

PROCUREMENT CAPACITY ASSESSMENT

Proposed Project Name: Urban Primary Health Care Services Delivery Project - Additional Financing	Proposed Amount: \$142 million
Executing Agency: Local Government Division, Ministry of Local Government, Rural Development, and Cooperatives; Project Management Unit and Project Implementation Units at field level.	Sources of Funding: ADB Loan, \$100 million; ADB Urban Climate Change Resilience Trust Fund Grant, \$2 million; and Government of Bangladesh, \$30 million.
Assessor: A T M Sharif Ullah, Consultant	Date: 12 July 2017 (updated 5 July 2018)

EXECUTIVE SUMMARY

The overall assessment rates the proposed additional financing as ‘low’ risk in respect of regulatory framework and institutional framework. On capacity and implementation, the risk rating for the project management unit (PMU) and Local Government Engineering Department (LGED) is ‘moderate’. For project implementation units under city corporations and municipalities, including the newly proposed one city corporation and 10 municipalities, the risk rating is ‘low’ as they basically do not procure anything in project implementation.

The procurement environment in the partnership areas is rated ‘low’ risk as they procure only medicines and small equipment through shopping from qualified medicine/drug suppliers shortlisted by PMU twice during the project period.

Strengths identified. The PMU located in the office of the mayor, Dhaka South City Corporation is responsible to perform 90% of the activities for procurement of goods and consulting services and LGED is responsible for procurement of civil works which complies with the People’s Republic of Bangladesh’s Public Procurement Act, 2006 and Public Procurement Regulations (PPR), 2008. Open competitive procurement is the default method and situations where other methods may be used are clearly described. The PMU has a procurement team with staff who have experience of delivering the three projects of similar size and complexity of the project and are expected to be retained in the next phase. The team is performing procurement with the assistance of a national consultant. Existing procurement processes are governed by PPR, 2008 following standard documents prepared by the Central Procurement Technical Unit under the Ministry of Planning which is responsible for the preparation of all types of standard documents of procurement of goods and works. Use of these documents are mandatory for all public procurements using public fund. Intellectual services are procured following Asian Development Bank (ADB) guidelines. The existing procurement processes and systems in place to be implemented by the PMU and LGED is adequate to satisfy any ADB requirements with only minor adjustments.

Weaknesses identified. The conduct and management of procurement assigned to the members of the procurement team of PMU is a secondary task. These officials lack specific procurement skills. Hence, the contract management capacity of the officials needs to be enhanced which can be done through provision of necessary training in the subject. Moreover, the number of project implementation areas has increased from 25 to 45 partnership areas. The volume of the procurement of goods, works, and consultants under this project is large (\$80.44 million public-private partnership contracts through international competitive bidding; \$5.075

million goods through national competitive bidding; \$23.51 million civil works through national competitive bidding; and \$10.94 million consultant services).

Mitigation and management measures. Risks may be mitigated by following the measures: (i) strictly follow national procurement rules (PPR, 2008) with code of ethics; (ii) annual procurement plan prepared and schedule of procurement time line followed; (iii) provide frequent training on national and ADB guidelines for procurement of goods, works, and services to members of procurement team; (iv) appropriate documentation of all activities at different stages of procurement process to support dispute resolution and periodic audits; and (v) an experienced procurement expert engaged to assist procurement team throughout the procurement process.

I. INTRODUCTION

1. The assessment was prepared in accordance with Asian Development Bank (ADB) guidelines for assessing project procurement risks. The Urban Primary Health Care Services Delivery Project is the third consecutive project of its kind focused to improve access, equity, quality, utilization and institutional sustainability of urban primary health care (PHC) services in all city corporations and selected municipalities, particularly for the poor and women and children through public-private partnership (PPP). The project currently runs in 25 partnership areas through 12 non-government organizations (NGOs) in 10 city corporations and four municipalities.

2. The proposed additional financing is to strengthen and expand the ongoing third phase of the Urban Primary Health Care Services Delivery Project. It will build on the existing partnership with the Local Government Division, Ministry of Local Government, Rural Development and Cooperatives and private partners to strengthen and scale up provision of PHC services in urban areas, especially the poor and vulnerable, and address gaps in institutions and capacity for sustainable delivery of PHC services. It is proposed that one city corporation and 11 new municipalities comprising 20 additional partnership areas will be included in the project, and partnership areas will increase from 25 to 45.

3. The assessment took place during March to May 2017 and the report updated in July 2018. The procurement capacity assessment was carried out for the main project executing agency, project monitoring unit (PMU), headed by the project director of Urban Primary Health Care Services Delivery Project, and other project implementing units (PIUs) under 11 city corporations and 14 municipalities (including 10 new) and Local Government Engineering Department (LGED). Preparation activities included reviewing documents, ADB's ongoing procurement experience, and interviews with counterpart and discussions with stakeholders. The completed questionnaire for Procurement Capacity Assessment of PMU and LGED are given in **Appendix 1**.

4. The planned procurement will comprise (i) goods, (ii) civil works, (iii) procurement of partnership agreements with NGO/private entities for delivering PHC services in 45 partnership areas, and (iv) consulting services. These are detailed in the Procurement Plan (**Appendix 3**).

II. PROJECT PROCUREMENT RISK ASSESSMENT

A. Overview

1. Procurement Environment

5. Before 2000, there were no central and harmonized national procurement rules and guidelines in the country. Different ministries and offices or institutions under those ministries used to follow the procurement procedures inherited from the beginning. There was no central control or system of oversight by any authorized agency.

6. The Public Procurement Act (PPA), 2006 and Public Procurement Rules (PPR), 2008 were enacted in 2008 to ensure value for money, fairness, transparency, and accountability in public procurements. The legislative (PPA, 2006) and regulatory framework (PPR, 2008) for procurement is comprehensive. It applies to all procurements undertaken with government funds and covers all procuring entities. Open competitive procurement is the default method and situations where other methods may be used are clearly described.

7. The Implementation, Monitoring and Evaluation Division is the central organization of the government for monitoring and evaluation of the public sector development projects. The Central Procurement Technical Unit (CPTU), established under the Implementation, Monitoring and Evaluation Division in 2002, acts as the central body of government for formulation of policies, coordination, monitoring, and improvement of public procurement process. The CPTU is responsible for preparation of standard bidding documents for procurement of goods, works, and services. The use of these documents is mandatory for any public procurement using public fund. CPTU also has the authority to intervene in the bidding process against any complaint by any bidder and acts to resolve such disputes and complaints. It also has been focusing on capacity development through short-term training courses.

8. CPTU has introduced an online platform for national e-government procurement system (e-GP). The e-GP system is an online process for procurement activities of public agencies and other procuring entities. At present, the agencies in the public sector have started procurement through e-GP.

9. The overall procurement environment in respect of risks may be rated as 'low' for rules and procedures, but on capacity and implementation issues the risk rating is 'moderate'. However, the risks ratings in public sector can be upgraded through intensive trainings and strict use of the PPR, 2008 in doing procurement.

2. Agency Procurement Environment and Capacity Assessment

10. In the ongoing project, the major procurements of goods and consulting services are performed centrally by PMU. Procurement of civil works are delegated to LGED. The PIUs in the field area under 10 city corporations and four municipalities are not doing any procurement. The PIUs under the proposed new 11 municipalities and one city corporation will not practice any procurement activities. The private partners working at different partnership areas are contracted through international competitive bidding (ICB) to deliver the health services and are responsible for procurement of medicine through shopping only from quality manufacturers selected by PMU.

