

DOCUMENT OF THE INTER-AMERICAN DEVELOPMENT BANK

REGIONAL

**SUPPORT FOR DESIGNING AND IMPLEMENTING THE CENTRAL AMERICAN
DIGITAL TRADE PLATFORM (PDCC)**

(RG-T3007)

TECHNICAL COOPERATION DOCUMENT

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CONTENTS

I.	BASIC TECHNICAL COOPERATION INFORMATION	1
II.	TECHNICAL COOPERATION OBJECTIVES AND RATIONALE	2
III.	DESCRIPTION OF ACTIVITIES, COMPONENTS, AND BUDGET.....	4
IV.	EXECUTING AGENCY AND EXECUTION STRUCTURE	6
V.	SIGNIFICANT RISKS	9
VI.	EXCEPTIONS TO BANK POLICIES	9
VII.	ENVIRONMENTAL SAFEGUARDS	9

TECHNICAL COOPERATION DOCUMENT

I. BASIC TECHNICAL COOPERATION INFORMATION

- **Country/Region:** Regional
- **Technical cooperation project name:** Support for designing and implementing the Central American Digital Trade Platform (PDCC)
- **Technical cooperation number:** RG-T3007
- **Project Team Leader/Members:** Margarita Libby (TIN/CGU), Project Team Leader; Agustín Sarría (TIN/CES), Alternate Project Team Leader; Jaime Granados (TIN/CCR); Cinthya Alfaro (TIN/CCR); Ana Lucía Paz (INT/TIN); Kai Hertz (ORP/GCM); Dimas Tejero (ORP/GCM); Mónica Lugo (LEG/SGO); Lilena Martínez (FMP/CGU); and Rodrigo Castro (FMP/CGU).
- **Taxonomy:** Client support
- **Technical cooperation abstract authorization date:** N/A
- **Beneficiaries:** Panama, Costa Rica, Nicaragua, Honduras, El Salvador, and Guatemala
- **Executing agency:** Permanent Secretariat of the General Treaty on Central American Economic Integration (SIECA)
- **Donor providing funding:** European Union
- **Source of financing:** European Union (BGUE-B2016-21.020100-C1-DEVCO)
- **IDB financing requested:** €8,000,000¹
- **Local counterpart, if any:** 0
- **Disbursement period:** 40 months

¹ The Bank will administer these resources via a Project Specific Grant (PSG), pursuant to the provisions of document SC-114 and guidelines established by the Operational Policies for Processing, Approval, and Supervision of Project Specific Grants Financed with Resources from the European Commission (GN-2605-4). These resources are equivalent to US\$9,401,200.00, based on the reference exchange rate of US\$1.17515/€1 as of 10 August 2017 (IADB FIN FX Exchange Rates Report: <http://hgpa52.idb.iadb.org/fxratesreport/>). The equivalent amount in US dollars may vary depending on the applicable exchange rate at the time of conversion.

- **Required start date:** 1 November 2017
- **Types of consultants:** Individual consultants and consulting firms
- **Unit responsible for preparation:** Trade and Investment Division (INT/TIN)
- **Unit responsible for disbursement:** Integration and Trade Sector (INT/INT)
- **Technical cooperation project included in Country Strategy:** N/A
- **Technical cooperation project included in CPD:** N/A
- **Alignment with Update to the Institutional Strategy 2010-2020:** Economic integration

II. TECHNICAL COOPERATION OBJECTIVES AND RATIONALE

- 2.1 **Regional context.** Despite experiencing significant economic growth in recent years (4.2% in 2015 and an estimated 3.9% in 2016),² Central America remains dependent on imports of commodities, remittances, tourism, and hydrocarbons, leaving it highly vulnerable to external factors. The high cost of domestic transport and obstacles at border crossings affect imports and exports, competitiveness, and Central America's business climate.
- 2.2 Against this backdrop, Central American presidents instructed the Council of Ministers for Economic Integration (COMIECO) to "adopt and implement a Central American Strategy for Facilitating Trade and Competitiveness with an emphasis on Coordinated Border Management (ECFC)". As a result, a multidisciplinary group of specialists known as the *Task Force*³ was formed. This Task Force developed the document approved⁴ in October 2015, considering: (i) five short-term trade facilitation measures,⁵ (ii) a medium- and long-term plan of action to implement Coordinated Border Management in Central America, with measurement and

² Central America and the Dominican Republic: Economic evolution in 2016 and perspectives for 2017. A preliminary overview. ECLAC, January 2017. Table A-2: Main Growth Indicators 2010-2016. (http://repositorio.cepal.org/bitstream/handle/11362/40966/S1700111_es.pdf?sequence=4&isAllowed=y).

