



Technical Assistance Report

Project Number: 50031-001
Policy and Advisory Technical Assistance (PATA)
July 2016

People's Republic of China: Facility for Strengthening Policy Reform and Capacity Building

This document is being disclosed to the public in accordance with ADB's Public Communications Policy 2011.

Asian Development Bank

CURRENCY EQUIVALENTS

(as of 18 July 2016)

Currency unit	–	yuan (CNY)
CNY1.00	=	\$0.1494
\$1.00	=	CNY6.6924

ABBREVIATIONS

ADB	–	Asian Development Bank
CPS	–	country partnership strategy
MOF	–	Ministry of Finance
PRC	–	People's Republic of China
TA	–	technical assistance

NOTE

In this report, "\$" refers to US dollars.

Vice-President	S. Groff, Operations 2
Director General	A. Konishi, East Asia Department (EARD)
Director	X. Jia, Officer-in-Charge, People's Republic of China Resident Mission, EARD
Team leader	A. Wu, Economics Officer, EARD
Team member	S. Xu, Associate Project Analyst, EARD

In preparing any country program or strategy, financing any project, or by making any designation of or reference to a particular territory or geographic area in this document, the Asian Development Bank does not intend to make any judgments as to the legal or other status of any territory or area.

CONTENTS

	Page
POLICY AND ADVISORY TECHNICAL ASSISTANCE AT A GLANCE	
I. INTRODUCTION	1
II. ISSUES	1
III. THE POLICY AND ADVISORY TECHNICAL ASSISTANCE	2
A. Impact and Outcome	2
B. Methodology and Key Activities	2
C. Cost and Financing	4
D. Implementation Arrangements	4
IV. THE PRESIDENT'S DECISION	5
APPENDIXES	
1. Design and Monitoring Framework	6
2. Cost Estimates and Financing Plan	8
3. Outline Terms of Reference for Consultants	9

POLICY AND ADVISORY TECHNICAL ASSISTANCE AT A GLANCE

1. Basic Data		Project Number: 50031-001	
Project Name	Facility for Strengthening Policy Reform and Capacity Building	Department /Division	EARD/PRCM
Country	China, People's Republic of	Executing Agency	Ministry of Finance
2. Sector		ADB Financing (\$ million)	
✓ Public sector management	Public administration		0.80
		Total	0.80
3. Strategic Agenda		Climate Change Information	
Inclusive economic growth (IEG)	Pillar 1: Economic opportunities, including jobs, created and expanded	Climate Change impact on the Project	Low
Environmentally sustainable growth (ESG)	Environmental policy and legislation Urban environmental improvement		
4. Drivers of Change		Gender Equity and Mainstreaming	
Governance and capacity development (GCD)	Institutional development	No gender elements (NGE)	✓
Knowledge solutions (KNS)	Knowledge sharing activities		
Private sector development (PSD)	Conducive policy and institutional environment		
5. Poverty Targeting		Location Impact	
Project directly targets poverty	No	Nation-wide	High
6. TA Category:	B		
7. Safeguard Categorization	Not Applicable		
8. Financing			
Modality and Sources		Amount (\$ million)	
ADB		0.80	
Policy and advisory technical assistance: Technical Assistance Special Fund		0.80	
Cofinancing		0.00	
None		0.00	
Counterpart		0.00	
None		0.00	
Total		0.80	
9. Effective Development Cooperation			
Use of country procurement systems		No	
Use of country public financial management systems		Yes	

I. INTRODUCTION

1. During the country programming mission held on 4–6 August 2015 in Beijing, the Government of the People’s Republic of China (PRC) confirmed its request to the Asian Development Bank (ADB) for a new facility-type technical assistance (TA) project that will provide flexible and timely response to emerging policy and capacity development needs during 2016–2020. An important tool that enhances ADB’s ability to respond quickly and flexibly, the facility-type TA is also an important means to support and disseminate innovation, and serve different objectives of ADB’s country partnership strategy (CPS) and PRC reform priorities.¹ The proposed TA is the eighth facility-type TA project in the PRC.² The first six of these projects have been completed, while the Support for Deepening Policy Reform and Capacity Building project is still ongoing but with its funds already fully committed.

