

KNOWLEDGE PARTNERSHIP AGREEMENT

KNOWLEDGE PARTNERSHIP AGREEMENT BETWEEN THE ASIAN DEVELOPMENT BANK AND THE PLAN INTERNATIONAL AUSTRALIA

This KNOWLEDGE PARTNERSHIP AGREEMENT (hereinafter “Agreement”) is dated _____ August 2018 and entered into by and between the Asian Development Bank (“ADB”) and the Plan International Australia (“PIA”), (each a “Party”; together the “Parties”).

WHEREAS,

- a. ADB is a development bank that aims for an Asia and Pacific region free from poverty. ADB’s mission is to help its developing member countries reduce poverty and improve the quality of life of their people through inclusive economic growth, environmentally sustainable growth, and regional integration.
- b. PIA is an independent development and humanitarian organization that strives to advance children’s rights and equality for girls all over the world. It is a children’s charity with no religious, political, or government affiliation.
- c. PIA is member of Plan International Inc. (PII). As a member of PII, PIA has a license to use the Plan International name and brand, and utilize PII’s intellectual property and resources through agreements between Plan International entities.
- d. In 2012–2013, International Labour Organization reported 23.3% of young people across the Asia and Pacific region were not in education, employment, or training (NEET).¹ In recognition of this situation, ADB and PIA share common objectives, recognizing the importance of creating decent jobs and entrepreneurship opportunities the young people entering the workforce across the Asia Pacific region.
- e. PII and ADB signed a Memorandum of Understanding in March 2017 to support a partnership which focuses on several strategic priorities, one of which is poverty reduction and inclusive economic growth. Both organizations see the creation of decent jobs and entrepreneurship opportunities as fundamental to achieving this objective.
- f. PII has prioritized youth employment and entrepreneurship as one of its areas of global distinctiveness, and ADB’s draft Strategy 2030 identifies job creation as a key challenge facing the region.
- g. PII has created a Youth Employment Solutions Digital Ecosystem (YES!DE) which provides digital tools to help young people gain the skills they need for the jobs of today and the future, and provides an evidence base for what works and what does not in employment interventions.
- h. The principle digital tools under YES!DE are: YES!ACADEMY, YES!ME, and YES!HUB (definitions below).

¹ International Labour Organization. 2015. What does NEETs mean and why is the concept so easily misinterpreted? *Work4Youth Technical Brief No. 1*.

- i. PII has entered into a partnership with Accenture to develop and implement a USD4.6 million project in Indonesia and the Philippines which further develops YES!DE and supports a cohort of marginalized young people through training and mentoring to enable them to obtain employment or start their own business. This USD4.6 million contribution is supplemented by the pro-bono contribution of the time and expertise of several highly skilled professionals from Accenture, especially from technological fields. ADB seeks to leverage this investment to create knowledge that leads to enhancement in design of TVET and entrepreneurship projects.
- j. In August 2018, ADB approved the regional knowledge and support technical assistance on Demonstrating Innovative Employment Solutions through Regional Knowledge Sharing Partnerships with Youth Organizations (the "TA"). The TA hopes to expand youth employment solutions among ADB developing member countries (DMCs), development partners, and youth in support of poverty reduction and the Sustainable Development Goals (SDGs).
- k. ADB is developing project pilots on employability and entrepreneurship in conjunction with the Coordinating Ministry of Economic Affairs in Indonesia.

NOW THEREFORE the parties hereto agree as follows:

DEFINITIONS

The following terms used in this Agreement will have the following meanings:

Charter means the Agreement Establishing the Asian Development Bank;

Headquarters Agreement means the Agreement between the Asian Development Bank and the Government of the Republic of the Philippines regarding the Headquarters of the Asian Development Bank;

Knowledge Products mean outputs of knowledge services; may be in the form of databases, multimedia, and publications or documents;

Knowledge Solutions mean case studies, research, big data analysis, pilot demonstration activities, experimentation, and information to solve development problems;

NGOC means the NGO and Civil Society Center within the Sustainable Development and Climate Change Department of ADB;