³ COMIECO requested the IDB's support to lead drafting the ECFC proposal, creating a task force comprised of trade facilitation, customs, border processes, and security specialists.

⁴ The approved document is the Central American Regional Strategy for Facilitating Trade and Competitiveness with Emphasis on Coordinated Border Management.

⁵ The Bank contributed to fulfilling the five measures with technical cooperation resources for the procurement of antennae, RFID devices, and cameras for border crossings in the Central American Pacific corridor (ATN/MR-14890-RG).

- evaluation indicators; and (iii) three crosscutting areas⁶ with respect to the other measurements, including the Central American Digital Trade Platform (PDCC).
- 2.3 **Background.** The IDB conducted a study on the viability of the PDCC described in the ECFC, which was presented in June 2015 during that document's review and comments phase. Simultaneously, with funding from the European Union via PRAIAA,⁷ a similar study was undertaken which concurred that the PDCC's development phases should be as follows: (i) designing and implementing an "interoperability bus" (Phase I); (ii) designing and implementing a "Digital Services Broker" (Phase II); and (iii) designing and implementing a "Digital Services Manager" (Phase III).
- 2.4 With resources from PRAIAA, "interoperability bus" development (Phase I) began in the second half of 2015. The following components were also added: (i) adjusting country systems; (ii) analyzing and designing TIM improvements; (iii) web capture of the Central American Single Declaration (DUCA); (iv) improving the communications mechanism; and (v) training. The SIECA technical systems team led development of this phase.
- 2.5 **Objectives.** The general objective of this technical cooperation operation is to reduce restrictions on competitiveness and productive diversification, while ensuring interoperability between national customs systems of Panama, Costa Rica, Nicaragua, Honduras, El Salvador, and Guatemala, by facilitating trade inside the region and beyond. Fulfilling that objective will also result in compliance with the ECFC's focus on interoperability, thereby contributing to Central American economic integration and maximizing the benefits of implementing the European Union-Central American Association Agreement⁸ (EU/CA-AA), by developing Phase II, "Designing and Implementing a Digital Services Broker", which will ensure technological modernization for sanitary, migration, and customs services, and a regional international trade single window.⁹
- 2.6 The specific objective of this technical cooperation operation is to ensure regional interoperability between sanitary, migration, and customs systems, an international single trade window for beneficiary countries, while facilitating trade processes inside and outside the region.
- 2.7 **Strategic alignment.** This technical cooperation operation is consistent with the Update to the Institutional Strategy 2010-2020 (document AB-3008), and in strategic alignment with the development challenge of economic integration. It also contributes to improving regional participation in global trade in goods and diversifying exports, while boosting Central America's access to new markets and new products. This technical cooperation project will also contribute to the Corporate Results Framework (CRF) 2016-2019 (document GN-2727-6) by reducing national public agencies' international goods and services trade processing times, and aligns with the CRF via MSMEs supported by nonfinancial resources. Lastly, the program

⁶ The ECFC's three crosscutting areas are: definition by country pairs and border pairs, strengthening the National Committees for Trade Facilitation, and the Central American Digital Trade Platform.

⁷ Regional support project for Central American Economic Integration and implementation of the Association Agreement.

⁸ https://eeas.europa.eu/sites/eeas/files/20130816_04_es.pdf.

⁹ Known by the Spanish acronym VUCE.

aligns with the Plan of the Alliance for Prosperity in the Northern Triangle, by providing technological development to impact the objective of human capital development and increasing employment opportunities linked to increased trade within the region and beyond.

