



AFRICAN DEVELOPMENT
BANK GROUP



African Development Bank DRSLP II - Somalia Component

Terms of Reference: PROJECT IMPLEMENTING AGENCY (IA)

1. BACKGROUND

The Drought Resilience and Sustainable Livelihoods Program (DRSLP) is a 15 year multi-phased, multi-national investment program financed by the African Development Bank (AfDB), which is being implemented to address the negative impact of recurrent drought in countries of the Horn of Africa region, within the framework of the IGAD Drought Disaster and Sustainability Initiative (IDDRSI), under the general leadership and coordination of the Intergovernmental Authority on Development (IGAD).

The primary goal of the DRSLP is to contribute to poverty reduction, increase food security and build capacities for drought resilience and accelerated sustainable economic growth among the pastoral and agro-pastoral communities in the Arid and semi-arid lands of the IGAD region. The first phase (DRSLP I) of the program covers Djibouti, Ethiopia, Kenya and IGAD while the second phase (DRSLP II) covers Eritrea, Ethiopia, Somalia and Sudan.

The DRSLP II Somalia component is a 5-year project to be implemented in Puntland, Somaliland and South Central regions of Somalia, supported by a grant of UA 15 Million from the African Development Bank equivalent to USD 22.5 million (at the time of appraisal). The DRSLP II is geared towards building resilience and sustainable livelihoods for pastoral and agro-pastoral communities in drought-prone areas of Somalia. The overall goal is to contribute to poverty reduction and accelerated economic growth on a sustainable basis in Somalia. This will be achieved by investing in natural resources (water, pasture) management, integrated land management and ecosystem restoration and protection as well as rebuilding of agricultural and livestock infrastructures,. The medium and long term goal of the programme is to stabilize the pastoral and agro-pastoral production systems and improve livelihoods and resilience of the production systems. The specific objectives of the programme are:

- I. Improvement of water availability and accessibility, and improve the environment through land degradation and desertification control measures ;
- II. Improvement of livestock production and management, animal health and infrastructure for market access ;
- III. Building human and institutional capacity to handle agro-pastoral production, improve policy and institutional frameworks; and
- IV. Improved opportunities for women in terms of water management, accessing markets and generating more income.

The project has following sub-component descriptions and tasks:

a. Natural resources management

- Construction/rehabilitation of 11 Baleys (flood water harvesting reservoirs) with 50,000 m³ volume; 6 boreholes with ancillary structures (animal troughs, pipes, reservoir tank, generator); 30 surface/subsurface sand dams, 1 water storage steel tank (500 m³).
- Land degradation and desertification control measures, including flood water diversions and water spreading in 500 ha in 3 locations in Puntland.

b. Market Access and Trade

- Construction/rehabilitation of 190 km of rural feeder roads, 5 livestock market enclosures (with loading ramps, watering points, sanitation and shelters) 12 certification points (holding grounds, pasture/feed, water, shades, vet services).

c. Livelihood Support.

- Establishment/rehabilitation of 5 regional animal health centers with laboratory diagnosis and disease surveillance capabilities; 7 mobile veterinary clinical services (equipment and shades).
- Alternative livelihood support: 50 women groups in Somaliland and Puntland trained and provided with inputs for alternative income generating activities.

d. Capacity Building and Project Management

- Capacity building of 100 personnel (at least 30% women) in the ministries of Livestock, Agriculture, and Water.
- Rehabilitation, furnishing and equipping of Mogadishu Water Agency Building; offices of the Ministries of Agriculture and Livestock in Mogadishu, Middle & Lower Shabelle regions.
- Sensitization and awareness raising workshops on natural resources conservation and management, peace building and conflict resolution for about 1,500 community members (at least 30% women).
- Technical assistance to the project management and coordination at national and regional levels

In accordance with the conditions governing the grant, Somalia was able to access the resources from the African Development Bank through IGAD, which was appointed to receive and manage the DRSLP-II resources on behalf of Somalia and ensure that project activities are implemented. To execute the functions of its role and responsibility as the Third Party, IGAD has established a Funds Management Unit (FMU) to manage the project resources for Somalia and will, in consultation with the Federal Government of Somalia (FGS), undertake the competitive recruitment of an Implementing Agency to carry out the day to day implementation of the project activities on the ground.

It is against this background that there is now a need to engage the services of a highly experienced consultants (consulting firms, engineering firms, management firms, non-governmental organisations, etc.) to serve as an implementing agency to carry out the DRSLP II project activities in the Puntland, Somaliland and South Central regions of Somalia.

