

## ADMINISTRATIVE ARRANGEMENT

March 25, 2014

With reference to the Amended and Restated Cooperation Framework Arrangement (the "Amended and Restated Framework Arrangement") dated March 10, 2002, as amended and restated on March 27, 2011, between the Government of Canada, as represented by the Minister for International Development, acting through the Department of Foreign Affairs, Trade and Development ("DFATD") (the "Donor"), and the Inter-American Development Bank (the "IDB"), I am pleased to inform the IDB that the Donor will make a Contribution in the amount of twenty million Canadian dollars (CAD20,000,000.00) (the "Contribution"), to be administered by the IDB as a PSG (as defined in Sub-paragraph 1.2(a) of the Amended and Restated Framework Arrangement) to support the project titled, "*Citizen Security and Justice Programme III*", IDB project No. JA-L1043 / JA-X1008 (the "Project"), as set forth in the preliminary project document attached hereto as Annex A, as may be modified in a revised project document, identified by the same IDB project no. (the "Project Document"), to be approved by the IDB pursuant to paragraph 10 below.

1. The Donor will deposit the Contribution in four (4) installments into an account indicated by the IDB in writing, and upon written request from the IDB, in accordance with the following payment schedule:

The Contribution will be made in Canadian dollars as follows:

<u>Date:</u>	<u>Amount:</u>
a) Upon signature of this Administrative Arrangement by the signatories herein (for DFATD fiscal year 2013/2014):	CAD5,000,000.00 (five million Canadian dollars)
b) No later than March 31, 2015 (for DFATD fiscal year 2014/2015):	CAD5,000,000.00 (five million Canadian dollars)
c) No later than March 31, 2016 (for DFATD fiscal year 2015/2016):	CAD5,000,000.00 (five million Canadian dollars)
d) No later than March 31, 2017 (for DFATD fiscal year 2016/2017):	CAD5,000,000.00 (five million Canadian dollars)

2. Pursuant to Sub-paragraph 4.1.1 of the Amended and Restated Framework Arrangement, upon receipt of the Contribution from the Donor, the IDB will convert

the Contribution into U.S. dollars. Pursuant to Sub-paragraph 4.2.7 of the Amended and Restated Framework Arrangement, the IDB will charge, at the time of the first installment, an administrative fee of five percent (5%) of the total Contribution amount resulting from the conversion of the Contribution into U.S. dollars, in order to defray the IDB's cost of administration.

3. The amount resulting from the conversion of the Contribution into U.S. dollars will be administered by the IDB for the Project and will be used exclusively for the purposes set forth in the Project Document (subject to the approval mentioned in paragraph 10 below).
4. The provisions of the Amended and Restated Framework Arrangement will apply to this Administrative Arrangement. The IDB will administer the Contribution in accordance with the provisions of the Amended and Restated Framework Arrangement, except as otherwise provided herein. The financial reporting will be expressed in U.S. dollars.
5. For the purposes of Sub-paragraph 4.2.5 of the Amended and Restated Framework Arrangement, the IDB will return to the Canada PSG Account, any net investment income generated by the Resources held in such account.
6. Reporting requirements: as per the Amended and Restated Framework Arrangement and, more specifically, as follows:
  - (a) No later than April 30 of each year, the IDB will deliver to the Donor an unaudited annual progress report on the Project for the previous calendar year. Such report will include: (i) amounts received from the Donor; (ii) approved and disbursed amounts; (iii) general description of the Project's progress and implementation; and (iv) the results achieved in respect of the Project's objectives. The IDB and the Donor agree that the first year will be considered the year 2014 and, therefore, the IDB will deliver to the Donor the first such progress report no later than April 30, 2015 as of December 31, 2014.
  - (b) Pursuant to Sub-paragraph 5.1.3(a), the IDB will provide to the Donor the Project financial statements audited by independent auditors, in accordance with the IDB's usual auditing procedures.
7. The officers responsible for coordination of all matters related to this Administrative Arrangement are:

For the Donor:

- a. All day-to-day communications in Jamaica for the implementation of this Administrative Arrangement:

Ms. Kelly Thompson  
First Secretary (Development)  
Canadian High Commission  
P.O. Box 1500  
3 West Kings House Road  
Kingston 10, Jamaica  
Telephone: +1-876-733-3454  
Facsimile: +1-876-733-3491  
E-mail: [kelly.thompson@international.gc.ca](mailto:kelly.thompson@international.gc.ca)

