

II. Withdrawal of Financing Proceeds

(i) Authorized Signatures (subsection 3.1). An authorized signatory letter in the Form attached (Attachment 2) should be furnished to the Association at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank Office in Islamabad
20-A, Shahrah-e-Jamhuriat
Ramna 5, Sector G-5/1
Islamabad, Pakistan

Attention: Patchamuthu Illangovan
Country Director, Pakistan

(ii) Applications (subsections 3.2 - 3.3). Please provide completed and signed (a) applications for withdrawal, together with supporting documents, and (b) applications for special commitments, together with a copy of the commercial bank letter of credit, to the address indicated below:

The World Bank
20-A, Shahrah-e-Jamhuriat
Ramna 5, Sector G-5/1
Islamabad, Pakistan

Attention: Disbursement Management Unit
Anwar Ali Bhatti

(iii) Electronic Delivery (subsection 3.4) The Association may permit the Recipient to electronically deliver to the Association Applications (with supporting documents) through the Association's Client Connection, web-based portal. The option to deliver Applications to the Association by electronic means may be effected if: (a) the Recipient has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification credentials ("SIDC") from the Association for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Recipient have registered as users of Client Connection. If the Association agrees, the Association will provide the Recipient with SIDC for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (<https://clientconnection.worldbank.org>). The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient.

(iv) Terms and Conditions of Use of SIDC to Process Applications. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation* ("Terms and Conditions of Use of Secure Identification Credentials") provided in Attachment 3; and (b) to cause such official to abide by those terms and conditions.

(v) Minimum Value of Applications (subsection 3.5). The Minimum Value of Applications for reimbursement, direct payment and special commitment is US\$100,000.

(vi) Advances (sections 5 and 6).

- **Type of Designated Account (subsection 5.3):** Segregated. One segregated designated account will be established for Parts 4 and 5 of the Project and managed by the Federal EPI Cell under the Ministry of National Health Services, Regulation and Coordination (MONHSRC).
- **Currency of Designated Account (subsection 5.4):** USD.
- **Financial Institution at which the Designated Account Will Be Opened (subsection 5.5):** National Bank of Pakistan.
- **Ceiling (subsection 6.1):** US\$5,000,000.

III. Reporting on Use of Financing Proceeds

(i) Supporting Documentation (section 4). Supporting documentation should be provided with each application for withdrawal as set out below:

For Parts 1, 2 and 3 of the Project:

- **For requests for Reimbursement and for reporting eligible expenditures paid from the Designated Account::**
 - Interim Financial Report (Attachment 4).

For Parts 4 and 5 of the Project:

- **For requests for Reimbursement**
 - Summary Sheet in the form attached (Attachment 5) with records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for payments against contracts subject to the Association's procurement prior review thresholds for goods, works and consulting services; and
 - Statement of Expenditure (SOE) in the form attached (Attachment 6) for all other contracts and expenditures.
- **For reporting eligible expenditures paid from the Designated Account:**
 - Summary Sheet in the form attached (Attachment 5) with records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for payments against contracts subject to the Association's procurement prior review thresholds for goods, works and consulting services;
 - Statement of Expenditure (SOE) in the form attached (Attachment 6) for all other contracts and expenditures; and
 - DA Reconciliation Statement (Attachment 7) and bank account statements
- **For requests for Direct Payment:** Records evidencing eligible expenditures, e.g., copies of receipts, supplier invoices.

(ii) Frequency of Reporting Eligible Expenditures Paid from the Designated Account (subsection 6.3): Monthly or a greater period not to exceed a quarter.

IV. Other Disbursement Instructions:

For Parts 1, 2 and 3 of the Projects:

- (i) Withdrawal applications will be prepared at the Project level and submitted by the Federal EPI Cell under the Ministry of National Health Services, Regulation and Coordination (MONHSRC). Disbursements in USD will be on reimbursement basis and made annually directly to each of the four (4) Project Provinces' Provincial Governments' Consolidated Fund Account No. 1 (Non-Food).
- (ii) However, a one-time advance of US\$4,300,000 from the IDA credit and US\$5,700,000 from the MDTF Grant will be provided upon Project effectiveness against forecast Eligible Expenditure Programs. Further advance may be provided if financing needs of these Parts are justified. For the Association's disbursement purposes, Provincial Government's Consolidated Fund account No. 1 (non-food) will be treated as pooled designated account.