11. The PMU has experience in procurement of goods, works, and consultancy services under three phases of the project that were implemented with assistance of ADB. In general, the ICB procurements of goods are accomplished using ADB guidelines and local procurements (national competitive bidding [NCB]) are done following PPR, 2008 guidelines. The consulting services are procured using ADB guidelines. Challenges faced by the project implementing unit are drafting of bidding documents, lack of procurement skills, quality of bid evaluation, delay in the approval process, and contract administration. The overall assessment is that in respect of regulatory framework and institutional framework there are 'low' risks. On capacity and implementation issues, the risk rating is recommended as 'moderate' for PMU and LGED and 'low' for the PIUs as they are not doing any procurement.

3. Organization and staff capacity

12. The new project will have the same PMU as the ongoing project. It has procurement staff who have experience of delivering projects of similar size and complexity of the project. There is a procurement team within PMU with four full-time officers and employees to implement procurement of goods and intellectual services. These officials have good command in English. The members have access to computers, printers, internet, photocopier, and procurement announcements are posted in at least two national dailies and on CPTU, ADB, and project websites. The assigned staffs with assistance of one intermittent procurement consultant have

been implementing bidding process which complies with PPR, 2008's procurement requirements in goods and related services, and ADB's procurement requirements in consulting services. Therefore, the overall capacity of the procurement staff is considered adequate to carry out the procurement for the next project.

13. LGED is responsible for implementation of civil works of many projects financed by development partners under different ministries of the government. It has local offices at the district level. Qualified engineers at districts are working as the head of the procurement team and are experienced with provisions of PPR, 2008 and works procurement guidelines of ADB and the World Bank. A team of engineers in LGED centrally coordinates all activities of civil works of this project performed by its district level offices. One senior officer of LGED has been assigned to coordinate with the PMU.

4. Information Management

14. PMU has its own management information system for a well-functioning referring system for procurement files including sufficient personnel and equipment. PMU is aware of ADB requirements and has a referring system for procurement files with adequate resource which include the record keeping system, space, equipment, and personnel to administer the procurement records management functions. All records will be kept up to a 5-year period or more and original contracts are secured. Copies of bids or proposals with evaluation and original advertisements with pre-contract papers were retained.

5. Procurement Practices

15. All procurements of goods and services have been performed centrally by the PMU. The procurement performance of the PMU has been acceptable. PMU is responsible for procurement of information technology (IT) hardware, medical equipment, vehicles, office equipment, and furniture for PMU and PIUs. The total cost for these is estimated to be \$5.075 million. Standard bidding documents prepared by CPTU for procurement of goods and works have been used. For procurement of services, ADB guidelines and standard documents have been used. The functions of ordering, receiving, accounting for, and paying for goods and services are appropriately segregated at PMU. The Tender Evaluation Committee/Proposal Evaluation Committee does the evaluation and recommends to executive authority to issue Notification of Award to suppliers; Goods Receiving Committee receives goods; and Accounts and Finance Unit undertakes accounting and payments for goods and services. There is no scope of internal audits and external audits are carried by the Foreign Aided Project Audit Directorate. An intermittent national procurement consultant supports the PMU.

16. The services of private agencies for delivery of PHC services in 45 partnership areas will be procured by PMU through ICB using ADB guidelines for procurement of non-consultant services (using goods bidding document). An international procurement consultant is supporting PMU in tendering the bidding document under advance procurement action and guiding the next steps. The expected total cost (including drugs and supplies) will be \$80.44 million for these contracts.

17. LGED is responsible for procurement of all civil works of the project. Proposed civil works will include upgradation of present facilities, construction of new PHC centers, comprehensive reproductive health care centers, green clinics, renovation, and routine maintenance works. The total estimated cost for civil works is \$23.51 million.

18. The PIUs under different city corporations and municipalities at present are not responsible for any procurement. They oversee the small procurement activities and delivery of health services rendered by the private organizations at the partnership areas contracted through ICB using ADB guidelines. The partnership area NGOs (PANGOs) procure medicine and small equipment through shopping. These activities are included in the PPP contract.

6. Performance of e-procurement

19. At present, PMU is not practicing e-procurement. LGED is following e-GP process for procurement in many development projects of the government which ensures more transparency, value for money, fairness, and accountability in procurement. The LGED procurement staff are experienced for doing e-procurement. LGED may use the e-GP method for the new project instead of present offline procurement of civil works.

7. Effectiveness

20. PMU has its own monitoring and reporting system to administrate ongoing contracts, and monitor payments. Procurement practices include a process for non-judicial dispute resolution. In PPR, 2008, there is a complaints resolution system in place, through the standard contract, which is used to support formal dispute resolution actions. All procurement decision processes and dispute resolution activities require documentation through minutes which are archived in an official project file.

8. Accountability Measures

21. PMU, headed by the project director, is strictly required to follow the PPR, 2008 procurement guidelines with code of ethics for which all procurement activities also align. The project director has authority to authorize procurement transactions, coordinate the development and review of tender documentation, authorize payments, and ensure that appropriate documentation, such as minutes, are generated for all procurement activities to support dispute resolutions, contract negotiations, and periodic audits.

B. Strengths

22. The PMU is responsible to perform 90% of the activities for procurement of goods and consultant services and LGED is responsible for procurement of all civil works. Goods and works procurement complies with the PPA, 2006 and PPR, 2008. Services are procured by PMU following ADB guidelines. Open competitive procurement is the default method and situations where other methods may be used are clearly described. PMU has a procurement team with staff who have experience of delivering the three previous project phases of similar size and complexity and are expected to be retained. The team is performing procurement with the assistance of a national consultant. Existing procurement processes are done following standard documents prepared by the CPTU under the Ministry of Planning which is responsible for the preparation of all types of standard documents of procurement of goods, works, and services. Use of these documents are mandatory for all public procurements using public fund. The existing procurement processes and systems in place to be implemented by the PMU and LGED is considered to be adequate to satisfy any ADB requirements with only minor adjustments.

C. Weaknesses

23. The conduct and management of procurement assigned to the members of the procurement team of PMU is a secondary task. These officials lack specific procurement skills. Hence, the contract management capacity of the officials needs to be enhanced which can be done through provision of necessary training in the subject. The volume of the procurement of goods, works, and consultants under this project is large (\$80.44 million PPP contracts through ICB; \$5.07 million goods through NCB; \$23.51 million civil works through NCB; and \$10.94 million consultant services).

D. Procurement Risk Assessment and Management Plan

24. The assessment of procurement practices and capacity was done by two methods. These are (i) interviews with counterparts of PMU, PIU, and LGED; and (ii) use of the Project Procurement Risk Assessment Questionnaire. For each agency, the questionnaire was completed by the project's executing and implementing agencies. The strengths and weaknesses of procurement capacity were assessed from the perspective of (i) organizational and staff capacity; (ii) information management; (iii) procurement practices (goods and works, consulting services and payment practices); (iv) effectiveness; and (v) accountability measures. For this purpose, the latest ADB format was used. The procurement risks were identified based on degree of impact and likelihood of occurrence using the scales high, substantial, moderate, and low. The Procurement Risk Assessment and Management Plan is given in **Appendix 2**.

III. PROJECT SPECIFIC PROCUREMENT THRESHOLDS

A. Procurement and Consulting Methods and Thresholds

25. Except as ADB may otherwise agree, the following process thresholds shall apply to procurement of goods and works.

Procurement of Goods and Works		
Method	Threshold	Comments
ICB for Goods	US\$2,000,000 and Above	-
NCB for Goods	Between US\$ 100,000 and US\$ 1,999,999	The first NCB is subject to prior review, thereafter post review.
Shopping for Goods	Up to US\$ 99,999	-
NCB for Works	Between US\$ 100,000 and US\$ 14,999,999	The first NCB is subject to prior review, thereafter post review.
Shopping for Works	Up to US\$ 99,999	-

IV. PROCUREMENT PLANS

26. The indicative procurement plan of the project for the first 18 months and for life of project beyond 18 months is shown in **Appendix 3**. The PMU will continue to be responsible for procurement of goods and consulting services. Procurement of works will be carried out by LGED.