- b. General correspondence and signature of this Administrative Arrangement:

Senior Director, Caribbean Program  
Department of Foreign Affairs, Trade and Development  
Canadian High Commission  
P.O. Box 404  
Bishop's Court Hill  
Bridgetown, Barbados  
BB11113  
Telephone: +1-246-629-3580  
Facsimile: +1-246-629-3623  
E-mail: [louise.clement@acdi-cida.gc.ca](mailto:louise.clement@acdi-cida.gc.ca)

For the IDB:

- a. All communications pertaining to Donor relations and resource mobilization will be directed to:

Attention: Manager, Office of Outreach and Partnerships (ORP)  
Inter-American Development Bank  
1300 New York Ave., NW  
Washington, D.C. 20577 U.S.A.  
Telephone: (202) 623-1583  
Facsimile: (202) 623-2543  
E-mail: [partnerships@iadb.org](mailto:partnerships@iadb.org)

- b. Day-to-day communications regarding the management of the Contribution and the implementation of this Administrative Arrangement will be directed to:

Attention: Chief, Grants and Co-financing Management Unit  
Office of Outreach and Partnerships (ORP/GCM)  
Inter-American Development Bank  
1300 New York Ave. NW  
Washington, D.C. 20577

Telephone: (202) 623-2018

Facsimile: (202) 623-3171

E-mail: [orp-gcm@iadb.org](mailto:orp-gcm@iadb.org)

8. Capitalized terms used but not defined in this Administrative Arrangement will have the meanings ascribed to them in the Amended and Restated Framework Arrangement.
9. This Administrative Arrangement is not an international treaty. It is an administrative arrangement between the Donor and the IDB.
10. The Donor acknowledges that the IDB's commitment to use the Contribution as contemplated herein will be subject to the IDB's formalization of all internal approvals necessary for the Project and/or the Project Document. Such internal approvals by the IDB include the approval of the Project Document, in the form attached hereto as Annex A. Once the Project Document has been approved, the IDB will furnish a copy of it to the Donor, which will then be deemed incorporated into this Administrative Arrangement as Annex A. The Donor accepts that the final, approved version of the Project Document may vary from the attached Annex A, in which case the approved version will prevail, and no amendment to this Administrative Arrangement will be required. The Donor understands that failure to obtain the necessary internal approvals for the Project and/or the Project Document will result in the termination of the Administrative Arrangement and in the IDB returning the Contribution pursuant to Sub-paragraph 4.1.6 of the Amended and Restated Framework Arrangement.
11. This Administrative Arrangement, including its Annex A, may be publicly disclosed by the IDB upon distribution of Annex A to the IDB's Board of Executive Directors, in accordance with the IDB's Access to Information Policy. Further, the Donor agrees not to publicly disclose this Administrative Arrangement, nor Annex A, until such disclosure by the IDB.
12. This Administrative Arrangement satisfies the requirement of a Contribution Letter for the purposes of Sub-paragraph 4.1.1 of the Amended and Restated Framework Arrangement.

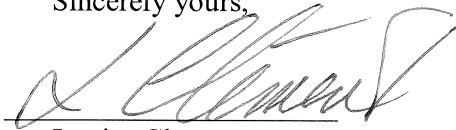
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13. The Donor and the IDB acknowledge that the Amended and Restated Framework Arrangement is incorporated by reference in this Administrative Arrangement and that the benefits and commitments of the Canadian International Development Agency (CIDA) will apply to DFATD.

I would like to propose that this letter, executed in two original counterparts, upon your confirmation where indicated below, constitutes an Administrative Arrangement under the Amended and Restated Framework Arrangement between the Donor and the IDB.

Sincerely yours,

By



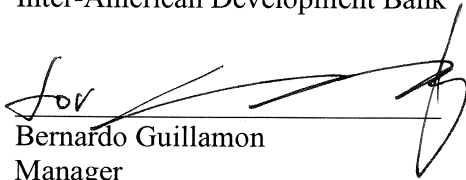
Louise Clement

Senior Director Caribbean Program

Department of Foreign Affairs, Trade and Development

**Confirmed and accepted:**

Inter-American Development Bank



Bernardo Guillamon

Manager

Office of Outreach and Partnerships

**ANNEX A**

**PROJECT DOCUMENT**

**JA-L1043 / JA-X1008**

**Citizen Security and Justice Programme III**