

COMMUNICATION AND PARTICIPATION PLAN

1. The Ministry of Communication and Transport (MCT) will provide all critical and important information to various project stakeholders through means easily understood by them. Extra efforts will be made to provide information to the project communities in Niutao and MCT will ensure compliance with national policy on leasing of lands in Niutao.

2. The project scope and preparation activities were guided by the national development and outer island community priorities. Key respondent interviews, focus group, and community discussions were held in Niutao and indicated need for improving maritime transport to address safety and economic concerns through an improved workboat harbor.

3. Niutao project communities will be provided with information on the project scope, project site options, advantages and disadvantages i.e. technical, environmental, social, funding, etc. of these site options, and land requirements to ensure communities, politicians, public and government staff are continuously engaged and informed. Public disclosure of all project documents including due diligence reports (DDR) will be carried out through island community meetings prior to project implementation, and a copy of technical design, environmental and the DDR will be made available at the Island Council (*Kaupule*) offices and at MCT office in Funafuti and disclosed on government and ADB websites. DDR disclosure will include information on project scope, land requirement, compensation, process of land leasing and determining compensation for crops, trees, and possible graves, etc. Project progress reports will be disseminated widely.

4. A project communication and participation plan was prepared to ensure the participation of relevant stakeholder in each project output (Table 1).

TABLE 1: COMMUNICATION AND PARTICIPATION PLAN

Stakeholder Group	Objective of Intervention; why included	Approach to Participation Plan	Participation Methods		Timeline / Scheduling
			Method and Topics	Who is Responsible	
Government officials at national level	Representatives of Ministry of Communications and Transport responsible for implementation; Ministries necessary for government financing and consent processes to facilitate land acquisition for harbour and tree compensation.	Partnership (high)	<ul style="list-style-type: none"> Meetings and policy discussions to assist in identification of ownership of land and trees Submission of written land application documents to relevant ministries Land agreements Possible grave transfer Monitoring reports: submission of regular progress reports Resolution of project grievance requiring their participation 	<ul style="list-style-type: none"> PMU 	Months 1-3
Kaupule officials in Niutao	Local decision makers with responsibility for representing local interests	Collaboration (high)	<ul style="list-style-type: none"> Enter into formal agreement with PMU to support project activities Assistance with process of land acquisition and tree compensation Appropriate process for possible grave transfer 	<ul style="list-style-type: none"> PMU Kaupule CHief Kaupule Planner Kaupule Lands Officer 	Months 2 -3

Stakeholder Group	Objective of Intervention; why included	Approach to Participation Plan	Participation Methods		Timeline / Scheduling
			Method and Topics	Who is Responsible	
			<ul style="list-style-type: none"> Two-way information sharing/dialogue mechanism – for consultation on a regular basis Grievance Redress Mechanism 		
Landowners and residents economically active in the area	Represent local interests at harbour site including landholders and those economically active at the site (fisherfolk and others) for redevelopment for the harbour	Collaboration (high)	<ul style="list-style-type: none"> Community consultation and focus group discussions during design Townhall meeting with landowners, fisherfolk and other economically active people in the harbour site during and after construction and land ownership is finalised. This meeting to provide details on processes for compensation, key project issues (e.g. any unanticipated project impacts) and project's grievance redress mechanism and how to access it. Women must be encouraged to attend even if not legal land owners. Ongoing dialogue with Niutao Women's Council and Niutao Handicraft centre to house canteen and handicraft sale area at the passenger terminal Dialogue with Fale Kaupule on stevedores, safety plan, training sessions, and relocation of felled trees into central community space for local use. 	<ul style="list-style-type: none"> GESI Specialist at design stage Team leader/ PMU, GoT and Kaupule PMU post construction with national or international Gender and Social Development Specialist 	<p>March 2018</p> <p>Prior to construction when survey finalised and during implementation</p> <p>Post-construction</p>
Residents in Niutao using harbour facility, especially those with special needs.	Beneficiaries of project	Information sharing; (high) Collaboration (medium)	<ul style="list-style-type: none"> Focus group discussions of elderly, young and disabled, men and women separately; as well as pregnant women and those with young children and people living with disabilities for project awareness, grievance redress mechanism and monitoring of any unanticipated project impacts 	<ul style="list-style-type: none"> GESI Specialist at design stage and Gender and Social Development Specialist (PMU) 	Done in march 2018 and will continue during project implementation

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NGOs, women's groups and other CSOs including the National Council of Women, Red Cross, Tuvalu Family Health Association, Fusi Alofa Disability Association & Pacific Women in Maritime Association	Representatives of civil society to provide practical advice on how to ensure maximum social benefit from the harbour construction and maintenance	Information gathering and sharing; consultation (high)	<ul style="list-style-type: none"> • Key in-depth interviews in Funafuti and Niutao • Ongoing dialogue with Red Cross to scope possibility of working with Fale Kaupule on harbour safety plan and providing water safety and first aid training • Ongoing dialogue with Tuvalu Family Health Association and Department for Gender Affairs to provide HIV/AIDS/SRH, gender and culture training • Project awareness and solicit any feedback from the ongoing project implementation 	<ul style="list-style-type: none"> • GESI specialist 	<p>March 2018</p> <p>Prior to construction</p> <p>During project implementation</p>
Project Steering Committee:	Oversight body	Partnership (high)	<ul style="list-style-type: none"> • Meetings – as required 	Members: Minister of Planning & Economic Development; Minister of Finance & Minister of Public Works	Throughout the project
PMU	Responsible for managing all aspects of the project	Partnership Collaboration and Consultation (high)	Overall project-related concerns through: <ul style="list-style-type: none"> • Consultations with local communities • Partnership with government ministries, regarding land acquisition • Meetings with local authorities • Collaboration with NGOs • Progress reports 	<ul style="list-style-type: none"> • Gender and Social Development Specialist • Environmental specialist • Project Manager 	Throughout the project
Contractor(s) and employees from project areas	Responsible for construction of port and for EMP and social safeguards	Partnership (high)	<ul style="list-style-type: none"> • Contract including employment condition • Progress reports with sex disaggregated data 	Manager of contracting company; Project Manager; community relations staff	Months 6 - 24
ADB	Funders	Partnership (high)	Overall project management concerns through <ul style="list-style-type: none"> • Advisory support • Due diligence reports • Project preparation reports • Fact Finding Mission • Monitoring reports including GAP • Completion reports 	<ul style="list-style-type: none"> • ADB Project Manager • ADB Safeguards Specialist • PMU/Social Inclusion and gender specialist 	Months 1 - 33