Outputs mean the outputs set out in paragraph 3 of this Agreement;

YES!ACADEMY is a Learning Management System including a gamified e-learning platform;

YES!ME is a direct beneficiary monitoring system that traces individuals for 5 years after the intervention to track key outcomes on employment and business creation;

YES!HUB is an ePortal which provides a one-stop shop for creating market-relevant interventions, which includes labor market assessment tool;

Youth for Asia (YfA) means an ADB initiative that was launched in early 2013 to support the participation of youth as important stakeholder in development by building their capacity to be engaged meaningfully in ADB operations in the continuing development of Asia and the Pacific.

NOW THEREFORE the parties hereto agree as follows:

Article I
NATURE AND SCOPE OF KNOWLEDGE PARTNERSHIP

1. Recognizing the strategic value of PIA's work on youth employment and entrepreneurship, ADB shall designate PIA as a "knowledge partner" for the objective of trialing, adapting, and evaluating the use of YES!DE tools in educational and skills-development institutions in Indonesia. These institutions will be those under the direct supervision of ADB client implementing agency, the Coordinating Ministry of Economic Affairs.
2. The study will use an action-research methodology which will test a variety of approaches to technical, vocational, entrepreneurship, and life skill acquisition including digital, classroom based, and workplace training. Approaches used will include different blends of e-learning, classroom, and on-the-job training. The action-research approach has been specifically chosen because it combines academic rigor with the clear objective that every young person engaging with the partnership will gain clear benefits for their future employability.
3. The scope of work and detailed activities ("Activities") are set out in the Terms of Reference (Appendix).
4. The Agreement shall be effective from the date of its signature until 30 December 2020 (unless terminated in accordance with paragraph 5 below or modified by mutual agreement of the Parties).
5. The Agreement may be terminated by either Party within 1 month written notice to the other Party. Any termination of this Agreement shall be without prejudice to the (a) orderly completion of any ongoing Activity, and (b) any other rights and obligations of the Parties accrued prior to the date of termination under this Agreement. The Parties shall ensure the orderly settlement of accounts prior to the expiration of the notice period.
6. ADB shall:
 - a. Provide technical input and advise on the action-research design, methodology, and implementation;
 - b. Oversee the implementation of this Agreement including progress monitoring on a periodic basis to ensure that all the expected outputs are being achieved;
 - c. Provide routine communications and support through NGOC;
 - d. Provide, as required, a Letter of Agreement outlining details of engagement of individual experts working under the Agreement;
 - e. Provide short term hoteling facilities for visiting PIA staff, and meeting room and workshop facilities for presentations;
 - f. Nominate a Project Coordinator who will be accountable to the PIA Project Coordinator in managing the deliverables under this agreement; and
 - g. Support the dissemination of the research outputs with ADB and through other available channels.

7. PIA shall:
 - a. Make suitably skilled experts available to produce research and knowledge products that meet international standards;
 - b. Carry out the activities (“Activities”) set out in the Terms of Reference (Appendix);
 - c. Nominate a Project Coordinator who will be accountable to the ADB Project Coordinator in managing the deliverables under this agreement;
 - d. Consult and seek the inputs of ADB on the on the action-research design, methodology, and implementation;
 - e. Ensure nominated Project Coordinator provides milestone reports of Activities undertaken and Activities planned in form and substance as satisfactory to ADB; and
 - f. Provide status reports on progress in implementation of the Activities in relation to the delivery of the Outputs, and the latest approved budget for the Outputs with the progress reports to a format satisfactory to ADB.

