

The logo for the Asian Development Bank (ADB) consists of the letters "ADB" in a bold, white, sans-serif font, centered within a solid black square.

Asian Development Bank

22 December 2015

Mr. Martin Hunt  
Secretary of Finance  
Ministry of Finance  
Government House, Yaren  
Republic of Nauru

**Re: Project Design Advance for Port Development Project**  
**Grant Number: PDA 6005-NAU (Special Operations)**  
**Project number: 48480-001**

Dear Sir,

Nauru ("Recipient") has requested ADB for financial assistance under ADB's Project Design Facility for preparation of the Port Development Project ("Ensuing Project").

In response to the above request, ADB has agreed to provide a project design advance ("PDA") in the form of a grant ("PDA Grant") from ADB's Special Funds resources in an amount not exceeding three million Dollars (\$3,000,000) on the terms and conditions set forth in this letter agreement and the Attachments hereto ("PDA Grant Agreement"), for the purposes of the project ("PDA Project") as set out below.

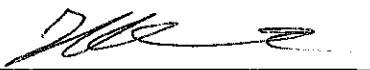
The PDA Project shall comprise geotechnical investigation, topography and cadastral survey, detailed engineering designs and necessary clearance of unexplored ordinance at work sites during investigations and surveys.

The Recipient acknowledges and agrees that no provision of this PDA Grant Agreement constitutes or implies a commitment or legal obligation on the part of ADB to provide financial assistance for the Ensuing Project.

According to ADB's Public Communication Policy 2011 ("PCP") on disclosure and exchange of information, this PDA Grant Agreement will be publicly disclosed on the ADB website once it has been signed by both parties. If ADB is advised that this PDA Grant Agreement contains any information or data of a sensitive or confidential nature falling within the PCP exceptions to presumed disclosure under the PCP, this PDA Grant Agreement will be disclosed after removing such information.

The Recipient is requested to confirm its agreement to the terms and conditions of this PDA Grant Agreement by having an authorized representative countersign the two original counterparts of this PDA Grant Agreement in the space indicated below. Please retain one signed original counterpart for your records, and return one signed original counterpart to ADB.

Very truly yours,

By 

Andrea Iffland  
Regional Director  
Pacific Liaison and  
Coordination Office

The Recipient hereby agrees to the terms and conditions of this PDA Grant Agreement and confirms that this PDA Grant Agreement does not contain any information or data that falls within the PCP exceptions.

On behalf of Nauru



Name: Mr. Martin Hunt  
Title: Secretary, Ministry of Finance  
Date: *22 December 2015*

Attachment 1: Terms and Conditions  
Attachment 2: Allocation Table  
Attachment 3: PDA Project Administration Manual

**Terms and Conditions**

**ARTICLE I**

**Grant Regulations; Definitions**

Section 1.01. The provisions of the Special Operations Grant Regulations Applicable to Grants Made by ADB from Its Special Funds Resources, dated 7 February 2005 (“Grant Regulations”), are hereby made applicable to this PDA Agreement with the same force and effect as if they were fully set forth herein, subject, however, to the following modifications:

(a) The term “Grant”, wherever it appears in the Grant Regulations as a defined term or as part of a defined term, shall be substituted by the term “PDA Grant”.

(b) The term “Project”, wherever it appears in the Grant Regulations as a defined term or as part of a defined term, shall be substituted by the term “PDA Project”.

Section 1.02. Wherever used in this PDA Agreement, the several terms defined in the Grant Regulations have the respective meanings therein set forth unless modified herein or the context otherwise requires. Additional terms used in this PDA Grant Agreement have the following meanings:

(a) “Allocation Table” means the table showing the allocation of the PDA Grant proceeds to items of expenditure under the PDA Project, and the withdrawal percentage for disbursement for each such item of expenditure from the PDA Grant proceeds, as set forth in Attachment 2 to this PDA Grant Agreement;

(b) “Consulting Guidelines” means the Guidelines on the Use of Consultants by Asian Development Bank and its Borrowers (2013, as amended from time to time);

(c) “Consulting Services” means the consulting services to be financed out of the proceeds of the PDA Grant;

(d) “Goods” means equipment and materials to be financed out of the proceeds of the PDA Grant under a contract for Consulting Services;

(e) “Loan Disbursement Handbook” means ADB’s Loan Disbursement Handbook (2015, as amended from time to time);

(f) “PDA PAM” means the project administration manual for the PDA Project as initially set forth in Attachment 3 to this PDA Grant Agreement and as updated from time to time in accordance with the respective administrative procedures of the Recipient and ADB;

(g) “Procurement Guidelines” means ADB’s Procurement Guidelines (2015, as amended from time to time); and

(h) "Procurement Plan" means the procurement plan for the PDA Project incorporated in the PDA PAM as updated from time to time in accordance with the Procurement Guidelines, the Consulting Guidelines, and other arrangements agreed with ADB.