27. The project will procure non-consultant service delivery contracts with NGOs/civil society organizations/charitable/private entities for delivering health services in 45 partnership areas of which existing 25 partnership contracts will be procured as an advanced action through ICB.

28. The procurement of medicines and health equipment are included in the contracts of 45 PANGOs/private partners. The PANGOs/private partners will procure medicines in batches over a period of 5 years using quotation method from quality certified suppliers selected through

tendering by the PMU. It may be mentioned here that according to PPR, 2008, one agency can procure goods and works through shopping for values \$37,500 annually but in one go with a maximum package of \$6,250.

V. CONCLUSION

29. To ensure value for money, fairness, transparency, and accountability in procurement, the use of PPR, 2008 must be made mandatory for each of the different procuring entities in project design. The standard bidding documents prepared by CPTU (with some modifications to meet ADB requirements) are to be used. Annual procurement plans, wide publicity of procurement requirements, proper constitution of bid opening committee, bid evaluation committee, contract signing, auditing, regular monitoring, post-review, and complaint mechanism should be followed.

30. All procurement of goods and consultant selection will be done by the PMU which will remain to be fully staffed with experienced procurement specialists and supported by implementation consultants. All procurement of civil works will be done by LGED. The main feature of the additional financing of Urban Primary Health Care Services Delivery Project is the delivery of PHC services to the population within respective partnership areas, particularly for the poor women and children of which the service recipient numbers are huge.

VI. RECOMMENDATIONS

31. To enhance the overall capacity for efficient procurement, the following recommendations are:

- (i) Procurement of civil works by LGED may use the e-GP process.
- (ii) Contract management capacity of officials of PMU and LGED need to be enhanced so that the procurement staff can acquire the necessary skills to conduct their procurement.
- (iii) For capacity building, CPTU offers three weeks of project management training on procurement of goods, works, and services through the year. Procurement staff may avail the training program.
- (iv) Monitoring and performance measurement techniques related to public procurement may be enhanced.
- (v) The established service tracking system as well as the other reporting mechanisms need to continuously be updated, utilized, and monitored.
- (vi) PMU needs to be supported by a national consultant to assist in its procurement activities, particularly, in bidding process, bid evaluation, and contract administration.

APPENDIX 1A

PROJECT PROCUREMENT RISK ASSESSMENT QUESTIONNAIRE

Name of Agency: Project Management Unit – Urban Primary Health Care Services Delivery Project – Additional Financing

Address : 6th floor, Nagarbhaban, 5 Phoenix Road, Fulbaria, Ramna, Dhaka

QUESTION	RESPONSE	RISK
A. ORGANIZATIONAL AND STAFF CAPACITY		
PROCUREMENT DEPARTMENT/UNIT		
A.1 Does the agency or Government have a Procurement Committee that is independent from the head of the agency?	Yes	Low
A.2 Does the agency have a procurement department/unit, including a permanent office that performs the function of a Secretariat of the Procurement Committee?	Yes	Moderate
A.3 If yes, what type of procurement does it undertake?	Procurement of goods/works and services	Low
A.4 How many years' experience does the head of the procurement department/unit have in a direct procurement role?	15 years	Low
A.5 How many staff in the procurement department/unit are: i. full time ii. part time iii. seconded	4: full-time	Low
A.6 Do the procurement staff have a high level of English language proficiency (verbal and written)?	Yes	Low
A.7 Are the number and qualifications of the staff sufficient to undertake the additional procurement that will be required under the proposed project?	Yes	Moderate
A.8 Does the unit have adequate facilities, such as PCs, internet connection, photocopy facilities, printers etc. to undertake the planned procurement?	Yes	Low
A.9 Does the agency have, or have ready access to, a procurement training program?	Yes	Low
A.10 At what level does the department/unit report (to the head of agency, deputy etc.)?	Head of agency	Low
A.11 Do the procurement positions in the agency have job descriptions, which outline specific roles, minimum technical requirements and career routes?	Yes	Low

QUESTION	RESPONSE	RISK
A.12 Is there a procurement process manual for goods and works?	Yes; PPR, 2008	Low
A.13 If there is a manual, is it up to date and does it cover foreign-assisted projects?	Yes	Low
A.14 Is there a procurement process manual for consulting services?	Yes. PMU follows ADB guidelines for procurement of consultants.	Low
A.15 If there is a manual, is it up to date and does it cover foreign-assisted projects?	Yes; up to date RFP of ADB is being used.	Low
PROJECT MANAGEMENT UNIT		
A.16 Is there a fully (or almost fully) staffed PMU for this project currently in place?	Yes	Moderate
A.17 Are the number and qualifications of the staff sufficient to undertake the additional procurement that will be required under the proposed project?	Yes	Moderate
A.18 Does the unit have adequate facilities, such as PCs, internet connection, photocopy facilities, printers etc. to undertake the planned procurement?	Yes	Low
A.19 Are there standard documents in use, such as Standard Procurement Documents/Forms, and have they been approved for use on ADB funded projects?	Yes. There are standard bidding documents/forms for procurement of goods and works issued by CPTU and standard Request for proposals for consultancy services approved by ADB.	Low
A.20 Does the agency follow the national procurement law, procurement processes, and guidelines?	Yes. PPA, 2006 and PPR, 2008.	Low
A.21 Do ToRs for consulting services follow a standard format such as background, tasks, inputs, objectives and outputs?	Yes	Moderate
A.22 Who drafts the procurement specifications?	Concerned unit/department of the user unit	Moderate
A.23 Who approves the procurement specifications?	Head of concerned unit.	Low
A.24 Who in the PMU has experience in drafting bidding documents?	Procurement staff/consultant has experience to draft documents following standard bidding documents issued by CPTU and approved by ADB.	Moderate
A.25 Are records of the sale of bidding documents immediately available?	Yes	Low
A.26 Who identifies the need for consulting services requirements?	Project authority	Low
A.27 Who drafts the Terms of Reference (ToR)	Concerned unit	Moderate
A.28 Who prepares the request for proposals (RFPs)	Procurement unit with the assistance of consultant following standard RFPs of ADB	Low

QUESTION	RESPONSE	RISK
B. INFORMATION MANAGEMENT		
B.1 Is there a referencing system for procurement files?	Yes	Low
B.2 Are there adequate resources allocated to record keeping infrastructure, which includes the record keeping system, space, equipment and personnel to administer the procurement records management functions within the agency?	Yes	Moderate
B.3 Does the agency adhere to a document retention policy (i.e. for what period are records kept)?	Yes; for at least 5 years	Moderate
B.4 Are copies of bids or proposals retained with the evaluation?	Yes	Low
B.5 Are copies of the original advertisements retained with the pre-contract papers?	Yes	Low
B.6 Is there a single contract file with a copy of the contract and all subsequent contractual correspondence?	Yes	Low
B.7 Are copies of invoices included with the contract papers?	No	Low
B.8 Is the agency's record keeping function supported by IT?	Yes	Moderate
C. PROCUREMENT PRACTICES		
Goods and Works		
C.1 Has the agency undertaken procurement of goods or works related to foreign assistance recently (last 12 months or last 36 months)? If yes, indicate the names of the development partner/s and project/s.	Yes; ADB the for last 15 years	Low
C.2 If the answer is yes, what were the major challenges faced by the agency?	In the procurement of goods Technical Specifications particularly of equipment prepared by IAs (users) sometimes do not match with those submitted by the bidders for which in many cases bids become non-responsive.	Moderate
C.3 Is there a systematic process to identify procurement requirements (for a period of one year or more)?	Yes	Low
C.4 Is there a minimum period for the preparation of bids and if yes, how long?	Yes; 1 month	Low
C.5 Are all queries from bidders replied to in writing?	Yes	Low
C.6 Does the bidding document state the date and time of bid opening?	Yes	Low
C.7 Are bids opened in public?	Yes	Low
C.8 Can late bids be accepted?	No	Low