For Parts 4 and 5:

- (iii) Disbursements under Parts 4 and 5 may be converted into the one based on the Interim Financial Reports once the capacity of the Project reaches an acceptable level.
- (iv) Financing of Eligible Expenditures under Parts 4 and 5 by the Association will be at 100% in line with the procurement plan agreed during negotiations, and to be subsequently updated to reflect financing source for items included in the plan and made available to the Association before the first payment under these Parts is made.


V. Other Important Information

For additional information on disbursement arrangements, please refer to the Disbursement Handbook available on the Association's public website at <https://www.worldbank.org> and its secure website "Client Connection" at <https://clientconnection.worldbank.org>. Print copies are available upon request.

If you have not already done so, the Association recommends that you register as a user of the Client Connection website (<https://clientconnection.worldbank.org>). From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Financing, and retrieve related policy, financial, and procurement information. All Recipient officials authorized to sign and deliver Applications by electronic means are required to register with Client Connection before electronic delivery can be effected. For more information about the website and registration arrangements, please contact the Association by email at <clientconnection@worldbank.org>.

If you have any queries in relation to the above, please contact Chau-Ching Shen, Senior Finance Officer at WFALN-SAR@worldbank.org or Anwar Ali Bhatti at the Bank's office in Islamabad using the above reference.

Yours sincerely,


Patchamuthu Illangovan
Country Director, Pakistan

South Asia Region

Attachments

1. *World Bank Disbursement Guidelines for Projects*, dated May 1, 2006
2. Form for Authorized Signatures
3. *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation*, dated March 1, 2013
4. Form of Interim Financial Report
5. Form of Summary Sheet
6. Form of Statement of Expenditures
7. DA Reconciliation Statement

Cc: Mr. Muhammad Ayub Sheikh, Secretary
Ministry of National Health Services Regulations and Coordination
(MoNHSRC)
2nd Floor, Local Government and Rural Development Complex
G-5/2, Islamabad, Pakistan
Email: secretarynrsd@yahoo.com, mayub51@gmail.com

Mr. Najam Ahmad Shah, Secretary Specialized Health Care and Medical Educa
Department of Health and
Mr. Ali Jan Khan, Secretary Primary & Secondary Health Care, Department of
Civil Secretariat
Lahore, Pakistan
email:secretaryhealth@punjab.gov.pk

Mr. Saeed Ahmad Mangnejeo, Secretary
Department of Health
Civil Secretariat, Building # 1 Floor 6th
Karachi, Pakistan
Tel: 021-99211565, 99211012 (adl Private Sec 0300 8988036) psshs@yahoo.cc
Fax: 9921237, 99222837

Mr. Noor ul Haque Baloch, Secretary
Department of Health
Civil Secretariat,
Quetta, Pakistan
Email:health.planningcell.qta@hotmail.com, ashbalochistan@gmail.com

Dr. Jamal Yousaf, Secretary
Department of Health
Civil Secretariat
Peshawar, Pakistan
Email: health@kp.gov.pk

Form of Authorized Signatory Letter

[Letterhead]
Economic Affairs Division
[Street address]
[City] [Country]

[DATE]

The World Bank Office in Islamabad
20-A, Shahrah-e-Jamhuriat
Ramna 5, Sector G-5/1
Islamabad, Pakistan

Attention: Patchamuthu Illangovan

Re: IDA Credit No. ____ - ____ (National Immunization Support Project)

I refer to the Financing Agreement (“Agreement”) between the Islamic Republic of Pakistan (the “Recipient”) and the International Development Association (the “Association”), dated _____, providing the above Financing. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any ¹[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal and applications for a special commitment under this Financing.

For the purpose of delivering Applications to the Association, ²[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting ³[individually] ⁴[jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

⁵[This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. In full recognition that the Association shall rely upon such representations and warranties, including without limitation, the representations and

¹ Instruction to the Recipient: Stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in final letter that is sent to the Association.*

² Instruction to the Recipient: Stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in final letter that is sent to the Association.*

³ Instruction to the Recipient: Use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

⁴ Instruction to the Recipient: Use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

⁵ Instruction to the Recipient: Add this paragraph if the Recipient wishes to authorize the listed persons to accept Secure Identification Credentials and to deliver Applications by electronic means; if this is not applicable, please delete the paragraph. *Please delete this footnote in final letter that is sent to the Association.*

warranties contained in the *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation* ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the Association that it will cause such persons to abide by those terms and conditions.]