Article II FINANCING FOR THE PROJECT

8. ADB shall make payments to PIA in an aggregate amount not exceeding United States dollars (USD) 100,000 (the “Funds”) to carry out the Project. The Funds shall be remitted upon ADB’s satisfaction of completion of the milestones specified in accordance with the payment schedule in the Appendix to this Agreement.
9. ADB shall transfer the Funds to PIA’s bank account with the following details:

Account Name:	Plan International AUSTRALIA Overseas Aid Fund
BSB:	063-002
Account Number:	00910351
Bank Name:	Commonwealth Bank of Australia
Bank Address:	191 Swanston Street Melbourne Vic 3000
Sort Code:	N/A
Currency of Account:	AUD
IBAN:	N/A
SWIFT/BIC:	C T B A A U 2 S
Organization Name:	Plan International Australia
Organization Tel:	+61 9672-3600
10. The Funds shall be used exclusively for the costs and expenses incurred in carrying out the Project. In the event PIA will engage external consultants or procure any equipment, PIA shall obtain prior written consent from ADB, and shall carry out such engagement and procurement in accordance with ADB Procurement Policy (2017, as amended from time to time) and the associated project administration instructions/technical assistance staff instructions.
11. PIA shall submit requests for payment in the form of an invoice in USD to ADB and ADB shall disburse the payment in accordance with the schedule of payments set out in the Appendix. Disbursements will be made in accordance with the Technical Assistance Disbursement Handbook (May 2010, as amended).

12. PIA shall not use the Funds to: (i) finance expenditures related to capitalization; (ii) purchase of equipment without first consulting with the ADB project officer; or (iii) finance any local taxes or duties.
13. In the management and utilization of the Funds, PIA shall maintain standards of conduct that govern the performance of its staff, including the prohibition of corrupt, fraudulent, collusive or coercive practices in connection with the award and administration of contracts and procurement.

**Article III
ANNUAL AND FINANCIAL STATEMENTS AND AUDITS**

14. PIA shall provide ADB with an audited consolidated entity financial statement as of 30 June 2019 including the auditor's opinion, within 1 month from the approval of such audited consolidated entity financial statement by the relevant approval authority. All financial reports shall be provided by PIA in the standard PIA formats. After completion and financial closing of this Agreement, PIA shall provide ADB, not later than 2 months after the completion of the Activities, a final financial statement, certified by the PIA Financial Director, on the use of the funds transferred by ADB to PIA.
15. PIA shall keep systematic accounts and records documenting evidence of payments of the Funds as required by ADB's policies, procedures, and regulations. PIA shall maintain accounts and records of the Funds during the term of this Agreement and for 5 years after the completion of the Activities. If information about the expenditure of the Funds is requested for the conduct of ADB's internal and external audits, PIA shall provide the information as reasonably requested by ADB. PIA shall permit ADB-authorized representatives, including auditors ADB selects to inspect and audit such accounts and records.

**Article IV
INTELLECTUAL PROPERTY**

16. Copyright of any reports, documents and other work product produced in the carrying out of the Activities under this Agreement shall be the property of ADB.

**ARTICLE V
MISCELLANEOUS**

A. Anti-corruption Procedures and Investigations

17. This Agreement and the Activities carried out thereunder are subject to ADB's Anticorruption Policy (1998) and Integrity Principles and Guidelines (2015), both amended from time to time.
18. PIA shall comply with ADB's Anticorruption Policy and will also ensure compliance therewith by any legal entity or individual they engage using all or any part of the Funds provided by ADB under this Agreement. ADB reserves the right to investigate directly, or through its agents, any alleged corrupt, fraudulent, collusive or coercive practice or other integrity violation relating to this Agreement, the Activities or the use of the Funds. PIA shall cooperate with any such investigation and extend all necessary assistance for satisfactory completion of such investigation.
19. PIA further acknowledges that ADB's Anticorruption Policy (1998) requires staff, beneficiaries, consultants, bidders, suppliers and contractors involved in carrying out the Activities to observe the

highest standards of ethics and personal integrity. Any party found in breach of ADB's Anticorruption Policy may be subject to sanctions and other remedial actions in accordance with ADB's policies, including the Integrity Principles and Guidelines. Any entity or individual debarred or temporarily suspended in accordance with the Integrity Principles and Guidelines will be ineligible to participate in Activities financed by or related to this Agreement.

