

Procurement Plan for Recipient-Executed Trust Fund Project

I. General

1. Project information:

Recipient Name / Country: **World Resources Institute (USA)**

Project Name: Urban Networking to Complement and Extend the Reach of the Sustainable Cities IAP

Project ID No.: P164635

TF No. / Grant No.: Report No: PP2801

Project Implementing Agency (PIA): World Resources Institute

Countries Executing Agencies (EAs):

2. Bank's approval date and period covered by the procurement Plan

	Approval Date	Period	Comments
Original	04/06/2018	From 04/2018 – to 10/2020	
Revision 1			
Revision 2			

3. Date of General Procurement Notice: 04/06/18

4. Preamble:

The Bank's Systematic Tracking and Exchanges in Procurement: STEP system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

The Bank's Standard Procurement Documents (available at www.worldbank.org/procurement/standarddocuments): shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

5. Prior Review Threshold: Procurement Decisions subject to Prior Review by the Bank

	Procurement International Competitive Method	Prior Review Threshold	Comments
1.	Goods	Above US\$ 1,500,000	
2.	Works	Above US\$ 5,000,000	
3.	Non-Consulting Services	Above US\$ 1,500,000	
4.	Consulting firms	Above US\$ 500,000	
5.	Individual Consultant	Above US\$ 200,000	

	Procurement Shopping Method	Prior Review Threshold	Comments
1.	Goods	Below US\$ 200,000	
2.	Works	Below US\$ 500,000	
3.	Non-Consulting Services	Below US\$ 200,000	

July 9, 2010

4.	Consulting firms	<i>Below US\$ 200,000</i>	
5.	Individual Consultant	<i>Below US\$ 100,000</i>	

	Procurement Direct Selection Method	Prior Review Threshold	Comments
1.	Goods	<i>Below US\$ 100,000</i>	
2.	Works	<i>Below US\$ 200,000</i>	
3.	Non-Consulting Services	<i>Below US\$ 100,000</i>	
4.	Consulting firms	<i>Below US\$ 100,000</i>	
5.	Individual Consultant	<i>Below US\$ 50,000</i>	

6. Any Other Special Procurement Arrangements

[including advance procurement and retroactive financing, if applicable]

Not Applicable

7. Summary of the Procurement Packages planned (Procurement Plan)

Unless otherwise agreed with the Bank in the Legal Agreement, the Borrower shall use the Bank's online procurement planning and tracking tools to record all procurement actions. The Bank's Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

Request for Bids

Activity Reference No. / Description:	Review Type	Category	Market Approach	Estimated Amount (US\$)	Bank Financed %	Planned Start Date	Planned Completion Date	Signed Contract Amount US\$	Contract Signature Date	Comments
US-WRI-56637-NC-RFB / Venue - Global forum No. 1: Venue costs for side event at global city forum	Post	Non-consulting Services	Limited	2,137.00	100%	2019/06/21	2019/07/21			
US-WRI-56636-NC-RFB / Venue - Global forum No. 2: Venue costs for side event at global city forum	Post	Non-consulting Services	Limited	2,137.00	100%	2018/11/21	2018/12/21			
US-WRI-56635-NC-RFB / Venue - promotional event: Venue costs for promotional event during a global or regional urban development or climate event.	Post	Non-consulting Services	Limited	2,136.00	100%	2018/08/21	2018/09/20			

Direct Selection

Activity Reference No. / Description:	Review Type	Procurement Category	Evaluation Options	Estimated Amount (US\$)	Bank Finance d %	Planned Start Date	Planned Completion Date	Signed Contract Amount US\$	Contract Signature Date	Comments
US-WRI-56200-NC-RFQ / Travel related expenses including flights, hotel, ground transportation, and visas justify internal selection.	Post	Non-consulting Services	Direct	68,485.00	100%	2018/05/11	2018/11/07			
US-WRI-56208-NC-DIR / Webinar platform costs. The grant will pay for the additional cost of using existing WRI's vendor for webinar platform.	Post	Non-consulting Services	Direct	1,973.00	100%	2018/12/11	2019/12/11			

US-WRI-56215-NC-DIR / External audit: Additional costs for WRI external auditor. The audit for the project will be added to WRI's annual audit.	Post	Non-consulting Services	Direct	16,000.00	100%	2020/02/10	2020/04/10			
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Individual Consultant Selection										
Activity Reference No. / Description:	Review Type	Category	Market Approach	Estimated Amount (US\$)	Bank Finance d %	Planned Start Date	Planned End Dade	Signed Contract Amount US\$	Contract Signatur e Date	Comments
US-WRI-56191-CS-QBS / Peer exchange documentation: Consultant will travel to and attend peer-to-peer city exchanges, document and provide write ups	Post	Consultant Services	Limited	88,678.00	100%	2018/07/01	2020/02/21			

US-WRI-56640-CS-INDV / Expert support to City Academy No. 1: Consultant will attend City Academy training and will provide research and writing support to capture lessons learned	Post	Consultant Services	Limited	4,384.00	100%	2018/10/01	2018/11/30			
US-WRI-56639-CS-INDV / Expert support to City Academy No. 2: Consultant will attend City Academy training and will provide research and writing support to capture lessons learned.	Post	Consultant Services	Limited	4,384.00	100%	2019/08/01	2019/09/30			
US-WRI-56634-CS-INDV / New knowledge products: Consultant will provide research leadership in developing knowledge products on TOD and Voices from the City.	Post	Consultant Services	Limited	56,114.00	100%	2018/07/01	2018/12/28			

