**Summary of Terms of Reference**

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|  |  | **Type of activity** | **Description** | **TOR IDBDOCS#** |
|  | **Component I: Regulatory and Legislative Framework** |
| **1** | TORs for the preparation of a research product on legal frameworks | Individual consultant | The purpose of this activity is to have an updated report that summarizes information related to the current legal and regulatory frameworks (procedures, legislation, acts) in the Caribbean countries that participate in this RPG. | [IDBDocs#3](http://idbdocs.iadb.org/wsdocs/getDocument.aspx?DOCNUM=39028323)9028323 |
| **2** | TORs for the preparation of action plans and draft regulations (generic) | Individual consultant | The purpose of this activity formulate action plans to strengthen the legal procurement frameworks and prepare draft regulations based on UNCITRAL model law in Caribbean states. | [IDBDocs#3](http://idbdocs.iadb.org/wsdocs/getDocument.aspx?DOCNUM=39028406)9028406 |
| **3** | TORs for the event planner for the preparation of meetings | Firm  | This consultancy will cover the logistics of the consensus building meetings for the states to share experiences and promote regional integration of the legal frameworks. | [IDBDocs#3](http://idbdocs.iadb.org/wsdocs/getDocument.aspx?DOCNUM=39028502)9028502 |
|  | **Component II: Technological and Operations Framework** |
| **4** | TORs for the needs assessments (generic) | Individual consultant | This consultancy will cover diagnostics and needs-assessments of the current operational[[1]](#footnote-1) and technological infrastructure in the Caribbean states. | [IDBDocs#3](http://idbdocs.iadb.org/wsdocs/getDocument.aspx?DOCNUM=39029785)9029785 |
| **5** | TORs for the preparation strategic plans (generic) | Individual Consultant | This consultancy will support the preparation of strategic plans regarding the procurement operations and electronic platforms. | [IDBDocs#39073774](http://idbdocs.iadb.org/wsdocs/getDocument.aspx?DOCNUM=39073774) |
| **6** | TORs for design of update procurement procedures and e-GP modules (generic) | Individual Consultant | This consultancy will design of standardize procurement modules and sustainable operational e-GP applications (e-purchasing, e-consultancy and e-tendering) based on the findings of the needs assessments. | [IDBDocs#39074165](http://idbdocs.iadb.org/wsdocs/getDocument.aspx?DOCNUM=39074165) |
|  | **Component III: Capacity development and institutional framework** |
| **7** | TORs for a diagnostic (book) on institutional capacity in the Caribbean  | Individual consultant | The purpose of this activity is to have an updated report/book that summarizes information related to the current institutional frameworks in the Caribbean countries that participate in this RPG. | [IDBDocs#3](http://idbdocs.iadb.org/wsdocs/getDocument.aspx?DOCNUM=39071880)9071880 |
| **8** | TORs for the preparation and dissemination of a certified training program. | Firm | This consultancy will establish a regional sustainable and certified training program in public procurement. | [IDBDocs#39072010](http://idbdocs.iadb.org/wsdocs/getDocument.aspx?DOCNUM=39072010) |
| **9** | TORs for the event planner for the preparation of trainings. | Firm | This consultancy will cover the logistics technical seminars for the implementation of the regional training program. | [IDBDocs#3](http://idbdocs.iadb.org/wsdocs/getDocument.aspx?DOCNUM=39071982)9071982 |
| **10** | TORs Toolkit for procurement unit structure, institutional set up and monitoring | Firm | This consultancy will support the preparation of a toolkit for the set-up of a public procurement institution, including main structure, operations and monitoring procedures. | [IDBDocs#39072178](http://idbdocs.iadb.org/wsdocs/getDocument.aspx?DOCNUM=39072178) |

1. Such us thresholds, methods, aggregated demand, standard documentation. [↑](#footnote-ref-1)