QUESTION	RESPONSE	RISK
C.9 Can bids (except late bids) be rejected at bid opening?	No	Low
C.10 Are minutes of the bid opening taken?	Yes	Low
C.11 Are bidders provided a copy of the minutes?	Yes; to participating bidders in opening of bids.	Low
C.12 Are the minutes provided free of charge?	Yes	Low
C.13 Who undertakes the evaluation of bids (individual(s), permanent committee, ad-hoc committee)?	Permanent bid evaluation committee (TEC)	Low
C.14 What are the qualifications of the evaluators with respect to procurement and the goods and/or works under evaluation?	No extra qualification with respect to procurement. Experts from two external departments and experts from within the department	Moderate
C.15 Is the decision of the evaluators final or is the evaluation subject to additional approvals?	No. TEC report to be approved by ADB and finally the head of procuring entity.	Low
C.16 Using the three 'worst-case' examples in the last year, how long from the issuance of the invitation for bids can the contract be awarded?	12–15 weeks	Moderate
C.17 Are there processes in place for the collection and clearance of cargo through ports of entry?	Yes	Low
C.18 Are there established goods receiving procedures?	Yes	Low
C.19 Are all goods that are received recorded as assets or inventory in a register?	Yes	Moderate
C.20 Is the agency/procurement department familiar with letters of credit?	Yes	Low
C.21 Does the procurement department register and track warranty and latent defects liability periods?	Yes	Low
Consulting Services		
C.22 Has the agency undertaken foreign-assisted procurement of consulting services recently (last 12 months, or last 36 months)? (If yes, please indicate the names of the development partner/s and the Project/s.)	Yes; ADB	Low
C.23 If the above answer is yes, what were the major challenges?	So many submissions to ADB are there that takes lot of time.	Moderate
C.24 Are assignments and invitations for expressions of interest (EOIs) advertised?	Yes	Low
C.25 Is a consultants' selection committee formed with appropriate individuals, and what is its composition (if any)?	Yes (usually 5-7-member proposal evaluation committee - PEC)	Moderate
C.26 What criteria are used to evaluate EOIs?	Experience and qualification of the firm and of individual experts	Low

QUESTION	RESPONSE	RISK
C.27 Historically, what is the most common method used (QCBS, QBS, etc.) to select consultants?	QCBS, CQS, and ICS	Low
C.28 Do firms have to pay for the RFP document?	No	Low
C.29 Does the proposal evaluation criteria follow a pre-determined structure and is it detailed in the RFP?	Yes	Moderate
C.30 Are pre-proposal visits and meetings arranged?	Yes; when required	Moderate
C.31 Are minutes prepared and circulated after pre-proposal meetings?	Yes	Low
C.32 To whom are the minutes distributed?	To the members who attended the meeting	Low
C.33 Are all queries from consultants answered/addressed in writing?	Yes	Low
C.34 Are the technical and financial proposals required to be in separate envelopes and remain sealed until the technical evaluation is completed?	Yes	Low
C.35 Are proposal securities required?	No	Low
C.36 Are technical proposals opened in public?	No	Low
C.37 Are minutes of the technical opening distributed?	No	Moderate
C.39 Who determines the final technical ranking and how?	Proposal evaluation committee following the formula given in the RFP.	Moderate
C.40 Are the technical scores sent to all firms?	No. Technical scores are declared in the public opening of financial offer	Low
C.41 Are the financial proposal opened in public?	Yes	Low
C.42 Are minutes of the financial opening distributed?	Yes	Low
C.43 How is the financial evaluation completed?	Specific formula is there in standard updated RFP of ADB.	Low
C.44 Are face to face contract negotiations held?	Yes	Low
C.45 How long after financial evaluation is negotiation held with the selected firm?	1–2 weeks	Low
C.46 What is the usual basis for negotiation?	Only out of pocket expenses, TORs, taxes and time lines.	Low
C.47 Are minutes of negotiation taken and signed?	Yes	Moderate
C.48 How long after negotiation is the contract signed, on average?	15 days or less	Low
C.49 Is there an evaluation system for measuring the outputs of consultants?	No	Moderate
Payments		
C.50 Are advance payments made?	Yes	Low
C.51 What is the standard period for payment included in contracts?	30 days	Low

QUESTION	RESPONSE	RISK
C.52 On average, how long is it between receiving a firm's invoice and making payment?	30 days	Low
C.53 When late payment is made, are the beneficiaries paid interest?	No	Moderate
D. EFFECTIVENESS		
D.1 Is contractual performance systematically monitored and reported?	Yes	Moderate
D.2 Does the agency monitor and track its contractual payment obligations?	Yes	Low
D.3 Is a complaints resolution mechanism described in national procurement documents?	Yes	Low
D.4 Is there a formal non-judicial mechanism for dealing with complaints?	Yes	Low
D.5 Are procurement decisions and disputes supported by written narratives such as minutes of evaluation, minutes of negotiation, notices of default/withheld payment?	Yes	Low
E. ACCOUNTABILITY MEASURES		
E.1 Is there a standard statement of ethics and are those involved in procurement required to formally commit to it?	Yes	Moderate
E.2 Are those involved with procurement required to declare any potential conflict of interest and remove themselves from the procurement process?	Yes	Moderate
E.3 Is the commencement of procurement dependent on external approvals (formal or de-facto) that are outside of the budgeting process?	No	Low
E.4 Who approves procurement transactions, and do they have procurement experience and qualifications?	Project Director or higher authority depending on the delegated financial power; Yes, they do have procurement experience and qualifications.	Moderate
E.5 Which of the following actions require approvals outside the procurement unit or the evaluation committee, as the case may be, and who grants the approval?		
a) Bidding document, invitation to pre-qualify or RFP	Donor when required by the loan agreement	Low
b) Evaluation reports	Head of procuring entity. Donor when required by the loan agreement	Low
c) Notice of award	Head of procuring entity. Donor when required by the loan agreement	Low

QUESTION	RESPONSE	RISK
d) Invitation to consultants to negotiate	Head of procuring entity. Donor when required by the loan agreement	Low
e) Contracts	Head of procuring entity. Donor when required by the loan agreement	Low
E.6 Is the same official responsible for: (i) authorizing procurement transactions, procurement invitations, documents, evaluations and contracts; (ii) authorizing payments; (iii) recording procurement transactions and events; and (iv) the custody of assets?	Yes	Moderate
E.7 Is there a written auditable trail of procurement decisions attributable to individuals and committees?	Yes	Moderate

General Ratings

Criterion	Risk
A. Organizational and Staff Capacity	Moderate
B. Information Management	Low
C. Procurement Practices	Moderate
D. Effectiveness	Moderate
E. Accountability Measures	Moderate

APPENDIX 1B

PROJECT PROCUREMENT RISK ASSESSMENT QUESTIONNAIRE

Name of Agency : Office of the Executive Engineer; Local Government Engineering Department (LGED). Ministry: MOLGRDC

