

TERMS OF REFERENCE FOR CONSULTANTS

1. Consulting services will be determined on a case-by-case basis for each activity identified. The technical assistance (TA) will require inputs from international and national consultants in areas of expertise consistent with policy priorities set out in the relevant country partnership strategy (CPS) and country operations and business plan (COBP) for the People's Republic of China (PRC) and Mongolia. Experts may be drawn from a range of individual consultants or firms, research institutes, think tanks, academic institutions, government research arms, nongovernment organizations, and the private sector. The consultants may provide analytical and operational inputs and recommendations and can be tapped to design knowledge-sharing activities, and dissemination of knowledge products supported by the TA.

A. Economist / Sector / Thematic Experts (estimated 13 person-months, international)

The consultants will be experts with an established publication history in the identified areas of research, and will produce and disseminate knowledge products relevant to the needs and priorities of the governments of Mongolia, and the PRC, and the Asian Development Bank (ADB) (Output 1). Specific terms of reference will be drawn up on a case-by-case basis as the steering committees and working group proposes knowledge product topics, and identify the needed experts. Indicative tasks include, but are not limited to, the following general areas:

- (i) Undertake specific research, as required, that are robust and evidence-based to produce practical policy recommendations.
- (ii) Discuss interim report at workshops or other format, and address comments from team members and concerned ADB staff.
- (iii) Prepare and finalize the report according to the ADB Guidelines.
- (iv) In close coordination and consultation with ADB, effectively disseminate the practical recommendations on the identified topic to a wider audience. In particular, policy makers so they can be used as inputs to the policy-making process of the governments of Mongolia and PRC.
- (v) Undertake other tasks as deemed appropriate by ADB's East Asia Department for successful completion of the TA.

B. Research Analysts (estimated 25 person-months, national)

The consultants will have in-depth knowledge of the sector and country, and support knowledge production through analytical and data gathering tasks (Output 1). Specific terms of reference will be drawn up on a case-by-case basis as the steering committees, working group, and international consultants identify the needed expertise. Indicative tasks include, but are not limited to, the following general areas:

- (i) Conduct literature survey, collect data and information, and provide support to international consultants, the steering committees, the Working Group, and concerned staff at ADB's East Asia Department.

- (ii) Help organize dissemination activities as needed.
- (iii) Undertake other tasks as deemed appropriate by ADB's East Asia Department for successful completion of the TA.

C. Knowledge Management Coordinators (estimated 36 person-months, national)

The consultants are knowledge management experts, and support the TA activities to achieve the intended outcomes of the TA. Indicative tasks include, but are not limited to, the following general areas:

- (i) Act as a secretariat to support achieving the outcomes of the TA.
- (ii) Liaise with subproject officers, working group, steering committee, and concerned ADB staff for effective delivery of outputs under the TA.
- (iii) Organize appropriate activities for the effective dissemination of findings of studies; and facilitate venues for strategic dialogue among stakeholders to discuss policy implications of findings in the TA-supported policy studies, and possible adaptation of recommendations where relevant.
- (iv) Propose and assist in creating an enabling environment for knowledge production in EARD through organizing workshops, seminars, and other meetings with independent, eminent experts and think tanks.
- (v) Review draft studies for dissemination, and recommend strategy for dissemination of knowledge products under the TA.
- (vi) Provide a full range of operational, administrative support in the implementation of the TA, including knowledge product coordination and dissemination.
- (vii) Undertake other tasks as deemed appropriate by ADB's East Asia Department for successful completion of the TA.