activities and methodology.
- Deliverable 2: Graphic document with systematized successful experiences.

- Deliverable 3: Guidelines and strategy for sustainability of rural associative schemes and rural wash systems.
- Deliverable 4: Document consolidating pilot result and workshop feedback.
- Deliverable 5: Final report summarizing activities and a technical note with definitive guidelines and strategy.

6. Deadlines

All deliverables will be paid once the IDB has issued written approval for each report.

- Deliverable 1: Work Plan detailing planned activities and methodology. (15 days)
- Deliverable 2: Graphic document with systematized successful experiences. (1 month)
- Deliverable 3: Guidelines and strategy for sustainability of rural associative schemes and rural wash systems. (2 months)
- Deliverable 4: Document consolidating pilot result and workshop feedback. (7 months)
- Deliverable 5: Final report summarizing activities and a technical note with definitive guidelines and strategy. (8 months)

7. Reports requirements

The consulting firm shall submit a total of three main deliverables during the consultancy, in accordance with the schedule and activities outlined in chapter 5 Project timeline and milestones of these Terms of Reference.

Reports shall be prepared in Spanish and delivered in editable format, including all annexes and verification means necessary to support the analysis presented.

The submission of each deliverable will be subject to review and approval by the Bank and may require adjustments or additional information based on comments received.

8. Acceptance criteria

Acceptance of deliverables will be subject to technical evaluation and explicit approval by the Inter-American Development Bank (IDB) team, which will act as the technical supervisor of the consultancy. Each submission must comply with the content, scope, technical quality, and deadlines established in these Terms of Reference.

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The IDB may also consult or share the deliverables with national counterparts—including focal points in Bolivia, Brazil, Haiti, and Peru— as part of the technical validation and institutional appropriation process. The Bank's final acceptance may take into account substantive comments from these key actors.

9. Firm requirements

Proven experience in at least 10 relevant assignments in rural wash services, projects.

Demonstrated capacity in technical assistance, networks engagement.

A team including specialists in water and sanitation, international cooperation programs, regulatory frameworks and rural communities.

10. Other requirements

No special security requirements or access restrictions are foreseen, as no fieldwork is expected for the requested service.

Coordination with local stakeholders will be carried out through the Bank, or at least with its knowledge.

Documents and working files must be kept available in editable format and shared on platforms accessible to the IDB and national counterparts.

11. Supervisión e Informes

The firm will report to the IDB task team leader (INE/WSA) and coordinate closely with the SIRWASH program team. All deliverables will be reviewed and formally approved by the IDB before payment.

12. Payments Schedule

Payment conditions will be based on the project deliverables. The Bank does not expect to make advance payments under consultancy contracts unless a significant amount of travel is required.

The Official IDB Exchange Rate indicated in the SDP will be applied for the necessary conversions of payments in local currency.

- Deliverable 1: Work Plan detailing planned activities and methodology. 10%
- Deliverable 2: Graphic document with systematized successful experiences. 20%
- Deliverable 3: Guidelines and strategy for sustainability of rural associative schemes and rural wash systems. 30%
- Deliverable 4: Document consolidating pilot result and workshop feedback. 25%
- Deliverable 5: Final report summarizing activities and a technical note with definitive guidelines and strategy. 15%

Proceso de selección #:

TERMS OF REFERENCE

Analysis, pilots and roadmaps to support implementation or scale of one SIRWASH rural tool in one SIRWASH country.

REGIONAL
RG-T4843

1. Background and justification

- 1.1. The Inter-American Development Bank (IDB), through the Water and Sanitation Division (INE/WSA), is implementing the second phase of the Sustainable and Innovative Rural Water, Sanitation and Hygiene (SIRWASH) program. Its objective is to strengthen knowledge management and strategic communication to improve rural WASH services in Latin America and the Caribbean.
- 1.2. Component 1 of this Technical Cooperation (TC) aims to strengthen rural WASH governance by supporting countries in adopting and scaling regulatory and planning tools tailored to rural contexts. To achieve this, a consultancy will be hired to analyze and propose a pilot to support implementation or scale of one SIRWASH rural tool in SIRWASH country.

2. Objectives

- 2.1. **General objective:** Analyze SIRWASH phase I insights, propose and implement a pilot to replicate or scale one successful tool (developed under SIRWASH phase I) in one SIRWASH country.