Address : 62, West Agargaon, Dhaka 1207

QUESTION	RESPONSE	RISK
A. ORGANIZATIONAL AND STAFF CAPACITY		
PROCUREMENT DEPARTMENT/UNIT		
A.1 Does the agency or Government have a Procurement Committee that is independent from the head of the agency?	Yes	Low
A.2 Does the agency have a procurement department/unit, including a permanent office that performs the function of a Secretariat of the Procurement Committee?	Yes	Moderate
A.3 If yes, what type of procurement does it undertake?	Works, goods and services	Low
A.4 How many years' experience does the head of the procurement department/unit have in a direct procurement role?	30 years	Low
A.5 How many staff in the procurement department/unit are: i. full time ii. part time iii. seconded	3 full-time	Moderate
A.6 Do the procurement staff have a high level of English language proficiency (verbal and written)?	Yes	Low
A.7 Are the number and qualifications of the staff sufficient to undertake the additional procurement that will be required under the proposed project?	Yes	Moderate
A.8 Does the unit have adequate facilities, such as PCs, internet connection, photocopy facilities, printers etc. to undertake the planned procurement?	Yes	Low
A.9 Does the agency have, or have ready access to, a procurement training program?	Yes	Low
A.10 At what level does the department/unit report (to the head of agency, deputy etc.)?	Chief Engineer	Low
A.11 Do the procurement positions in the agency have job descriptions, which outline specific roles, minimum technical requirements and career routes?	Yes	Low

QUESTION	RESPONSE	RISK
A.12 Is there a procurement process manual for goods and works?	Yes, PPR, 2008	Low
A.13 If there is a manual, is it up to date and does it cover foreign-assisted projects?	Yes	Low
A.14 Is there a procurement process manual for consulting services?	Yes	Low
A.15 If there is a manual, is it up to date and does it cover foreign-assisted projects?	Yes.	Low
PROJECT MANAGEMENT UNIT		
A.16 Is there a fully (or almost fully) staffed PMU for this project currently in place?	Yes; 3 staffs	Moderate
A.17 Are the number and qualifications of the staff sufficient to undertake the additional procurement that will be required under the proposed project?	Yes	Moderate
A.18 Does the unit have adequate facilities, such as PCs, internet connection, photocopy facilities, printers etc. to undertake the planned procurement?	Yes	Low
A.19 Are there standard documents in use, such as Standard Procurement Documents/Forms, and have they been approved for use on ADB funded projects?	Yes. There are standard bidding documents/forms for procurement of goods, works issued by CPTU with small modifications to meet ADB requirements.	Low
A.20 Does the agency follow the national procurement law, procurement processes, and guidelines?	Yes, PPA, 2006 and PPR, 2008	Low
A.21 Do TORs for consulting services follow a standard format such as background, tasks, inputs, objectives and outputs?	Yes	Low
A.22 Who drafts the procurement specifications?	Concerned member in the PIU	Low
A.23 Who approves the procurement specifications?	Head of procurement entity.	Low
A.24 Who in the PMU has experience in drafting bidding documents?	Procurement staff.	Low
A.25 Are records of the sale of bidding documents immediately available?	Yes	Low
A.26 Who identifies the need for consulting services requirements?	PIU under the project director	Low
A.27 Who drafts the Terms of Reference (TOR)	PIU	Low
A.28 Who prepares the request for proposals (RFPs)	PIU	Low
B. INFORMATION MANAGEMENT		
B.1 Is there a referencing system for procurement files?	Yes	Low

QUESTION	RESPONSE	RISK
B.2 Are there adequate resources allocated to record keeping infrastructure, which includes the record keeping system, space, equipment and personnel to administer the procurement records management functions within the agency?	Not enough	Moderate
B.3 Does the agency adhere to a document retention policy (i.e. for what period are records kept)?	Yes, for at least 5 years	Moderate
B.4 Are copies of bids or proposals retained with the evaluation?	Yes	Low
B.5 Are copies of the original advertisements retained with the pre-contract papers?	Yes	Low
B.6 Is there a single contract file with a copy of the contract and all subsequent contractual correspondence?	Yes	Low
B.7 Are copies of invoices included with the contract papers?	No	Low
B.8 Is the agency's record keeping function supported by IT?	Yes	Low
C. PROCUREMENT PRACTICES		
Goods and Works		
C.1 Has the agency undertaken procurement of goods or works related to foreign assistance recently (last 12 months or last 36 months)? If yes, indicate the names of the development partner/s and project/s.	Yes	Low
C.2 If the answer is yes, what were the major challenges faced by the agency?	In the procurement of goods Technical Specifications particularly of equipment prepared by IAs (users) sometimes do not match with those submitted by the bidders for which in many cases bids become non-responsive.	Moderate
C.3 Is there a systematic process to identify procurement requirements (for a period of one year or more)?	Yes	Low
C.4 Is there a minimum period for the preparation of bids and if yes, how long?	Yes; 3-4 weeks	Low
C.5 Are all queries from bidders replied to in writing?	Yes	Low
C.6 Does the bidding document state the date and time of bid opening?	Yes	Low
C.7 Are bids opened in public?	Yes	Low
C.8 Can late bids be accepted?	No	Low
C.9 Can bids (except late bids) be rejected at bid opening?	No	Low

QUESTION	RESPONSE	RISK
C.10 Are minutes of the bid opening taken?	Yes	Moderate
C.11 Are bidders provided a copy of the minutes?	Yes	Low
C.12 Are the minutes provided free of charge?	Yes	Low
C.13 Who undertakes the evaluation of bids (individual(s), permanent committee, ad-hoc committee)?	Permanent tender evaluation committee (TEC)	Low
C.14 What are the qualifications of the evaluators with respect to procurement and the goods and/or works under evaluation?	No extra qualification with respect to procurement. Experts from two external departments and experts from within the department	Moderate
C.15 Is the decision of the evaluators final or is the evaluation subject to additional approvals?	No	Low
C.16 Using the three 'worst-case' examples in the last year, how long from the issuance of the invitation for bids can the contract be awarded?	120 days	Moderate
C.17 Are there processes in place for the collection and clearance of cargo through ports of entry?	NA	Low
C.18 Are there established goods receiving procedures?	Yes	Low
C.19 Are all goods that are received recorded as assets or inventory in a register?	Yes	Moderate
C.20 Is the agency/procurement department familiar with letters of credit?	No	Moderate
C.21 Does the procurement department register and track warranty and latent defects liability periods?	Yes	Low
Consulting Services		
C.22 Has the agency undertaken foreign-assisted procurement of consulting services recently (last 12 months, or last 36 months)? (If yes, please indicate the names of the development partner/s and the Project/s.)	Yes ADB, WB	Low
C.23 If the above answer is yes, what were the major challenges?	Preparation of RFPs and evaluation of proposals	Moderate
C.24 Are assignments and invitations for expressions of interest (EOIs) advertised?	Yes	Low
C.25 Is a consultants' selection committee formed with appropriate individuals, and what is its composition (if any)?	Yes (usually 5-7-member proposal evaluation committee - PEC)	Low
C.26 What criteria are used to evaluate EOIs?	Experience and qualification of the firm and of individual experts	Moderate