## **ARTICLE II**

### **The PDA Grant**

Section 2.01. ADB agrees to make available to the Recipient from ADB's Special Funds resources an amount of three million Dollars (\$3,000,000).

Section 2.02. (a) Except as provided in subsection (b) hereinafter, the PDA Grant Closing Date for the purposes of Section 8.02 of Grant Regulations shall be 31 March 2018, or such other date as may from time to time be agreed between the Recipient and ADB.

(b) Notwithstanding subsection (a) hereinabove, ADB shall notify the Recipient of the PDA Grant Closing Date in the event that ADB does not finance the Ensuing Project.

Section 2.03. On the PDA Grant Closing Date, the right of the Recipient to make withdrawals from the PDA Grant Account shall terminate and any unwithdrawn amount of the PDA Grant shall be cancelled.

## **ARTICLE III**

### **Use of Proceeds of the PDA Grant**

Section 3.01. The Recipient shall cause the proceeds of the PDA Grant to be applied to the financing of expenditures on the Project in accordance with the provisions of this PDA Grant Agreement.

Section 3.02. Except as ADB may otherwise agree, the proceeds of the PDA Grant shall be allocated to items of expenditure, and disbursed on the basis of the withdrawal percentage for each item of expenditure, as set forth in the Allocation Table.

Section 3.03. Except as ADB may otherwise agree, the PDA Grant proceeds shall be disbursed in accordance with the Loan Disbursement Handbook.

Section 3.04. Except as ADB may otherwise agree, the Recipient shall procure, or cause to be procured, the items of expenditure to be financed out of the proceeds of the PDA Grant in accordance with the Consulting Guidelines and the Procurement Guidelines, as the case may be.

Section 3.05. Except as ADB may otherwise agree, the Recipient shall apply such methods for selecting and engaging Consulting Services and for procurement of Goods as are set out in the Procurement Plan.

Section 3.06. All contracts for procurement of Consulting Services shall be subject to prior review by ADB, unless otherwise agreed between the Recipient and ADB and set forth in the Procurement Plan.

Section 3.07. (a) The Recipient shall ensure that all Goods procured (including without limitation all computer hardware, software and systems, whether separately procured or incorporated within other goods and services procured) do not violate or infringe any industrial property or intellectual property right or claim of any third party.

(b) The Recipient shall ensure that all contracts for the procurement of Goods contain appropriate representations, warranties and, if appropriate, indemnities from the supplier with respect to the matters referred to subsection (a) hereinabove.

(c) The Recipient shall ensure that all ADB-financed contracts with consultants contain appropriate representations, warranties and, if appropriate, indemnities from the consultants to ensure that the Consulting services provided do not violate or infringe any industrial property or intellectual property right or claim of any third party.

Section 3.08. Except as ADB may otherwise agree, the Recipient shall cause all items of expenditure financed out of the proceeds of the PDA Grant to be used exclusively in the carrying out of the PDA Project.

Section 3.09. Except as stipulated otherwise in this PDA Grant Agreement, withdrawals from the PDA Grant Account in respect of Goods and Consulting Services shall be made only on account of expenditures relating to:

- (a) Goods which are produced in and supplied from, and Consulting Services which are supplied from, such member countries of ADB as shall have been specified by ADB from time to time as eligible sources for procurement; and
- (b) Goods and Consulting Services which meet such other eligibility requirements as shall have been specified by ADB from time to time.

## ARTICLE IV

### Particular Covenants

Section 4.01. The Recipient shall ensure that the PDA Project is implemented in accordance with the detailed arrangements set forth in the PDA PAM. Any subsequent change to the PDA PAM shall become effective only after approval of such change by the Recipient and ADB. In the event of any discrepancy between the PDA PAM and this PDA Grant Agreement, the provisions of this PDA Grant Agreement shall prevail.