3. Scope of the services

The consulting firm will:

- 3.1. Analyze and assess potential Implementation of selected tool in a SIRWASH Country. Conduct an implementation feasibility analysis for the selected proven tool in the target SIRWASH country.
- 3.2. Roadmap Design and Small-Scale Pilot. Design a roadmap and small scale pilot incorporating objective, expected results and action plan.
- 3.3. Pilot Implementation and consolidated report. Deploy the selected roadmap and technology at pilot scale, document and systematize results.

4. Key activities

- 4.6 Analyze and assess potential Implementation of selected tool in a SIRWASH Country. The analyses should consider:
 - Evaluation of alignment with national and local institutional frameworks in selected country.

- Potential long-term regulatory sustainability
- Operational viability of institutionalize and scale of selected tool as well as aspects to consider in the roadmap implementation.
- Prepare meetings and collect information from national and sectoral stakeholders to identify potential commitment.

4.7 Roadmap Design and Small-Scale Pilot. In the roadmap design, the firm will consider:

- Objectives, expected results and detailed plan of action, incorporating costs and timeline
- The roadmap will incorporate operational activities as well as other actions required to scale the application of tool selected, key milestones and stakeholders.
- Present to IDB and SDC the designed roadmap for validation and incorporate comments.

4.8 Implement designed pilot and roadmap in the selected community.

- Implement detailed action plan designed operational challenges.
- Evaluate and document main challenges and result of implementation.
- Consolidate a final report (technical note) summarizing proposed roadmap, activities, lessons learned, outcomes, recommendations and following steps.
- Disseminate results and recommendations to scale, institutionalization and sustainability.

5. Expected results and deliverables

- Deliverable 1: Work Plan detailing planned activities and methodology.
- Deliverable 1: Document with analysis and assessment of potential scale of selected tool in one SIRWASH country.
- Deliverable 2: Roadmap designed and implemented.
- Deliverable 3: Final Report

6. Deadlines

All deliverables will be paid once the IDB has issued written approval for each report.

- Deliverable 1: Work Plan detailing planned activities and methodology. 15 days.
- Deliverable 2: Document with analysis and assessment of potential scale of selected tool in one SIRWASH country. One month.
- Deliverable 3: Roadmap designed and implemented. Two months
- Deliverable 4: Final Report. Six months

7. Reports requirements

The consulting firm shall submit a total of three main deliverables during the consultancy, in

accordance with the schedule and activities outlined in chapter 5 Project timeline and milestones of these Terms of Reference.

Reports shall be prepared in Spanish and delivered in editable format, including all annexes and verification means necessary to support the analysis presented.

The submission of each deliverable will be subject to review and approval by the Bank and may require adjustments or additional information based on comments received.

8. Acceptance criteria

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Once a deliverable is received, the Bank team will review the document and issue comments, if applicable, within a maximum of 15 calendar days. The firm shall address the comments and submit a revised version, which will be evaluated until its final acceptance.

A deliverable will be considered accepted when the IDB formally confirms in writing that its content meets the established requirements. Only formally accepted deliverables will be considered valid for payment purposes. Acceptance will be under the responsibility of the IDB Sector Specialist designated as supervisor, who will approve the deliverables on behalf of the Bank.

The IDB may also consult or share the deliverables with national counterparts—including focal points in Bolivia, Brazil, Haiti, and Peru— as part of the technical validation and institutional appropriation process. The Bank's final acceptance may take into account substantive comments from these key actors.

9. Firm requirements

Proven experience in at least 10 relevant assignments in rural wash services, projects.

Demonstrated capacity to develop projects in rural communities in LAC.

A team including specialists in water and sanitation, international cooperation programs, regulatory frameworks and rural communities.

10. Other requirements

No special security requirements or access restrictions are foreseen, as no fieldwork is expected for the requested service.

Coordination with local stakeholders will be carried out through the Bank, or at least with its knowledge.

Documents and working files must be kept available in editable format and shared on platforms accessible to the IDB and national counterparts.

11. Supervisión e Informes

The firm will report to the IDB task team leader (INE/WSA) and coordinate closely with the SIRWASH program team. All deliverables will be reviewed and formally approved by the IDB before payment.

12. Payments schedule

Payment conditions will be based on the project deliverables. The Bank does not expect to make advance payments under consultancy contracts unless a significant amount of travel is required.

The Official IDB Exchange Rate indicated in the SDP will be applied for the necessary conversions of payments in local currency.