QUESTION	RESPONSE	RISK
C.27 Historically, what is the most common method used (QCBS, QBS, etc.) to select consultants?	QCBS, QBS, FBS, CQS, ICS	Low
C.28 Do firms have to pay for the RFP document?	No	Low
C.29 Does the proposal evaluation criteria follow a pre-determined structure and is it detailed in the RFP?	Yes	Moderate
C.30 Are pre-proposal visits and meetings arranged?	Yes; when required	Moderate
C.31 Are minutes prepared and circulated after pre-proposal meetings?	Yes	Low
C.32 To whom are the minutes distributed?	To the members who attended the meeting	Low
C.33 Are all queries from consultants answered/addressed in writing?	Yes	Low
C.34 Are the technical and financial proposals required to be in separate envelopes and remain sealed until the technical evaluation is completed?	Yes	Low
C.35 Are proposal securities required?	No	Low
C.36 Are technical proposals opened in public?	No	Moderate
C.37 Are minutes of the technical opening distributed?	No	No
C.39 Who determines the final technical ranking and how?	Proposal evaluation committee following the formula given in the RFP.	Moderate
C.40 Are the technical scores sent to all firms?	No. Technical scores are declared in the public opening of financial offer	Low
C.41 Are the financial proposal opened in public?	Yes	Low
C.42 Are minutes of the financial opening distributed?	Yes	Low
C.43 How is the financial evaluation completed?	Specific formula is there in standard updated RFP	Moderate
C.44 Are face to face contract negotiations held?	Yes	Low
C.45 How long after financial evaluation is negotiation held with the selected firm?	2–4 weeks	Low
C.46 What is the usual basis for negotiation?	Only out of pocket expenses, taxes and time lines.	Moderate
C.47 Are minutes of negotiation taken and signed?	Yes	Low
C.48 How long after negotiation is the contract signed, on average?	2–4 weeks	Low
C.49 Is there an evaluation system for measuring the outputs of consultants?	No	Moderate
Payments		
C.50 Are advance payments made?	Yes	Low

QUESTION	RESPONSE	RISK
C.51 What is the standard period for payment included in contracts?	30–60 days	Low
C.52 On average, how long is it between receiving a firm's invoice and making payment?	30–60 days	Moderate
C.53 When late payment is made, are the beneficiaries paid interest?	No	Moderate
D. EFFECTIVENESS		
D.1 Is contractual performance systematically monitored and reported?	Yes	Moderate
D.2 Does the agency monitor and track its contractual payment obligations?	Yes	Low
D.3 Is a complaints resolution mechanism described in national procurement documents?	Yes	Low
D.4 Is there a formal non-judicial mechanism for dealing with complaints?	Yes	Low
D.5 Are procurement decisions and disputes supported by written narratives such as minutes of evaluation, minutes of negotiation, notices of default/withheld payment?	Yes	Moderate
E. ACCOUNTABILITY MEASURES		
E.1 Is there a standard statement of ethics and are those involved in procurement required to formally commit to it?	Yes	Moderate
E.2 Are those involved with procurement required to declare any potential conflict of interest and remove themselves from the procurement process?	Yes	Moderate
E.3 Is the commencement of procurement dependent on external approvals (formal or de-facto) that are outside of the budgeting process?	Yes	Low
E.4 Who approves procurement transactions, and do they have procurement experience and qualifications?	HOPE	Low
E.5 Which of the following actions require approvals outside the procurement unit or the evaluation committee, as the case may be, and who grants the approval?		
a) Bidding document, invitation to pre-qualify or RFP	PD	Low
b) Evaluation reports	Head of procuring entity	Low
c) Notice of award	Head of procuring entity.	Low

QUESTION	RESPONSE	RISK
d) Invitation to consultants to negotiate	Head of procuring entity.	Low
e) Contracts	Head of procuring entity	Moderate
E.6 Is the same official responsible for: (i) authorizing procurement transactions, procurement invitations, documents, evaluations and contracts; (ii) authorizing payments; (iii) recording procurement transactions and events; and (iv) the custody of assets?	Yes	Moderate
E.7 Is there a written auditable trail of procurement decisions attributable to individuals and committees?	Yes	Moderate

General Ratings

Criterion	Risk
A. Organizational and Staff Capacity	Moderate
B. Information Management	Low
C. Procurement Practices	Moderate
D. Effectiveness	Moderate
E. Accountability Measures	Moderate

APPENDIX 2

PROCUREMENT RISK ASSESSMENT AND MANAGEMENT PLAN

PROJECT PROCUREMENT RISK ANALYSIS

SL No.	RISK	IMPACT	LIKELIHOOD	STRATEGY
A6, A7, A9, A16, A17, A23, C1, C2, C14, C22, C23	Though PMU and LGED have experienced staff to undertake the procurements required to implement the project, they will have to perform around 90% procurement activities of the project.	Moderate	Likely	Risk monitoring recommended: (i) Annual procurement plan prepared and schedule of procurement time line to be followed strictly; (ii) An experienced procurement expert to support throughout the bidding process; (iii) Provide frequent training to procurement staff on national and ADB guidelines of procurement of goods, works and services.
A19–A20	PMU and LGED use practices consistent with national procurement law, rules and bidding documents suitable for ADB-funded procurement.	Low	Unlikely	Risk documentation/identification: (i) The difference between timelines planned and required at different stages of procurement documented to draw attention to risks without needing to monitor them.
B2–B3	Record-keeping is adequate to enable internal or external audit of procurement processes.	Moderate	likely	Risk monitoring recommended: (i) Appropriate documentations are made for all procurement activities to support dispute resolution and periodic audits.
A25, C4 - C12, C24- C44, C47, D5, E7	PMU and LGED promote non-discriminatory participation, transparent tender processes (including advertisement, tender documentation, tender evaluation, complaints mechanism).	Moderate	Likely	Risk monitoring recommended: (i) Wide publicity of tenders for greater participation ensured; (ii) Activities at different stages of procurement, selling and receipt of tender documents, tender evaluation, contract award and receipt of goods properly recorded. (iii) complaints mechanism be functional.
C15, E1–E.6	PMU and LGED have adequate ethics and anticorruption measures in place.	Moderate	Likely	Risk monitoring recommended: (i) Strictly required to follow PPR, 2008 with code of ethics; (ii) It requires to avoid any potential conflict of interest.

ADB = Asian Development Bank, LGED = Local Government Engineering Department, PMU = project monitoring unit, PPR = Public Procurement Rules.

Source: Asian Development Bank.

APPENDIX 3
PROCUREMENT PLAN

Basic Data

Project Name: Urban Primary Health Care Services Delivery Project - Additional Financing	
Project Number: 42177-024	Approval Number:
Country: Bangladesh	Executing Agency: Local Government Division, Ministry of Local Government, Rural Development, and Co- operatives
Project Procurement Classification: Category A	Implementing Agencies:
Project Procurement Risk: Moderate	City corporations and municipal governments (urban local bodies)
Project Financing Amount: US\$ 142,000,000 ADB Financing: US\$ 110,000,000 Cofinancing (ADB Administered): \$2,000,000 Non-ADB Financing: US\$ 30,000,000	Project Closing Date: 31 March 2023
Date of First Procurement Plan: 23 November 2017	Date of this Procurement Plan: 5 July 2018

A. Methods, Thresholds, Review and 18-Month Procurement Plan

1. Procurement and Consulting Methods and Thresholds

Except as the Asian Development Bank (ADB) may otherwise agree, the following process thresholds shall apply to procurement of goods and works.

Procurement of Goods and Works		
Method	Threshold	Comments
International Competitive Bidding for Goods	US\$ 2,000,000 and Above	-
National Competitive Bidding for Goods	Between US\$ 100,000 and US\$ 1,999,999	The first NCB is subject to prior review, thereafter post review.
Shopping for Goods	Up to US\$ 99,999	-
National Competitive Bidding for Works	Between US\$ 100,000 and US\$ 14,999,999	The first NCB is subject to prior review, thereafter post review.
Shopping for Works	Up to US\$ 99,999	-

Consulting Services	
Method	Comments
Consultant's Qualification Selection for Consulting Firm	Packages SD-1 to SD-4
Quality- and Cost-Based Selection for Consulting Firm	Packages SD-5 to SD-8
Individual Consultants Selection for Individual Consultant	Packages SD-9 to SD-24

2. Goods and Works Contracts Estimated to Cost \$1 Million or More

The following table lists goods and works contracts for which the procurement activity is either ongoing or expected to commence within the next 18 months.

