

Consultant to support the delivery of workshops to gather information and key coordination challenges among donors

HA-T1329

NOTE: The Terms of Reference presented here are drafts, to be updated and further detailed at kick-off of the activities and to be laid out according to the applicable and specific template, based on IDB's Procurement Policies.

Post of duty: Dominican Republic or Haiti if needed

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

About this position

We are looking for a consultant to take the responsibility of designing a strategy to strength coordination among donors and technical partners to increase the impact of Social Protection Programs. As a consultant, you will be responsible for supporting the coordination of the group, gathering data, mapping interventions, and disseminating knowledge both within the group and to external actors.

You will work in the Social Protection and Health Division (SPH) part of the Social Sector (SCL) department. This team is responsible for the preparation and supervision of IDB operations in borrowing member countries areas of social protection, health and nutrition.

What you'll do:

The primary objectives of this consultancy are as follows:

- To support the effective coordination of the Social Protection and Social Promotion Working Group.
- To gather and analyze data related to social protection and promotion interventions.
- To map existing and planned interventions in the sector.
- To disseminate knowledge and best practices to disseminate within the group and to external stakeholders.

The consultant is expected to perform the following tasks:

1. Coordination and Support:

- Facilitate regular meetings of the working group.
- Coordinate with various stakeholders to ensure alignment and collaboration.
- Provide administrative and logistical support for the working group activities.

2. Data Gathering and Analysis:

- Collect and analyze data on social protection programs.
- Maintain an updated database of relevant data and information.
- Prepare reports and presentations based on data analysis.

3. Mapping Interventions:

- Identify and document existing and planned social protection and interventions.
- Develop a comprehensive map of interventions to identify gaps and overlaps.

- Provide recommendations for improving coordination and effectiveness of interventions.
4. **Knowledge Dissemination:**
- Develop and implement a knowledge dissemination strategy.
 - Prepare and distribute newsletters, reports, and other communication materials.
 - Organize workshops, seminars, and other events to share knowledge and best practices

What you'll need

- **Education:** Master's degree (or equivalent advanced degree) in Economics, Social Sciences, Political Sciences or other fields relevant to the responsibilities of the role.
- **Experience:** Between 3 and 5 years of progressive experience in development cooperation effectiveness, development projects in fragile contexts like Haiti.
- **Expertise:** in social protection, social promotion, coordination of donor's working groups or related fields and proven experience in designing and implementing strategies to strength coordination of donors and stakeholders.
- **Languages:** Proficiency in English and one of the other Bank official languages (Spanish, French or Portuguese) is required.

Key skills:

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.
- Excellent communication and networking skills to engage diverse stakeholders.
- Excellent written communication to prepare high level reports.
- Familiarity with working in fragile contexts, with a particular emphasis on Haiti or similar environments.

Requirements:

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

Type of contract and duration:

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum
- **Length of contract:** 12 months
- **Work Location:** Remote

What we offer

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- **A competitive compensation** packages.
- **A flexible way of working:** You will be evaluated by deliverable.

Our culture

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at diversity@iadb.org to request reasonable accommodation to complete this application.

Our Human Resources Team reviews carefully every application.

About the IDB Group

The IDB Group, composed of the Inter-American Development Bank (IDB), IDB Invest, and the IDB Lab offers flexible financing solutions to its member countries to finance economic and social development through lending and grants to public and private entities in Latin America and the Caribbean.

About IDB

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

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**Consultancy services to design a small pilot intervention using AI and delivery training workshops on innovative modalities to gather information
HA-T1329**

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Post of duty: Dominican Republic or Haiti if needed

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About this position

We are looking for a consultant to take the responsibility for proposing innovative modalities to collect data for the Social Protection System in Haiti. This firm will be responsible for identifying innovative activities (e.g. satellite images, mobile tools to increase the speed and accuracy of data collection). In addition, will be responsible for the organization of workshops, dialogues and training involving the main stakeholders of the Haitian Social Protection System.