- Deliverable 1: Work Plan detailing planned activities and methodology. 15%
- Deliverable 2: Document with analysis and assessment of potential scale of selected tool in one SIRWASH country. 25%
- Deliverable 3: Roadmap designed. 30%
- Deliverable 4: Final Report. 30%

Proceso de selección #:

TERMS OF REFERENCE

Analysis, pilots and roadmaps to support implementation or scale of one SIRWASH rural tool in one SIRWASH country.

REGIONAL
RG-T4843

1. Background and justification

- 1.1. The Inter-American Development Bank (IDB), through the Water and Sanitation Division (INE/WSA), is implementing the second phase of the Sustainable and Innovative Rural Water, Sanitation and Hygiene (SIRWASH) program. Its objective is to strengthen knowledge management and strategic communication to improve rural WASH services in Latin America and the Caribbean.
- 1.2. Component 1 of this Technical Cooperation (TC) aims to strengthen rural WASH governance by supporting countries in adopting and scaling regulatory and planning tools tailored to rural contexts. To achieve this, a consultancy will be hired to analyze and propose a pilot to support implementation or scale of one SIRWASH rural tool in SIRWASH country.

2. Objectives

- 2.1. **General objective:** Analyze SIRWASH phase I insights, propose and implement a pilot to replicate or scale one successful tool (developed under SIRWASH phase I) in one SIRWASH country.

3. Scope of the services

The consulting firm will:

- 3.4. Analyze and assess potential Implementation of selected tool in a SIRWASH Country. Conduct an implementation feasibility analysis for the selected proven tool in the target SIRWASH country.
- 3.5. Roadmap Design and Small-Scale Pilot. Design a roadmap and small scale pilot incorporating objective, expected results and action plan.
- 3.6. Pilot Implementation and consolidated report. Deploy the selected roadmap and technology at pilot scale, document and systematize results.

4. Key activities

- 4.9 Analyze and assess potential Implementation of selected tool in a SIRWASH Country. The analyses should consider:
 - Evaluation of alignment with national and local institutional frameworks in selected country.

- Potential long-term regulatory sustainability
- Operational viability of institutionalize and scale of selected tool as well as aspects to consider in the roadmap implementation.
- Prepare meetings and collect information from national and sectoral stakeholders to identify potential commitment.

4.10 Roadmap Design and Small-Scale Pilot. In the roadmap design, the firm will consider:

- Objectives, expected results and detailed plan of action, incorporating costs and timeline
- The roadmap will incorporate operational activities as well as other actions required to scale the application of tool selected, key milestones and stakeholders.
- Present to IDB and SDC the designed roadmap for validation and incorporate comments.

4.11 Implement designed pilot and roadmap in the selected community.

- Implement detailed action plan designed operational challenges.
- Evaluate and document main challenges and result of implementation.
- Consolidate a final report (technical note) summarizing proposed roadmap, activities, lessons learned, outcomes, recommendations and following steps.
- Disseminate results and recommendations to scale, institutionalization and sustainability.

5. Expected results and deliverables

- Deliverable 1: Work Plan detailing planned activities and methodology.
- Deliverable 1: Document with analysis and assessment of potential scale of selected tool in one SIRWASH country.
- Deliverable 2: Roadmap designed and implemented.
- Deliverable 3: Final Report

6. Deadlines

All deliverables will be paid once the IDB has issued written approval for each report.

- Deliverable 1: Work Plan detailing planned activities and methodology. 15 days.
- Deliverable 2: Document with analysis and assessment of potential scale of selected tool in one SIRWASH country. One month.
- Deliverable 3: Roadmap designed and implemented. Two months
- Deliverable 4: Final Report. Six months

7. Reports requirements

The consulting firm shall submit a total of three main deliverables during the consultancy, in

accordance with the schedule and activities outlined in chapter 5 Project timeline and milestones of these Terms of Reference.

Reports shall be prepared in Spanish and delivered in editable format, including all annexes and verification means necessary to support the analysis presented.

The submission of each deliverable will be subject to review and approval by the Bank and may require adjustments or additional information based on comments received.

8. Acceptance criteria

Acceptance of deliverables will be subject to technical evaluation and explicit approval by the Inter-American Development Bank (IDB) team, which will act as the technical supervisor of the consultancy. Each submission must comply with the content, scope, technical quality, and deadlines established in these Terms of Reference.