US-WRI-56210-CS-QBS / New Knowledge products (RA): Consultant will provide research assistance for developing knowledge products on TOD and Voices from the City,	Post	Consultant Services	Limited	51,765.00	100%	2018/07/01	2018/12/28			
US-WRI-56633-CS-INDV / Knowledge product adaptation: Copy editing and graphic production service contract	Post	Consultant Services	Limited	20,706.00	100%	2018/08/01	2019/01/28			
US-WRI-56475-CS-INDV / Knowledge product adaptation: Vendor to adapt and translate various documents into desired languages and formats	Post	Consultant Services	Limited	25,882.00	100%	2018/10/01	2019/03/30			
US-WRI-56631-CS-INDV / Project final evaluation: Consultant to undertake final evaluation	Post	Consultant Services	Limited	12,437.00	100%	2020/01/01	2020/03/31			

PROCUREMENT PLAN World : Urban Networking to Complement and Extend the Reach of the Sustainable Cities IAP

General Information
Country: World **Bank / Approval Date of the Original Procurement Plan:** 2018-04-06
Revised Plan Date(s): (comma delineated, leave blank if none) 2018-04-17
Project ID: P164635 **GNP Date:**
Project Name: Urban Networking to Complement and Extend the Reach of the Sustainable Cities IAP
Loan / Credit No.:
Executing Agency(ies): World Resources Institute

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
US-WRI-56637-NC-RFB / Venue - Global forum No. 1. Venue costs for side event at global city forum		Learning events, webinars and linkages to global events	Post	Request for Bids	Limited	Single Stage - One Envelope		2,137.00	0.00	Pending Implementation					2019-03-01		2019-03-06					2019-04-17		2019-05-17		2019-06-21		2019-07-21
US-WRI-56636-NC-RFB / Venue - Global forum No. 2. Venue costs for side event at global city forum		Learning events, webinars and linkages to global events	Prior	Request for Bids	Limited	Single Stage - One Envelope		2,137.00	0.00	Canceled					2018-08-01		2018-08-06					2018-09-17		2018-10-17		2018-11-21		2018-12-21
US-WRI-56635-NC-RFB / Venue - promotional event. Venue costs for promotional event during a global or regional urban development or climate event.		Learning events, webinars and linkages to global events	Prior	Request for Bids	Limited	Single Stage - One Envelope		2,136.00	0.00	Canceled					2018-05-01		2018-05-06					2018-06-17		2018-07-17		2018-08-21		2018-09-20
US-WRI-56208-NC-DIR / Webinar platform costs. The grant will pay for the additional cost of using existing WRI's vendor for webinar platform.		Learning events, webinars and linkages to global events	Post	Direct Selection	Direct			1,973.00	0.00	Pending Implementation					2018-11-01		2018-11-06									2018-12-11		2019-12-11
US-WRI-56215-NC-DIR / External audit. Additional costs for WRI external auditor. The audit for the project will be added to WRI's annual audit.		Project management and incremental operating costs	Post	Direct Selection	Direct			16,000.00	0.00	Pending Implementation					2020-01-01		2020-01-06									2020-02-10		2020-04-10
US-WRI-56200-NC-RFO / Travel related expenses including flights, hotel, ground transportation, and visas. WRI uses a single company (HRG) to buy books tickets for staff and consultants. The company checks for lowest available tickets. WRI uses US gov. rates for per diem and hotel		Knowledge management documentation Sustainability Survey and Capacity Development Plan for Peer-to-Peer Exchanges Project management and incremental operating costs Learning events, webinars and linkages to global events	Post	Direct Selection	Direct			68,485.00	0.00	Pending Implementation					2018-04-01		2018-04-06									2018-05-11		2018-11-07

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Invitation to Identified/Selected Consultant		Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
US-WRI-56191-CS-QBS / Peer exchange documentation. Consultant will travel to and attend peer-to-peer city exchanges, document and provide write-ups		Sustainability Survey and Capacity Development Plan for Peer-to-Peer Exchanges	Post	Individual Consultant Selection	Limited		88,678.00	0.00	Pending Implementation	2018-05-01		2018-05-06		2018-05-27		2018-07-01		2020-02-21	
US-WRI-56640-CS-INDV / Expert support to City Academy No. 1. Consultants will attend City Academy training and will provide research and writing support to capture lessons learned		Learning events, webinars and linkages to global events	Post	Individual Consultant Selection	Limited		4,384.00	0.00	Pending Implementation	2018-08-01		2018-08-06		2018-08-27		2018-10-01		2018-11-30	
US-WRI-56639-CS-INDV / Expert support to City Academy No. 2. Consultants will attend City Academy training and will provide research and writing support to capture lessons learned.		Learning events, webinars and linkages to global events	Post	Individual Consultant Selection	Limited		4,384.00	0.00	Pending Implementation	2019-06-01		2019-06-06		2019-06-27		2019-08-01		2019-09-30	

US-WRI-56634-CS-INDV / New knowledge products: Consultant will provide research leadership in developing knowledge products on TOD and Voices from the City.	Knowledge management documentation	Post	Individual Consultant Selection	Limited		56,114.00	0.00	Pending Implementation	2018-05-01		2018-05-06		2018-05-27		2018-07-01		2018-12-28
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