B. Application of ADB's Safeguard Policy Statement

20. ADB's Safeguard Policy Statement (2009) ("**SPS**") shall apply to the Activities in the delivery of the Outputs:
- a. In cases where there are consequential safeguard procedures or actions required by the SPS which are not required under PIA's regulations and rules, ADB and PIA shall consult with each other and decide on how these requirements will be met and assured by PIA in the carrying out of the Activities; and
 - b. in cases where there are no consequential safeguard procedures or actions required by the SPS, PIA shall carry out the Activities under this Agreement in accordance with its own applicable safeguard policies.

C. Early Termination

21. Either Party may terminate this Agreement which shall cease to be in force 30 days after either Party has given notice in writing to the other organization of its decision to terminate this Agreement. ADB and PIA shall consult between themselves and if applicable, with the authorities in the beneficiary developing country prior to early termination of the delivery of the Outputs by either Party.
22. In the event of such early termination requested by PIA, unless ADB may otherwise agree, PIA shall promptly reimburse ADB for financial contributions already transferred in relation to the Output under this Agreement that has not been accepted by ADB, including any such financial contribution previously transferred upon ADB acceptance of an early milestone. Refund shall be made in USD and any exchange losses from the conversion in other currencies shall be borne by PIA.
23. In the event of such early termination requested by ADB, ADB and PIA shall consult with each other concerning the appropriate steps to be taken and/or any further actions which may be necessary to take with respect to the delivery of Outputs, including settlement of any outstanding commitments and liabilities.

D. Confidentiality and Disclosure

24. The Parties may disclose to the general public this Agreement and information with respect to Activities carried out thereunder in accordance with their respective policies and procedures and subject to paragraph 24 below. However, when information provided in the context of this Agreement (whether orally or in writing, in electronic or printed form) is described and/or designated by a Party providing it as confidential, the receiving Party shall take all reasonable measures to keep such information confidential and shall only use it for the purpose for which it was provided. Such confidential information shall not be disclosed by the receiving Party without the prior knowledge and consent of the Party providing such information.

25. Final reports generated under or in connection with this Agreement are subject to disclosure under ADB's Public Communications Policy, 2011 ("PCP") except to the extent they fall within an exception to presumed disclosure under the PCP.

E. Status of the Parties and their Personnel

26. The employees, personnel, representatives, agents, contractors, or affiliates of ADB, including the personnel engaged by ADB for carrying out any of the Activities pursuant to this Agreement, shall not be considered in any respect or for any purposes whatsoever as being employees, personnel, representatives, agents, contractors, or affiliates of PIA; nor shall any employees, personnel, representatives, agents, contractors, or affiliates of PIA be considered, in any respect or for any purposes whatsoever, as being employees, personnel, representatives, agents, contractors, or affiliates of ADB. Neither Party shall be entitled to act or make legally binding declarations on behalf of the other Party. Nothing in this Agreement shall be deemed to constitute a joint venture, agency, interest grouping or any other kind of formal business grouping or entity between the Parties.

F. Responsibility

27. PIA will indemnify ADB against, and hold ADB harmless from, all losses, claims, liabilities, damages, demands, actions, or proceedings whatsoever arising out of or in connection with the implementation of the Activities.
28. ADB undertakes no responsibility in respect to life, accident, travel, or any insurance coverage of the personnel of, or consultants engaged by PIA for purposes of carrying out the Activities under this Agreement or for claims by third parties resulting from the Activities carried out under this Agreement.

G. Use of Name and Emblem

29. Neither Party shall use the name, emblem or trademarks of the other Party, its subsidiaries and/or affiliates, or any abbreviation thereof, in connection with its business or for public dissemination without the prior expressly written approval of the other Party in each case. In no event shall authorization to use the PIA or ADB name or emblem be granted for commercial purposes. Each Party acknowledges that it is familiar with the independent, international and impartial status of the other Party, and recognizes that their names and emblems may not be associated with any political or sectarian cause or otherwise used in a manner inconsistent with the status of the ADB and PIA respectively. The Parties agree to recognize and acknowledge this knowledge partnership, as appropriate. To this end, the Parties shall consult with each other concerning the manner and form of such recognition and acknowledgement.