Once a deliverable is received, the Bank team will review the document and issue comments, if applicable, within a maximum of 15 calendar days. The firm shall address the comments and submit a revised version, which will be evaluated until its final acceptance.

A deliverable will be considered accepted when the IDB formally confirms in writing that its content meets the established requirements. Only formally accepted deliverables will be considered valid for payment purposes. Acceptance will be under the responsibility of the IDB Sector Specialist designated as supervisor, who will approve the deliverables on behalf of the Bank.

The IDB may also consult or share the deliverables with national counterparts—including focal points in Bolivia, Brazil, Haiti, and Peru— as part of the technical validation and institutional appropriation process. The Bank's final acceptance may take into account substantive comments from these key actors.

9. Firm requirements

Proven experience in at least 10 relevant assignments in rural wash services, projects.

Demonstrated capacity to develop projects in rural communities in LAC.

A team including specialists in water and sanitation, international cooperation programs, regulatory frameworks and rural communities.

10. Other requirements

No special security requirements or access restrictions are foreseen, as no fieldwork is expected for the requested service.

Coordination with local stakeholders will be carried out through the Bank, or at least with its knowledge.

Documents and working files must be kept available in editable format and shared on platforms accessible to the IDB and national counterparts.

11. Supervisión e Informes

The firm will report to the IDB task team leader (INE/WSA) and coordinate closely with the SIRWASH program team. All deliverables will be reviewed and formally approved by the IDB before payment.

12. Payments schedule

Payment conditions will be based on the project deliverables. The Bank does not expect to make advance payments under consultancy contracts unless a significant amount of travel is required.

The Official IDB Exchange Rate indicated in the SDP will be applied for the necessary conversions of payments in local currency.

- Deliverable 1: Work Plan detailing planned activities and methodology. 15%
- Deliverable 2: Document with analysis and assessment of potential scale of selected tool in one SIRWASH country. 25%
- Deliverable 3: Roadmap designed. 30%
- Deliverable 4: Final Report. 30%

Proceso de selección #:

TERMS OF REFERENCE

Promote a South-South Exchange through the strengthening of a Community of Practice and Networks, as part of the SIRWASH program and consolidate a Global Call to Action for rural WASH services.

Regional

RG T4843

1. Background and Justification

- 1.1. The Inter-American Development Bank (IDB), through the Water and Sanitation Division (INE/WSA), is implementing the second phase of the Sustainable and Innovative Rural Water, Sanitation and Hygiene (SIRWASH) program. Its objective is to strengthen knowledge management and strategic communication to improve rural WASH services in Latin America and the Caribbean.
- 1.2. Component 2 of this Technical Cooperation (TC) building on the achievements of Phase I, focus on strengthening the capacities of rural WASH stakeholders by facilitating the exchange, dissemination, and capitalization of knowledge at regional and global levels. The component will finance consultancies, workshops, study tours, dialogue events, and webinars aimed at fostering collaboration and supporting the implementation of effective practices. To support this component and its objective a firm will be hired to support and strengthening the presence of rural WASH in the regional and global agendas through collaboration with existing and new sector networks and partners, including RWSN and SuSanA and Swiss networks as well as promoting knowledge exchange within LAC and with other regions globally and collaborative actions by consolidating partnerships and alliances for rural actions at regional and global.

2. Objectives

- 2.1. The main objective of the consultancy is to consolidate the presence and increase the visibility and profile of rural WASH in the regional and global agendas through collaboration with sector networks, mainly RWSN and SuSanA and Swiss networks, fostering regional presence at key events, materializing South-South dialogue and dissemination in the framework of SIRWASH program objectives and promoting a Global Call to Action to invest more and better in rural areas.
- 2.2. This objective will be achieved by
 - 2.2.1. Consolidate the **LAC rural WASH hub** within the global and Swiss networks such as RWSN,

SuSanA, AGUASAN¹, RésEAU², and the Swiss Water Partnership (SWP)³

- 2.2.2. Promote south-south cooperation through **Tri-Region Community of Practice** for learning and joint action through online and face-to-face exchanges with entities from other regions, including the Asian and African Development Banks, the academia, nonprofits, and sector entities, among others and promoting gender action, intercultural approaches and joint projects among stakeholders.
- 2.2.3. Continue strengthening the **presence of SIRWASH in key events** and networks such as regional workshops, World Water Week and others.
- 2.2.4. Strengthen the Global Call to Action by integrating joint initiatives with CoP partners and collaborative activities that advance rural WASH priorities, including gender equity, climate resilience, and disaster risk reduction.