III. DESCRIPTION OF ACTIVITIES, COMPONENTS, AND BUDGET

- 3.1 **Component I: Country systems and economic viability diagnostics.** With the objective of identifying the current status of technology systems in migration, sanitary, and customs institutions and the international trade single window, this component involves financing consulting services for: (i) mapping goods and services trade operations processes and procedures at the regional level in migration, sanitary, and customs institutions and the international trade single window;¹⁰ (ii) comparing mapped processes and procedures with global best practices¹¹ with a view to establishing regional standards; (iii) defining existing procedural and technological gaps in each country in Central America; and (iv) carrying out a cost/benefit study to select a model to adopt: nested or consolidated.
- 3.2 As an initial project activity under this component, a regional workshop will be held with participation from at least three technicians from each beneficiary country (migration, customs, phytosanitary and zoosanitary and the international trade single window), to validate inputs stemming from national sessions and to generate input for drafting the technical specifications and terms of reference for the systems to be tendered.
- 3.3 **Component II: Digital services broker (PDCC - Phase II).** Beginning with the processes and procedures identified and to be approved at the regional level by all beneficiary countries, the following will be financed: (i) designing and implementing the technology platform to host the interconnection modules among regional migration, sanitary, and customs institutions and international trade single window, which will be uploaded in either nested or consolidated form, based on each country's needs and requirements; and (ii) the interconnection of each country's institutions to the PDCC, based on the selected adoption plan.
- 3.4 At a minimum, the platform will include air, maritime, and ground operations based on the DUCA, along with migration, sanitary, and customs processes to be completed at the point of entry, as well as all processes determined for the international trade single window.
- 3.5 **Component III: PDCC adoption and sustainability.** This component will provide financing for contracting consulting services and procuring goods and services to: (i) hold training and awareness workshops for each country's migration, sanitary, phytosanitary, and customs institutions and international trade single window, with

¹⁰ National workshops have been held during the operation's preparatory phase, and information from those workshops will be used at this stage. The workshops were financed through technical cooperation operation ATN/MR-14890-RG.

¹¹ SAFE Framework, Coordinated Border Management, APIS system (migration), FAO, RTCA 338.

- participation by decision-makers;¹² this will include the adoption of PDCC protocols;¹³ (ii) hold awareness and information workshops for the private sector on using the new platform; (iii) develop mechanisms for operational and financial sustainability to ensure the system's long-term operation and maintenance with optimum quality of service; and (iv) provide regional-level management support for organizational change, to ease the user learning curve.¹⁴
- 3.6 To execute the aforementioned component activities, the progress made and lessons learned from other Central American initiatives under way regarding international trade single window interoperability will be taken into account. When appropriate, international standards adopted with a view to standardizing phytosanitary and origin certificates, and customs declarations will be studied and adopted, as will the guiding principles of efficiency, universality, security, and transparency in the interoperability initiative for the Pacific Alliance international trade single window.
- 3.7 The total cost of this technical cooperation operation is €8,000,000 from a contribution by the EU, pursuant to the Framework Agreement between the Bank and the EU, including the 5.8% resource administration fee.
- 3.8 The EU will provide its contribution to the Bank through a Project Specific Grant (PSG). The Bank will administer this PSG pursuant to Document SC-114, considering the guidelines established by the Operational Guidelines for the Processing, Approval, and Supervision of Project Specific Grants Financed with Resources from the European Commission (document GN-2605-4). The EU's commitment will be established through a separate delegation agreement, in line with the terms of the Framework Agreement between the Bank and European Commission, dated 10 June 2015. Pursuant to that agreement, the Bank will administer resources for this project and charge an administrative fee of 5.8% of the contribution. Resources from the EU are contingent on signing that delegation agreement between the Bank and the EU, based on the general terms and conditions established in the Framework Agreement. The amount received by the Bank in euros (€) will be converted to U.S. dollars (US\$) to be transferred to SIECA for execution of this project. Documentation of expenditures disbursed in U.S. dollars by the Bank to the executing agency will be converted using the same exchange rate used for conversion into U.S. Dollars.

¹² Decision-makers from designated institutions or those delegated in writing.

¹³ At least 500 civil servants and private sector employees are expected to receive training in trade facilitation.

¹⁴ By interoperating with a single platform, the current individual mechanisms are eliminated, and clear strategies will be established to mitigate the impact of this change to manage foreign trade operations.

