

**Azerbaijan State Committee for Refugees and
IDPs
Improved Livelihoods for Internally Displaced
Persons in Azerbaijan (P178125)**

Draft

**ENVIRONMENTAL AND SOCIAL
COMMITMENT PLAN (ESCP)**

November 13, 2022

ENVIRONMENTAL AND SOCIAL COMMITMENT PLAN

1. The State Committee for Affairs of Refugees and IDPs of Azerbaijan (Recipient) will implement the Improved Livelihoods for Internally Displaced Persons Project (the Project), as set out in the Grant Agreement. The International Bank for Reconstruction and Development (the Bank), acting as the administrator of the State and Peacebuilding Fund, has agreed to provide financing for the Project, as set out in the referred agreement.
2. The Recipient shall ensure that the Project is carried out in accordance with the Environmental and Social Standards (ESSs) and this Environmental and Social Commitment Plan (ESCP), in a manner acceptable to the Bank. The ESCP is a part of the Grant Agreement. Unless otherwise defined in this ESCP, capitalized terms used in this ESCP have the meanings ascribed to them in the referred agreement.
3. Without limitation to the foregoing, this ESCP sets out material measures and actions that the Recipient shall carry out or cause to be carried out, including, as applicable, the timeframes of the actions and measures, institutional, staffing, training, monitoring and reporting arrangements, and grievance management. The ESCP also sets out the environmental and social (E&S) instruments that shall be adopted and implemented under the Project, all of which shall be subject to prior consultation and disclosure, consistent with the ESS, and in form and substance, and in a manner acceptable to the Bank. Once adopted, said E&S instruments may be revised from time to time with prior written agreement by the Bank.
4. As agreed by the Bank and the Recipient, this ESCP will be revised from time to time, if necessary, during Project implementation, to reflect adaptive management of Project changes and unforeseen circumstances or in response to Project performance. In such circumstances, the Recipient and the Bank agree to update the ESCP to reflect these changes through an exchange of letters signed between the Bank and the Recipient represented by the Chairman of the State Committee. The Recipient shall promptly disclose the updated ESCP.

MATERIAL MEASURES AND ACTIONS		TIMEFRAME	RESPONSIBLE ENTITY
MONITORING AND REPORTING			
A	<p>REGULAR REPORTING</p> <p>Prepare and submit to the World Bank regular monitoring reports on the environmental, social, health and safety (ESHS) performance of the Project, including but not limited to the implementation of the ESCP, stakeholder engagement activities, and functioning of the grievance mechanism(s).</p>	Submit six-monthly reports to the World Bank throughout Project implementation commencing after the Effective Date.	<i>State Committee</i>
B	<p>INCIDENTS AND ACCIDENTS</p> <p>Promptly notify the World Bank of any incident or accident related to the Project which has, or is likely to have, a significant adverse effect on the environment, the affected communities, the public or workers, including, inter alia, cases of sexual exploitation and abuse (SEA), sexual harassment (SH), and accidents that result in death, serious or multiple injury. Provide sufficient detail regarding the scope, severity, and possible causes of the incident or accident, indicating immediate measures taken or that are planned to be taken to address it, and any information provided by any consultant, as appropriate.</p> <p>Subsequently, at the World Bank’s request, prepare a report on the incident or accident and propose any measures to address it and prevent its recurrence.</p>	<p>Notify the World Bank no later than 48 hours after learning of the incident or accident.</p> <p>Provide subsequent report to the World Bank within a timeframe acceptable to the World Bank.</p>	<i>State Committee</i>
ESS 1: ASSESSMENT AND MANAGEMENT OF ENVIRONMENTAL AND SOCIAL RISKS AND IMPACTS			
1.1	<p>ORGANIZATIONAL STRUCTURE</p> <p>Establish and maintain a Project implementation unit within the State Committee tasked with ESHS management, with qualified staff and resources to support management of ESHS risks and impacts of the Project. The project implementation team should include a qualified part-time Environmental and Social Consultant who will be trained in ESF requirements under the project.</p>	Establish and maintain a PIU with ESHS expertise prior to the Effective Date.	<i>State Committee</i>
1.2	<p>ENVIRONMENTAL AND SOCIAL INSTRUMENTS</p> <p>Within the scope of the Operational Manual (OM), adopt and implement awareness building activities on workplace health and safety risk upon provision of equipment provided under Component 2.</p>	OM, including provision of health and safety training, is adopted prior to the Effective Date and implemented throughout the Project implementation.	<i>State Committee</i>
1.3	<p>MANAGEMENT OF CONSULTANCY FIRMS</p> <p>Incorporate the relevant aspects of the ESCP, including, inter alia, health and safety provisions and code of conduct, into the procurement documents and contracts with consultancy firms.</p>	As part of the preparation of procurement documents and respective contracts.	<i>State Committee</i>
ESS 2: LABOR AND WORKING CONDITIONS			