3. Scope of Services

- 3.1. To obtain the results of this consultancy, the organization in charge should maintain an intensive dialogue to identify and promote the discussion on the main topics of interest at regional and global level, making use of its contacts with the relevant actors in the different discussion networks and events, supporting the construction of joint strategic documents, taking advantage of the existing networks and exchanges opportunities to foster the policy dialogue and South-South partnerships.
- 3.2. The organization will provide project management and coordination with IADB team for adequate follow-up and decision making on strategic issues related to the service.

4. Key Activities

- 4.1. **LAC Regional rural WASH hub within a global network.** Consolidate LAC presence, activity and exchanges in rural water and sanitation, in collaboration with SuSanA and WASH networks and Swiss partners in the region.
 - 4.1.1. Sharing experience from LAC to global actors: Grow LAC membership in RWSN and SuSanA; more LAC rural WASH content and discussion shared on both networks; New alliances with LAC WASH actors. Identify topics and issues of interest in the network as input for regional dialogue. Promote exchange on potential products to develop, adequate and analyze at regional level.
 - 4.1.2. LAC Knowledge Hub: RWSN and SuSanA website kept up to date with rural WASH content

1 AGUASAN is a Swiss community of practice facilitated by SDC, promoting knowledge exchange and collaboration on water, sanitation, and hygiene (WASH) in international cooperation. <https://aguasan.ch/>

2 RésEAU is the Swiss Agency for Development and Cooperation's (SDC) water network, connecting experts and partners to share knowledge and strengthen water-related interventions worldwide. <https://www.sdc-water.ch/en/>

3 Swiss Water Partnership (SWP) is a multi-stakeholder platform that connects Swiss and international actors to promote sustainable solutions and collaboration in the water sector worldwide. <https://www.swisswaterpartnership.ch/>

from LAC good practices, regional initiatives, national programs, others. Specifically, lessons and knowledge products from SIRWASH countries will be shared and ideas from the networks fed in. Promote SIRWASH results dissemination and discussion through the RWSN and Skat Foundation social media platform (to be defined with IDB and COSUDE).

4.2. Tri-Region Community of Practice. Ensuring that rural WASH issues and the SIRWASH achieve a high profile among target audiences and act as effective platforms for exchange and learning, with the aim that positive practices and innovation can be scaled-out and negative experiences learned, so the mistakes are not repeated.

4.2.1. Call to Action: consult, finalize, publish, disseminate. Organization of a virtual meetings with ADB and AfDB and other partners to discuss potential joint collaborative actions to benefit rural wash services at regional and global level. Develop and share contents for a joint policy brief.

4.2.2. Prepare and support implementation of global exchanges among national sector entities of different regions (LAC, Africa and Asia).

5. Expected results and deliverables

- Deliverable 1: Work Plan
- Deliverable 2: Report on activity 4.1
- Deliverable 3: Report on activities 4.1 and 4.2
- Deliverable 4: Final report

6. Deadlines

- Deliverable 1: Work Plan (10 days)
- Deliverable 2: Report on activity 4.1 (4 months)
- Deliverable 3: Report on activities 4.1 and 4.2 (8 months)
- Deliverable 4: Final report (10 months)

7. Reports requirements

The consulting firm shall submit a total of four main deliverables during the consultancy, in accordance with the schedule and activities outlined in chapter 5 Project timeline and milestones of these Terms of Reference.

Reports shall be prepared in Spanish and delivered in editable format, including all annexes and

verification means necessary to support the analysis presented.

The submission of each deliverable will be subject to review and approval by the Bank and may require adjustments or additional information based on comments received.

8. Acceptance criteria

Acceptance of deliverables will be subject to technical evaluation and explicit approval by the Inter-American Development Bank (IDB) team, which will act as the technical supervisor of the consultancy. Each submission must comply with the content, scope, technical quality, and deadlines established in these Terms of Reference.

Once a deliverable is received, the Bank team will review the document and issue comments, if applicable, within a maximum of 15 calendar days. The firm shall address the comments and submit a revised version, which will be evaluated until its final acceptance.

A deliverable will be considered accepted when the IDB formally confirms in writing that its content meets the established requirements. Only formally accepted deliverables will be considered valid for payment purposes. Acceptance will be under the responsibility of the IDB Sector Specialist designated as supervisor, who will approve the deliverables on behalf of the Bank.