H. Privileges and Immunities

30. PIA acknowledges the special character of ADB as an international institution with status, privileges and immunities provided under the Charter and the Headquarters Agreement. Nothing in or relating to this Agreement shall be deemed a waiver, express or implied, of any of the privileges and immunities of the ADB.

I. Audit

31. If audit discloses that ADB's financial contribution has not been used by PIA in accordance with the

terms of this Agreement, ADB and PIA shall consult each other and agree remedial actions as appropriate, taking into account the respective contribution by ADB and PIA pursuant to this Agreement. The remedial action may include the refund by PIA to ADB of ADB's financial contribution in part or in full in US dollars. Any exchange losses from the conversion in other currencies shall be borne by PIA.

32. The use of ADB funds transferred by ADB to PIA shall be subject to the internal and external auditing procedures provided for in the financial regulations, rules and directives of PIA. Should the audit report contain observations concerning the Activities and/or the financial management of the Funds, PIA shall promptly provide such information as requested by ADB in connection with the audit.

J. Dispute Settlement

33. This Agreement shall be governed by general principles of international law, to the exclusion of any single national system of law.
34. In the event of a dispute, controversy or claim arising out of or relating to this Agreement, the Parties shall use their best efforts to amicably and promptly settle such dispute through direct negotiation. Any dispute that is not settled within 60 days from the date either Party has notified the other Party of the nature of the dispute and of the measures that should be taken to rectify it, shall be resolved through consultation between the Heads of the respective institutions. Any dispute, controversy or claim that remains unresolved shall be resolved by arbitration under the Rules of Arbitration of the International Chamber of Commerce by a single arbitrator appointed in accordance with the said rules. The arbitration shall take place in Singapore and the language of arbitration shall be the English language. The resulting award shall be final and binding on the parties and shall be in lieu of any other remedy. Unless the Parties agree otherwise, neither Party shall be required to give general discovery of documents, but may be required only to produce specific identified documents which are relevant to the dispute, controversy or claim.

K. Notification and Amendments

35. Each Party shall promptly notify the other in writing of any anticipated or actual material changes that will affect the performance of the obligations under this Agreement. The Parties may amend this Agreement by mutual written agreement.

L. Notices

36. Any notice required or permitted to be given or made under this Agreement shall be in writing. Such notice or request shall be deemed to have been duly given or made when it shall be delivered by hand or by mail, facsimile or electronic mail to the party to which it is required or permitted to be given or made at such party's address as specified at the end of this Agreement or at such other address as such party shall have designated by notice to the party giving such notice or making such request.
37. Nothing contained herein shall be construed as establishing or creating between ADB and PIA a relationship of master and servant or principal and agent.
38. The agreement will become effective on the date it has been executed by both Parties.

39. AS WITNESS WHEREOF, the parties hereto, acting through their representatives thereunto duly authorized, have caused this agreement to be signed in their respective names as the day and year first above written.

For and on behalf of
ASIAN DEVELOPMENT BANK

For and on behalf of
PLAN INTERNATIONAL AUSTRALIA

Woochong Um
Director General
Sustainable Development and
Climate Change Department
Date: _____

Dave Husy
Director of Programs
Date: _____

Contact Details

Contact Person for ADB:

Christopher Morris
Head
NGO and Civil Society Center
Email: cmorris@adb.org

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6 ADB Avenue, Mandaluyong City
1550 Metro Manila, Philippines

Contact Person for Plan International
Australia:

Name:
Designation:
Department:
Email:

Address:

**APPENDIX TO THE KNOWLEDGE PARTNERSHIP AGREEMENT
BETWEEN
THE ASIAN DEVELOPMENT BANK AND THE PLAN INTERNATIONAL AUSTRALIA**

**Beneficiary Tracking, Evaluation, and Knowledge Generation from JobStart Pilots in
Indonesia through Plan's International's Digital Ecosystem**