Indicative Budget¹⁵**

Component	EU Financing		Total	
	(€)	(US\$)	(€)	(US\$)
Component I	101,000.00	118,690.15	101,000.00	118,690.15
Component II	5,444,000.00	6,397,516.60	5,444,000.00	6,397,516.60
Component III	248,200.00	291,672.23	248,200.00	291,672.23
Project Management and Administration	1,622,800.00	1,907,033.42	1,622,800.00	1,907,033.42
▪ Administrative Support	1,450,800.00	1,704,907.62	1,450,800.00	1,704,907.62
▪ Auditing (4 audits)	36,000.00	42,305.40	36,000.00	42,305.40
▪ Mid-term and Final Evaluation	38,000.00	44,655.70	38,000.00	44,655.70
▪ Communication and Visibility Strategy	98,000.00	115,164.70	98,000.00	115,164.70
Administrative fee (5.8%)	430,128.00	505,464.92	430,128.00	505,464.92
Contingencies (1.9234%)	153,872.00	180,822.68	153,872.00	180,822.68
Total	8,000,000.00	9,401,200.00	8,000,000.00	9,401,200.00

*See Itemized Budget.

IV. EXECUTING AGENCY AND EXECUTION STRUCTURE

- 4.1 The executing agency will be SIECA. SIECA is the lead institution supporting the Central American economic integration process at the technical and administrative levels, under the aegis of COMIECO and as the Secretariat for the Economic Integration Subsystem. SIECA will execute and coordinate this technical cooperation operation's activities from its offices in Guatemala.
- 4.2 SIECA has experience managing technical cooperation resources, as it executed resources for technical cooperation operation ATN/MR-14890-RG, financing the installation of cameras and RFID devices at border crossings in the Mesoamerican Pacific Corridor. Additionally, SIECA's existing manuals and procedures¹⁶ are acceptable for purposes of implementing the provisions of Appendix 4 of the Bank's procurement policies (documents GN-2349-9 and GN-2350-9).
- 4.3 Within the executing agency's internal structure there will be an ad hoc execution unit, which will include the following full-time specialists working on executing this technical cooperation operation: a project coordinator, a strategic planning strategist, a financial specialist, a procurement specialist, an information systems lead specialist, and an expert in IT security. It will also include the following experts, as needed: a specialist in drafting terms of reference, a technology supervision specialist, a legal advisor, an international trade and customs processes advisor, and programmer-analysts.

¹⁵ The indicative budget is presented with its equivalent in dollars at the reference exchange rate of US\$1.17515/€1 (see footnote 1).

¹⁶ SIECA presented evidence that its procurement procedures are in line with the Bank's requirements, including its manuals and procedures. Fiduciary specialists' analysis concluded that SIECA has the capacity to execute this technical cooperation operation, subject to the adoption of measures aimed at strengthening human resources in both numbers and training, which is included in the staffing of the execution unit.

- 4.4 The activities will be executed in compliance with the IDB's procedures and regulations, in addition to those stemming from the EU-IDB framework agreement.¹⁷ As governing body of the Central American Economic Integration Subsystem, COMIECO will manage and coordinate this project's activities at the strategic level. The project coordinator will provide COMIECO with periodic progress reports on technical and financial execution of PDCC development. To maximize ownership and ensure adequate strategic guidance and necessary regional coordination, each country will designate a focal point for all topics related to the PDCC.
- 4.5 The focal points' responsibilities will include scheduling, organizing, and holding meetings in each country, with national entities, through the expert contact (paragraph 4.6), in accordance with the work timetable for consultants and/or firms contracted by the executing team. They will support information management and activities with institutions to ensure computerized implementation of the PDCC. The focal points may be located in each Ministry of Economy or Trade, as appropriate.
- 4.6 Additionally, a Technical Advisory Committee will be comprised through the National Committee on Trade Facilitation of each country or designated body, in order to support execution of these actions at the national level. At least one expert contact will be named for each country, and they will advise the INTEC steering committee representative, and serve as a liaison between the PDCC coordinator, SIECA/IDB executing team, and focal point.
- 4.7 The executing will procure goods, works, services, and consulting services pursuant to the "Policies for the procurement of goods and works financed by the IDB" (document GN-2349-9), with the exception established in the document "Proposal for the Amendment and Restatement of the Framework Agreement Between the European Commission and the IDB" (document GN-2605-2), regarding the origin of goods and the nationality of companies and consultants, which may come from countries that are not members of the Bank recognized as eligible by the EU,¹⁸ and regarding the period for retaining documentation for the project and its procurement for verification and auditing, it will be five years after the last disbursement.
- 4.8 Financial management for this technical cooperation operation will be based on the "Financial Management Guidelines for IDB-financed Projects" (document OP-273-6), and the financing resources will be transferred to the account opened by SIECA for the project. The Bank may advance resources based on the project's liquidity needs, to finance expenditures for up to six months, based on a financial plan. Whenever at least 80% of the advance has been justified, a new disbursement may be requested. The executing agency will justify expenditures to the Bank in U.S. dollars, and will present annual financial statements audited by an independent firm acceptable to the Bank within 90 days after the close of each fiscal year and the date