2. Continuing policy recommendations and capacity building are critical for the PRC government to quickly and effectively formulate and execute policies to address the economic and social development challenges under the “new normal.”³ In addition, the implementation period of the proposed TA will coincide with the initial implementation period of the Thirteenth Five-Year Plan on National Economic and Social Development, 2016–2020.⁴ This TA also supports the implementation of the country knowledge plan for the PRC in terms of knowledge generation and sharing.⁵ The TA fact-finding mission took place in May 2016, and an agreement was reached with the executing agency—the Ministry of Finance (MOF)—on the impact, outcome, outputs, costs, implementation arrangements, and terms of reference (TOR). The design and monitoring framework is in Appendix 1.⁶

II. ISSUES

3. While the PRC has made significant progress in overall economic growth since 1978, the country still has considerable work to do to reach a moderately prosperous and harmonious society by 2020. Excessive reliance on investment, exports, and industrial development in the past has created imbalances and structural constraints, such as low factor productivity resulting from overinvestment and excess capacity, growing income and regional disparities, and

¹ Independent Evaluation Department. 2015. *Country Assistance Program Evaluation: People’s Republic of China*. Manila: ADB.

² Seven facility-type TA projects have been approved since 2003: ADB. 2003. *Technical Assistance to the People’s Republic of China for a Fund for Strategic Policy Conferences and Studies for Poverty Reduction*. Manila (TA 4200, \$400,000 approved on 21 October); ADB. 2004. *Technical Assistance to the People’s Republic of China for the Facility for Policy Reform*. Manila (TA 4365, \$450,000, approved on 26 July); ADB. 2006. *Technical Assistance to the People’s Republic of China for the Facility for Reform Support and Capacity Building*. Manila (TA 4790, \$500,000, approved on 22 May); ADB. 2007. *Technical Assistance to the People’s Republic of China for the Facility for Policy Reform and Poverty Reduction*. Manila (TA 4933, \$900,000, approved on 28 May); ADB. 2009. *Technical Assistance to the People’s Republic of China for the Facility for Policy Reform and Capacity Building III*. Manila (TA 7313, \$1,200,000, approved on 20 July); ADB. 2011. *Technical Assistance to the People’s Republic of China for Strengthening Institutional Reform and Capacity Building*. Manila (TA 7862, \$500,000, approved on 9 September); and ADB. 2014. *Technical Assistance to the People’s Republic of China for Support for Deepening Policy Reform and Capacity Building*. Manila (TA 8780, \$800,000, approved on 3 December).

³ The “new normal” means that the Chinese economy has entered a new phase that is different from the high-speed growth pattern exhibited in the past. It is a new trend that features more sustainable, mid- to high-speed growth with higher efficiency and lower costs.

⁴ Government of the PRC, National Development and Reform Commission. 2015. *Thirteenth Five-Year Plan on National Economic and Social Development, 2016–2020*. Beijing.

⁵ ADB. 2016. *Country Partnership Strategy: Transforming Partnership: People’s Republic of China and Asian Development Bank, 2016–2020*. Manila. The country knowledge plan is accessible from the list of linked documents in Appendix 2.

⁶ The TA first appeared in the business opportunities section of ADB’s website on 20 May 2016.

environmental concerns. This led the government to question the soundness of the growth model. Under the “new normal,” which focuses on quality rather than quantity of economic growth, the PRC’s economy faces numerous challenges: declining factor productivity, widening income inequality and urban–rural gap, increasing environmental degradation and pollution, and growing resource constraints. Other constraints arise from economic rebalancing, the downside of urbanization, weak institutional capacity, poor policy coordination between government agencies, and, above all, the need to restructure PRC institutions from being led by economic growth to becoming public-service-oriented entities that can respond to emerging problems.

4. The 13th plan, approved by the National People’s Congress in March 2016, outlines a policy framework, government priorities, and economic and social development targets, including medium–high economic growth, inclusive and innovation-driven development, ecological civilization and green development, and the establishment of a modern social sector.

