

PEC contract 1
Consultant to Edit and Translate the Final Report on the impact of GAI on public servants

Background:

The Innovation in Citizen Services (ICS) division of the Inter-American Development Bank (IDB) is committed to exploring how Generative Artificial Intelligence (GAI) and Behavioral Economics (Bes) impacts corruption control effectiveness, focusing on efficiency, quality, bias reduction, and effort. This experiment is part of a broader initiative to improve the use of GAI in the public sector, with the goal of enhancing public service delivery in Latin America and the Caribbean.

The project involves a series of experiments with public servants that assess the influence of AI on decision quality and productivity. As this research reaches its conclusion, the IDB seeks a consultant to ensure the production and dissemination of high-quality, professionally prepared reports summarizing the findings. These reports will be presented to a broad audience, including government officials, international development professionals, and academia. The consultant's role will focus on editing, translating, and designing the final reports, ensuring they are accessible and clear in both English and Spanish.

What you'll do:

The consultant will be responsible for the following activities:

- **Editing:** Review the final report to ensure it is well-structured, free of errors, and clearly conveys the key findings and recommendations. Conduct a final review of both the English and Spanish versions of the report(s) to ensure no errors remain and all content is properly aligned.
- **Translation:** Translate the edited report(s) from English to Spanish, ensuring that all technical terminology and context are accurately conveyed.
- Prepare the report(s) in formats suitable for online distribution and physical presentation (e.g., PDF, web-friendly versions).

Skills you'll need:

The Consultant should possess:

- At least 5 years of professional experience in editing and translation, preferably in the context of technical or governmental documents.
- Expert-level proficiency in English and Spanish, with demonstrated experience in translating academic texts between the two languages.
- Strong attention to detail and the ability to deliver high-quality work under tight deadlines.

- Master’s degree in linguistics, communications, or a related field.

Payment schedule:

Deliverable	Delivery date (weeks after contract signature)	% of contract amount
Edited English version of the final report	6	25
Translated version in Spanish	12	25
Final designed version of both language reports	14	25
Report(s) ready for dissemination (formatted)	15	25
Total		100

- **Type of contract:** Individual Contract
- **Length of contract:** 3.5 meses
- **Location:** Remote
- **Responsible person:** Juan Cruz Vieyra, Sector Lead Specialist, juancr@iadb.org

Requirements: You must be a citizen of one of the IDB’s 48 member countries and have no family members currently working at the IDB Group.

Our culture: Working with us you will be surrounded by a diverse group of people who have years of experience in all types of development fields, including transportation, health, gender and diversity, communications and much more.

About us: At the Inter-American Development Bank, we’re devoted to improving lives. Since 1959, we’ve been a leading source of long-term financing for economic, social, and institutional development in Latin America and the Caribbean. We do more than lending though. We partner with our 48-member countries to provide Latin America and the Caribbean with cutting-edge research about relevant development issues, policy advice to inform their decisions, and technical assistance to improve on the planning and execution of projects. For this, we need people who not only have the right skills, but also are passionate about improving lives.

Payment and Conditions: Compensation will be determined in accordance with Bank’s policies and procedures. The Bank, pursuant to applicable policies, may contribute toward travel and moving expenses. In addition, candidates must be citizens of an IDB member country.

Visa and Work Permit: The Bank, pursuant to applicable policies, may submit a visa request to the applicable immigration authorities; however, the granting of the visa is at the discretion of the immigration authorities. Notwithstanding, it is the responsibility of the candidate to obtain the

necessary visa or work permits required by the authorities of the country(ies) in which the services will be rendered to the Bank. If a candidate cannot obtain a visa or work permit to render services to the Bank the contractual offer will be rescinded

Consanguinity: Pursuant to applicable Bank policy, candidates with relatives (including the fourth degree of consanguinity and the second degree of affinity, including spouse) working for the IDB, IDB Invest, or MIF as staff members or Complementary Workforce contractuales, will not be eligible to provide services for the Bank.

Diversity: The Bank is committed to diversity and inclusion and to providing equal opportunities to all candidates. We embrace diversity based on gender, age, education, national origin, ethnic origin, race, disability, sexual orientation, and religion. We encourage women and persons of indigenous origins to apply.

PEC contract 2

Consultant for research support on the impact of AI and BEs on corruption control effectiveness

Background:

The Innovation in Citizen Services (ICS) division of the Inter-American Development Bank (IDB) is committed to exploring how Generative Artificial Intelligence (GAI) and Behavioral Economics (Bes) impacts corruption control effectiveness, focusing on efficiency, quality, bias reduction, and effort. This experiment is part of a broader initiative to improve the use of GAI in the public sector, with the goal of enhancing public service delivery in Latin America and the Caribbean.

To support the successful execution of this project, the IDB is seeking a Research Assistant. The selected candidate will be responsible for assisting in the design of surveys, developing experiment frameworks, conducting data analysis, and producing descriptive statistics from the collected data.