¹⁷ The IDB will provide ongoing supervision, activities alignment, and facilitate public-private dialogue during the process of implementation and engagement with the countries. Additionally, it will use its experience in implementing operations under way, which have been technologically designed to be compatible with the platform.

¹⁸ The EU publishes a list of eligible countries as an Annex to the Practical Guide to Contract Procedures for EU External Actions (PRAG). This list will be included in the bidding documents, along with a list of IDB member countries.

of the last disbursement. These reports will be an input for the Management Statement to be presented by the Bank to the EU.¹⁹

- 4.9 The following will be special conditions precedent to the first disbursement: (i) SIECA will present evidence of an adequate financial information system and internal control structure; (ii) SIECA will prepare and present to the Bank the project's Operating Regulations, to the Bank's satisfaction; and (iii) a project execution unit will be established within SIECA, and specialists making up that unit will be selected.
- 4.10 The IDB will disburse technical cooperation resources to the executing agency pursuant to the project's financial plan and subject to the Bank's receipt of the resources from the EU. The executing agency will present progress reports covering a 12-month execution period, reflecting the executing agency's fiscal year. These reports will be submitted to the Bank within 30 days following the end date of the executing agency's fiscal year and will include all itemized information on outcomes obtained, in line with the project results matrix, activities carried out, execution of the [visibility and communications plan](#) agreed upon with the Bank, problems encountered and corrective measures adopted, and a work plan for the following period. The reports will also contain financial information on expenses incurred. The executing agency will present a final report on the entire execution period, with itemized project information and any other information the Bank may require for purposes of fulfilling its reporting obligation to the EU. The report will be presented within 90 days following the conclusion of the execution period.
- 4.11 At the conclusion of the execution period, if the project has a positive balance with uncommitted or unspent line items, the executing agency will be responsible for informing the IDB in order to transfer the unspent balance pursuant to the agreement between the EU and the Bank, in accordance with the terms of the Delegation Agreement.
- 4.12 The executing agency will be responsible for hiring experts to conduct midterm and final evaluations,²⁰ the cost of which will be financed with resources from the EU contribution and supervised by the Bank regarding the no objection to the terms of reference and review of the procurement process and deliverables. The supervision process will be conducted via ex ante review, given the importance of these consulting services for the Bank.
- 4.13 The Bank will perform ongoing technical supervision and alignment of implementation activities, while also facilitating and supporting public-private dialogue in the process of raising awareness in each of the countries. The Bank will also use its experience in operations under way which have already been technologically designed to ensure compatibility with the platform. It will also promote interoperability with technology platforms such as the Pacific Alliance, to broaden the spectrum of competitiveness and information.

¹⁹ The Bank will present audited financial statements to the EU within six months following the end of each fiscal year and as of the date of the last disbursement. All reports between SIECA, the Bank, and the EU will be presented in Spanish. This reference will be reflected in the Delegation Agreement between the IDB and the EU.

²⁰ The midterm review will be carried out once 50% of the contribution's resources have been disbursed, or the technical cooperation operation has been under way for 20 months, whichever occurs first. The final evaluation will be completed once 90% of the contribution has been disbursed.

- 4.14 The Bank will provide ongoing supervision of the activities and outputs to be developed with the staff in Guatemala, and a plan for missions to monitor and evaluate the project's progress in coordination with the EU's designated representatives. For each mission, the Bank will prepare a report, which will serve as an input for the EU's mission report.

V. SIGNIFICANT RISKS

- 5.1 Two significant risks have been identified.
- a. There is a potential risk that the preidentification process will yield an insufficient number of validated processes. To mitigate this, a final workshop will be held with customs, sanitary, migration, and international trade single window authorities at the regional level, with support from international experts, who will group the functionalities into macroprocesses, as well as a technology expert consultant to explain the terms of reference for system development, to be approved by all institutions at the technical and policy level. The IDB will hire a platforms expert to support IT supervision and ensure timely and substantial progress.
 - b. During the PDCC design and implementation process, the countries will have to determine which functions they will use if they replace their national systems in whole or in part, or if they will only use the interoperability bus for transfers. To mitigate this risk and avoid adopting an inadequate structure, change manage support and cost-benefit analysis will be provided to public and private sector users (component III).