You will work for the Social Protection and Health Division (SPH) part of the Social Sector (SCL) department. This team is responsible for the preparation and supervision of IDB operations in borrowing member countries areas of social protection, health and nutrition.

What you'll do:

The primary objectives of this consultancy are as follows:

- To identify innovative modalities to collect data using AI
- To train public institutions staff and main stakeholders of the Haitian Social Protection System

The consultant is expected to perform the following tasks:

a. Innovative modalities to collect data:

- Identify innovative modalities to collect data in fragile context like Haiti
- Prove those modalities on the ground
- Write a proposal with feasible modalities to collect data in Haiti

b. Training plan for main stakeholders:

- Write a plan with a methodology to train the main stakeholders
- Prepare all the materials required to implement the training
- Delivery training workshops

What you'll need

- **Education:** Master's degree (or equivalent advanced degree) in Economics, Social Sciences, Political Sciences or other fields relevant to the responsibilities of the role.
- **Experience:** Between 5 and 10 years of progressive experience in supporting public institutions, updating operational manuals and in development projects in fragile contexts like Haiti.

- **Expertise:** in social protection, social promotion, data collection for social registries or related fields and proven experience in organizing events to share knowledge and best practices.
- **Languages:** Proficiency in English and one of the other Bank official languages (Spanish, French or Portuguese) is required.

Key skills:

- Learn continuously.
- Collaborate and share knowledge.
- Focus on clients.
- Communicate and influence.
- Innovate and try new things.
- Organize events with different publics.
- Excellent communication and networking skills to engage diverse stakeholders.
- Excellent written communication to elaborate high level reports.
- Familiarity with working in fragile contexts, with a particular emphasis on Haiti or similar environments.

Requirements:

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.

Type of contract and duration:

- **Type of contract:** International Consultant Part-Time.
- **Length of contract:** 15 months.

What we offer

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- A **competitive compensation** packages.
- A **flexible way of working:** You will be evaluated by deliverable.

Our culture

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We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at diversity@iadb.org to request reasonable accommodation to complete this application.

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Consultant to support the diagnostic on social registries in the region and workshops to exchange lessons learned on regional experiences

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About this position

We are looking for a consultant to take the responsibility for supporting enhance efficiency and effectiveness of the Social Registry in Haiti. As a consultant, you will be responsible for supporting the participation of MAST in the Social Registry Network. In addition, the consultant will be responsible for the organization of a workshop between MAST and SIUBEN (the social registry of the Dominican Republic).

You will work in the Social Protection and Health Division (SPH) part of the Social Sector (SCL) department. This team is responsible for the preparation and supervision of IDB operations in borrowing member countries areas of social protection, health and nutrition.

What you'll do:

The primary objectives of this consultancy are as follows:

- To elaborate a diagnostic on lessons learned from regional experiences
- To support MAST to be prepared to participate in the Social Registry Network.
- To promote exchange of experiences with social registries in the region

The consultant is expected to perform the following tasks:

- 1. Diagnostic on lessons learned from regional experiences**
 - Revision of regional experiences
 - Report with relevant experiences for a fragile context like Haiti
 - Meeting to present the report
- 2. Participation of MAST in the Social Registry Network:**
 - Facilitate the membership of MAST.
 - Support MAST to get prepared to participate in the meetings.
 - Provide administrative and logistical support.
- 3. Share knowledge and best practices:**
 - Collect and analyze data of other social registries in the region.
 - Establish initial contacts with the SIUBEN.
 - Organize a workshop with the SIUBEN.
 - Prepare and distribute a report of the event.

What you'll need

- **Education:** Master's degree (or equivalent advanced degree) in Economics, Social Sciences, Political Sciences or other fields relevant to the responsibilities of the role.
- **Experience:** Between 5 and 10 years of progressive experience in supporting public institutions and development projects in fragile contexts like Haiti.
- **Expertise:** in social protection, social promotion, social registries or related fields and proven experience in organizing events to share knowledge and best practices.
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