What you'll do:

The Research Assistant will be responsible for the following activities:

1. **Survey Design:** Collaborate in the creation of entry and exit surveys to assess participants' baseline characteristics, attitudes, and experiences.
2. **Experiment Design Support:** Assist in designing the tasks, evaluation rubrics, and GAI prompts used in the experiments.
3. **Data Collection Tools:** Work with the research team to refine data collection instruments that align with experimental goals.
4. **Data Cleaning and Management:** Clean and organize collected data to prepare it for analysis.
5. **Descriptive Statistics and Initial Data Analysis:** Conduct initial analysis, producing **descriptive statistics** and summary reports that offer insights into the experimental data.
6. **Documentation and Reporting:** Maintain detailed documentation of the experiment design, data collection processes, and data analysis techniques. Prepare regular progress reports to update the team on the status of the data collection, cleaning, and analysis tasks.

Skills you'll need:

The Consultant should possess:

- Master’s degree in economics, public policy, data science, or a related field.
- At least 2 years of experience in survey design, experiment design, data cleaning, and data analysis for research purposes.
- Strong quantitative skills with experience in using statistical analysis software such as Stata, R, or Python for data cleaning and descriptive analysis.
- Experience in experimental design (desirable).
- Knowledge of AI and its applications in public administration is a plus.
- Excellent attention to detail, especially in managing and analyzing large datasets.
- Strong communication skills, both written and verbal, for reporting and presenting data findings.

Payment schedule:

Deliverable	Delivery date (weeks after contract signature)	% of contract amount
1. Design of entry and exit surveys	15	25
2. Data collection rubrics and finalized design experiment	30	25
3. Cleaned dataset and summary statistics	45	25
4. Summary report	60	25
Total		100

- **Type of contract:** Individual Contract
- **Length of contract:** 15 months
- **Location:** Remote
- **Responsible person:** Juan Cruz Vieyra, Sector Lead Specialist, juancr@iadb.org

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PEC contract 3

Consultant to assist on the implementation of the experiment on the impact of generative AI on public officials

Background:

The Innovation in Citizen Services (ICS) division of the Inter-American Development Bank (IDB) is committed to exploring how Generative Artificial Intelligence (GAI) and Behavioral Economics (Bes) impacts corruption control effectiveness, focusing on efficiency, quality, bias reduction, and effort. This experiment is part of a broader initiative to improve the use of GAI in the public sector, with the goal of enhancing public service delivery in Latin America and the Caribbean.

To support the successful execution of this project, the IDB is seeking a consultant to assist in implementing the experimental study resulting from this TC. The selected candidate will be responsible for assisting in the design of surveys, developing experiment frameworks, conducting data analysis, and producing descriptive statistics from the collected data.

What you'll do:

The consultant will be responsible for the following activities:

- 1.1. Comments on the questionnaires:** The Bank will provide a draft of the entry and exit surveys. The consultant will review the survey to if necessary. The consultant will also be responsible for coding the surveys in the software of its choice, indicating the data collection tool to be used.
- 1.2. Survey methodology:** The consultant will present a methodology for surveying and implementing the experiment, clarifying relevant characteristics of the survey that the consultant and the Bank deem important. This methodology will be delivered alongside the work plan.
- 1.3. Formation and training of the survey and facilitation team for the experiment:** The consultant will assemble a suitable team of facilitators and supervisors for both surveys.
- 1.4. Implementation of the experiment:** The consultant will carry out the implementation following guidelines agreed upon with the Bank. The work plan will indicate the method for collecting data (on paper or in software), as well as the methodology for systematizing, cleaning, managing, processing, and storing the data.
- 1.5. Supervision activities:** The consultant will ensure the execution of supervision and quality control activities for the survey. As part of the proposed supervision activities, the consultant will send preliminary data sets to the Bank each week.
- 1.6. Final dataset and lessons learned:** The consultant will produce a dataset accompanied by a codebook for each survey and experiment, with cleaned and coded data in a format such as .xls, .R, .dta, or similar. The consultant will present a brief final report summarizing the lessons learned from this data collection and suggestions for future data collections of this kind.

Skills you'll need:

The Consultant should possess:

- Master’s degree in economics, public policy, data science, or a related field.
- At least 15 years of experience in survey design, experiment design, data cleaning, and data analysis for research purposes.
- Strong quantitative skills with experience in using statistical analysis software such as Stata, R, or Python for data cleaning and descriptive analysis.
- Experience in experimental design (desirable).
- Knowledge of AI and its applications in public administration is a plus.
- Excellent attention to detail, especially in managing and analyzing large datasets.
- Strong communication skills, both written and verbal, for reporting and presenting data findings.

Payment schedule:

Deliverable	Delivery date (weeks after contract signature)	% of contract amount
Work Plan	10	10
A report on the implementation of the experiment.	30	30
A clean dataset of the sample along with the respective codebook. The dataset should be in a format such as .xls, .R, .dta, or a similar format as agreed with the supervisor. The dataset must include the data from the entry and exit surveys and the experiment results.	60	60
Total		100

- **Type of contract:** Individual Contract
- **Length of contract:** 15 months
- **Location:** Remote
- **Responsible person:** Juan Cruz Vieyra, Sector Lead Specialist, juancr@iadb.org

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