VI. EXCEPTIONS TO BANK POLICIES

- 6.1 No exceptions to Bank policies are anticipated.

VII. ENVIRONMENTAL SAFEGUARDS

- 7.1 Given the nature of this project, no negative social or environmental impacts are expected. The project has been classified as a category "C" operation pursuant to the Environment and Safeguards Compliance Policy (Operational Policy OP-703) (see [Safeguard Policy Filter](#) and [Safeguard Screening Form](#)).

Required Annexes:

- Annex I: [Results Matrix](#)
- Annex II: [Procurement Plan](#)

Required electronic links:

- [Client request](#)
- [Terms of Reference](#)



Output - Physical Progress

Operation Number: RG-T3007

1 Component: Diagnosis of national systems and economic viability.

Output Definition	Unit of Measure		2017	2018	2019	2020	EOP 0
Diagnostics and assessments completed	Diagnostics (#)	P	0.00	1.00	0.00	0.00	1.00
		P(a)					0.00
		A					
Workshops organized	Workshops (#)	P	1.00	0.00	0.00	0.00	1.00
		P(a)					0.00
		A					
Diagnostics and assessments completed	Diagnostics (#)	P	0.00	0.00	1.00	0.00	1.00
		P(a)					0.00
		A					

2 Component: Digital Services Broker (PDCC - Phase II)

Output Definition	Unit of Measure		2017	2018	2019	2020	EOP 0
Management information systems (MIS) implemented	Systems (#)	P	0.00	0.00	1.00	0.00	1.00
		P(a)					0.00
		A					
Management information systems (MIS) designed	Systems (#)	P	0.00	0.00	1.00	0.00	1.00
		P(a)					0.00
		A					

3 Component: Adoption and sustainability of the PDCC

Output Definition	Unit of Measure		2017	2018	2019	2020	EOP 0
Individuals Trained	Individuals (#)	P	0.00	200.00	300.00	0.00	500.00
		P(a)					0.00
		A					
Tools designed/strengthened	Tools (#)	P	0.00	1.00	1.00	0.00	2.00
		P(a)					0.00
		A					
Tools designed/strengthened	Tools (#)	P	0.00	1.00	1.00	0.00	2.00
		P(a)					0.00
		A					
Tools designed/strengthened	Tools (#)	P	0.00	1.00	1.00	0.00	2.00
		P(a)					0.00
		A					

PROCUREMENT PLAN FOR NONREIMBURSABLE TECHNICAL COOPERATION OPERATIONS

Country: Guatemala
Project number: RG-T3007

Executing agency: Permanent Secretariat of the General
Treaty on Central American Economic Integration (SIECA) Public sector
Project name: Support for Designing and Implementing the Central American Digital Trade Platform (PDCC)

Plan period: 2018-2020

Threshold for ex post procurement review:

Goods and services (in US\$): US\$1,538,000

Consulting projects (in US\$): US\$5,878,000

Item	AWP Ref.	Procurement description (1)	Estimated cost of contract	Procurement method (2)	Procurement review (3)	Source of financing and percent		Estimated date of procurement announcement or beginning of contracting process	PTL technical review (4)	Comments
						BID/MIF %	Local / Other %			
Component 1: Country systems and economic viability diagnostics										
Nonconsulting services										
1		Logistics for national workshop to validate PDCC functionalities, validate study of gaps identified and proposals for improvement	€ 50,000.00	Shopping		100		Nov-17		
2		Logistics for national workshops validating the cost-benefit study	€ 10,000.00	Shopping		100		Jul-17		
Individual consulting services										
3		Study on gaps in national systems processes and finalized proposals for improvement	€ 15,000.00	NICQ		100		Dec-17		
4		Drafting change management methodology for the transition to a new system	€ 12,000.00	NICQ		100		Jan-18		
5		Consulting for the cost-benefit study in countries by institution and usage structure	€ 14,000.00	NICQ		100		Mar-17		
Component 2: Digital services broker (PDCC - Phase II)										
Goods										
6		Procuring hardware for Guatemalan country systems	€ 240,000.00	NCB		100		Feb-17		
7		Procuring hardware for Salvadoran country systems	€ 240,000.00	NCB		100		Feb-17		
8		Procuring hardware for Honduran country systems	€ 240,000.00	NCB		100		Feb-17		
9		Procuring hardware for Nicaraguan country systems	€ 240,000.00	NCB		100		Feb-17		
10		Procuring hardware for Costa Rican country systems	€ 240,000.00	NCB		100		Feb-17		
11		Procuring hardware for Panamanian country systems	€ 240,000.00	NCB		100		Feb-17		
Consulting services										
12		Developing digital service broker modules	€ 2,564,000.00	QCBS		100		Ene-18		
13		Developing connection interface for Guatemalan systems	€ 200,000.00	CQS		100		Feb-17		
14		Developing connection interface for Salvadoran systems	€ 200,000.00	CQS		100		Feb-17		
15		Developing connection interface for Honduran systems	€ 200,000.00	CQS		100		Feb-17		
16		Developing connection interface for Nicaraguan systems	€ 200,000.00	CQS		100		Feb-17		
17		Developing connection interface for Costa Rican systems	€ 200,000.00	CQS		100		Feb-17		

Item	AWP Ref.	Procurement description (1)	Estimated cost of contract	Procurement method (2)	Procurement review (3)	Source of financing and percent		Estimated date of procurement announcement or beginning of contracting process	PTL technical review (4)	Comments
						BID/MIF %	Local / Other %			
18		Developing connection interface for Panamanian systems	€ 200,000.00	CQS		100		Feb-17		
19		Consulting for adapting SIECA systems to the BDS	€ 240,000.00	CQS		100		Feb-17		

Item	AWP Ref.	Procurement description (1)	Estimated cost of contract	Procurement method (2)	Procurement review (3)	Source of financing and percent		Estimated date of procurement announcement or beginning of contracting process	PTL technical review (4)	Comments
						BID/MIF %	Local / Other %			
Component 3: PDCC adoption and sustainability										
Nonconsulting services										
20		Logistics for training work sessions for migration, sanitary, customs, and single window institutions held in each country	€ 48,000.00	Shopping			100		Jun-17	
21		Logistics for private sector awareness sessions on using the PDCC	€ 50,000.00	Shopping			100		Feb-17	
Individual consulting services										
22		Individual consultant to implement the change management methodology developed in component I in each country's institutions (36 months plus logistical expenses)	€ 150,200.00	3 CV			100		Jan-18	
Execution unit										
23		Project coordinator (36 months)	€ 136,800.00	NICQ			100		Nov-17	
24		IT system lead specialist (36 months)	€ 126,000.00	NICQ			100		Jan-18	
25		IT security expert (36 months)	€ 126,000.00	NICQ			100		Jan-18	
26		Finance specialist (36 months)	€ 108,000.00	NICQ			100		Nov-17	
27		Procurement specialist (36 months)	€ 108,000.00	NICQ			100		Nov-17	
28		Strategic planning specialist (36 months)	€ 126,000.00	NICQ			100		Jan-18	
29		Focal points Guatemala (36 months)	€ 90,000.00	NICQ			100		Nov-17	
30		Focal points El Salvador (36 months)	€ 90,000.00	NICQ			100		Nov-17	
31		Focal points Honduras (36 months)	€ 90,000.00	NICQ			100		Nov-17	
32		Focal points Nicaragua (36 months)	€ 90,000.00	NICQ			100		Nov-17	
33		Focal points Costa Rica (36 months)	€ 90,000.00	NICQ			100		Nov-17	
34		Focal points Panama (36 months)	€ 90,000.00	NICQ			100		Nov-17	
35		Specialist in drafting TOR (12 months noncontinuous)	€ 36,000.00	DC			100		Jan-17	
36		Technology supervision specialist (12 months noncontinuous)	€ 36,000.00	DC			100		Jan-18	
37		Legal advisor (12 months noncontinuous)	€ 36,000.00	NICQ			100		Jan-18	
38		International trade and customs advisor (12 months noncontinuous)	€ 36,000.00	NICQ			100		Jan-18	
39		Programmer-analysts (12 months noncontinuous)	€ 36,000.00	NICQ			100		Jan-18	
Operational expenses										
40		Year 1 audit	€ 8,000.00	Shopping			100		Oct-17	
41		Year 2 audit	€ 8,000.00	Shopping			100		Oct-17	
42		Year 3 audit	€ 8,000.00	Shopping			100		Oct-17	
43		Closing audit	€ 12,000.00	Shopping			100		Jan-21	
44		Midterm evaluation	€ 18,000.00	Shopping			100		Mar-17	
45		Final evaluation	€ 20,000.00	Shopping			100		Jan-21	
46		Contract for outline of message and dissemination of project visibility strategy and outline of message to the target audience	€ 70,000.00	CQS			100		Mar-17	
47		Hiring a communication specialist	€ 20,000.00	NICQ			100		Mar-17	