Section 4.02. The Recipient shall make available, promptly as needed, the funds, facilities and services as required, in addition to the proceeds of the PDA Grant, for the carrying out of the PDA Project.

Section 4.03. Whenever applicable, in the carrying out of the PDA Project, the Recipient shall ensure, that competent and qualified consultants acceptable to ADB are employed to an extent and upon terms and conditions satisfactory to the Recipient and ADB.

Section 4.04. (a) The Recipient shall, (i) maintain separate accounts and records for the PDA Project; (ii) prepare annual financial statements for the PDA Project in accordance with accounting principles acceptable to ADB; (iii) have such financial statements audited annually by independent auditors whose qualifications, experience and terms of reference are acceptable to ADB, in accordance with international standards on auditing or the national equivalent acceptable to ADB; (iv) as part of each such audit, have the auditors prepare a report (which includes the auditors' opinion on the financial statements, and use of the PDA Grant proceeds) and a management letter (which sets out the deficiencies in the internal control of the PDA Project that were identified in the course of the audit, if any); and (v) furnish to ADB, no later than 6 months after the end of each related fiscal year, copies of such audited financial statements, audit report and management letter, all in the English language, and such other information concerning these documents and the audit thereof as ADB shall from time to time reasonably request.

(b) ADB shall disclose the annual audited financial statements for the PDA Project and the opinion of the auditors on the financial statements within 30 days of the date of their receipt by posting them on ADB's website.

(c) The Recipient shall enable ADB, upon ADB's request, to discuss the financial statements for the PDA Project and the Recipient's financial affairs where they relate to the PDA Project with the auditors appointed pursuant to subsection (a)(iii) hereinabove, and shall authorize and require any representative of such auditors to participate in any such discussions requested by ADB. This is provided that such discussions shall be conducted only in the presence of an authorized officer of the Recipient, unless the Recipient shall otherwise agree.

Section 4.03. The Recipient shall enable ADB's representatives to inspect the PDA Project, the Goods and any relevant records and documents.

Section 4.04. (a) The Recipient and the implementing agency shall (i) comply with ADB's Anticorruption Policy (1998, as amended to date) and acknowledge that ADB reserves the right to investigate directly, or through its agents, any alleged corrupt, fraudulent, collusive or coercive practice relating to the PDA Project; and (ii) cooperate with any such investigation and extend all necessary assistance for satisfactory completion of such investigation.

(b) The Recipient and the implementing agency shall ensure that the anticorruption provisions acceptable to ADB are included in all bidding documents and contracts, including provisions specifying the right of ADB to audit and examine the records and accounts of the implementing agency and all suppliers, consultants, and other service providers as they relate to the PDA Project.

**ARTICLE V**

**Effectiveness**

Section 5.01. Notwithstanding the provisions of Sections 9.01 and 9.03 of the Grant Regulations, this PDA Grant Agreement shall become effective upon the date of receipt by ADB of this PDA Grant Agreement duly signed by both the Recipient and ADB.

**ARTICLE VI**

**Miscellaneous**

Section 6.01. The Minister of Finance of the Recipient is designated as representative of the Recipient for the purposes of Section 11.02 of the Grant Regulations.

Section 6.02. The following addresses are specified for the purposes of Section 11.01 of the Grant Regulations:

For the Recipient

Ministry of Finance  
Government House  
Yaren, Republic of Nauru.

For ADB

Asian Development Bank  
6 ADB Avenue  
Mandaluyong City  
1550 Metro Manila  
Philippines

Facsimile Numbers:

(632) 636-2444  
(632) 636-2446.

**Allocation Table**

<b>Allocation and Withdrawal of PDA Grant Proceeds (Project Design Advance for Port Development Project)</b>			
<b>Number</b>	<b>Category</b>	<b>Amount of Grant Allocated to the Category (\$)</b>	<b>Basis for Withdrawal from the Grant Account</b>
1	Consulting Services	3,000,000	100 % of total expenditure claimed*
	Total	3,000,000	

\* Exclusive of taxes and duties imposed within the territory of the Recipient



**Project Administration Manual  
(Project Design Advance for Port Development Project)**



# Project Design Advance Project Administration Manual

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Project Number: 48480-001  
Grant Number: PDA6005  
December 2015

## Nauru: Port Development Project