5. The completed facility-type TA projects contributed to the implementation of the government’s priority areas in previous five-year plans; enabled policy analyses on emerging, urgent issues; and strengthened the capacity of the executing and implementing agencies.⁷ Building on the success of and lessons learned from previous facility-type TA projects, the proposed TA will provide the PRC government with policy inputs, tools, and a forum to best respond to the development challenges and achieve the targets of the 13th plan.

III. THE POLICY AND ADVISORY TECHNICAL ASSISTANCE

A. Impact and Outcome

6. The impact will be the formulation of an effective policy for implementing key socioeconomic development goals of the 13th plan, and capacity enhancement of relevant government agencies based on timely and quality policy research and capacity-building programs. The outcome of the TA will be policy reforms, strategies, and new ideas and practices introduced or recommended for adoption by relevant government agencies, along with capacity building in priority areas. Indicators and performance targets are those that have been set out in the CPS and the 13th plan, particularly those related to inclusive and innovation-driven development, ecological civilization and green development, and other key economic and development goals.

B. Methodology and Key Activities

7. The TA will allow ADB to provide timely support for PRC reform processes and capacity building, and its design provides a flexible framework, including allowing the selection of some subprojects during TA implementation. Subprojects will be jointly selected to provide timely

⁷ Independent Evaluation Department. 2013. *Performance Evaluation Report: People’s Republic of China: Facility-Type Technical Assistance*. Manila: ADB. The report recommended that ADB continue to work with “facility-type” TA and replicate such engagement in other member countries to increase goodwill for the wider ADB country portfolio. The report also pointed out the main lessons from previous facility type TAs that need to be addressed in future TAs: the effectiveness of facility type TAs could be improved if consultant procurement time frames were shortened and if ADB could assign adequate staff to work simultaneously on multiple subprojects at various stages of the subproject cycle (design, processing, implementation, and monitoring of outputs and outcomes). To improve the effectiveness of the new facility type TA, the resident mission will (i) work closely with the Operations Services and Financial Management Department to shorten the consultant recruitment time frames; and (ii) administer the new facility type TA, with counterparts from ADB headquarters contributing to and/or managing some subprojects simultaneously at various stages of subproject design, processing, implementation and monitoring, based on their technical strengths and complementarity to other ADB programs.

support to emerging government reform and capacity-building priorities in areas where ADB involvement is expected to have substantial impact on development, refinement, and/or operationalization of national policy; and which are consistent with the CPS and complementary to ADB lending and TA operations. Policy-related activities may include formulation and/or amendment of policies, laws, and regulations; and the design or refinement of institutional structures, operational procedures, and capacity-building mechanisms.

8. **Output 1: Policy assessments enhanced.** The subprojects under this output will provide policy advice to selected central and provincial government agencies on priority development issues in different sectors and subjects to respond to emerging challenges and support the implementation of the 13th plan, and in other priority sectors agreed by the government and ADB. Activities will include research studies, policy dialogue, and stakeholder consultation through meetings, workshops, and conferences. The indicative allotment for this output is \$600,000.

9. **Output 2: Capacity building in selected agencies/areas strengthened.** The subprojects under this output will allow to strengthen the development and management capacity of selected central and provincial government agencies through capacity assessments, training programs, workshops, conferences, and knowledge management interventions. The indicative allotment for this output is \$200,000.

10. The PRC Resident Mission and MOF will jointly screen and select subprojects for funding under these two outputs according to a set of pre-identified selection criteria. The criteria for selecting policy-related subprojects require that a subproject (i) supports priority government policy reforms and local innovations, consistent with the CPS; (ii) aligns with the implementation of the 13th plan; (iii) considers emerging, urgent, and high-priority issues where ADB can potentially add considerable value; and (iv) shows evidence of strong PRC ownership, such that a small amount of strategic ADB assistance will help push forward or better actualize important reforms and/or leverage the outcome and impact of existing projects. Priority will be given to capacity-building subprojects that support cooperation between the PRC and ADB in addressing the key development constraints highlighted in para. 3.