Item	AWP Ref.	Procurement description (1)	Estimated cost of contract	Procurement method (2)	Procurement review (3)	Source of financing and percent		Estimated date of procurement announcement or beginning of contracting process	PTL technical review (4)	Comments
						BID/MIF %	Local / Other %			
48		Hiring a graphic designer for the project visibility strategy	€ 8,000.00	NICQ		100		Mar-17		
Total			€ 7,416,000.00	Prepared by: Agustín Sarria			Date: 24 August 2017			
⁽¹⁾ It is recommended that procurements of a similar nature be grouped together, for example IT, furniture, publications, airfare, etc. If groups of similar individual contracts will be executed during different periods, they may be grouped together under a single category, with an explanation in the comments column indicating the average individual amount of the contracts and the period during which they will be executed. For example: For a project promoting exports, which includes travel to participate in trade fairs, one item might say "Airline tickets, trade fairs," the total estimated amount of US\$5,000 and an explanation in the Comments column: "This is a group of approximately four airline tickets to participate in regional trade fairs during year X and X1."										
⁽²⁾ Goods and works: CB: Competitive bidding; S: Shopping; DC: Direct contracting.										
⁽²⁾ Consulting firms: CQS: Selection Based on Consultants' Qualifications; SBQC: Selection Based on Quality and Cost; LCS: Least-cost Selection; FBS: Selection under a Fixed Budget. SSS: Single Source Selection; QBS: Quality-based Selection.										
⁽²⁾ Individual consultants: NICQ: National Individual Consultant Selection Based on Qualifications; SSS: Single Source Selection.										
⁽²⁾ Country System: CS: For public sector nonreimbursable technical cooperation operations, when the country system has been approved for the method associated with the procurement.										
⁽³⁾ Ex ante/ex post review/CS. Generally, based on institutional capacity and the risk level associated with procurement, ex post review is the standard modality. For critical or complex processes, ex ante review may be conducted instead. In cases where the country system is approved for the method associated with the procurement, supervision is carried out by the country system.										
⁽⁴⁾ Technical review: This column will be used by the Project Team Leader to identify procurement processes considered "critical" or "complex," requiring ex ante review of the terms of reference, technical specifications, reports, outputs, etc.										

DOCUMENT OF THE INTER-AMERICAN DEVELOPMENT BANK

PROPOSED RESOLUTION DE-___/17

Regional. Nonreimbursable Technical Cooperation ATN/___-____-RG
Support for the Design and Implementation of the Central American
Digital Trade Platform (PDCC)

The Board of Executive Directors

RESOLVES:

1. That the President of the Inter-American Development Bank ("Bank"), or such representative as he shall designate, is authorized, in the name and on behalf of the Bank, to enter into such agreement or agreements as may be necessary with Secretaría de Integración Económica Centroamericana (SIECA), for the purpose of granting it a nonreimbursable technical cooperation for a sum of up to €8.000.000 chargeable to the resources granted by the European Union, pursuant to the agreement or agreements specified in paragraph 2 below, and to adopt any other measures as may be pertinent for the execution of the project proposal contained in document AT-__.

2. That the President of the Bank, or such representative as he shall designate, is authorized, in the name and on behalf of the Bank, to enter into such agreement or agreements with the European Union as may be necessary to receive and administer resources for the purposes described in the project proposal specified in paragraph 1 above, and to adopt any other measures as may be pertinent for the execution of said agreement or agreements.

3. That the authorization granted in paragraph 1 above will be effective once the Bank and the European Union have entered into the corresponding agreement or agreements to which reference is made in paragraph 2.

(Adopted on _____ 2017)