The IDB may also consult or share the deliverables with national counterparts—including focal points in Bolivia, Brazil, Haiti, and Peru—as part of the technical validation and institutional appropriation process. The Bank's final acceptance may take into account substantive comments from these key actors.

9. Firm requirements

Proven experience in at least 10 in rural WASH in Latin America and globally. Preferably implementing water and sanitation projects of the Swiss cooperation.

Demonstrated capacity to enhance connections worldwide in rural wash.

A team including specialists in water and sanitation, international cooperation programs, communication and knowledge.

10. Other requirements

No special security requirements or access restrictions are foreseen, as no fieldwork is expected for the requested service.

Coordination with local stakeholders will be carried out through the Bank, or at least with its knowledge.

Documents and working files must be kept available in editable format and shared on platforms accessible to the IDB and national counterparts.

11. Supervision and reports

The firm will report to the IDB task team leader (INE/WSA) and coordinate closely with the SIRWASH program team. All deliverables will be reviewed and formally approved by the IDB before payment.

12. Payments Schedule

Payment conditions will be based on the project deliverables. The Bank does not expect to make advance payments under consultancy contracts unless a significant amount of travel is required.

The Official IDB Exchange Rate indicated in the SDP will be applied for the necessary conversions of payments in local currency.

- Deliverable 1: Work Plan. 10%
- Deliverable 2: Report on activity 4.1. 30%
- Deliverable 3: Report on activities 4.1 and 4.2. 30%
- Deliverable 4: Final report. 30%

TERMS OF REFERENCE

(Series of webinars)

Regional
RG T4843

1. Background and Justification

- 1.1. The Inter-American Development Bank (IDB), through the Water and Sanitation Division (INE/WSA), is implementing the second phase of the Sustainable and Innovative Rural Water, Sanitation and Hygiene (SIRWASH) program. Its objective is to strengthen knowledge management and strategic communication to improve rural WASH services in Latin America and the Caribbean.
- 1.2. Component 2 of this Technical Cooperation (TC) building on the achievements of Phase I, focus on strengthening the capacities of rural WASH stakeholders by facilitating the exchange, dissemination, and capitalization of knowledge at regional and global levels. The component will finance consultancies, workshops, study tours, dialogue events, and webinars aimed at fostering collaboration and supporting the implementation of effective practices. To support this component and its objective a firm will be hired to support and strengthening the presence of rural WASH in the regional and global agendas through collaboration with existing and new sector networks and partners, including RWSN and SuSanA and to develop knowledge tools such as webinars and forums discussing key aspects and challenges of rural WASH services, and promoting knowledge exchange within LAC and with other regions globally.

2. Objectives

- 2.1. The main objective of the consultancy is to develop knowledge tools such as a series of three webinars and online exchanges with entities from other regions, including the Asian and African Development Banks, the academia, nonprofits, and sector entities, and framed in the RWSN and SuSanA platforms discussing key aspects and challenges of rural WASH services focusing in aspects outlined in SIRWASH phase II, and promoting knowledge exchange within LAC and with other regions globally.

3. Scope of Services

The work requires an organization with extensive experience in rural WASH in Latin America and globally. Preferably having implemented water and sanitation projects of the Swiss cooperation, as well as having

a vast network of contacts in networks specialized in rural wash, organization of a series of webinars, and strengthening the forum of the LAC Chapter of an existing network, conferences in Spanish, English, French, and Portuguese.

4. Key Activities

Ensuring that rural WASH issues and the SIRWASH achieve a high profile among target audiences and act as effective platforms for exchange and learning, with the aim that positive practices in rural wash can be scaled.

- 4.1.1. Organizing 3 webinars directed to rural WASH services in LAC engaging Community of Practice for IDB/ADB/AfDB rural WASH program managers

5. Expected results and deliverables

- 5.1.1. Deliverable 1: Work Plan and concept note for each webinar.
- 5.1.2. Deliverable 2: 2 Webinars deployed and report with results (audience reached and other relevant data)
- 5.1.3. Deliverable 3: 1 Webinar deployed and report with results (audience reached and other relevant data)

6. Deadlines

- 6.1.1. Deliverable 1: Work Plan and concept note for each webinar. One month.
- 6.1.2. Deliverable 2: 2 Webinars deployed and report with results (audience reached and other relevant data). Six months
- 6.1.3. Deliverable 3: 1 Webinar deployed and report with results (audience reached and other relevant data). Eight months.