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

Yours truly,

/ signed /

[Position]

**Terms and Conditions of Use of Secure Identification Credentials
in connection with Use of Electronic Means
to Process Applications
and Supporting Documentation**

March 1, 2013

The World Bank (Bank)¹ will provide secure identification credentials (SIDC) to permit the Borrower² to deliver applications for withdrawal and applications for special commitments under the Agreement(s) and supporting documentation (such applications and supporting documentation together referred to in these Terms and Conditions of Use as Applications) to the Bank electronically, on the terms and conditions of use specified herein.

SIDC can be either: (a) hardware-based (Physical Token), or (b) software-based (Soft Token). The Bank reserves the right to determine which type of SIDC is most appropriate.

A. Identification of Users.

1. The Borrower will be required to identify in a completed Authorized Signatory Letter (ASL) duly delivered to and received by the Bank each person who will be authorized to deliver Applications. The Bank will provide SIDC to each person identified in the ASL (Signatory), as provided below. The Borrower shall also immediately notify the Bank if a Signatory is no longer authorized by the Borrower to act as a Signatory.
2. Each Signatory must register as a user on the Bank's Client Connection (CC) website (<https://clientconnection.worldbank.org>) prior to receipt of his/her SIDC. Registration on CC will require that the Signatory establish a CC password (CC Password). The Signatory shall not reveal his/her CC Password to anyone or store or record the CC Password in written or other form. Upon registration as a CC user, the Signatory will be assigned a unique identifying account name.

B. Initialization of SIDC.

1. Prior to initialization of SIDC by a Signatory, the Signatory will acknowledge having read, understood and agreed to be bound by these Terms and Conditions of Use.
2. Where a Physical Token is to be used, promptly upon receipt of the Physical Token, the Signatory will access CC using his/her account name and CC Password and register his/her Physical Token and set a personal identification number (PIN) to be used in connection with the use of his/her Physical Token, after which the Physical Token will be initialized for use by the Signatory exclusively for purposes of delivering Applications. Where a Soft Token is to be used, the Signatory will access CC using his/her account name and CC Password and set a personal

¹ "Bank" includes IBRD and IDA.

² "Borrower" includes the borrower of an IBRD loan, IDA credit, or Project Preparation Facility advance and the recipient of a grant.

identification number (PIN) to be used in connection with the use of his/her Soft Token, after which the Soft Token will be initialized for use by the Signatory exclusively for purposes of delivering Applications. Upon initialization of the SIDC, the Signatory will be a "SIDC User". The Bank will maintain in its database a user account (Account) for each SIDC User for purposes of managing the SIDC of the SIDC User. Neither the Borrower nor the SIDC User will have any access to the Account.

3. Prior to first use of the SIDC by the SIDC User, the Borrower shall ensure that the SIDC User has received training materials provided by the Bank in use of the SIDC.

C. Use of SIDC.

1. Use of the SIDC is strictly limited to use in the delivery of Applications by the SIDC User in the manner prescribed by the Bank in the Agreement(s) and these Terms and Conditions. Any other use of the SIDC is prohibited.

2. The Bank assumes no responsibility or liability whatsoever for any misuse of the SIDC by the SIDC User, other representatives of the Borrower, or third parties.

3. The Borrower undertakes to ensure, and represents and warrants to the Bank (such representation and warranty being expressly relied upon by the Bank in granting SIDC) that each SIDC User understands and will abide by, these Terms and Conditions of Use, including without limitation the following:

4. *Security*

4.1. The SIDC User shall not reveal his/her PIN to anyone or store or record the PIN in written or other form.

4.2. The SIDC User shall not allow anyone else to utilize his/her SIDC to deliver an Application to the Bank.

4.3. The SIDC User shall always logout from CC when not using the system. Failure to logout properly can create a route into the system that is unprotected.

4.4. If the SIDC User believes a third party has learned his/her PIN or has lost his/her Physical Token he/she shall immediately notify clientconnection@worldbank.org.

4.5. The Borrower shall immediately notify the Bank at clientconnection@worldbank.org of any lost, stolen or compromised SIDC, and take other reasonable steps to ensure such SIDC are disabled immediately.

5. *Reservation of Right to Disable SIDC*

5.1. The Borrower shall reserve the right to revoke the authorization of a SIDC User to use a SIDC for any reason.

5.2. The Bank reserves the right, in its sole discretion, to temporarily or permanently disable a SIDC, de-activate a SIDC User's Account or both.

6. ***Care of Physical Tokens***

6.1. Physical Tokens will remain the property of the Bank.

6.2. The Bank will physically deliver a Physical Token to each Signatory designated to receive one in a manner to be determined by and satisfactory to the Bank.