2. OBJECTIVE OF THE ASSIGNMENT

The objective of the IA is to provide the service of planning and ensuring the effective implementation of the day to day project activities on the ground. In this regard, the implementing Agency will report

directly to the Fund Management Unit at IGAD Secretariat and will deliver services in the form of effective project management, capacity building, tendering including contract management, planning and budgeting, reporting on progress, and project oversight and control. The IA will work very closely with the Focal Points from each of the three Project Management Committees (PMC) in FGS, Somaliland and Puntland .

2. SERVICES OF THE IMPLEMENTING AGENCY

Functional role:	Implementing Agency (IA)
Location of the assignment	Applicable region of Somalia (Puntland, Somaliland and South Central)
Reporting to/overseen by	Funds Management Unit
Duration of the assignment	The assignment is expected to cover the project implementation timeline (60 months)

3. SCOPE OF WORKS, DUTIES AND RESPONSIBILITIES

In accordance with the Project Appraisal Report (PAR) and as guided by the following terms of reference, the duties and responsibilities of the Implementing Agency will be, *inter allia*, to:

- i. Prepare annual work programmes and budgets in line with the updated procurement plan cleared by the FMU and approved by the Bank and in accordance with the activities defined in the Project Appraisal Report (see summary of project components and activities annex 1);
- ii. Prepare procurement documents (such as specific procurement notices, tender documents/requests for proposals, evaluation reports, draft contracts, etc.) in line with Bank’s Standard bidding documents and as guided by the procurement plan and work programme;
- iii. Ensure compliance of Procurement decisions vis à vis the Bank’s Rules and Procedures;
- iv. Verify the quality and correctness of technical requirements;
- v. Ensure timely and effective contract management and report on implementation progress to FMU
- vi. Initiate the preparation of disbursement requests;
- vii. Facilitate the external audit for a timely audit of the project;
- viii. Maintain a complete hard and soft record keeping;
- ix. Prepare progress reports on physical and financial implementation of the project on the ground;
- x. Monitor the implementation of the project activities on the ground in collaboration with the PCU, FMU and PMC;
- xi. Conduct regular implementation support mission/field supervision through field supervision missions;
- xii. Facilitate FMU supervision mission.

4. QUALIFICATIONS & EXPERIENCE

(a) Minimum qualifications and experience of the IA

The Implementing Agency shall have relevant experience and qualifications for the assignment and adequate knowledge of fragile and / or conflict affected situations. It should have verifiable track record and performance in preparation, implementation and management fo similar projects.

Experience in building resilience, livelihood enhancement and conflict sensitive natural resources management will be an advantage.

(b) Minimum qualifications and experience of key staff

Position	Minimum qualifications	Minimum experience
Project Director	Minimum Master in Social Sciences, Rural Development, Engineering or equivalent	12 years experience in project planning and management; working in fragile and conflict affected areas.
Civil Engineer	BSc in Civil Engineering or hydrogeology or equivalent	10 years experience in managing water supply and sanitation, road construction, rural infrastructure facilities.
Livestock specialist	MSc in Animal Science, Veterinary science or equivalent	10 years in animal health, production, rangeland management
Natural Resources Specialist	MSc in Natural Resources Management, Environmental Science or equivalent	10 years in managing natural resources, rangeland management
Community Development specialist	Master in Sociology, Rural Development, Community Development or equivalent	5 years in community mobilization, facilitating capacity building and participating in community driven and gender sensitive development activities
Procurement specialist	MBA, Law, Economics, Supply management, Engineering or equivalent	5 years in management procurement of projects; familiarity with multilateral development banks procedures
Accountant	BSc in Accounting	5 years in management financial transactions of projects financed by multilateral development banks

5. Deliverables¹

- Monthly, quarterly and annual progress report
- Procurement documents
- Disbursement requests
- Payment certificates and delivery notes

6. OTHER RESPONSIBILITIES OF THE IA

Upon signature of the contract, the IA shall:

¹ . Type and timing of the deliverables shall be elaborated during contract negotiation with the winning consultant.

- i. Put in place a sound financial management system, including a good system of bookkeeping and financial accounting;
- ii. Allocate the money to activities and suppliers on in a transparent and accountable manner;
- iii. Prepare financial statements;
- iv. Avail the physical infrastructure of its own that will allow implementing the project;
- v. Fulfill all formalities required for operating in Somalia;
- vi. Have an efficient management system, with a transparent arrangement for decision-making and reporting and procedures for internal and external information exchange;
- vii. Equip the project implementation and monitoring the work of on-going activities and other third parties;
- viii. Have a well-established Procurement Management System that has transparent procedures for planning of purchases, including tenders, which guarantee high quality and proper use of products, sufficient supplies of high-quality products to the end consumer within a provided term;
- ix. Has evidence of routine preparation of reports of all the purchases and supplies;
- x. Has a fully functioning M&E System (with proven capacity and experience for the collection, recording and storing of the data related to the program implementation and quality control).