Package Number	General Description	Estimated Value	Procurement Method	Review (Prior/Post)	Bidding Procedure	Advertisement Date (quarter/year)	Comments
GD-00	3-months Continuation of Partnership Agreements in 25 Areas	2,800,000.00	Contract Variation	Prior	n/a	n/a	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-01	Dhaka South City Corporation PA-1	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-02	Dhaka South City Corporation PA-2	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-03	Dhaka South City Corporation PA-3	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-04	Dhaka South City Corporation PA-4	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-05	Dhaka South City Corporation PA-5	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-06	Dhaka North City Corporation PA-1	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-07	Dhaka North City Corporation PA-2	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-08	Dhaka North City Corporation PA-3	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-09	Dhaka North City Corporation PA-4	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-10	Dhaka North City Corporation PA-5	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents

Package Number	General Description	Estimated Value	Procurement Method	Review (Prior/ Post)	Bidding Procedure	Advertisement Date (quarter/ year)	Comments
							documents
GD-11	Rajshahi City Corporation PA-1	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-12	Rajshahi City Corporation PA-2	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-13	Khulna City Corporation PA-1	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-14	Khulna City Corporation PA-2	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-15	Sylhet City Corporation PA-1	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-16	Barishal City Corporation PA-1	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-17	Narayanganj City Corporation PA-1	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-18	Gazipur City Corporation PA-1	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-19	Gazipur City Corporation PA-2	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-20	Cumilla City Corporation PA-1	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-21	Rangpur City Corporation PA-1	1,880,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods

Package Number	General Description	Estimated Value	Procurement Method	Review (Prior/ Post)	Bidding Procedure	Advertisement Date (quarter/ year)	Comments
							Comments: Customized goods documents
GD-22	Kishoreganj Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-23	Khustia Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-24	Sirajganj Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-25	Gopalganj Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q4 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: Y Bidding Document: Goods Comments: Customized goods documents
GD-26	Dhaka South City Corporation PA-6	1,880,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-27	Dhaka South City Corporation PA-7	1,880,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-28	Dhaka South City Corporation PA-8	1,880,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-29	Dhaka North City Corporation PA-6	1,880,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-30	Dhaka North City Corporation PA-7	1,880,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-31	Narayanganj City Corporation PA-2	1,880,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-32	Gazipur City Corporation PA-3	1,880,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N

Package Number	General Description	Estimated Value	Procurement Method	Review (Prior/Post)	Bidding Procedure	Advertisement Date (quarter/year)	Comments
							Bidding Document: Goods Comments: Customized goods documents
GD-33	Chattogram City Corporation PA-1	1,880,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-34	Chattogram City Corporation PA-2	1,880,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-35	Magura Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-36	Netrokona Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-37	Kurigram Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-38	Lalmonirhat Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-39	Noakhali Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-40	Habiganj Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-41	Gaibandha Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-42	Nilphamari Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-43	Thakurgaon Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N

Package Number	General Description	Estimated Value	Procurement Method	Review (Prior/Post)	Bidding Procedure	Advertisement Date (quarter/year)	Comments
							Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-44	Panchagarh Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-45	Tarabo Municipality PA-1	1,560,000.00	ICB	Prior	1S2E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods Comments: Customized goods documents
GD-51	IT hardware for old and new PAs	1,660,000.00	NCB	Prior	1S1E	Q3 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Goods
WD-18	CRHCC	1,225,000.00	NCB	Prior	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP customized documents
WD-19	CRHCC	1,225,000.00	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP customized documents
WD-20	CRHCC	1,225,000.00	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP customized documents
WD-21	CRHCC	1,225,000.00	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP customized documents
WD-22	CRHCC	1,225,000.00	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP customized documents
WD-23	CRHCC	1,225,000.00	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP customized documents
WD-24	CRHCC	1,225,000.00	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advance Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP customized documents
WD-25	CRHCC	1,225,000.00	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N

Package Number	General Description	Estimated Value	Procurement Method	Review (Prior/Post)	Bidding Procedure	Advertisement Date (quarter/year)	Comments
							Advance Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP customized documents

3. Consulting Services Contracts Estimated to Cost \$100,000 or More

The following table lists consulting services contracts for which the recruitment activity is either ongoing or expected to commence within the next 18 months.

Package Number	General Description	Estimated Value	Recruitment Method	Review (Prior/Post)	Advertisement Date (quarter/year)	Type of Proposal	Comments
SD-01	TA firm for pilot initiative to support selected ULBs	1,800,000.00	QCBS	Prior	Q2 / 2018	FTP	Assignment: International Quality-Cost Ratio: 90:10 Advance Contracting: N Comments: -
SD-02	Monitoring and Evaluation	2,800,000.00	QCBS	Prior	Q1 / 2018	FTP	Assignment: International Quality-Cost Ratio: 90:10 Advance Contracting: Y Comments: -
SD-03	BCCM Program	2,500,000.00	QCBS	Prior	Q1 / 2018	FTP	Assignment: International Quality-Cost Ratio: 90:10 Advance Contracting: Y Comments: -
SD-04	ICT solutions and HMIS	890,000.00	QCBS	Prior	Q1 / 2018	STP	Assignment: International Quality-Cost Ratio: 90:10 Advance Contracting: Y Comments: -
SD-05	Biennial Fiduciary Review	200,000.00	CQS	Prior	Q2 / 2018	BTP	Assignment: International Advance Contracting: N Comments: -
SD-06	Operations Research	320,000.00	SSS	Prior	Q4 / 2018	BTP	Assignment: National Advance Contracting: N Comments: icddr,b
SD-07	Operations Research	150,000.00	CQS	Prior	Q4 / 2018	BTP	Assignment: National Advance Contracting: N Comments: -
SD-08	Operations Research	150,000.00	CQS	Prior	Q4 / 2018	BTP	Assignment: National Advance Contracting: N Comments: -
SD-09	International consulting pool	440,000.00	ICS	Prior	Q1 / 2019		Assignment: International Expertise: various Advance Contracting: N Comments: 20 pm
SD-10	UPHC specialist	180,000.00	ICS	Prior	Q2 / 2018		Assignment: National Expertise: urban health Advance Contracting: N Comments: 36 pm
SD-11	Procurement Specialist	120,000.00	ICS	Prior	Q2 / 2018		Assignment: National Expertise: Procurement Advance Contracting: N Comments: 24 pm
SD-12	Quality Assurance/M&E Specialist	180,000.00	ICS	Prior	Q2 / 2018		Assignment: National Expertise: Quality Assurance/ Monitoring & Evaluation Advance Contracting: N Comments: 36 pm
SD-13	Financial Management Specialist	150,000.00	ICS	Prior	Q2 / 2018		Assignment: National Expertise: Financial Management Advance Contracting: N Comments: 30 pm
SD-14	National consulting	150,000.00	ICS	Prior	Q2 / 2018		Assignment: National

	pool						Expertise: various Advance Contracting: N Comments: 30 pm
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4. Goods and Works Contracts Estimated to Cost Less than \$1 Million and Consulting Services Contracts Less than \$100,000 (Smaller Value Contracts)

The following table lists smaller-value goods, works and consulting services contracts for which the activity is either ongoing or expected to commence within the next 18 months.