6.3. Physical Tokens contain delicate and sophisticated instrumentation and therefore should be handled with due care, and should not be immersed in liquids, exposed to extreme temperatures, crushed or bent. Also, Physical Tokens should be kept more than five (5) cm from devices that generate electromagnetic radiation (EMR), such as mobile phones, phone-enabled PDAs, smart phones and other similar devices. Physical Tokens should be carried and stored separate from any EMR device. At close range (less than 5 cm), these devices can output high levels of EMR that can interfere with the proper operation of electronic equipment, including the Physical Token.

6.4. Without derogating from these Terms and Conditions of Use, other technical instructions on the proper use and care of Physical Tokens are available at <http://www.rsa.com>.

7. ***Replacement***

7.1. Lost, damaged, compromised (in terms of 4.5, above) or destroyed Physical Tokens will be replaced at the expense of the Borrower.

7.2. The Bank reserves the right, in its sole discretion, not to replace any Physical Token in the case of misuse, or not to reactivate a SIDC User's Account.

The World Bank
 1818 H Street, N.W., Washington DC 20433, USA

APPLICATION FOR WITHDRAWAL

STATEMENT OF EXPENDITURE (SOE) - IDA Credit

For payments against contracts **NOT** subject to the Association's procurement prior-review threshold for goods, works and consulting services and all other eligible expenditures.

Date: _____

IDA Financing No. _____

SOE Sheet No. _____

Category No. _____

Application No. _____

Pakistan - National Immunization Support Project

Payments made during the period from _____ to _____

1	2	3	4	5	6	7	8	9	10	11	12	13
Item No.	Name of Contractors/Suppliers	Contract or Purchase Order No. & Date (or other ref.)	Brief description of expenditures	Currency and Total Amount of Contract	Procurement Review Method (Prior/Post)	Total Amount of Invoices Covered by Application (net of retention)	Eligible Financing %	Invoice Amt Eligible for Financing (column 7 * 8)	Amount Paid from Designated Account	Exchange rate	Date of Payment & Cheque No.	Remark (Contract No.)
Total												

Prepared by _____

Date _____

Approved by _____

Date _____

Supporting documents for this SOE are retained at _____ (insert location)

The World Bank
 1818 H Street, N.W., Washington DC 20433, USA

APPLICATION FOR WITHDRAWAL

STATEMENT OF EXPENDITURE (SOE) - IDA Credit

For payments against contracts **NOT** subject to the Association's procurement prior-review threshold for goods, works and consulting services and all other eligible expenditures.

Date: _____

IDA Financing No. _____

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Application No. _____

Pakistan - National Immunization Support Project

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Total												

Prepared by _____

Date _____

Approved by _____

Date _____

Supporting documents for this SOE are retained at _____ (insert location)

The World Bank
 1818 H Street, N.W., Washington DC 20433, USA

APPLICATION FOR WITHDRAWAL

Summary Sheet

For payments against contracts subject to the Association's procurement prior-review thresholds for goods, works and consulting services

Date _____
 IDA Financing No. _____
 Category No. _____
 Application No. _____
 Summary Sheet No. _____

Pakistan - National Immunization Support Project
 Payments made during the period from _____ to _____

1	2	3	4	5	6	7	8	9	10	11	12	13
Item No	Name of Contractors/Suppliers	Contract or Purchase Order No. & Date (or other ref.)	Brief Description of Goods, Works or Services	Currency and Total Amount of Contract	Procurement Review Method (Prior/Post)	Total Amount of Invoices Covered by Application (net of retention)	Eligible Financing %	Invoice Amt Eligible for Financing (column 7 * 8)	Amount Paid from Designated Account	Exchange rate	Date of Payment & Cheque No.	Remark (including no-objection date, Contract No.)
Total												

Prepared by _____

Date _____

Approved by _____

Date _____

Assertions: There are no Civil Works under part 1 of the project

The World Bank
 1818 H Street, N W , Washington DC 20433, USA

APPLICATION FOR WITHDRAWAL

Summary Sheet

For payments against contracts subject to the Association's procurement prior-review thresholds for goods, works and consulting services

Date: _____
 IDA Financing No. _____
 Category No _____
 Application No _____
 Summary Sheet No. _____

Pakistan - National Immunization Support Project
 Payments made during the period from _____ to _____

1	2	3	4	5	6	7	8	9	10	11	12	13
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Total												