MATERIAL MEASURES AND ACTIONS		TIMEFRAME	RESPONSIBLE ENTITY
2.1	<p>LABOR MANAGEMENT PROCEDURES</p> <p>Set forth and adopt Labor Management Procedures (LMP) for the Project in the OM, including, inter alia, provisions on working conditions, management of workers’ relationships, occupational health and safety, code of conduct (including prohibition of SEA and SH), forced labor, grievance arrangements for Project workers, and applicable requirements for consultants.</p>	Adopt the LMP, as part of the OM, prior to the Effective Date and thereafter implement the LMP throughout Project implementation.	<i>State Committee</i>
2.2	<p>GRIEVANCE MECHANISM FOR PROJECT WORKERS</p> <p>Establish and operate a grievance mechanism for Project workers consistent with ESS2 and describe it in the OM. Ensure that all consultant organizations have in place a functioning grievance mechanism for their employees.</p>	Establish and adopt grievance mechanism for workers prior to Effective Date for any activities under the Project.	<i>State Committee</i>
ESS 3: RESOURCE EFFICIENCY AND POLLUTION PREVENTION AND MANAGEMENT			
This standard is not relevant to the Project.			
ESS 4: COMMUNITY HEALTH AND SAFETY			
This standard is not relevant to the Project.			
ESS 5: LAND ACQUISITION, RESTRICTIONS ON LAND USE AND INVOLUNTARY RESETTLEMENT			
This standard is not relevant to the Project.			
ESS 6: BIODIVERSITY CONSERVATION AND SUSTAINABLE MANAGEMENT OF LIVING NATURAL RESOURCES			
This standard is not relevant to the Project.			
ESS 7: INDIGENOUS PEOPLES/SUB-SAHARAN AFRICAN HISTORICALLY UNDERSERVED TRADITIONAL LOCAL COMMUNITIES			
This standard is not relevant to the Project.			
ESS 8: CULTURAL HERITAGE			
This standard is not relevant to the Project.			
ESS 9: FINANCIAL INTERMEDIARIES [This standard is only relevant for Projects involving Financial Intermediaries (FIs).]			

MATERIAL MEASURES AND ACTIONS	TIMEFRAME	RESPONSIBLE ENTITY
This standard is not relevant to the Project.		
ESS 10: STAKEHOLDER ENGAGEMENT AND INFORMATION DISCLOSURE		
<p>10.1 STAKEHOLDER ENGAGEMENT PLAN PREPARATION AND IMPLEMENTATION Integrate into the OM and adopt a Stakeholder Engagement Plan (SEP) for the Project, consistent with ESS10, covering, inter alia, provide stakeholders with timely, relevant, understandable and accessible information, and consult with them in a culturally appropriate manner, which is free of manipulation, interference, coercion, discrimination and intimidation.</p>	Adopt the SEP as part of the OM prior to the Effective Date, and thereafter implement the SEP throughout Project implementation.	<i>State Committee</i>
<p>10.2 PROJECT GRIEVANCE MECHANISM Establish, publicize, maintain, and operate an accessible grievance mechanism, to receive and facilitate resolution of concerns and grievances in relation to the Project, promptly and effectively, in a transparent manner that is culturally appropriate and readily accessible to all Project-affected parties, at no cost and without retribution, including concerns and grievances filed anonymously, in a manner consistent with ESS10.</p> <p>The grievance mechanism shall be equipped to receive, register, and facilitate the resolution of SEA/SH complaints, including through the referral of survivors to relevant gender-based violence service providers, all in a safe, confidential, and survivor-centered manner.</p>	Establish the grievance mechanism prior to the Effective Date, and thereafter maintain and operate the mechanism throughout Project implementation.	<i>State Committee</i>
CAPACITY SUPPORT		
<p>CS1 As part of Project launch activities, together with the World Bank, conduct ESF training for staff of the PIU, as well as staff of the contracted organizations (NGOs or consultancy firms) covering</p> <ul style="list-style-type: none"> • stakeholder mapping and engagement • occupational health and safety • grievance mechanism 	Conduct training at the time of project launch and thereafter, as needed	<i>State Committee</i>