11. The indicative subprojects identified for output 1 include: (i) Social Work Services Policy and Delivery Modes for Migrant Children in the PRC, which aims to develop standards for social work services for migrant children in the PRC (\$100,000); (ii) Study on the Construction of Scientific and Technological Innovation Center Promoted by the Enhancement of Science and Technology Parks, which aims to facilitate the construction of a science and technology innovation center in Shanghai (\$100,000); (iii) Integrated Resource Conservation Project—A Case Study in Tianjin, which aims to build a recycling economy and a demonstration base for ecological civilization in Tianjin (\$100,000); and (iv) Study of the Key Issues in Legislating the PRC's Futures Market, which aims to promote the development and legislation of the futures market in the PRC (\$100,000).

12. Throughout the 3-year implementation period, additional subprojects are expected to be included under the proposed TA. The selection criteria of new subprojects will follow those specified in para. 10. Periodic meetings between ADB and MOF will be held to update the list of subprojects and core outputs. A memorandum of understanding between ADB and MOF will be signed to record the agreement on additional subprojects. The resident mission country director will seek MOF's concurrence on the updated TA subproject list, attaching the memorandum of understanding as recorded, including (i) an updated list of subprojects with detailed project designs and specific TORs, and (ii) reports on the implementation progress of all TA subprojects.

The first meeting between ADB and MOF will be held immediately after TA approval to finalize arrangements and timetables for first-round activities.

C. Cost and Financing

13. The TA is estimated to cost the equivalent of \$1,000,000, of which ADB will provide an equivalent of \$800,000 on a grant basis under ADB's Technical Assistance Special Fund (TASF-other sources). The government will provide counterpart support in the form of office venue and supplies, counterpart staff, and other in-kind contributions. The cost estimates and financing plan are in Appendix 2, and estimated budgets for indicative initial subprojects are noted above. Subsequent subprojects will be subject to a maximum of \$100,000 each, unless this ceiling is waived by ADB and MOF.

14. Subprojects may also fund surveys, field investigations, the purchase of required research materials, and other related expenditures under output 1 on the basis of cost estimates agreed by ADB in advance. In line with standard ADB procedures, the TA will not support implementing agencies' management fees, overhead expenses, or related costs such as staff salaries and allowances; and the use of implementing agencies' resources (such as office accommodation), which will be provided as part of the counterpart contribution. The support for workshops under output 2 may include costs related to venue and equipment rental; translation and/or interpretation; material editing, copying, printing, and/or dissemination; food and nonalcoholic beverages; transportation; lodging; logistics and administrative support; and other expenditures with prior approval from ADB. Recruitment of consultants will be undertaken in accordance with ADB's Guidelines on the Use of Consultants (2013, as amended from time to time). The proceeds of the TA will be disbursed in line with ADB's *Technical Assistance Disbursement Handbook* (2010, as amended from time to time).

D. Implementation Arrangements

15. The TA will be implemented from 20 July 2016 through 19 June 2019. MOF will be the executing agency for the TA and will be responsible for oversight and coordination of subproject activities. ADB will closely monitor the implementation progress and record the status of each subproject monthly or as needed. To ensure strong coordination, ADB and MOF will meet quarterly or as needed to review progress and discuss candidates for additional subprojects, assess core outputs, and ensure effective dissemination. In coordination with MOF and implementing agencies, ADB will produce the implementation progress report for each subproject quarterly.

16. Throughout the 3-year implementation period, ADB and MOF will continuously accept subproject proposals from government organizations, various institutions, nongovernment organizations, and, in special cases, a unit within ADB or MOF. Based on the proposed TA design and selection criteria, ADB and MOF will jointly agree on subprojects to be included in the TA, and on the responsible implementing agencies. For each agreed subproject, the implementing agency will take overall responsibility for ensuring coordination and the quality and timeliness of output delivery. It will identify one focal point to provide working-level inputs throughout the subproject, including (i) liaising with ADB, MOF, and additional key actors and decision makers to support implementation and policy dialogue; (ii) identifying, proposing to ADB and MOF, and coordinating with external subproject experts all activities, specific written inputs, and review of key draft reports; and (iii) proposing to ADB and MOF any changes needed in subproject scope or approaches based on discussion with the experts.