Goods and Works								
Package Number	General Description	Estimated Value	Number of Contracts	Procurement Method	Review (Prior/Post)	Bidding Procedure	Advertisement Date (quarter/year)	Comments
GD-46 to 50	Medical equipment for PAs	1,562,000.00	5	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Goods
GD-52	Office refurbishment for PMU & old PIUs	113,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Goods
GD-53 to 56	PMU & PIU Office equipment and furniture	340,000.00	4	SHOPPING	Post		Q2 / 2018	Advanced Contracting: N
GD-57	4 Jeeps (replacement)	368,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Goods Comments: including registration and CNG conversion
GD-58	3 Microbus	150,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Goods Comments: including registration and CNG conversion
GD-59	1 Sedan car (for PMU)	37,000.00	1	SHOPPING	Post		Q2 / 2018	Advanced Contracting: N Comments: including registration and CNG conversion
GD-60	2 Motorcycles	5,000.00	1	SHOPPING	Post		Q2 / 2018	Advanced Contracting: N Comments: including registration
GD-61	Solar energy system	600,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Goods Comments: Funded from UCCRTF
GD-62 to 64	Climate resilient equipment	235,000.00	3	SHOPPING	Post		Q2 / 2018	Advanced Contracting: N Comments: Funded from UCCRTF
WD-01 to 15	Expansion, renovation, routine maintenance, solar panel, and other "greening of existing 25 PAs"	2,820,000.00	15	NCB	Post	1S1E	Q3 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to

								LGED; eGP
WD-16 to 17	Climate resilient civil works	85,000.00	2	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Funded from UCCRTF; eGP
WD-26	PHCC	450,000.00	1	NCB	Prior	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-27	PHCC	450,000.00	1	NCB	Prior	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-28	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-29	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-30	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-31	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-32	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-33	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-34	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others

								Comments: Delegated to LGED; eGP
WD-35	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2017	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-36	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-37	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-38	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-39	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-40	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-41	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-42	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-43	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-44	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N

								Bidding Document: Others Comments: Delegated to LGED; eGP
WD-45	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-46	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-47	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-48	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP
WD-49	PHCC	450,000.00	1	NCB	Post	1S1E	Q2 / 2018	Prequalification of Bidders: N Domestic Preference Applicable: N Advanced Contracting: N Bidding Document: Others Comments: Delegated to LGED; eGP

Consulting Services								
Package Number	General Description	Estimated Value	Number of Contracts	Recruitment Method	Review (Prior/ Post)	Advertisement Date (quarter/ year)	Type of Proposal	Comments
SD-15	Gender Specialist	60,000.00	1	ICS	Prior	Q2 / 2018		Assignment: National Expertise: Gender Advance Contracting: N Comments: 12 pm
SD-16	Capacity Development Specialist	60,000.00	1	ICS	Prior	Q2 / 2018		Assignment: National Expertise: Capacity Development Advance Contracting: N Comments: 12 pm
SD-17	Environment Specialist	60,000.00	1	ICS	Prior	Q2 / 2018		Assignment: National Expertise: Environment Advance Contracting: N Comments: 12 pm
SD-18	Structural/ Civil Engineer	80,000.00	1	ICS	Prior	Q4 / 2017		Assignment: National Expertise: Engineering Advance Contracting: Y Comments: 12 pm; Funded from UCCRTF
SD-19	Electrical Engineer	80,000.00	1	ICS	Prior	Q4 / 2017		Assignment: National Expertise: Engineering Advance Contracting: Y Comments: 12 pm; Funded from UCCRTF

SD-20	Mechanical Engineer	80,000.00	1	ICS	Prior	Q4 / 2017		Assignment: National Expertise: Engineering Advance Contracting: Y Comments: 12 pm; Funded from UCCRTF
SD-21	Medical Waste Management Expert	80,000.00	1	ICS	Prior	Q4 / 2017		Assignment: National Expertise: Waste Management Advance Contracting: Y Comments: 12 pm; Funded from UCCRTF
SD-22	Climate Change Expert	80,000.00	1	ICS	Prior	Q4 / 2017		Assignment: National Expertise: Climate Change Advance Contracting: Y Comments: 12 pm; Funded from UCCRTF

B. Indicative List of Packages Required Under the Project

The following table provides an indicative list of goods, works and consulting services contracts over the life of the project, other than those mentioned in previous sections (i.e., those expected beyond the current period).

Goods and Works							
Package Number	General Description	Estimated Value (cumulative)	Estimated Number of Contracts	Procurement Method	Review (Prior/ Post)	Bidding Procedure	Comments
None							

Consulting Services							
Package Number	General Description	Estimated Value (cumulative)	Estimated Number of Contracts	Recruitment Method	Review (Prior/ Post)	Type of Proposal	Comments
SD-23	Midterm Review	100,000.00	1	ICS	Prior		Assignment: International Expertise: Evaluation
SD-24	Completion Review (PCR)	100,000.00	1	ICS	Prior		Assignment: International Expertise: Evaluation

C. National Competitive Bidding

A. Regulation and Reference Documents

1. The procedures to be followed for national competitive bidding shall be those set forth for the National Open Tendering Method in *The Public Procurement Rules, 2008* (as updated and pursuant to *The Public Procurement Act, 2006* issued by the Government of Bangladesh) with the clarifications and modifications described in the following paragraphs required for compliance with the provisions of the Procurement Guidelines.

B. Procurement Procedures

1. Eligibility

2. The eligibility of bidders shall be as defined under section I of the Procurement Guidelines; accordingly, no bidder or potential bidder should be declared ineligible for reasons other than those provided in section I of the Guidelines, **as amended from time to time.**

2. Advertising

3. The posting of NCB specific notices for contracts valued at less than \$1 million on ADB's website is not required but is highly recommended.

3. Location of Bid Submission

4. Submission of bids to 'primary' and 'secondary' locations, or 'multiple droppings' of bids, shall not be required or allowed. Advertisements and bidding documents shall specify only one location for delivery of bids.

4. Bid Price as Percentage of Estimate

5. Bids shall not be invited on the basis of percentage above or below the estimated cost, and contract award shall be based on the lowest evaluated bid price of responsive bid from eligible and qualified bidder.

5. Lottery

6. A lottery system shall not be used to determine a successful bidder, including for the purpose of resolving deadlocks.

6. Rejection of All Bids and Rebidding

7. Bids shall not be rejected and new bids solicited without ADB's prior concurrence.

C. Bidding Documents

7. Anti-Corruption

8. Definitions of corrupt, fraudulent, collusive and coercive practices shall reflect the latest ADB Board-approved Anti-Corruption Policy definitions of these terms and related additional provisions (such as conflict of interest, etc.).

8. Qualification Requirements

9. Qualification criteria and specific requirements must be explicitly stated in the bidding documents and applied consistently during bid evaluation.

9. Rejection of Bids

10. A bid shall not be rejected on the grounds that its bid price is not within a percentage range above or below the contract estimate.

10. ADB Policy Clauses

11. A provision shall be included in all NCB works and goods contracts financed by ADB requiring suppliers and contractors to permit ADB to inspect their accounts and records and other documents relating to the bid submission and the performance of the contract, and to have them audited by auditors appointed by ADB.

12. A provision shall be included in all bidding documents for NCB works and goods contracts financed by ADB stating that the Borrower shall reject a proposal for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the contract in question.

13. A provision shall be included in all bidding documents for NCB works and goods contracts financed by ADB stating that ADB will declare a firm or individual ineligible, either indefinitely or for a stated period, to be awarded a contract financed by ADB, if it at any time determines that the firm or individual has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices or any integrity violation in competing for, or in executing, ADB-financed contract.