

PROGRAM ACTION PLAN

Actions	Responsible Agency	Time Frame for Implementation
Area 1: Technical Aspects		
1.1 MOUs, agreements, or contracts signed between MOPME (or DPE) and associate agencies supporting PEDP4.	MOPME or DPE	December 2018
1.2 MOPME has followed the Government of Bangladesh's recruitment guidelines in all recruitments initiated since July 2018.	DPE	January each year from 2019
1.3 Web-based SLIP and UPEP funds management module added to the existing funds management system.	DPE and MOPME	June 2019
1.4 Capacity building plan for field offices to support institutional strengthening prepared and implemented.	DPE	June 2019 (plan finalization) and June each year thereafter
1.5 BBS or any suitable entity commissioned to conduct Education Household Survey, 2021.	DPE, BBS	June 2021
1.6 CPD framework designed and approved, by taking into account elements such as: (i) open resource ICT platform to be established at the DPE in collaboration with resource agency (such as A2I) to deliver CPD training to teachers using e-teaching and e-learning material, (ii) training on using e-teaching and e-learning materials, and (iii) teacher educators improved in academic supervision through improved classroom-based practice monitoring and mentoring.	DPE, NAPE, NCTB, development partners	(i) and (ii) June 2019; (iii) June 2020 and annually thereafter
1.7 Provision requiring disaster resilience of schools (i) included in the infrastructure planning guidelines, and (ii) monitored for compliance during planning and implementation of constructions.	DPE and/or MOPME, LGED, development partners	(i) November 2018 (guidelines); (iii) annually from January 2019 (compliance)
Area 2: Fiduciary Management		
2.1 Preparations of the program APP by each program implementing agency coordinated, consolidated, and monitored by the DPE.	DPE, partner implementing agencies	December each year
2.2 Continued use of agreed PEDP3 model bidding documents for NCB procurement until the model documents are updated with CPTU approval.	All implementing agencies	July each year
2.3 AFRs conducted and disseminated.	Development partners in initial years before midterm review of the program, and then DPE in following years	October each year from 2020
2.4 (i) Timely disbursement of quarterly fund release and (ii) monitoring of advances ensured.	DPE	(i) First month of each next quarter; (ii) monthly
2.5 Conduct tripartite (MOPME–DPE, CAO–MOF, and OCAG) quarterly audit review meeting to monitor the progress in resolving audit observations.	MOPME and DPE	April 2020, and every quarter thereafter

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2.6 Institutionalize an internal audit unit at the DPE for conducting internal audits.	DPE	June 2020
2.7 GRS improved and made (i) more accessible to potential users, (ii) proactive in sharing information, and (iii) functional in terms of recording and reporting.	DPE and MOPME	July and January each year
Area 3: Environmental and Social Safeguards		
3.1 The harmonized SMF and EMF developed under PEDP3 are updated, adopted, and operationalized.	DPE in coordination with LGED and DPHE	December 2018
3.2 WASH block maintenance manual adopted by the DPE and hygiene promotion manual developed by the DPHE.	DPE, DPHE	Within 6 months from the start of program implementation
3.3 Water quality test requirement included in the MOU signed between the DPE and DPHE with sufficient budget allocated annually.	DPE, DPHE	(i) December 2018; (ii) June each year
3.4 Safeguard focal person or specialist is assigned at DPE to strengthen the coordination of environmental and social safeguards.	DPE	December 2018
Area 4: Gender and Social Inclusion		
4.1 Monitor and report on the implementation of the gender and inclusive education action plan in the approved PEDP4 program document. ^a	DPE in coordination with other implementing agencies	Report in JARM each year

A2I = access to information; AFR = annual fiduciary review; APP = annual procurement plan; BBS = Bangladesh Bureau of Statistics; CAO = chief accounts officer; CPD = continuous professional development; CPTU = Central Procurement Technical Unit; DPE = Directorate of Primary Education; DPHE = Department of Public Health Engineering; EMF = environmental management framework; SMF = social management framework; GRS = grievance redress system; ICT = information and communication technology; JARM = joint annual review mission; LGED = Local Government Engineering Department; MOF = Ministry of Finance; MOPME = Ministry of Primary and Mass Education; MOU = memorandum of understanding; NAPE = National Academy for Primary Education; NCB = national competitive bidding; NCTB = National Curriculum and Textbook Board; OCAG = Office of the Comptroller and Auditor General; PEDP3 = Third Primary Education Development Project; PEDP4 = Fourth Primary Education Development Program; SLIP = school level improvement plan; UPEP = *upazila* primary education plan; WASH = water, sanitation, and hygiene.

^a It refers to the gender and inclusive education action plan of the government's approved PEDP4 program document, which will be disclosed on DPE's website during program implementation.

Source: Asian Development Bank.