17. ADB staff will monitor, and in some cases directly contribute to, TA progress and outputs, and will conduct policy discussions with relevant government agencies. The resident mission will administer the TA, with counterparts from ADB headquarters contributing to and/or managing some subprojects, based on their technical strengths and complementarity to other ADB programs.

18. ADB will work with the government to identify national (58 person-months) and international (12 person-months) specialists to provide inputs as individual consultants, resource persons, and task-specific experts. ADB will endorse the required expertise and the TOR, including the duration and expected results, at the time of joint identification of subprojects or during implementation. In dialogue with MOF and/or relevant implementing agencies, ADB will recruit consultants in accordance with the Guidelines on the Use of Consultants (2013, as amended from time to time) and other arrangements satisfactory to ADB. Additional resource persons and task-specific experts will carry out well-defined tasks (e.g., case study papers, workshop presentations, and review of draft reports). TA projects involving more than three consultants should typically use firm-based recruitment; but given the need for flexibility, responsiveness, and timeliness, as well as the fact that a sizable portion of TA activities and expert inputs cannot be identified at the time of processing, this requirement will be waived.

19. ADB will disburse funds linked to other activity expenditures based on costed work plans submitted by the implementing agency and jointly reviewed by MOF. Unless otherwise agreed, funds will be disbursed directly to the implementing agencies. In all cases, the implementing agencies will provide documentation to liquidate actual expenditures to ADB in accordance with ADB's *Technical Assistance Disbursement Handbook* (2010, as amended from time to time). To facilitate implementation, ADB may establish an advance payment facility for MOF and the implementing agencies as needed and/or utilize direct payments (e.g., to workshop venues). The resident mission will provide an orientation to ensure clarity on related procedures.

IV. THE PRESIDENT'S DECISION

20. The President, acting under the authority delegated by the Board, has approved the provision of technical assistance not exceeding the equivalent of \$800,000 on a grant basis to the People's Republic of China for the Facility for Strengthening Policy Reform and Capacity Building project, and hereby reports this action to the Board.

DESIGN AND MONITORING FRAMEWORK

Impact the TA is Aligned with			
Effective policy formulation for implementing key socioeconomic development goals of the Thirteenth Five-Year Plan and capacity enhancement of relevant government agencies realized (Thirteenth Five-Year Plan on National Economic and Social Development, 2016–2020) ^a			
Results Chain	Performance Indicators with Targets and Baselines	Data Sources and Reporting	Risks
<p>Outcome</p> <p>Policy reforms, strategies, and new ideas and practices in government priority areas introduced or recommended</p>	<p>By 2020</p> <p>a. At least four policy notes circulated to high-level government authorities and/or senior leaders during the TA implementation period (2016 baseline = 0)</p> <p>b. At least four policy guidelines and recommendations adopted by the central and/or local governments (2016 baseline = 0)</p>	<p>a. Annual work reports and/or policy pronouncements of implementing government agencies</p> <p>b. Media reports</p> <p>c. ADB internal reports and documents</p> <p>d. Quarterly dialogues with the executing agency and other agencies</p>	<p>The urgency of proposal formulation and competitive submission by different government agencies may compromise the quality of research policy.</p>
<p>Outputs</p> <p>1. Policy assessments enhanced</p> <p>2: Capacity building in selected agencies/areas strengthened</p>	<p>By 2019</p> <p>1a. At least four policy notes and/or bilingual synopses, which comprehensively assess policy issues and propose policy recommendations (2016 baseline = 0)</p> <p>1b. At least four dissemination workshops to present the main results of the studies to enhance the policy impact (2016 baseline = 0)</p> <p>2a. At least two conferences and/or workshops each on best practice and/or knowledge sharing, targeting 70 participants (2016 baseline = 0)</p> <p>2b. At least one thematic training workshop, targeting 60 participants, for the executing and/or implementing agencies (2016 baseline = 0)</p>	<p>1a–b. Periodic TA implementation progress reports, minutes of meetings between the government and ADB, memorandum of understanding signed between the government and ADB</p> <p>2a–b. Periodic TA implementation progress reports</p>	<p>Parallel implementation of subprojects across multiple implementing agencies becomes fractured and uncoordinated.</p>