TERMS OF REFERENCE

I. Background and Objective of the Assignment

1. Asian Development Bank (ADB) and Plan International Australia have prioritized the upskilling and creation of decent jobs and entrepreneurship opportunities for marginalized young people in the Asia and Pacific region. Accenture is funding a major expansion of Plan International's vocational training and entrepreneurship program in Indonesia and the Philippines under the umbrella of the Wired for Work (W4W) program. Accenture are contributing USD4.6 million finance to the project along with significant in-kind consultant time. W4W will support further development of Plan International's Youth Employment Solutions Digital Ecosystem (YES!DE) which consists of the following assets:

- (i) YES!ME – a direct beneficiary monitoring system that traces individuals for 5 years after the intervention to track key outcomes on employment and business creation. This is an open-source, bespoke tool that tracks training, mentoring and placements for each beneficiary; and provides real-time aggregated analysis using dashboards which can be set up for the needs of each user.
- (ii) YES!ACADEMY – a Learning Management System including a gamified e-learning platform. Courses have been and continue to be developed in English and a number of other Asian languages including Bahasa Indonesia.
- (iii) YES!HUB – an ePortal which provides a one-stop shop for creating market-relevant interventions, which includes a digital labor market assessment tool.

2. The Accenture funded program will enable 35,000 youth to gain demand-driven skills needed to successfully transition into waged or self-employment. The digital assets emphasize human-centered and agile design concepts that bring youth into the heart of youth employment program design, implementation, and monitoring and evaluation.

3. The services under this knowledge partnership will support the implementation of ADB's regional knowledge and support technical assistance (TA) on Demonstrating Innovative Employment Solutions through Regional Knowledge Sharing Partnerships with Youth Organizations.

4. The TA 9229: Support to the Association of Southeast Asian Nations Economic Community is undergoing a change of value, scope, and implementation arrangements.¹ Output 1 of this scope change includes the piloting in Indonesia of JobStart approaches in a

¹ ADB. 2016. *Technical Assistance for Support to the Association of Southeast Asian Nations Economic Community*. Manila.

representative number of participating government agencies.² ADB's Southeast Asia Department see the synergy of using the tools developed under Wired for Work to support this process.

5. Recognizing the strategic value of Plan International's work on youth employment and entrepreneurship, ADB shall designate Plan International as a "knowledge partner" for the objective of trialing, adapting, and evaluating the use of YES!DE tools in educational and skills-development institutions in Indonesia.

II. Scope of the Knowledge Partnership

6. The digital tools developed by Plan International and Accenture will be leveraged by TA 9229 to support the design and implementation of the JobStart pilots in Indonesia.

7. YES!ME will be used to facilitate independent monitoring and evaluation (M&E). Plan International will design a monitoring and evaluation framework to include qualitative indicators to supplement the functionality of YES!ME, and this will be used to evaluate process, outputs, and outcomes of the pilots. The key outcomes tested will be labor market results, and the process and impact of policy change. Evaluations will take place ex ante and at two points ex post, with the final evaluation taking place several months after completion of JobStart Activities to test longer term outcomes.

8. YES!ACADEMY will be used alongside Plan International's wider expertise on soft skills and work readiness to generate tailored blended approaches to skills training, which encompass combinations of classroom-based, e-learning, and on-the-job components.

9. The knowledge partnership will also draw out learning about the use of digital tools within institutional frameworks for wider use across Asia and the Pacific, with the objective of contributing to the enhancement of ADB's role as project developer.

III. Detailed Tasks

10. The knowledge partnership will see Plan International Australia carry out the following tasks in support of TA 9229 and for wider knowledge generation purposes:

- (i) Conducting a consultation with implementing government agencies on their existing processes and plans for the JobStart pilots. This will enable any necessary customization and the roll-out of YES!ME as the core tracking system for the pilots.
- (ii) Identifying blended approaches to life-skills and technical training, including use of YES!ACADEMY's existing courses and combinations of classroom-based and on-the-job training approaches.
- (iii) Forming a stakeholder advisory committee (including representation of beneficiaries) to ensure ongoing input to the pilots so that it is adaptive to the needs of the stakeholders.
- (iv) Supporting government agencies in rolling out training components including use of YES!ACADEMY through providing expertise of Plan International's Youth Employment Network.
- (v) Through use of YES!ME and supplementary qualitative M&E,³ conducting:

² JobStart is a project design that focuses on skills acquisition and job-readiness for unemployed young people. ADB has provided financed a roll-out of JobStart in the Philippines through a policy based loan.