Prepared by _____

Date _____

Approved by _____

Date _____

Assertions: There are no Civil Works under part 1 of the project

The World Bank
 1818 H Street, N W , Washington DC 20433, USA

APPLICATION FOR WITHDRAWAL

STATEMENT OF EXPENDITURE (SOE) - MDTF Grant

For payments against contracts **NOT** subject to the Association's procurement prior-review threshold for goods, works and consulting services and all other eligible expenditures

Date: _____
 MDTF Grant No. _____
 SOE Sheet No. _____
 Category No _____
 Application No. _____

Pakistan - National Immunization Support Project
 Payments made during the period from _____ to _____

1	2	3	4	5	6	7	8	9	10	11	12	13
Item No	Name of Contractors/ Suppliers	Contract or Purchase Order No & Date (or other ref)	Brief description of expenditures	Currency and Total Amount of Contract	Procurement Review Method (Prior/Post)	Total Amount of Invoices Covered by Application (net of retention)	Eligible Financing %	Invoice Amt Eligible for Financing (column 7 * 8)	Amount Paid from Designated Account	Exchange rate	Date of Payment & Cheque No.	Remark (Contract No)
Total												

Prepared by _____ Date _____

Approved by _____ Date _____

Supporting documents for this SOE are retained at _____ (insert location)

The World Bank
 1818 H Street, N W , Washington DC 20433, USA

APPLICATION FOR WITHDRAWAL

STATEMENT OF EXPENDITURE (SOE) - MDTF Grant

For payments against contracts NOT subject to the Association's procurement prior-review threshold for goods, works and consulting services and all other eligible expenditures

Date _____
 MDTF Grant No. _____
 SOE Sheet No. _____
 Category No _____
 Application No _____

Pakistan - National Immunization Support Project
 Payments made during the period from _____ to _____

1	2	3	4	5	6	7	8	9	10	11	12	13
Item No	Name of Contractors/ Suppliers	Contract or Purchase Oder No & Date (or other ref)	Brief description of expenditures	Currency and Total Amount of Contract	Procurement Review Method (Prior/Post)	Total Amount of Invoices Covered by Application (net of retention)	Eligible Financing %	Invoice Amt Eligible for Financing (column 7 * 8)	Amount Paid from Designated Account	Exchange rate	Date of Payment & Cheque No.	Remark (Contract No)
Total												

Prepared by _____ Date _____

Approved by _____ Date _____

Supporting documents for this SOE are retained at _____ (insert location)

The World Bank
 1818 H Street, N W , Washington DC 20433, USA

APPLICATION FOR WITHDRAWAL

Summary Sheet

For payments against contracts subject to the Association's procurement prior-review thresholds for goods, works and consulting services

Date _____
 MDTF Grant No. _____
 Category No _____
 Application No _____
 Summary Sheet No _____

Pakistan - National Immunization Support Project
 Payments made during the period from _____ to _____

1	2	3	4	5	6	7	8	9	10	11	12	13
Item No	Name of Contractors/Suppliers	Contract or Purchase Order No & Date (or other ref)	Brief Description of Goods, Works or Services	Currency and Total Amount of Contract	Procurement Review Method (Prior/Post)	Total Amount of Invoices Covered by Application (net of retention)	Eligible Financing %	Invoice Amt Eligible for Financing (column 7 * 8)	Amount Paid from Designated Account	Exchange rate	Date of Payment & Cheque No.	Remark (including no-objection date, Contract No.)
Total												

Prepared by _____

Date _____

Approved by _____

Date _____

Assertions: There are no Civil Works under part 1 of the project

The World Bank
 1818 H Street, N W , Washington DC 20433, USA

APPLICATION FOR WITHDRAWAL

Summary Sheet

For payments against contracts subject to the Association's procurement prior-review thresholds for goods, works and consulting services

Date: _____

MDTF Grant No. _____

Category No. _____

Application No _____

Summary Sheet No. _____

Pakistan - National Immunization Support Project
 Payments made during the period from _____ to _____

1	2	3	4	5	6	7	8	9	10	11	12	13
Item No	Name of Contractors/ Suppliers	Contract or Purchase Order No & Date (or other ref)	Brief Description of Goods, Works or Services	Currency and Total Amount of Contract	Procurement Review Method (Prior/Post)	Total Amount of Invoices Covered by Application (net of retention)	Eligible Financing %	Invoice Amt Eligible for Financing (column 7 * 8)	Amount Paid from Designated Account	Exchange rate	Date of Payment & Cheque No	Remark (including no-objection date, Contract No)
Total												

Prepared by _____

Date _____

Approved by _____

Date _____

Assertions: There are no Civil Works under part 1 of the project