Key Activities with Milestones**1. Policy assessments enhanced**

- 1.1 Produce two policy notes and/or bilingual synopses that provide concrete recommendations to the government by June 2017
- 1.2 Organize two workshops to present the main results of the studies by December 2017
- 1.3 Produce two policy notes and/or bilingual synopses that provide concrete recommendations to the government by June 2018
- 1.4 Organize two workshops to present the main results of the studies by December 2018

2. Capacity building in selected agencies/areas strengthened

- 2.1 Organize one conference and/or workshop on good practice and/or knowledge sharing by June 2017
- 2.2 Organize one thematic training workshop for the executing and/or implementing agencies by June 2018
- 2.3 Organize one conference and/or workshop on good practice and/or knowledge sharing by December 2018

Inputs

ADB: \$800,000

Note: The government will provide counterpart support in the form of counterpart staff, office and housing accommodation, office supplies, secretarial assistance, domestic transportation, and other in-kind contributions.

Assumptions for Partner Financing

Not applicable.

ADB = Asian Development Bank, TA = technical assistance.

^a Government of the PRC, National Development and Reform Commission. 2015. *Thirteenth Five-Year Plan on National Economic and Social Development, 2016–2020*. Beijing.

Source: Asian Development Bank.

COST ESTIMATES AND FINANCING PLAN
(\$'000)

Item	Amount
Asian Development Bank^a	
A. Policy reform support	
1. Consultants	
a. Remuneration and per diem	
(i) International consultants (10 person-months)	150.0
(ii) National consultants (50 person-months)	250.0
b. International and local travel	30.0
c. Reports and communication ^b	10.0
2. Training, workshops, and conferences ^c	100.0
3. Surveys ^d	10.0
4. Miscellaneous administration and support costs ^e	10.0
5. Contingencies	40.0
Subtotal A	600.0
B. Capacity building	
1. Consultants	
a. Remuneration and per diem	
(i) International consultants (2 person-months)	30.0
(ii) National consultants (8 person-months)	35.0
b. International and local travel	10.0
c. Reports and communication ^b	10.0
2. Training, workshops, and conferences ^c	100.0
3. Miscellaneous administration and support costs ^e	5.0
4. Contingencies	10.0
Subtotal B	200.0
Total	800.0

Note: The technical assistance (TA) is estimated to cost the equivalent of \$1,000,000, of which contributions from the Asian Development Bank (ADB) are presented in the table above. The government will provide counterpart support in the form of office venue and supplies, counterpart staff, and other in-kind contributions. The value of government contribution is estimated to account for 20% of total TA cost.

^a Financed by ADB's Technical Assistance Special Fund (TASF-others).

^b Includes all translation activities associated with document reviews and production.

^c Includes venue rental, participants' travel and accommodation, interpretation, and other logistics for conferences, seminars, workshops, training, research networking, and other high-level meetings.

^d Includes research materials, small surveys, and pilot tests.

^e Includes document editing, copying, printing, and other related expenditures.

Source: Asian Development Bank estimates.

OUTLINE TERMS OF REFERENCE FOR CONSULTANTS

1. The proposed technical assistance (TA) of the Asian Development Bank (ADB) to the People's Republic of China (PRC) will recruit 58 person-months of national consultant expertise and 12 person-months of international expert inputs to support research, workshops, and other agreed subproject activities. The inputs will be provided by consultants, resource persons, and other task-specific experts, and will serve to introduce international good practices; provide in-depth visions and knowledge; and/or advise on policy options, challenges, knowledge solutions, and the implications of various courses of action. The nature of the needed expertise and inputs will be determined on a case-by-case basis for each activity or subproject identified and approved jointly by the implementing agencies, the executing agency (through the knowledge cooperation and TA division of the Ministry of Finance), and ADB (through the country director of the PRC Resident Mission).