7. Reports requirements

The consulting firm shall submit a total of three main deliverables during the consultancy, in accordance with the schedule and activities outlined in chapter 5 Project timeline and milestones of these Terms of Reference.

Reports shall be prepared in Spanish and delivered in editable format, including all annexes and verification means necessary to support the analysis presented.

The submission of each deliverable will be subject to review and approval by the Bank and may

require adjustments or additional information based on comments received.

8. Acceptance criteria

Acceptance of deliverables will be subject to technical evaluation and explicit approval by the Inter-American Development Bank (IDB) team, which will act as the technical supervisor of the consultancy. Each submission must comply with the content, scope, technical quality, and deadlines established in these Terms of Reference.

Once a deliverable is received, the Bank team will review the document and issue comments, if applicable, within a maximum of 15 calendar days. The firm shall address the comments and submit a revised version, which will be evaluated until its final acceptance.

A deliverable will be considered accepted when the IDB formally confirms in writing that its content meets the established requirements. Only formally accepted deliverables will be considered valid for payment purposes. Acceptance will be under the responsibility of the IDB Sector Specialist designated as supervisor, who will approve the deliverables on behalf of the Bank.

The IDB may also consult or share the deliverables with national counterparts—including focal points in Bolivia, Brazil, Haiti, and Peru— as part of the technical validation and institutional appropriation process. The Bank's final acceptance may take into account substantive comments from these key actors.

9. Firm requirements

Proven experience in at least 10 in rural WASH in Latin America and globally. Preferably implementing water and sanitation projects of the Swiss cooperation.

Demonstrated capacity to enhance connections worldwide in rural wash.

A team including specialists in water and sanitation, international cooperation programs, communication and knowledge.

10. Other requirements

No special security requirements or access restrictions are foreseen, as no fieldwork is expected for the requested service.

Coordination with local stakeholders will be carried out through the Bank, or at least with its knowledge.

Documents and working files must be kept available in editable format and shared on platforms accessible to the IDB and national counterparts.

11. Supervision and reports

The firm will report to the IDB task team leader (INE/WSA) and coordinate closely with the SIRWASH program team. All deliverables will be reviewed and formally approved by the IDB before payment.

12. Payments Schedule

Payment conditions will be based on the project deliverables. The Bank does not expect to make advance payments under consultancy contracts unless a significant amount of travel is required.

The Official IDB Exchange Rate indicated in the SDP will be applied for the necessary conversions of payments in local currency.

12.1.1. Deliverable 1: Work Plan and concept note for each webinar. 30%

12.1.2. Deliverable 2: 2 Webinars deployed and report with results (audience reached and other relevant data). 50%

12.1.3. Deliverable 3: 1 Webinar deployed and report with results (audience reached and other relevant data). Eight months. 20%

Selection process

TERMS OF REFERENCE

(Workshops and increased presence in global and regional events, as part of the SIRWASH phase II program)

Regional
RG T4843

1. Background and Justification

- 1.1. The Inter-American Development Bank (IDB), through the Water and Sanitation Division (INE/WSA), is implementing the second phase of the Sustainable and Innovative Rural Water, Sanitation and Hygiene (SIRWASH) program. Its objective is to strengthen knowledge management and strategic communication to improve rural WASH services in Latin America and the Caribbean.
- 1.2. Component 2 of this Technical Cooperation (TC) building on the achievements of Phase I, focus on strengthening the capacities of rural WASH stakeholders by facilitating the exchange, dissemination, and capitalization of knowledge at regional and global levels. The component will finance consultancies, workshops, study tours, dialogue events, and webinars aimed at fostering collaboration and supporting the implementation of effective practices. To support this component, a firm will be hired to support and strengthening the presence of rural WASH in the regional and global agendas through collaboration with existing and new sector networks and partners, including RWSN and SuSanA and to develop knowledge tools such as workshops in global and regional events discussing key aspects and challenges of rural WASH services, and promoting knowledge exchange within LAC and with other regions globally.

2. Objectives

- 2.1. The main objective of the consultancy is to conduct workshops and exchanges at global and regional events to increase visibility of rural wash challenges, including exchange with sectoral entities such as the Asian and African Development Banks, the academia, nonprofits, and sector entities, and framed in the RWSN and SuSanA platforms discussing key aspects and challenges of rural WASH services focusing in aspects outlined in SIRWASH phase II, and promoting knowledge exchange within LAC and with other regions globally.