³ Qualitative M&E will include the conducting of interviews and focus groups with stakeholders.

- a. an ex-ante evaluation of the 2 pilot proposals against the framework agreed between ADB and the Coordinating Ministry of Economic Affairs;
 - b. monitoring of the 2 pilots during implementation;
 - c. an ex post evaluation at completion, looking at implementation against planned Activities, and on immediately verifiable results; and
 - d. a second ex post evaluation 6 to 9 months after completion, principally looking at outcome level, focusing on labor market results and how the tools worked, and whether the policy recommendations have been implemented.
- (vi) Final report writing.
 - (vii) Producing a learning product for the Indonesia audience on the potential to support development of larger scale projects.
 - (viii) Producing learning products for the wider ADB and pan Asia-Pacific audience on new unique aspects of the work and what learnings can be drawn.

IV. Schedule of Submission of Reports

Report	Deadline
Inception Report	October 2018
Midterm Progress Report	June 2019
Progress report	December 2019
Final Report	June 2020

V. Milestone Payment Schedule

Milestone Payment	ADB Disbursement (USD)	Target Milestone Date	Activities to be Completed
1 st	25,000	August 2018	Upon signing of the Knowledge Partnership Agreement
2 nd	20,000	October 2018	Completion of inception report which covers customization and roll-out of YES!ME and YES!ACADEMY and ex-Ante review of JobStart pilots.
3 rd	20,000	June 2019	Mid-Term Progress report
4 th	25,000	December 2019	Progress report which includes annex with Initial Ex Poste Evaluation
5 th	10,000	June 2020	Final report, which includes annexes with the content of: <ul style="list-style-type: none"> • Second Ex Post Evaluation • Indonesia audience knowledge product⁴ • Wider audience knowledge product⁵
Total	100,000		

⁴ The content for this knowledge product will be produced by Plan International. ADB will be responsible for design and publishing.

⁵ As for footnote 4.

VI. Indicative Cost Breakdown

11. The estimates below do not include Plan International’s in-kind contribution in the form of wider project management of the Wired for Work project on which this knowledge partnership depends. It also excludes activities leveraged by this knowledge partnership which consist of the Wired for Work grant from Accenture to Plan International (USD4.6m) and in-kind contributions (principally of staff time) to the Wired for Work project from Accenture.

12. A final financial statement (para. 14) shall show a detailed breakdown of the actual use of the funds certified by PIA Financial Director. Any major deviations from the below indicative costs should be shared during implementation.

Key Cost Items	Details	Unit	Rate (USD)	Total Cost (USD)
Activities to ensure full alignment with government ministries and finalizing project design	1 senior TVET specialist; 20 days at \$400 per day	20	400	8,000
	1 junior TVET specialist; 30 days at \$200 per day	30	200	6,000
	Meeting logistics costs: \$10,000	LS	10,000	10,000
Customization of tools and training of trainers at government ministry staff in digital tools*	2 Digital specialists 15 days (30 total) at \$300 per day	30	300	9,000
	1 senior TVET specialist; 10 days at \$400 per day	10	400	4,000
Qualitative data collection, analysis and report writing during the ex-ante and 2 ex poste reviews	Plan International senior research associates: 20 days per review at \$500 per day (60 days total)	60	500	30,000
Travel	Indonesia staff travel: 10 missions at \$1200 per mission (3–10 days/mission)	10	1,200	12,000
	International staff travel: 8 missions at \$2000 per mission (5–7 days/mission)	8	2,000	16,000
Knowledge products (editing, translation)**	\$2500 per knowledge product	2	2,500	5,000
TOTAL				100,000

* Assumes government provides venue, refreshments, lunch and any other costs for their staff.

** Design and print will be covered by ADB.