2. ADB will recruit consultants in accordance with its Guidelines on the Use of Consultants (2013, as amended from time to time). The implementing agencies will be responsible for proposing the terms of reference (TOR) to the Ministry of Finance and ADB for consideration. The experts may be independent consultants or recruited from consulting firms, research institutes, think tanks, academic institutions, government research arms, and nongovernment organizations (NGOs). The qualification requirements for each expert will be defined in consultation with the implementing agencies before initiating the selection.

A. Consultants (9 person-months, international; 40 person-months, national)

3. Indicative tasks of consultants for subprojects under output 1 of the TA are:

- (i) Assist the executing agency and/or implementing agencies and ADB in identifying and/or refining the topical coverage, content, and/or methodology of the study and related activities, which should focus on strategic development issues of the PRC and be consistent with the government's prioritized strategies and ADB's country partnership strategy, 2016–2020 for the PRC.¹
- (ii) Undertake specific research and analysis, as required in the TOR prepared by relevant implementing agencies and endorsed by the executing agency and ADB. International experts, in particular, should provide advice and other inputs on reform frameworks and processes based on international comparative analyses and best practices for incorporation into final policy recommendations.
- (iii) Work with the implementing agencies to produce study reports and/or policy synopsis in the format required by ADB for satisfying the TA requirements (e.g., policy research studies, assessment reports, policy notes, good-practice analysis, and related sector and/or thematic reports).
- (iv) Be responsible for quality control of the final bilingual TA synopsis (in English and Chinese).
- (v) Contribute to policy dialogue with and knowledge solutions for key government decision makers and other stakeholders, and the dissemination of the TA output.

4. Indicative tasks of consultants for subprojects under output 2 of the TA are:

- (i) Conduct a detailed human resource and/or institutional needs assessment for relevant government agencies and/or nongovernment entities, which includes

¹ ADB. 2016. *Country Partnership Strategy: Transforming Partnership: People's Republic of China and Asian Development Bank, 2016–2020*. Manila.

identifying gaps and key obstacles and/or constraints that limit the institutional capacities.

- (ii) Propose to ADB and the implementing agencies capacity-building action plans that include experience-based methodologies applying case studies and multiple tools, such as face-to-face training and print-based resources.
- (iii) Design and conduct training-of-trainers to support capacity building for central and local government officials, executing agency and/or implementing agencies, NGOs, and other beneficiaries, as required.
- (iv) Organize and contribute inputs to conferences, seminars, workshops, focus group meetings, training sessions, and other events to promote PRC–ADB strategic partnership development, and knowledge sharing and dissemination.

B. Task-Specific Experts (6 person-months, national)

5. The task-specific experts provide technical and/or administrative inputs in their areas of expertise to support TA implementation and quality control, when needed. The task-specific experts will support the executing agency and/or implementing agencies in liaising with ADB and other key stakeholders to ensure effective policy dialogues and smooth TA implementation, coordinating with subproject experts, reviewing and polishing TA report and/or policy synopsis, and reporting to the executing agency and/or implementing agencies and ADB. Among the specific tasks are:

- (i) Liaise with relevant focal points for other national and internationally supported initiatives, ensuring communication and dovetailing of efforts across agencies and/or organizations and administrative levels.
- (ii) Update the executing agency and/or implementing agencies and ADB on TA progress and help manage issues arising from TA implementation.
- (iii) Provide technical and/or administrative inputs based on specific TORs agreed by the executing agency and/or implementing agencies and ADB.

C. Resource Persons (3 person-months, international; 12 person-months, national; not exceeding 10 working days each)

6. Unless otherwise agreed by the executing agency and/or implementing agencies and ADB, resource persons or experts entitled to receive honoraria or payments to be identified by the responsible executing agency and/or implementing agencies and ADB include the following:

- (i) presenters, facilitators, and panelists for various workshops and events (including conferences, training seminars, and knowledge-sharing activities);
- (ii) representatives of various agencies (e.g., academia, NGOs, private sector) and other individuals recommended by the executing agency and/or implementing agencies and selected by ADB to (a) act as discussants on related policy issues; (b) present fact findings, research results, and policy advice and/or suggestions; and (c) review reports and/or comment on selected research; and
- (iii) researchers that implementing agencies have commissioned to prepare studies on specific topics agreed by the executing agency and/or implementing agencies and ADB.