3. Scope of Services

The work requires an organization with extensive experience in rural WASH in Latin America and globally. Preferably having implemented water and sanitation projects of the Swiss cooperation, as well as having

a vast network of contacts in networks specialized in rural wash, organization of a series of webinars, and strengthening the forum of the LAC Chapter of an existing network, conferences in Spanish, English, French, and Portuguese.

4. Key Activities

Ensuring that rural WASH issues and the SIRWASH achieve a high profile among target audiences and act as effective platforms for exchange and learning, with the aim that positive practices in rural wash can be scaled.

- 4.1.1. Organizing at least 2 workshops in global and regional events directed to rural WASH services in LAC engaging Community of Practice for IDB/ADB/AfDB rural WASH program managers. At least 1 workshop will be held at World Water Week in Stockholm, in collaboration with SDC and IDB.

5. Expected results and deliverables

- 5.1.1. Deliverable 1: Work Plan and concept note for each webinar.
- 5.1.2. Deliverable 2: 1 workshop deployed and report with results (audience reached, report, blogpost and other relevant data)
- 5.1.3. Deliverable 3: Second workshop deployed and report with results (audience reached, report, blogpost and other relevant data)

6. Deadlines

- 6.1.1. Deliverable 1: Work Plan and concept note for each workshop. One month.
- 6.1.2. Deliverable 2: 1 workshop deployed and report with results (audience reached and other relevant data). Six months
- 6.1.3. Deliverable 3: 1 workshop deployed and report with results (audience reached and other relevant data). Nine months.

7. Reports requirements

The consulting firm shall submit a total of two main deliverables during the consultancy, in accordance with the schedule and activities outlined in chapter 5 Project timeline and milestones of these Terms of Reference.

Reports shall be prepared in Spanish and delivered in editable format, including all annexes and verification means necessary to support the analysis presented.

The submission of each deliverable will be subject to review and approval by the Bank and may require adjustments or additional information based on comments received.

8. Acceptance criteria

Acceptance of deliverables will be subject to technical evaluation and explicit approval by the Inter-American Development Bank (IDB) team, which will act as the technical supervisor of the consultancy. Each submission must comply with the content, scope, technical quality, and deadlines established in these Terms of Reference.

Once a deliverable is received, the Bank team will review the document and issue comments, if applicable, within a maximum of 15 calendar days. The firm shall address the comments and submit a revised version, which will be evaluated until its final acceptance.

A deliverable will be considered accepted when the IDB formally confirms in writing that its content meets the established requirements. Only formally accepted deliverables will be considered valid for payment purposes. Acceptance will be under the responsibility of the IDB Sector Specialist designated as supervisor, who will approve the deliverables on behalf of the Bank.

The IDB may also consult or share the deliverables with national counterparts—including focal points in Bolivia, Brazil, Haiti, and Peru— as part of the technical validation and institutional appropriation process. The Bank's final acceptance may take into account substantive comments from these key actors.

9. Firm requirements

Proven experience in at least 10 in rural WASH in Latin America and globally. Preferably implementing water and sanitation projects of the Swiss cooperation.

Demonstrated capacity to enhance connections worldwide in rural wash.

A team including specialists in water and sanitation, international cooperation programs, communication and knowledge.

10. Other requirements

No special security requirements or access restrictions are foreseen, as no fieldwork is expected for the requested service.

Coordination with local stakeholders will be carried out through the Bank, or at least with its knowledge.

Documents and working files must be kept available in editable format and shared on platforms accessible to the IDB and national counterparts.

11. Supervision and reports

The firm will report to the IDB task team leader (INE/WSA) and coordinate closely with the SIRWASH program team. All deliverables will be reviewed and formally approved by the IDB before payment.

12. Payments Schedule

Payment conditions will be based on the project deliverables. The Bank does not expect to make advance payments under consultancy contracts unless a significant amount of travel is required.

The Official IDB Exchange Rate indicated in the SDP will be applied for the necessary conversions of payments in local currency.

12.1.1. Deliverable 1: Work Plan and concept note for each webinar. 30%

12.1.2. Deliverable 2: 1 workshop deployed and report with results (audience reached and other relevant data). 35%

12.1.3. Deliverable 3: 1 Workshop deployed and report with results (audience reached and other relevant data). 35%